



**MAURY COUNTY, TENNESSEE
BUDGET COMMITTEE AGENDA
Tuesday, May 12, 2015
4:30 P.M.**

I. CALL TO ORDER

Roll Call:

Craig Harris

Stewart Parker

Sue Stephenson

Sonny Shackelford

Donna Cook

II. OPENING PRAYER

III. REVIEW AND APPROVAL OF MEETING AGENDA

IV. REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

- A. Special Called Budget Committee Meeting April 6, 2015
- B. Special Called Budget Committee Meeting April 7, 2015
- C. Special Called Budget Committee Meeting April 8, 2015
- D. Special Called Budget Committee Meeting April 13, 2015
- E. Regularly Scheduled Budget Committee Meeting April 14, 2015
- F. Special Called Budget Committee Meeting April 27, 2015

V. COUNTY MAYOR REPORT

VI. FINANCIAL REPORTS

- A. Investments by Budget Director
- B. Sales Tax by Budget Director (**Attachment**)
- C. 2014/2015 Revenue & Expense Report by Budget Director (**Attachment**)
- D. 2014/2015 Supplemental Expenditure Report (**Attachment**)
- E. Cash Report by Budget Director (**Attachment**)
- F. Payroll Report: Overtime/Holiday/Excess Pay/Comp Time (**Attachment**)

VII. PURCHASING

- A. Completed Bids by Purchasing Agent (**Attachment**)
- B. Schedule Bid Openings by Purchasing Agent (**Attachment**)
- C. Gov-Deals List by Purchasing Agent (**Attachment**)
- D. Capital Expenditure Report (**Attachment**)

VIII. DELEGATIONS

IX. RESOLUTIONS

- A. RES. NO. 05-15-20** RESOLUTION AMENDING MAURY COUNTY RABIES CONTROL 2014/2015 BUDGET
- B. RES. NO. 05-15-21** RESOLUTION APPROVING OCDETF FUNDS FOR SHERIFF'S DEPARTMENT
- C. RES. NO. 05-15-22** RESOLUTION AMENDING 2014/2015 SHERIFF DEPARTMENT BUDGET REGARDING INSURANCE RECOVERY ON A VEHICLE
- D. RES. NO. 05-15-23** RESOLUTION AMENDING 2014/2015 SHERIFF DEPARTMENT BUDGET REGARDING PURCHASE OF FINGERPRINTING EQUIPMENT
- E. RES. NO. 05-15-24** RESOLUTION AMENDING 2014/2015 HIGHWAY FUND BUDGET
- F. RES. NO. 05-15-25** RESOLUTION CLOSING A PORTION OF DILLEY ROAD AND REMOVING IT FROM THE ROAD LIST
- G. RES. NO. 05-15-26** RESOLUTION ADDING NAMES TO THE MAURY COUNTY WAR DEAD MONUMENT AT THE MAURY COUNTY COURTHOUSE
- H. RES. NO. 05-15-27** RESOLUTION APPROVING AMENDED INCLEMENT WEATHER POLICY
- I. RES. NO. 05-15-28** RESOLUTION APPROVING AMENDED SMOKE FREE WORKPLACE PERSONNEL POLICY
- J. RES. NO. 05-15-29** RESOLUTION AMENDING 2014-2015 SCHOOL GENERAL PURPOSE BUDGET
- K. RES. NO. 05-15-30** RESOLUTION APPROVING BIDS AND MULTI-YEAR CONTRACTS FOR TIRE CARCASS SALES
- L. RES. NO. 05-15-31** RESOLUTION APPROVING BIDS AND MULTI-YEAR CONTRACTS FOR BULK OIL SUPPLY SERVICE
- M. RES. NO. 05-15-32** RESOLUTION APPROVING BIDS AND MULTI-YEAR CONTRACTS FOR AIR, FUEL, AND OIL FILTER SUPPLY SERVICE
- N. RES. NO. 05-15-33** RESOLUTION APPROVING FARM LEASE
- O. RES. NO. 05-15-34** RESOLUTION AMENDING GENERAL FUND ACCOUNT FOR GUARDRAIL INSTALLATION ON IRON BRIDGE ROAD

- P. RES. NO. 05-15-35** RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING WITH THE CITY OF MT. PLEASANT, MT. PLEASANT POWER SYSTEM, MT. PLEASANT NATURAL GAS SYSTEM, AND THE MAURY COUNTY INDUSTRIAL DEVELOPMENT BOARD

- Q. RES. NO. 05-15-36** RESOLUTION AMENDING THE BUDGET FOR ADDING NAMES TO THE MAURY COUNTY WAR DEAD MONUMENT AT THE MAURY COUNTY COURTHOUSE

- R. RES. NO. 05-15-37** RESOLUTION TO AMEND THE FISCAL YEAR 2014-2015 BUDGET FOR THE ANIMAL SHELTER

- S. RES. NO. 05-15-38** RESOLUTION TO APPROVE SCHOOL FUND/FOOD SERVICE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016

X. NEW BUSINESS

- A. CTAS TRAINING**

XI. OLD BUSINESS

- A. Tax Levy**

XII. ANNOUNCEMENTS

- A. County Commission Regular Meeting, Monday, May 18, 2015 at 6:30 PM**
Tom Primm County Commission Room, Hunter-Matthews Complex.

- B. Pledge and Prayer Responsibility for the March 2015 Full Commission Meeting will**
be provided by District 11 Commissioners Davis Burkhalter and Gwynne Evans

XIII. ADJOURNMENT

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Monday, April 6, 2015 at approximately 7:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, STEWART PARKER, SONNY SHACKELFORD, SUE STEPHENSON, ERIC PREVITI AND DONNA COOK

OTHERS PRESENT: Gerald Adkison, Ronnie Attkisson, Talvin Barner, Davis Burkhalter, Gwynne Evans, Mike Fulbright, Don Morrow, Terry Potts, William Roddy, Ricky Sims, Gary Stovall, Scott Sumners, Debbie Turner, Theresa Weber, Linda Whiteside, and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order. Chairman Harris asked Commissioner Previti to sit in Commissioner Kuzawinski' place.

II. Tax Levy:

Budget Director Weber put the Tax Levy the way it was last year. Director Weber reported the penny will bring in \$164,726.00 and it shows the County General and Debt Service. Those numbers are incorporated in the budget numbers.

III. Water Department Proposed Budget:

Director Weber reported they would move Mr. Chunn to present on April 27.

IV. Parks Proposed Budget:

Director Weber pointed out the Park start on pages 27 & 28 of the Budget packet. Park Director Al Ray presented his budget. Park Director Al Ray stated the directive that he got was to present his budget with a 3% and a 5% cut. The Department head request is exactly like it was last year. Park Director Al Ray stated this was presented at the 1st quarter park board meeting and approved by the board. Commissioner Shackelford asked Park Director Al Ray what was temporary personnel. Park Director Al Ray stated that is seasonal help. Director Al Ray pointed out with that being an increase in the line item there was not an increase in the budget. Commissioner Shackelford asked Park Director Al Ray about Other Contracted Services. Park Director Al Ray stated these are items that are beyond their expertise such as electricians. Commissioner Shackelford asked about sight development. Park Director Al Ray stated it could be used other places, such as Kid's Kingdom or an existing part of the park. Chairman Harris asked Park Director Al Ray about the temporary personnel. Chairman Harris stated there is a three year average of \$23,506.00 and stated that Park Director Al Ray had asked for \$51,970.00. Chairman Harris stated he is asking for an increase of 18,000.00 to \$19,000.00 and asked why there was so much difference. Park Director Al Ray stated the seasonal come when the Park needs them and stated it is cheaper than having full time employees. Park Director Al Ray stated they have 5 full time maintenance men. Before the Park got Yanahli there were five full time maintenance men and one part

time maintenance man to take care of 500 acres of park in five locations. Park Director Al Ray stated there is an industry standard for Parks and Recreation and it is typically somewhere in the one maintenance employee per 25 to 40 acres. Park Director Al Ray stated the park is running one maintenance employee per 100 acres. The cheapest way to take care of the things that the park has to take care of is with temporary personnel. Chairman Harris stated in the parks capital outlay they were not carried forward. Park Director Al Ray stated he would need to go back and fill out a capital request form. Chairman Harris stated that would need to be submitted in the capital expenditures budget not in the normal operating budget. Park Director Al Ray stated he would need to go back and submit a capital request form. Chairman Harris entertained a motion to take Director Weber's recommendation of \$723,106.00 under advisement. Commissioner Parker made a motion to take Director Weber's recommendation of \$723,106.00 under advisement for the Parks. Seconded by Commissioner Cook. There were no lights. All in favor to take this budget under advisement.

V. Purchasing Department Proposed Budget:

Purchasing Agent Buddy Harlan presented the Purchasing Department budget. Purchasing Agent Buddy Harlan stated the biggest portion of his budget is personnel benefits. He stated the operational side of the budget is small. Purchasing Agent Buddy Harlan stated his budget was not big enough to make a 5% reduction. The request was just to maintain. Purchasing Agent Buddy Harlan stated one thing he had hoped to do this year and part of next year, is that every department was supposed to have an emergency response plan and Purchasing Agent Harlan stated his emergency response plan consisted of two laptops. Purchasing Agent Harlan stated that his laptops are now outdated and the laptops are in the last year of where the software will be supported. Commissioner Shackelford asked Purchasing Agent Harlan if what he needed was two new laptops and he asked if IT's budget would pay for the laptops. Purchasing Agent Harlan stated he had tried to take care of those out of the Purchasing Budget. Commissioner Shackelford made a motion to accept the \$218,766.00 per Department Head Requests. Seconded by Commissioner Previti. There were no lights. All in favor to take this budget under advisement.

VI. Animal Shelter Proposed Budget:

Director Weber stated this is on page 24 & 25 of the budget packet. Director Weber stated Animal Shelter Director Denise Brantley is requesting \$555,754.00. Director Weber pointed out it is only a .33 increase or \$1,827.00. Director Weber stated she made it go even at what it was last year since it wasn't that much money. Chairman Harris asked after looking at part time personnel there is a three year average of \$57,907.00 and Chairman Harris stated Director Brantley was requesting \$74,000.00. Chairman Harris asked what would be the reason for the additional part time help. Director Brantley stated she does not normally have a full staff. Director Brantley stated the Animal Shelter has not been fully staffed in a long time. Chairman Harris stated the overtime pay was the next question. Chairman Harris stated the Animal Shelter is going from a three year average of \$28.00 going up to \$2,500.00. Director Brantley stated she does not pay overtime she lets the employee's use comp. time. Chairman Harris asked

Director Brantley about maintenance and repairs on the building. Chairman Harris stated he is looking at the three year average of \$5,537.00 and now we are up to \$8,000.00 and maintenance and service equipment were at \$53.00 and went up to \$3,500.00. Director Weber stated the budget for last year was \$8,000.00 so far this year for doing maintenance on it was \$9,720.00. On the service equipment it was budgeted at \$3,500.00. Director Weber stated there are a lot of times when the Department does not know what will have to be spent within the budget in case something comes up. Director Weber stated equipment is getting old so within the budget there can be some replacement. Chairman Harris brought up the natural gas line item and he brought up the three year average of \$14,000.00 and a year to date average of \$9,603.00 and the Animal Shelter is asking for \$20,000.00. Chairman Harris asked if there was a reason the natural gas would be increasing. Director Weber stated through March the Animal Shelter had already spent \$11,025.00. Director Weber stated there are a few more months that will have to be dealt with on natural gas. Director Weber stated there is not a line item for propane so it is left in natural gas. Commissioner Shackelford made a motion for \$553,927.00 minus the \$11,760.00. Seconded by Commissioner Cook. The new dollar amount is \$542,167.00. There were no lights. There were five ayes and 1 no vote by Commissioner Stephenson. Motion carries 5-1.

VII. Health Department DGA Grant

Director of the Health Department Libba Cook stated this DGA Grant is a slight increase because the Health Department was given the opportunity and the Health Department added another full time breast feeding counselor position. DGA is providing more money to the County to pay for the reemployment physicals and any advertisements the health department provides to promote job vacancies. There is no expense to the County. Commissioner Shackelford made a motion to accept the \$844,600.00 for the Grant. Seconded by Commissioner Previti. There were no lights. Motion carries 6-0.

VIII. HEALTH DEPARTMENT Proposed Budget:

Director of the Health Department Libba Cook stated these are the funds the County provides and operating the physical facility and grounds, as well as electricity, maintenance, janitorial, pest control, and any office equipment or fixtures. Budget Director Weber stated this is where the tobacco settlement comes in at. Health Department Director Libba Cook stated the Tennessee Department of Health provides a lump sum to the County to be used for tobacco prevention activities. Chairman Harris asked if they had spent actual year to date on building improvements and Health Department Director Libba Cook stated this is for painting. Commissioner Sumners asked Director Cook if she was spending the tobacco money on instructional supplies and materials. Director Cook stated yes. Director Cook stated her operating budget is \$127,203.00 for this year. Director Cook stated there are carry over funds with that budget. Commissioner Shackelford made a motion to accept the \$171,203.00 recommendation by Director Weber. Seconded by Commissioner Cook. There were no lights. Motion carries 5-1 with Commissioner Stephenson voting no.

IX. Health Appropriation to State (Contract with State)

Health Department Director Libba Cook stated this is an appropriation the County provides to the State to spread across funding for the Department of Health to be in their county.

It is paid into the state on a quarterly basis. The bottom line of the amount of \$69,900.00 does not change. Commissioner Shackelford made a motion to accept the \$69,900.00 recommendation by Director Weber. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0.

X. Solid Waste Proposed Budget:

Solid Waste Director Mike Sweeney stated his budget is an enterprise fund split into three different budgets. The first one is the litter grant. This is strictly TDOT money. The second one is a convenience center budget and this takes care of the convenience centers. Director Sweeney stated he wanted to change is 14/15 approved budget Director Sweeney had \$100,000.00 in Other Capital Outlay and with that he was going to do Convenience Center maintenance. Director Sweeney stated that was changed and he had to use that money to finance the leachate tanks that had to be replaced. Director Sweeney wants to add that money back in to the Department Head requests to do the maintenance on the convenience centers. Director Sweeney stated he had to make a huge repair to the Highway 31 convenience center. Director Sweeney stated there is \$4,000.00 difference in what Director Weber suggested and what Director Sweeney is requesting. Chairman Harris asked if \$100,000.00 would be part of a normal operating budget. Director Sweeney stated there is work to be done every year but he did not foresee \$100,000.00 spent every year. Chairman Harris asked Director Sweeney to explain the \$1,500,000.00 on the Disposal Fees. Director Sweeney stated this is the garbage contract where it was rebid the increase from the waste management is going up. Director Sweeney stated he is looking at a minimum of a 5% increase. Chairman Harris stated he noticed on Other Capital Outlay, nonrecurring that Director Weber had recommended \$150,000.00 and Director Sweeney had asked for \$200,000.00 and asked what that specific item was for. Director Sweeney stated this is for a loader inside the building. Director Sweeney stated his capital expenditures are in his budget. Director Weber stated Director Sweeney had an enterprise fund, which is different than your general fund. Director Sweeney stated the \$200,000.00 would come out of cash reserves. Commissioner Evans stated that it was discussed a few months back about being proactive and the demo part of the land fill only has 2 to 4 years left before it is full. Director Sweeney had previously done a presentation on the grinder and the \$800,000.00 or \$900,000.00 could increase the landfill life indefinitely. Commissioner Evans stated he wanted to bring it up now during the budget session. Director Sweeney stated he does not have enough money in his reserves to buy this. Commissioner Evans stated he would like to discuss it now or get it on the list to discuss it. Chairman Harris stated he would think it would come in to a regular budget committee. Chairman Harris stated to Director Weber the capital outlays would make him feel better if they were not in the operating budget and they come through in a separate resolution in capital expenditures, 189 fund. Director Weber stated since Director Sweeney got his 5 cents back Director Sweeney should pay for the big items out of his fund balance. Commissioner Evans asked when the commission votes yes or no to fund it. Commissioner Shackelford thinks it should be a 189 fund request.

Commissioner Cook made a motion to approve the \$54,400.00 recommendation for the 207 fund on the Litter Grant. Seconded by Commissioner Parker. There were no lights. All in favor. Motion approved 6-0. Commissioner Previti made a motion to take under advisement the convenience centers \$920,226.00 plus the \$100,000.00 which is a total amount of \$1,020,226.00 with a \$100,000.00 to that number. Seconded by Commissioner Parker. There were no lights. Motion carries 6-0. Chairman Harris moved on to Landfill Operations. Chairman Harris stated Director Sweeney had requested for \$200,000.00 and Director Weber had allocated \$150,000.00 on the 799 fund. Director Sweeney stated this money would be for a loader for the inside of the building at his recycle center. Commissioner Stephenson made a motion to approve the \$2,897,534.00 as the figure that was submitted by Director Weber. Seconded by Commissioner Cook. There were no lights. Motion approved 6-0.

XI. County Mayor Proposed Budget:

County Mayor Charlie Norman presented his budget. Mayor Norman reported that last year the mayor's budget was \$248,634.00. This year Mayor Norman stated his request is \$243,834.00 and Director Weber's request was \$238,221.00. Chairman Harris asked Mayor Norman why the travel line item has quadrupled. Mayor Norman stated he did look for opportunities that arise to bring in industry, etc. Chairman Harris stated he noticed he had asked for \$10,000.00 in overtime and Director Weber has allocated \$5,000.00. Commissioner Cook made a motion to accept Director Weber's recommendation at \$238,221.00. Seconded by Commissioner Shackelford. There were no lights. Motion carries 5-1 with Commissioner Stephenson voting no.

XII. Rabies Control Proposed Budget:

County Mayor Norman met with Randy Bratton this morning because he was going to be out of town. Mayor Norman stated that Randy Bratton agreed with what Director Weber recommended \$108,134.00. His request was \$108,152.00. Commissioner Stephenson asked how many employees Rabies Control had. Mayor Norman stated there were 2 employees. Commissioner Previti made a motion to accept Director Weber's recommendation at \$108,134.00. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0.

XIII. Soil Conservation Proposed Budget:

Mayor Norman stated all of this is payroll. Mayor Norman stated the employee that works for soil conservation works for the State and it is one of those things where the County pays the salary. Chairman Shackelford made a motion to accept Director Weber's recommendation at \$43,317.00 under advisement. Seconded by Commissioner Cook. Commissioner Stephenson asked Mayor Norman what this employee does. Mayor Norman stated this is an executive secretary for the soil and conservation. She is based off of Hatcher Lane. There were no lights. Motion carries 6-0.

XIV. County Buildings Proposed Budget:

Building Maintenance Supervisor Ronnie Bates presented the budget for County Buildings. Building Maintenance Supervisor Ronnie Bates stated he is asking for \$834,570.00. Director Weber stated that building and contents insurance and the boiler insurance went up and his maintenance agreements went up. Line item 328 is down to \$0. Chairman Harris asked about 399, Other Contracted Services. Chairman Harris stated there is a big difference in that line item. Supervisor Bates stated that is where they hire individuals to do things that the Maintenance Department is not able to do, such as electricians, etc. Director Weber stated the electricity line item she brought that down from what Supervisor Bates requested. Director Weber stated he requested \$150,000.00 and Director Weber brought it down to \$146,000.00. Custodial supplies he requested \$12,000.00 and Director Weber brought it down to \$11,000.00. Chairman Harris stated he believes the fuel is over estimated and a little on contracted services. Commissioner Previti made a motion to accept Director Weber's recommendation at \$819,920.00. Seconded by Commissioner Cook. There were no lights. Commissioner Parker voted aye, Commissioner Previti voted aye, Commissioner Cook voted aye, Commissioner Stephenson no, Chairman Harris, no, Commissioner Shackelford no. Motion fails 3-3. Commissioner Shackelford made a motion to accept \$812,796.00. Seconded by Commissioner Stephenson. Commissioner Previti stated the buildings are one of the county's biggest assets and he wants to make sure they are taken care of. Commissioner Stephenson asked how many personnel that Supervisor Bates had. Supervisor Bates stated he had employees with three being full time and one being part time. Motion carries 6-0.

XV. Building and Zoning Proposed Budget:

Building and Zoning Director Mark Tosh is requesting \$470,824.00. Commissioner Shackelford asked if Director Tosh had an engineering consultant on retainer. Director Tosh stated yes. Director Tosh stated the engineering consultant helps with anything such as roads, subdivisions. Commissioner Previti asked about data processing services. Director Tosh stated these numbers are up due to the new software. Chairman Harris asked Director Tosh if he had to cut \$15,000.00 out of his department at this time how difficult would that be. Director Tosh stated he had one line which is Other Contracted Services that is an item that is used to take care of tearing something down. Commissioner Stephenson asked how many employees he had. Director Tosh stated he had 1 assistant, 1 secretary, and 1 clerical and they all do different jobs. Director Tosh stated there are 7 employees total counting himself. Director Tosh stated that building permits are increasing by 30% to 40% over last year. Commissioner Burkhalter stated to be careful what is cut because Building and Zoning permits are increasing. Commissioner Sumners would like a study done to see if they need more or less staff. Commissioner Previti made a motion to accept Director Weber's recommendation of \$469,254.00. Seconded by Commissioner Cook. There were no lights. Commissioner Parker Aye, Commissioner Previti Aye, Commissioner Cook Aye, Commissioner Stephenson No, Chairman Harris Aye, Commissioner Shackelford No, Motion carries 4-2.

XVI. Register of Deeds Proposed Budget:

Director Weber reported Mr. Fleming is requesting \$311,748.00. It is a 1.5% increase. Mr. Fleming requested \$4,000.00 for furniture where Director Weber requested only a \$1,000.00. Mr. Fleming wanted \$500.00 for office equipment and Director Weber brought that down to \$0. Commissioner Stephenson made a motion to go with Director Weber's recommendation of \$307,150.00. Commissioner Shackelford seconded the motion. Commissioner Stephenson asked how many personnel Mr. Fleming has. Director Weber stated he has 4 employees. There were no lights. Motion carries 6-0.

XVII. Data Processing Proposed Budget:

Director Weber stated this is IT. IT Director Bill Wells presented IT budget. Commissioner Stephenson asked Director Wells how many personnel he has. Director Wells stated he has 2 employees. Chairman Harris asked Director Wells about Data Processing Services and Maintenance Agreements. Director Wells stated this is for the entire county. Commissioner Previti stated there are needs to get state of the art equipment in place. Commissioner Previti stated he feels this is one department that should be funded. Commissioner Stephenson asked how frequently IT goes on training trips. Director Wells stated the last time that one of his employees went on one was three years ago. Commissioner Stephenson asked about the data processing equipment line. Commissioner Stephenson stated that Director Wells request was for \$202,000.00 and the director's suggestions was \$61,000.00. Director Weber stated she was told to do a balanced budget and she was getting it to where it was last year. Director Wells stated that Todd Baxter is going to have to go to Windows 7 for the new software that he has. The \$126,000.00 this year we had to purchase the phone system. Director Wells stated he has only 2 employees and he tries to make sure that everything maintenance wise and everything secured to where IT can handle situations. Commissioner Sumners stated the County is going to have to make an investment in our technology. Commissioner Sumners stated that \$61,000.00 is not going to be enough. Chairman Harris stated he would like to know what IT needs for the upgrades. Commissioner Shackelford stated he noticed in IT's capital request it was showing a voting system at \$40,000.00 and audio/visual for streaming video for county commission at \$35,000. Director Wells stated that all of the printers, computers, phones, scanners all the cameras that are around the Courthouse that secures everything is all under this one blanket. Commissioner Previti made a motion to accept the 3% decrease at \$558,051.00. Seconded by Stephenson. Commissioner Stephenson doesn't think it is that substantial a cut to make if he has to come back and ask for additional money. Commissioner Previti withdraws his motion and Commissioner Stephenson withdraws her second. Commissioner Cook made a motion to accept the department head request at \$592,071 the recommended budget by the Department Head. Commissioner Previti seconded the motion. There were no lights. Motion carries 6-0.

XVIII. County Clerk Proposed Budget:

County Clerk Joey Allen presented his budget. County Clerk Allen stated his budget looked messed up because the County Clerk's office went on the County payroll they were not on last year. Director Weber stated that in the past County Clerk Nancy Thompson maintained money in her office and she turned in her funds quarterly. The

checks were written by the payroll department since Mrs. Thompson would write a check and reimburse the County and the County would write payroll checks. County Clerk Allen stated he had some new items he would like to change. The 187 Overtime, County Clerk Allen changed from \$5,000.00 to \$1,000.00. The next line item that County Clerk Allen would like to change is line 317 from \$18,846.00 to \$17,646.00. The next item he would like to change is line item 355 change from \$3,000.00 to \$1,500.00. The next item is line 709-52501 change from \$5,000.00 to \$3,500.00. Director Weber stated under the Department Head's budget with changes is \$650,986.00. Director Weber stated her recommendation is \$654,186.00. Director Weber stated after recalculating County Clerk Allen's number s is \$730,338 and that is under the Department Head request. Director Weber stated her new number is \$733,538.00. Commissioner Shackelford made a motion to accept the Department Head's request at the amount of \$730,338.00. Commissioner Parker seconded. Commissioner Stephenson wanted to know how many total staff County Clerk Allen stated he has 13 employees. There were no lights. Motion carries 6-0.

XIX. ANNOUNCEMENTS:

Special Called Budget Meetings is scheduled for Tuesday April 7, 2015 and Wednesday April 8, 2015. There will not be a special called meeting on Thursday. Commissioner Sims stated he would like a summary sheet on what was passed with the actual figures.

XX. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 10:40 PM.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Tuesday, April 7, 2015 at approximately 7:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, SONNY SHACKELFORD, SUE STEPHENSON, SCOTT SUMNERS, TALVIN BARNER AND DONNA COOK,

OTHERS PRESENT: Gerald Adkison, Ronnie Attkisson, Talvin Barner, Davis Burkhalter, Gwynne Evans, Don Morrow, Terry Potts, Eric Previti, William Roddy, Ricky Sims, Gary Stovall, Scott Sumners, Debbie Turner, Theresa Weber, Linda Whiteside, Tommy Wolaver and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order.

Commissioner Sumners sat on the budget committee in Mike Kuzawinski place and Commissioner Barner sat in for Stewart Parker's absence. Chairman Harris stated there is a recap that was passed out of what had been approved at the previous budget session.

II. Industrial Development Proposed Budget

Director Weber stated Mr. Harris is out of town and asked Director Weber to present for him. Director Weber stated Mr. Harris is asking for \$25,500.00 which is the same as last year. Mr. Harris is requesting \$2,000.00 for the electric bill. Commissioner Shackelford made a motion to approve the Department Head request under the Industrial Development Board for \$27,500.00. Seconded by Commissioner Sumners. Chairman Harris stated to be clear the Department Head request are under advisement and the electric bill are the total at \$27,500.00. There were no lights. Motion carries 6-0.

III. Maury Alliance Proposed Budget:

Will Evans is requesting an increase from \$175,000.00 to \$200,000.00 for this fiscal year. The increase would go into the marketing budget not operations. Commissioner Shackelford asked how many jobs have been delivered in the last 18 months. Mr. Evans stated around 881. Commissioner Stephenson asked Mr. Evans if there was anything going on as far as recruiting retail and commercial business in Maury County. Mr. Evans stated that Maury Alliance acts as a support mechanism for the cities. Commissioner Shackelford made a motion to accept the department head request of \$200,000.00 under advisement. Seconded by Commissioner Stephenson. There were no lights. Motion carries 6-0.

IV. General Sessions I Proposed Budget:

Judge Sands stated there are not any special requests. Judge Sands stated he could work under Director Weber's suggested budget. Commissioner Cook thanked Judge Sands for using the technology in his courtroom. Commissioner Sumners noticed on his temporary employee line item, the three year average was \$56,000.00 and this year

General Sessions is requesting \$105,000.00. This increase was for two new magistrates that are part time. Commissioner Stephenson asked about how many clerical personnel were there. Judge Sands stated there are 3 full time clerical positions and 2 judges. Commissioner Cook made a motion to accept the recommendation of Director Weber's \$806,542 under advisement. Seconded by Commissioner Stephenson. There were no lights. Motion carries 6-0.

V. General Sessions II Proposed Budget:

Judge Bailey stated the bulk of his budget is mandated by the State. Judge Bailey stated the difference in his budget from Director Weber's is \$1,250.00. Commissioner Sumners made a motion to accept the recommendation of Director Weber's \$275,365.00 under advisement. Seconded by Commissioner Stephenson. Commissioner Stephenson asked how many judges were in General Sessions II and Judge Bailey stated himself. Commissioner Stephenson asked how many clerical employees General Sessions II had. Judge Bailey stated there was 1 full time clerical and 1 part time is a bailiff. Commissioner Previti asked about data processing line item and asked if he had considered using the tele conferencing equipment. Judge Bailey stated he doesn't have the capability to do it. Judge Bailey stated if it came available he would consider using it. There were no lights. Motion carries 6-0.

VI. Circuit Court Proposed Budget:

Circuit Court Clerk Sandi McLain presented Circuit Court's budget. Commissioner Shackelford would like to cover the work sheet first. Court Clerk McLain stated data processing would come from her reserve fund. Court Clerk McLain wanted to give an update on the fees that were collected. Court Clerk McLain stated the clerk's fees have increased. The clerk's fees for General Sessions I and General Sessions II that were collected through February 28, 2015 is \$632,766.78. Juvenile fee was \$55,658.50. The total clerk's fees is \$688,425.28. There was a total increase from last year of \$79,573.93. The expenditures and encumbrances are \$649,147.91 which gives the excess clerk fees at \$39,277.37 which is a large increase from last year which is \$35,213.24 more excess than last year. The total fees collected is \$913,308.94 and that amount is \$163,238.95 more than last year. The total county collection is \$913,308.94 plus the excess clerk fees which gives the amount to be \$952,586.31 for the County which is \$198,472.19 more than last year. Court Clerk McLain stated the reserve fund and data processing are around \$250,000.00 at this time. Commissioner Shackelford asked if there was a number on the uncollectable and how are they being dealt with. Court Clerk McLain stated she did not get a number on that but she can get a number but she does state that it is a large amount. Court Clerk McLain stated that previously Court Clerk Kelley had a contract with Solutia Collections but they have went out of business in August 2014. Court Clerk McLain stated she is in the process to see what to do next, whether to go with a new collection agency. She stated she does not have the staff to do it themselves. She stated she would have to have another employee or two. Commissioner Shackelford stated there needed to be somebody on board helping with this. Chairman Harris stated that Budget Director Weber had recommended \$549,000.00 and Court Clerk McLain had recommended \$599,000.00 for clerical personnel. Chairman Harris asked about the

difference in the amounts. Court Clerk McLain stated what she had requested with the \$599,000.00 included the 40 hour work week for employees. That is for 16 full time employees. She stated the other scenario is an additional full time employee. Director Weber stated the additional full time employee would cost the County around \$91,000.00 versus raising the current existing employees up to 40 hours would be \$43,000.00 Court Clerk McLain stated she thought the additional cost for a new employee was \$43,189.00. Chairman Harris stated the two scenarios are to raise 16 full time employees to a 40 hour work week or give an additional employee for a 35 hour work week. Director Weber stated the first scenario that was requested is for 40 hours, \$10,000.00 of overtime and increase of the grand jury foreman that was approved before. The total increase is \$91,407.30. Commissioner Sumners stated the \$549,000.00 doesn't add up from the approved budget this year which is \$531,731.00 and Director Weber's suggestion is \$549,422.00. Commissioner Sumners pointed out that is a \$17,691.00 difference. Commissioner Shackelford asked Court Clerk McLain if there were any unfilled positions in her office. Court Clerk McLain replied no. Commissioner Sumner asked Clerk McLain if she got a part time person last year and Clerk McLain stated yes. Commissioner Sumners stated his recommendation would be to go towards hiring a part time person. Chairman Harris stated it would be of concern to increase hours of one department and not across the board. Commissioner Burkhalter asked Clerk McLain if there was anything in her office technology wise that would make her department more efficient. Clerk McLain stated she hoped to incorporate scanners into the office. Chairman Harris stated to make clear that \$599,165.00 is Clerk McLain's request to increase the 16 full time employees up to 40 hours. The \$549,422.00 includes a new full time employee. That employee would be a 35 hour a week employee. Director Weber stated for the record that the TLW column is not her recommendations. The TLW column is where Director Weber was requested to do a balanced budget. Commissioner Sumners stated he doesn't know how the committee can proceed with this until they figure out what is wrong with 2014/2015 numbers. Commissioner Sumners stated that \$17,000.00 is not for a full time employee. Director Weber stated these numbers are prepared by the payroll lady and she is very good with them. Director Weber stated she does review them. County Attorney Daniel Murphy stated he remembered when Ms. McLain was appointed as the Clerk she had some comp time that had accrued and it had to be paid out and that skewed the number. Commissioner Turner asked what the starting pay was for a full time employee. Clerk McLain stated the starting pay for a full time employee was 13.82 was the minimum start pay. Commissioner Cook made a motion to accept Director Weber's recommendation for budget. Seconded by Commissioner Stephenson. Commissioner Stephenson asked if these were not her recommendations what her recommendation would be. Director Weber stated she is sitting on the fence. Director Weber stated the Department Heads tell her what they need to run their department and it is her job to put those numbers down. Chairman Harris stated the Budget Committee asked Director Weber to prepare a balanced budget and from that request stems her column of the recommendation to balance the budget. Court Clerk McLain stated on the recommended charges on Other Charges Clerk McLain stated she requested \$16,500.00 which is what she had last year and Director Weber's suggestion is \$12,000.00. Clerk McLain stated she would hate to put that number in that low. That

is the line item that feeds the jurors and if they have a sequestered jury they have to be put in a hotel. Clerk McLain stated that putting a jury in a hotel for a week is over \$6,000.00 and that does not include their meals and she never knows when that is going to happen. Commissioner Sumners asked if any fees that Clerk McLain collects goes into her budget. Clerk McLain stated yes and that would be the clerk's fees. Chairman Harris reminded the committee these budgets are being taken under advisement. Commissioner Turner asked Chairman Harris if the commissioner is satisfied that they have the correct numbers. Chairman Harris stated that under Director Weber's column for her recommendation for a balanced budget the number she is presenting includes one new person at 35 hours and under what Clerk McLain has presented with her numbers include raising 16 employees to 40 hours a week. Commissioner Turner asked what the \$17,000.00 difference was. Chairman Harris stated the \$17,000.00 difference is a combination of a couple of things. It is the addition of approximately \$25,000.00 for the new employee to come on and there has been some reductions within the year in the payroll because of some employees that have left and the new employees were hired in at a reduced rate. The combination of these are deriving the \$549,000.00 number. Commissioner Turner asked if there was a figure would it be the same as last year if everything was the same and did not increase any headcount. Commissioner Turner stated they did not have a figure for that. Director Weber stated she did not have that number with her. Director Turner stated she would like to see where we are at. Chairman Harris stated the new employee would cost approximately \$25,000.00. Commissioner Stephenson asked about where the fees go. Court Clerk McLain stated the Clerk's Fees the Court Clerk's office keeps and the excess fees goes to the County. The Clerks Fees are used to pay expenses and then the excess is turned over to the 101 fund. There were no lights. Chairman Harris stated the motion on the floor is to accept Director Weber's recommendation of \$1,032,235. Chairman Harris called for the vote. Commissioner Sumner no, Commissioner Barner no, Commissioner Cook, no. Commissioner Stephenson no, Chairman Harris no. Commissioner Shackelford no. Vote fails. Commissioner Sumners asked if the committee increased her employees to 40 hours would Court Clerk McLain decrease her part time employees. Court Clerk McLain stated she could not say at this time due to the volume of work. Commissioner Shackelford made a motion to accept the \$1,032,235.00 budget recommendation from Director Weber. Seconded by Commissioner Cook. Commissioner Shackelford stated that professional development is very important such as conferences, etc. and she would be able to see how other departments are operating. Commissioner Sumners stated the 35 and 40 hour work week need to be discussed at some point. There were no lights. The motion was to accept under advisement Director Weber's recommendation of \$1,032,235.00. Chairman Harris called for the vote. Commissioner Sumner no, Commissioner Barner, no, Commissioner Cook no, Commissioner Stephenson no, Chairman Harris, aye, Commissioner Shackelford, aye. Motion fails 2-4. Commissioner Sumners stated his recommendation was to give Court Clerk McLain the 40 hours and subtract the part time employees. Commissioner Sumners stated the committee give her the \$599,165.00 and take the part time personnel to \$18,409.00. There is approximately \$3,000.00 difference. Commissioner Turner asked Chairman Harris and the budget committee for a no confidence vote in the Budget Director. Commissioner Turner stated

they never have numbers and they never get answers. Commissioner Turner stated this is her request to the budget committee. Commissioners Sumners stated that Court Clerk's budget last year was \$997,598.00 under advisement. Commissioner Sumners made a motion to approve the Circuit Court budget will be \$997,598.00 like it was the previous year. Seconded by Commissioner Stephenson. There were no lights. Chairman Harris called for the vote. Commissioner Sumners, aye, Commissioner Barner aye, Commissioner Cook aye, Commissioner Stephenson aye, Chairman Harris, aye, Commissioner Shackelford, aye. Motion carries 5-1. Chairman Harris stated this is being taken under advisement Court Clerk McLain should make a formal request to reconsider and submit it to Director Weber and the committee will be reviewing it and the committee will go from there.

VII. Other Economic and Community Development Proposed Budget:

Director Weber stated under the Department Head request she is requesting the same as last year in the amount of \$2,700.00. The Other Economic and Community Development is one of those accounts sometimes it is used and sometimes it is not used, but there needs to be some funds in that account. The actual spending of the funds will come from the Mayor's office. Commissioner Stephenson asked what is normally spent out of this budget. Director Weber stated she would send out an e-mail to what was spent out of this budget in the past. There were no lights. Director Weber stated to get the numbers down to a balanced budget she is recommending \$1,200.00. Commissioner Shackelford made a motion to accept Director Weber's recommendation at \$1,200.00 under advisement. Seconded by Commissioner Sumners. There were no lights. Motion carries 6-0.

VIII. County Attorney Proposed Budget:

County Attorney Daniel Murphy is actually asking for a decrease. Attorney Murphy stated he had \$1,200.00 added to his budget last year and the reason was there were 111 jail cases filed by inmates in federal court of those which involved 118 or 119 inmates. After a two week trial all but 12 of those cases have been dismissed and County Attorney Murphy stated he left \$4,000.00 in that line item. There are 5 or 6 cases which are up to be dismissed and Attorney Murphy is waiting on the judge to do something. Attorney Murphy does not think the \$4,000.00 will be used. Commissioner Sumners made a motion to approve the Department Head's request at \$108,329.00 under advisement. Commissioner Cook seconded the motion. There were no lights. Chairman Harris called for the vote. Commissioner Sumners aye, Commissioner Barner aye, Commissioner Cook, aye, Commissioner Stephenson no, Chairman Harris aye, Commissioner Shackelford, aye Motion carries 5-1.

IX. Highway Proposed Budget:

Sandy Smith presented the budget. Ms. Smith stated she wanted to keep the budget at the Department Head's request for 2015/2016 budget. Commissioner Sumners made a motion under administration portion of the 131 fund for \$245,393. Seconded by Commissioner Shackelford. There were no lights. Motion carries 6-0. The next item was the Highway and Bridge Maintenance and Commissioner Sumners made a motion to

accept the Department Head request for the Highway and Bridge Maintenance portion of the 131 fund. Seconded by Commissioner Barner. There were no lights. Motion carries 6-0. The next item was Operation and Maintenance of Equipment. Commissioner Sumners made a motion to that the Department Head request for the Operation and Maintenance of Equipment of \$1,047,040.00. Seconded by Commissioner Barner. There were no lights. Motion carries 6-0. The next item was Other Charges. Commissioner Sumners made a motion to accept the Department Head request for Other Charges at the total of \$437,276.00. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0. The next item is employee benefits. Commissioner Shackelford made a motion to approve the employee benefits with a \$0 balance. Seconded by Commissioner Sumners. There were no lights. Motion carries 6-0. The next item was Capital Outlay. Director Weber stated this is the Bridge and state contracts. On the bridge program the County gets revenue in but the match is 20/25%. It is taking funds from the 14/15 year over. Commissioner Sumners made a motion to accept the Department Head's request for \$1,069,606.00. Seconded by Commissioner Stephenson. There were no lights. Motion carries 6-0. The next item is Highway and Street Capital Projects. Ms. Smith stated this mineral severance whatever is brought in the Highway Department receives 15 cents on every ton that is come out of the earth. Commissioner Shackelford asked Sandy Smith how the Highway overall budget looks. Ms. Smith stated the revenues are not in stone but as what she takes over and after she takes the bridge off she would say around \$177,000.00 or a little less the Highway Department would be in a deficit. Ms. Smith stated there are employees that have not been rehired and Ms. Smith stated she is being conservative with the money. Ms. Smith stated she watches what comes in and the Highway Department only spends what they actually need. Ms. Smith stated the Highway Department has not had a deficit budget since she has been doing it for 18 or 19 years. Van Boshers stated the Highway Department has cut down from 79 employees to 50. Commissioner Sumners asked how much was in Highway's fund balance. Ms. Smith stated the fund balance was around \$2,000,000.00. Commissioner Burkhalter asked who collects the money for the mineral severance. Mr. Boshers stated this money goes to the state. Commissioner Stephenson made a motion to approve under Highway and Street Capital Projects to approve the \$75,000.00. Seconded by Commissioner Sumners. There were no lights. Motion carries 6-0. The next item is Transfers to Other Funds. Commissioner Sumners made a motion to accept the Transfers to Other Funds which has a \$0 balance. Commissioner Stephenson seconded the motion. There were no lights. Motion carries 6-0. Chairman Harris moved on to Total Expenditure. Commissioner Barner made a motion to accept the Total Expenditures from the Department Head Request at \$6,295,286.00 Seconded by Commissioner Sumners. There were no lights. Motion carries 6-0. The next item is Highway Capital Projects. Director Weber stated this is the Wheel Tax Revenue. It previously went under Debt Service to pay the Highway Debt and after it was paid off it directly goes into the 176 fund. Commissioner Sumners made a motion to approve the Department Head Request of \$925,000.00. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0.

X. Maury County Fire Proposed Budget:

Chief Eric Hileman presented the Maury County Fire Budget. Commissioner Sumners asked if Maury County Fire had 501C3 status. Director Weber stated they are a non-profit organization. Director Weber stated the Fire Department on Tom J. Hitch the county owns, so the County pays the insurance and the County owns all the equipment. Director Weber stated it is set up by the State to how the budget codes are set up. Director Weber stated the only thing she can create are cost codes. Commissioner Cook asked Chief Hileman since he is a 501C3 if they were accepting any other contributions from anyone else. Chief Hileman stated yes and he was receiving contributions from the public. Commissioner Cook asked how much was brought in from the public. Chief Hileman stated that last year fund raising was about \$92,000.00. Commissioner Cook asked if \$92,000.00 was in addition to what Maury County contributes to Maury Fire's 501C3. Chief Hileman stated that is correct. Chief Hileman stated he would like to touch on some of the fundraising money was obligated to a loan that Maury Fire took out to build their own fire station in Cherry Glen. The loan is still going on and quarterly payments are made. Commissioner Cook asked about how much the payments were. Chief Hileman stated the payments are almost \$6,000.00 quarterly. Hileman stated his budget was a deficit budget last budget. Chief. Hileman stated that Maury Rural Fire supplemented from the donation money. Maury Fire went over in vehicle maintenance budget last year by about \$6,000.00 and it was supplemented with donation money. Chief Hileman stated he knew that Maury Fire's budget was an increase but he stated if Maury County Fire didn't start buying some of the things that are needed that in a couple of years Maury Country Fire Department would be out of the fire business. Commissioner Turner asked Chief Hileman if any of the donation money went to buy packs for the firefights. Chief Hileman stated that up to this point the packs were purchased through a grant. Commissioner Turner stated she had some concerns with individuals living in the fire hall and living off of the County for free. Chief Hileman stated the County is getting so much from the volunteers for nothing. Commissioner Stephenson asked about the loan that was being paid on \$25,000.00 annually how much is left on the total. Chief Hileman stated he would get that information to the commission. Chief Hileman stated he thinks the original amount that was financed was \$135,000.00. Commissioner Stephenson stated she understands the equipment is significant. Commissioner Sumners asked if there was any way he could do half of the new equipment. Chief Hileman stated he could do with whatever the commission gives him. Commissioner Sumners stated the commission had asked departments to take a 3% and a 5% decrease and this budget is a 40% increase. Chairman Harris thanked Chief Hileman for having a plan in place. Commissioner Stephenson made a motion to approve \$265,462.00 which would include half of the equipment that Chief Hileman is asking for and instead of \$88,000.00 it would be \$44,000.00. Seconded by Commissioner Sumners. Chief Hileman stated that he feels he would be successful with a grant if he would keep his request lower. The equipment they ask for is in lower quantities and lower cost. He stated if he gets a grant to replace equipment he will not continue to come to the County and ask for money for equipment. He stated they will continue to write grants. There were no lights. Chairman Harris called for the vote. Commissioner Sumners aye, Commissioner Barner aye, Commissioner Cook aye,

Commissioner Stephenson aye, Chairman Harris, aye. Commissioner Shackelford no. The motion carries 5-1.

XI. Emergency Management Proposed Budget:

OEM Director Mark Blackwood presented his budget. Director Blackwood stated his budget has several different revenue sources. There is the appropriation from the County. They also supplement their budget with a lot of grants and some revenue is generated with incidences where the responsible party is billed for a hazardous material calls. Maury County Emergency Management is in a partnership with the City of Columbia. Director Blackwood stated his salary and benefits come from the City of Columbia. Maury County pays for Director Blackwood's two staff members. Commissioner Sumners asked about the clerical personnel which went up about \$7,000.00. Director Weber stated one of the employees went from part time to full time. Director Blackwood stated that it is himself and 2 full time employees. Commissioner Sumners made a motion to accept the Director Weber's recommendation for \$225,980.00 under advisement. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0. The next item is Revenue Driven Expenditures. Director Weber stated the County gets reimbursed from the City of Columbia for the 54491. Director Blackwood stated what was based on the agreement and the City of Columbia and the County entered into an agreement and whichever entity pays less based on a percentage then that entity owes the other entity that amount so the City of Columbia usually ends up owing the County. Commissioner Sumner made a motion to accept the Department Head's request of \$90,000 under advisement. Seconded by Commissioner Cook. Commissioner Shackelford asked since this is revenue driven he is not going to spend money that he doesn't earn. Director Blackwood stated that is correct. Director Blackwood stated they pay their partners back once the payment is received for the incident. Commissioner Shackelford asked if most of this revenue was for HAZMAT. Director Blackwood stated that was correct. There were no lights. Motion carries 6-0. The next item was for Grants. Director Blackwood stated at this time there were still some open grants but they are trying to close some of those out. Commissioner Sumners made a motion to approve the Director's recommendation at a \$0 balance. Seconded by Commissioner Cook. Motion carries 6-0.

XII. Board of Equalization Proposed Budget:

Director Weber stated she is requesting the same amount that was budgeted for last year which was \$3,330.00. These are the fees the County would have to pay when they have meetings. The board of Equalization stated they meet at least once a year. They haven't met yet. Director Weber stated when they have a meeting they have to put it in the newspaper. Commissioner Shackelford asked if this is the one that deals with property taxes. Director Weber stated she believes it is. Commissioner Shackelford made a motion to set this budget amount at \$1,785.00 under advisement which is a 2013/2014 audited number. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0.

XIII. Other General and Administrative Proposed Budget:

Director Weber reported under the Department Head request Director Weber is requesting this goes up because this is where a lot of things are paid out for the whole county. The consulting fee is where Human Resources request to do job reviews. Data Processing is going up because there is more software that has to be paid for. Dues and memberships are for classes, membership fees. Director Weber wanted to bring up the indirect cost is where the gentleman that does our insurance is paid a flat fee instead of a commission. Director Weber stated you never know what the judgements line item is going to be. Director Weber stated they still do not have all the insurance numbers. Director Weber stated when she talked to Buddy about it to add 5% and that is reflected in those numbers. Chairman Harris asked what the judgements expenditures are. Director Weber stated when the inmates sue us and the County has to pay them some money. The judgements is where the county pays the local government insurance pool. Commissioner Previti asked Director Weber what was the \$91,484.00 for data processing from previous numbers. Director Weber stated part of that was Kronos time keeping system and Local Government fees and that has to do with Human Resources. Commissioner Previti asked why this was not in IT's budget. Director Weber stated that IT's were purchases and these are maintenance agreements. Commissioner Shackelford asked if there were some premiums on security bonds for elected officials in this. Director Weber stated yes. Commissioner Shackelford stated that Tom Jennings in his office writes some of those and Commissioner Shackelford stated he does not get any money indirect or direct. Commissioner Shackelford stated he would abstain from that particular item. Commissioner Sumners would like to make a motion the 2014/2015 budget be used with the exception of the data processing services and he would like to make data processing \$91,484.00 added to the \$884,000 which would be a total amount of \$908,476.00. Commissioner Sumners made a motion for the Other General Administrative to be \$908,476.00 under advisement. Seconded by Commissioner Cook. Commissioner Stephenson asked what the flat fee and direct cost was. Director Weber stated it is for the insurance representative. Director Weber stated the insurance representative has agreed to get a flat fee. Commissioner Stephenson asked about the workman's comp. which seems to be steadily increasing. Commissioner Shackelford stated that every company in every entity has their own experience modification factor and that is insurance lingo for experience rating. Basically a base amount of premium based on your current history and your past losses and they usually go back three years and Maury County has had three death claims in around three years. Director Weber stated on Workman's Comp there are classes that have to be attended annually to try and keep cost down. Commissioner Shackelford asked was this an estimate. Director Weber stated yes. There were no lights. Motion carries 6-0.

XIV. Accounting and Budget Proposed Budget:

Director Weber stated the Department Head Request is \$459,077.00. Director Weber stated her budget is lower than last year. Director Weber stated since Purchasing Department is moving Director Weber's office is rearranging some offices and Director Weber will be moving the auditors to another office in the Budget Office, so she will have to try and find three desks for the auditors. Commissioner Sumners made a motion

to accept the Department Head request for \$459,077.00 under advisement. Seconded by Commissioner Cook. Commissioner Shackelford asked about Director Weber's salary. Director Weber stated she is paid like an elected official. Commissioner Shackelford asked if the commission was to give employee raises would it apply to Director Weber. Director Weber stated yes. Commissioner Stephenson asked about how many employees Director Weber has. Director Weber stated she has all full time employees. There are five hourly employees a salaried employee and herself. There are eight total employees.

Commissioner Sumners is withdrawing his motion to approve the Department Head request and Commissioner Cook is withdrawing her second. Commissioner Sumners would like to take out \$5,000.00 in overtime. Commissioner Sumners made a motion to approve a \$454,077.00 under advisement for the accounting and budgeting department. Commissioner Cook seconded the motion. There were no lights. Motion carries 6-0.

XV. District Attorney General Proposed Budget:

Director Weber stated under the Department Head request Director Weber is requesting the same as last year, which was \$121,200.00. Director Weber stated the reason they have gone up on this is because of the autopsies and the price per autopsy has increased. The District Attorney General is supposed to have a little bit of money in their budget for any kind of training for the coroner's office. Commissioner Sumners made a motion to an overall budget of \$101,200.00 under advisement. Seconded by Commissioner Shackelford. There were no lights. Motion carries 6-0.

XVI. Victim Assistance Program Proposed Budget:

Director Weber stated this is revenue driven. This is a donation to the Hope House, The Family Center and CASA. Director Weber stated whatever fees the County gets in from The Victim's Assistance Program those fees are paid out quarterly to these three non-profit entities. Commissioner Shackelford made a motion to approve the Department Head request which is \$49,998.00 under advisement. Seconded by Commissioner Cook. There were no lights. Motion carries 6-0.

XVII. Other Public Health and Welfare-THDA Grant:

Director Weber stated this is for the THDA Housing Grant. Director Weber stated she put it in the budget for \$500,000.000 because Maury County has applied for it. Director Weber stated Maury County is a conduit on this. Director Weber stated she reviews all the paperwork and signs off on it and once she knows it is all there, the County gets money and then the County sends it off to whoever it is supposed to go to. Director Weber stated this is a pass through. Commissioner Sumners made a motion to approve the \$500,000.00 under advisement. Seconded by Commissioner Shackelford. There were no lights. Motion approved 6-0.

XVIII. Payments to Cities (Required):

Director Weber stated this is for \$250,000.00 and Director Weber stated this is per contract. Commissioner Shackelford made a motion to approve the Department Head

request of \$250,000.00 under advisement. Seconded by Commissioner Sumners. There were no lights. Motion carries 6-0.

XIX. Miscellaneous:

Director Weber stated the Dead Stock Removal did go up to \$50,026.00. The Trustee's commission is the same as last year. The Tax Relief program, comes out of the Trustee's office. Director Weber stated this is the same as last year. Commissioner Shackelford made a motion to approve the Department Head request of \$513,895.00 under advisement. Seconded by Commissioner Cook. Commissioner Barner stated he thinks the Dead Stock Removal money could be used in some other capacity. Commissioner Barner stated he thinks this money could be used some other place. Commissioner Whiteside stated this is a valuable service to the farmers. There were no lights. Chairman Harris called for the vote. Commissioner Sumners no, Commissioner Barner no. Commissioner Cook no, Commissioner Stephenson aye, Chairman Harris, no. Commissioner Shackelford aye. Motion failed 4-2. Chairman Harris stated he does think the Dead Stock Removal service does need to be provided but there needs to be an alternative source for farmer's to participate in some degree in this expenditure. Commissioner Burkhalter stated that as a county Maury County provides tax incentives for profit business. Commissioner Burkhalter stated this is a service that Maury County offers the farmers and the Commissioners should support this. Commissioner Sims stated the University of Tennessee promised Farm Bureau they would come up with an inexpensive solution and thus far they have not come up with an inexpensive solution. Chairman Harris asked Commissioner Sims what other counties do. Commissioner Sims stated other counties pay to have this done. Commissioner Sims stated the other seven surrounding counties were polled and the top seven counties pay the same company to dispose of the animals. Commissioner Sumners asked if the 3% and the 5% decrease would be a huge deal on The Tax Relief program. Director Weber replied yes. Director Weber stated it helps the elderly pay their taxes. Director Weber stated this amount fluctuates. Commissioner Sims stated that it is not just elderly, it is low income elderly. Commissioner Stephenson stated the Dead Stock Removal is significant and the County needs to keep it. Commissioner Stephenson made a motion to accept the \$513,895.00 Department Head request under advisement. Seconded by Commissioner Shackelford. There were no lights. Chairman Harris called for the vote, Commissioner Sumners, aye, Commissioner Barner no, Commissioner Cook no, Commissioner Stephenson aye, Chairman Harris aye, Commissioner Shackelford aye. Motion carries 4-2.

XX. Public Safety Projects:

Director Weber stated this is where the \$5,500.00 was put to do some survey work. . Doug Lukonen stated this was for the reappraisal of the land and the survey of the Bear Creek Fire Department. Commissioner Sumners made a motion to acknowledge the \$0.00 request. Seconded by Commissioner Shackelford. Commissioner Sims stated this is the line item where if there is a question about boundary lines for delinquent tax property that they have to hire someone to go and verify that information. Director Weber stated what Commissioner Sims is talking about comes out of Other General Administrative. There were no lights. Motion carries 6-0.

XXI. Operating Transfers (Ambulance SVC) :

Director Weber stated this is money that is transferred to the Ambulance. Director Weber stated Maury County gets money in from Maury Regional Hospital and then they turn around and pay \$635,000.00 and this is under contract. Commissioner Shackelford made a motion to approve the Department Head's request at \$635,000.00 under advisement. Seconded by Commissioner Sumners. Commissioner Stephenson asked what the \$635,000.00 was for. Director Weber stated Maury County gets revenue in from Maury Regional Hospital and Maury County is under contract for the ambulance service to give them \$635,000.00 that Maury County receives. Director Weber stated this is basically revenue driven. Director Weber stated that Maury County makes around \$100,000.00 off of this. There were no lights. Motion carries 6-0.

XXII. County Commission:

Director Weber stated the Department Head Request that Director Weber has requested to bring this up to have enough funds because she went through the budget and it is based on the regular meetings the County Commission has plus special called full commission meetings. Director Weber stated there are usually three of those. Director Weber stated she requested to increase the County Commission's budget. Director Weber stated the legal notices were the same as last year. Director Weber stated she put \$400.00 in office supplies. Commissioner Shackelford asked if the top line which was board and committee member fees is that 100% gross payroll. Director Weber stated that is the gross payroll. Commissioner Shackelford made a motion to establish the County Commission budget at a 5% decrease which is \$77,992.00 under advisement. Seconded by Commissioner Cook. Director Weber stated on the \$77,992.00 to please add back in the legal notices because every time they have special called meetings Director Weber has to put this in the newspaper. The budget also has to be put in the newspaper and Director Weber stated that cost a lot of money. Director Weber stated the prices for this have gone up. Commissioner Burkhalter stated he feels like the commission needs a raise. Chairman Harris stated he had asked for departments for a 3% and a 5% cut and in Chairman Harris' opinion he can't do it. Commissioner Burkhalter stated what the other Counties were being paid. Commissioner Turner stated she wanted to echo the same thing as Commissioner Burkhalter. Commissioner Turner stated if County employees get a raise this year then the County Commission should get a raise. Commissioner Previti stated that if County Commissioner could create a resolution putting the County Commission on TCRS. Commissioner Previti stated he was looking at a down the road payment back to the County Commission. Commissioner Previti stated it would take a piece of your check each month. Commissioner Previti stated this would be a deferred compensation. Commissioner Cook stated she agreed with Chairman Harris that she cannot suggest that the commission needs a raise. Commissioner Stephenson stated that yes they are public servants but that doesn't mean that they do not deserve a salary. Commissioner Stephenson feels that right now the timing is wrong. Commissioner Sumners stated the Commission did ask for the Commission to cut but not to cut employee's salaries. Commissioner Shackelford withdrew his motion and Commissioner Cook has withdrawn her second. Commissioner Shackelford made a motion to approve the budget for \$80,992.00. Seconded by

Commissioner Cook. There were no lights. Chairman Harris called for the vote. Commissioner Sumners no, Commissioner Barner no, Commissioner Cook aye, Commissioner Stephenson no, Chairman Harris aye, Commissioner Shackelford aye, Chairman Harris stated that is a 3-3 vote. Motion fails. Chairman Harris stated the Committee is not voting to give themselves a raise tonight. Commissioner Sumners stated the money can be allocated the money with an amendment down the road. Commissioner Sumners made a motion to establish the bottom line budget of \$102,469.00. Seconded by Commissioner Barner. Commissioner Stephenson would like to amend Commissioner Stephenson's motion to include under the 435 line item to include an additional \$1,200.00 and under the 320 line item to include training in with dues and membership. Commissioner Stephenson stated that would be an additional \$2,200.00. Director Weber stated the 191 line item would be \$92,400.00 The 201 line item would be \$57,029.00. Employers, Medicare would be \$1,340.00. Due and Memberships would be \$2,200.00 and then for legal notices \$2,000.00 and for Office Supplies \$1,200.00. The new total is \$104,869.00. Commissioner Stephenson has made a motion to amend the existing motion to change the dollar amount from \$102,469.00 to \$104,869.00. Seconded by Commissioner Sumners. Chairman Harris called for the vote. Commissioner Sumners aye, Commissioner Barner aye, Commissioner Cook no, Commissioner Stephenson aye, Chairman Harris no, Commissioner Shackelford no. The amendment as amended is off the floor. Chairman Harris stated the committee is going back to the original motion that is on the floor for \$102,469.00. Chairman Harris called for the vote. Commissioner Sumners aye, Commissioner Barner yes, Commissioner Cook no, Commissioner Stephenson aye, Chairman Harris, aye. Commissioner Shackelford. The motion carries 4-2.

XXIII. ANNOUNCEMENTS:

Special Called Budget Meetings is scheduled for Wednesday, April 8, 2015 and Wednesday April 8, 2015.

XXIV. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 10:40 PM.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Wednesday, April 8, 2015 at approximately 4:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, SONNY SHACKELFORD, SUE STEPHENSON, STEWART PARKER, DAVIS BURKHALTER AND DONNA COOK,

OTHERS PRESENT: Gerald Adkison, Talvin Barner, Michael Fulbright, Don Morrow, Eric Previti, William Roddy, Ricky Sims, Gary Stovall, Scott Sumners, Debbie Turner, Theresa Weber, Linda Whiteside, Tommy Wolaver and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order.

Davis Burkhalter sat on the budget committee in Mike Kuzawinski place. Due to technical difficulties with the Audio. The first part of the budget session did not record.

II. Chancery Court Proposed Budget

The Budget Committee took under advisement the amount of \$403,675.00. The vote was 5 to 1 with Commissioner Burkhalter voting no.

III. Libraries Proposed Budget:

The Budget Committee took under advisement the amount of \$639,145.00. The vote was 6-0.

IV. Agricultural Extension Proposed Budget:

The Budget Committee took under advisement the amount of \$123,517.00. The vote was 6-0.

V. Tourism Proposed Budget:

Tourism Director Erin Jagers presented her budget. Director Jagers stated she is asking for the same amount she asked for last year. Commissioner Parker stated he thinks that Tourism should be rolled in with Maury Alliance and the Chamber of Commerce. Commissioner Parker stated he thinks the savings could be in the neighborhood of \$200,000.00 plus. Commissioner Parker stated he does think that Director Jagers does need to keep her position in place and her employees but he does feel that Maury County can save the money by combining some of the offices into one. Commissioner Parker stated he has a problem with Tourism spending \$100,000.00 on advertising and not being able to see any fundamental basis of what the adverting was. Stewart Parker stated that under Director Jagger's leadership she is running a tight ship on the budget. Director Jagers stated as far as adverting goes she agrees with Commissioner Parker and she feels like a lot of money was wasted on advertising especially in magazines. Director Jagers stated the focus now is more social media. Director Jagers stated her department is still doing the Tennessee Guide which is a

main book and maybe one or two others. Director Jagers stated her particular focus is this year community and then out. Director Jagers stated they sponsored a lot more from Mt. Pleasant, Spring Hill and she feels like this is where they are getting their return. Director Jagers stated she has two part time ladies at the Visitors Center up the street and they do not have any benefits and then she has two full time here. Director Jagers stated with the few employees her department struggles to make sure everything is done such as Mule Day. Director Jagers stated it was her goal when she came into office to partner and she feels it is headed that way. Director Jagers stated she talked with the Assistant Director and she felt like some of the travel that was done in the past was a waste of time so Director Jagers cut that out. Director Jagers stated the Contracted Services group tours there is a certain amount that has to be put in there. Director Jagers stated they pay up front for group tours and it gets reimbursed when the tour is done. Commissioner Parker stated he is interested in these tours and to see whether or not Maury County is getting a return on the investment. Director Weber stated she would look that information up. Director Jagers stated tourism brought in \$105,000,000.00 for Maury County last year. Director Jagers stated she would get that information to Commissioner Parker. Commissioner Parker stated there is a need for Tourism. He thinks it could be more efficient if it were part of the bigger sales pitch in Maury County such as The Chamber of Commerce and the Economic Alliance. Director Weber stated the consolidation idea is that she does not believe that it is possible since the hotel/motel money is set to Tourism and she thinks that some of the money can go to Parks. The County revenue has to stay with Maury County and it is used for a specific person. Director Weber stated that is the reason you cannot have Tourism move to The Chamber of Commerce of Economic Development because they are not a department of Maury County. Commissioner Parker stated he believes there are ways that this can be done. Commissioner Cook stated she agreed with Commissioner Parker. Commissioner Stephenson asked how many employees she had. Director Weber stated she had an Assistant Director and an Administrative Assistant and two part time employees. Commissioner Stephenson asked about the 399, The Other Contracted Services. Commissioner Stephenson asked what that was for. Director Jagers stated that covered any festivals, pay vendors or fireworks or anything that comes up that couldn't go under advertising. Commissioner Stephenson asked about the \$7,000.00 for Other Charges and what does it cover. Director Jagers stated that covers a copier. Commissioner Sumners asked Director Weber if she knew what the revenues were for the hotel/motel tax. Director Weber stated she would look those numbers up and send them to him. Commissioner Shackelford stated he had received a lot of compliments on her office. Commissioner Shackelford stated in Blount County that Economic Development and Tourism is all in one building. Commissioner Shackelford stated they do a wonderful job. Commissioner Shackelford stated he noticed that Director Jagers is asking for \$120,000.00 which is \$10,700.00 more than last year. Commissioner Shackelford asked how much of Tourism budget is going towards the Music Festival. Director Jagers stated it would probably be around the same amount of money from Southern Fried Festival which would be around \$25,000.00 to \$30,000.00. Director Jagers stated this is not the only request she has which includes Columbia Barbeque Festival, Mt. Pleasant Barbeque Festival, Spring Hill Ham Festival. Commissioner

Shackelford stated he would like to see better use of the expenditures that has been allocating this department with. Commissioner Sumners asked if the hotel/motel tax was split 50/50. Director Jaggars stated that it only goes to the Tourism Department. Commissioner Burkhalter asked about revenues on hotel/motel tax. Commissioner Burkhalter stated the past director stated she was entitled to 100% of the hotel/motel tax. Commissioner Burkhalter Parks Director Al Ray if he knew what the hotel/motel tax can be used for. Director Ray stated the way the private act is written it identifies Tourism, Recreation, and Industrial Development and Beautification. Director Jaggars stated it is on her mind to save as much money as possible and work with as many people as she can. Commissioner Parker stated they have the right people in place. He is not sure whether or not they have the right structure in place. Commissioner Stephenson asked if Director Jaggars knew what the hotel/motel tax for 14/15 fiscal year. Director Jaggars stated that Director Weber is going to get those numbers. Director Jaggars stated she believes it is around \$491,000.00. Commissioner Cook made a motion to accept Director Weber' suggestion of \$389,352.00 under advisement. Seconded by Commissioner Burkhalter. Chairman Harris stated this number is set under advisement. Commissioner Parker stated he would be glad to work with Director Jaggars to see if there is a possibility of working with Will Evans and Economic Development and the Chamber of Commerce before any work is made to the Visitors Center across from the Polk Home. Commissioner Sumners stated Maury County could be the face of Maury County with all four of those being Beautification, Tourism, Parks and Recreation and Industrial Development. Commissioner Shackelford asked Director Jaggars would she would be willing to work with Parks Director Al Ray on the hotel/motel tax. Director Jaggars stated she had discussed with Parks Director Al Ray through the recreational tourism working together. Chairman Harris called for the vote. Commissioner Parker no, Commissioner Burkhalter aye, Commissioner Cook no, Commissioner Stephenson no, Chairman Harris no. Commissioner Shackelford no. The vote is 5-1. Motion fails. Commissioner Parker stated he thinks the amount needs to be reduced dramatically until the commission can determine the direction the commission wants to go in with Tourism. Commissioner Parker made a motion to establish the Tourism budget at \$250,000.00 to be taken under advisement. Seconded by Commissioner Cook. Mayor Norman stated Director Jaggars had been saving for work to be done on the visitor's center across from the Polk Home. Commissioner Parker withdrew his motion and Commissioner Cook withdrew her second. Commissioner Shackelford made a motion to establish the budget to take under advisement at \$354,352.00. Commissioner Cook seconded the motion. Chairman Harris called for the vote. Commissioner Parker no, Commissioner Burkhalter aye, Commissioner Cook aye, Commissioner Stephenson no, Chairman Harris aye, Commissioner Shackelford aye. Motion carries 4-2.

VI. Trustee Proposed Budget:

Trustee Steve Konz presented his budget. Trustee Konz stated he has four full time employees. He stated he does have \$14,000.00 of part time money and he stated he is asking for \$200.00 more than last year. Commissioner Cook made a motion to accept the Department Head Request. Seconded by Commissioner Parker. Commissioner Stephenson asked Trustee Konz how many employees he had. Trustee Konz stated he

has four full time employees and he has some part time money. He stated he utilized two part time employees. He stated one part time employee was seasonal and one part time employee he uses about 10 hours per week. Commissioner Stephenson asked about the Other Contracted Services. Trustee Konz stated this is where the preparing and mailing of tax notices is. Commissioner Shackelford asked if the number was going up on on-line payments for taxes. Trustee Konz stated there was around 700. He stated they are looking at getting a debit card machine. Commissioner Sumners asked how much does BIS get for the on line payment. Trustee Konz stated nothing they get the 2.7% for the charge of using the debit card. Chairman Harris asked if a kiosk could be used in his office in the future. Trustee Konz stated that possibly it could be. There were no lights. Chairman Harris stated the motion on the floor was to accept the Department Head's recommendation at \$324,274.00 under advisement. Motion carries 6-0.

VII. Juvenile Services Proposed Budget:

Nicholas Abdallah presented Juvenile Services budget. Mr. Abdallah stated he moved some money around so he wouldn't have to come and ask for additional money. Mr. Abdallah stated he had increased Travel, Training and Meals. He stated he has increased that line item a little. He has taken on the responsibility of running the Foster Care review board and since that is an all-volunteer board he tries to supply them with refreshments. The money from this comes out of the Travel, Training and Meals. The line item for Other Contracted Services is \$100,000.00 and Mr. Abdallah stated to date nothing has been spent that is because that is a once year in June and it is a contract with Middle Tennessee and the Juvenile Detention Center and he is not sure how much that will be since it will depend on the number of Juveniles detained there. Mr. Abdallah stated he would like to keep that at \$100,000.00 since last year's numbers came in at \$99,441.00. Mr. Abdallah stated this number fluctuates. Commissioner Parker asked if Mr. Abdallah would come in close to last year's numbers. Mr. Abdallah stated he believes they will come in close to last year's numbers at \$100,000.00. Director Weber stated this is usually paid in June. Director Weber stated the invoice is received in June and it has to be paid in June. Mr. Abdallah stated that any money that was not spent out of those numbers in the past was returned to the General Fund. Commissioner Stephenson asked Mr. Abdallah how long has he been working in this position. Mr. Abdallah stated he has been with the County since 2011. Mr. Abdallah stated he feels the number will be close to \$100,000.00 for last year. Commissioner Shackelford asked if Mr. Abdallah got any revenue from his department. Mr. Abdallah replied no. Commissioner Stephenson made a motion to establish the budget for Juveniles Services for the Department Head in the amount of \$256,220.00 under advisement. Seconded by Commissioner Cook. There were no lights. Chairman Harris called for the vote. Commissioner Parker aye, Commissioner Burkhalter no, Commissioner Cook aye, Commissioner Stephenson aye, Chairman Harris aye, Commissioner Shackelford, aye. Motion carries 5-1. Commissioner Burkhalter stated the reason he voted no and he understands the commission is trying to balance the budget but Commissioner Burkhalter stated what he was afraid the commission is doing is lowering the budgets to where department heads have to come back and do a budget amendment later in the year. Chairman Harris stated he does think there will be an increased volume of budget

amendment requests. Chairman Harris stated with a balanced budget there will be budget amendment requests.

VIII. Adequate Facilities:

Director Weber stated the only thing she put under Adequate Facilities request this year was \$560,000.00 for the fire station at Bear Creek. Commissioner Summers asked Director Weber if she estimates the revenue being up in Adequate Facilities Director Weber stated yes. Commissioner Cook made a motion to accept the Department Head request at \$560,000.00 under advisement for the Adequate Facilities Fund. Seconded by Commissioner Stephenson. Commissioner Burkhalter stated next month if they see the land purchased and then the committee can pull the \$160,000.00 out of the \$560,000.00. Chairman Harris stated with it being under advisement that can be done. Commissioner Cook withdrew her motion and Commissioner Stephenson withdrew her second. Commissioner Shackelford made a motion to establish the Adequate Facilities Budget at \$400,000.00 under advisement. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved 6-0.

IX. Debt Service (Without Any New Debt)

Director Weber stated this is the Debt Service 151 fund. Director Weber stated under the Department Head request. Director Weber stated she wanted to remind the committee this is one fund that has to be maintained. Chairman Harris stated the committee is going to do the bottom line number on this. Commissioner Shackelford stated the County has a debt management policy and that policy was encouraged to adopt from the Comptroller's office and the County did that in 2011 or 2012 but it basically states that you have to have at least 50% of your debt service payments in the bank before you start the year and it has been the tradition to fully fund that through the County's property taxes. Commissioner Shackelford stated to keep maintaining the balance. Chairman Harris asked if the County was basically funding to maintain the County's cash fund balance and to cover one year's debt service. Director Weber replied that she restricts one year of debt payment in the fund balance. Commissioner Shackelford made a motion to approve the budget for the 151 Debt Service Appropriation that is the Department Head request at 9,336,747.00 under advisement. Seconded by Commissioner Parker. Commissioner Burkhalter stated the schools are funded out of the Debt Service Fund until the schools get their BEP money from the State and the schools repay the County. There were no lights. All in favor. Motion Approved.

X. Capital Equipment Fund:

Sandy Smith with the Highway Department stated they try to do a five year average but it is hard to get any prices due to the fact the equipment the Highway Department does and they want give you any budget prices. For the 15/16 year the number one thing is a belt loader and then they would like two dump trucks and they always ask for 10 miles of paving and 15 miles of oil and chip. Sandy Smith stated the latest dump truck the Highway Department has is a 1991 and she stated they use their dump trucks every day. Mr. Boshers stated they would like to get one or two a year to help the Highway

Department and they are trying to run 14 dump trucks. Mr. Boshers stated some of the dump trucks have over 600,000 miles on them. Commissioner Shackelford stating the Committee is getting the department's request and then the Committee will decide what they will fund. Commissioner Shackelford stated based on the past we have had about \$998,000.00 in Capital equipment. Mr. Boshers stated the commission is welcome to come and look at the equipment. Mr. Boshers stated this year he spent \$3,500,000.00 and he has something like \$400,000.00 in asphalt and \$600,000.00 in crushed stone and he had \$800,000.00 in the fund balance. He stated at the end of June this money will be gone. Commissioner Parker stated he watched the budget process last year and he believes that Mr. Boshers is a good steward of the County's money. Commissioner Burkhalter stated the County needs to get as many roads that will qualify to be paid for out of Adequate Facilities. It helps Mr. Boshers with this fund balance. Commissioner Burkhalter stated he understood that none of these were being taken under advisement that they are letting them make their presentation. Chairman Harris stated the committee would take all of it under advisement and prioritize at that point. Sandy Smith stated one thing that needs to be done is to upgrade some of their equipment and it would bring down the maintenance and parts. Commissioner Cook stated she wanted to echo Commissioner Burkhalter's statement and do not feel intimidated to come before this budget committee and commission and to use the Adequate Facilities tax money for roads that qualify in those areas. There were no lights.

Parks Director Al Ray with the Parks stated the first one he has and the mistake with the capital money that he began with and now they are capital requests. Director Ray stated the first one had was basically about the amount the misunderstanding was in the capital money and the budget that he began with. The development of the new park and he does not want to do things out there without a plan that will guide them through development. Director Ray stated they can get people in there and begin to utilize that with an operating budget but to develop that he broke it down with the planning document and sight development and the actual utilities to get it started. Director Ray stated after that was totaled up that was \$200,000.00 Director Ray stated he had a roof on the exhibit building out at the park and that building houses offices and a conference room in one half of the building and the other half houses a maintenance shop it is a metal building and it has some water leaking issues and now with that office space in there and things that are in the shop the Parks is looking at taking care of County Assets. Chairman Harris stated he is open to everyone's opinion about the priorities. The third one is a zero turn mower. Director Ray stated they have one that has cycled out and they would like to replace it. Director Ray stated he is open to everyone about priority list. Chairman Harris asked about the development of the County's development of the new acreage. Director Ray stated he put \$30,000.00 for that and he stated it is hard to get estimates for that. Director Ray stated the way he did that was if it was a \$200,000.00 project and there was a grant project they are going to allow you to use about 15% of the project and that is about what you can expect to pay for architecture and engineering and if they didn't do anything but get that done they would have the plan and that would help the Parks with a grant pursuit to say they have this plan from whatever architectural and engineering company and then you don't have to use the 15% of the grant for that and they like to see the grant go into the project as much as possible. Chairman Harris asked

if this new development was a candidate for Adequate Facilities. Director Ray stated they have been a recipient of Adequate Facilities in the past. Director Ray stated he thinks it would be a likely candidate for Adequate Facilities. Commissioner Sumners asked what his A and B request list was. Director Ray stated to make the roof repair and to make B would be for the plan of the development of acreage and C the Park could probably get by one more year with the mower. Commissioner Cook stated she looks forward to Commissioner Parker thinking outside the box and letting the Parks to expand the budget in the right way. Commissioner Cook stated she looked forward to Director Ray having some additional revenues. There were no lights.

Director Bill Wells with IT stated his Capital Equipment Fund pertains to the voting system and the audio/video. The voting system would include the mikes, the abstain, the tallies, and the whole nine yards as well as software and the audio/video has pertains so you can set the docket to where if someone clicks on it you can go to the audio/video part of that and it would be set up for streaming which would include new cameras to stream it on line or they can click to the docket and go to a certain section. Director Wells stated these are two totally different things but they can work together. Director Wells stated he had to get budgetary numbers but there is a company or two they are really looking at. Commissioner Cook asked what the budget numbers on this were and Director Wells stated it was \$75,000.00 for both. Commissioner Previti stated he would like to recommend that the commission go forward with both. Commissioner Previti stated if it had to be an A or B he would go with the voting first and the Audio/Video after that. Commissioner Sumners asked if this included an agenda software and Director Wells stated this it is another version. Commissioner Sumners stated he would echo Commissioner Previti said. Commissioner Stephenson stated something needs to be done about the projection screen so that people can read it. There were no lights.. Director Weber stated she would send the commission the paperwork the Department Heads sent her. Director Weber stated the list that she gave out was prioritized by what the Department Head's had asked for. Director Weber stated that some of the \$600,000.00 number that was in there for buses that number was just thrown in there and she knew it would be at least \$600,000.00 and the schools have not told Director Weber anything they want. Chairman Harris stated this number is going to have to be prioritized. Chairman Shackelford stated the target would be to submit the budget in at the May budget committee meeting.

XI. ANNOUNCEMENTS:

XII. ADJOURNMENT:

- A. There was a Motion made to adjourn the meeting at approximately 10:40 PM.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Monday, April 13, 2015 at approximately 4:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, SONNY SHACKELFORD, SUE STEPHENSON, DEBBIE TURNER, STEWART PARKER AND DONNA COOK,

OTHERS PRESENT: Gerald Adkison, Talvin Barner, Davis Burkhalter, Don Morrow, Terry Potts, Eric Previti, Ricky Sims, Gary Stovall, Scott Sumners, Debbie Turner, Theresa Weber, Linda Whiteside, Tommy Wolaver and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order.

Commissioner Turner sat on the budget committee in Mike Kuzawinski place and all other members are present. Commissioner Cook led the prayer. Chairman Harris stated that Director Weber has handed out an update that Commissioner Sim had asked Director Weber to prepare. It shows what last year's budgets were. There will be two days established in May to review the budgets that were taken under advisement for any last changes.

II. Property Assessor:

The Property Assessor's budget is divided into two sections. One the regular operation and another for re-appraisal. The budget request is about the same as last year. There is nothing new in there and they have not added any new positions in about 20 years. In addition to the normal processes that the Assessor's office does for picking up new construction the Assessor's office is also reviewing about 1/4 of the parcels every year in preparation for reappraisal. Commissioner Stephenson asked about how many employees he had. Property Assessor Jim Dooley stated he has 10 full time and 1 part time. Commissioner Barner asked how many hours the full time employees work. Assessor Dooley stated they work 35 hours. Commissioner Previti stated on the spread sheet he noticed there was one employee that worked 40 hours. Assessor Dooley stated his GIS person does work 40 hours. There were no lights. Commissioner Parker made a motion to accept Director Weber's recommendation to establish a balanced budget at \$598,055.00 under advisement. Seconded by Commissioner Stephenson. All in favor. Motion Approved.

III. Reappraisal:

Property Assessor Dooley stated they keep the reappraisal budget separate so they can identify the expenses associated with the reappraisal and billing the cities for their portion and Assessor Dooley stated their budget is right where it was and slightly less than last year. Commissioner Shackelford made a motion to accept the Department Head's request at \$174,651.00. Seconded by Commissioner Turner. Commissioner Stephenson asked for some clerical numbers on personnel. Assessor Dooley stated there

are four employees. There were no lights. All in favor. Motion Approved. Assessor Dooley stated he was not present for the capital improvements presentation's but there is one request it is to upgrade the aerial photography that is used in the GIS program. This program is also shared with all the other jurisdictions Columbia, Mt. Pleasant, Spring Hill and they contribute to the cost of that. It is over \$100,000.00 project but Maury County's part is only about \$30,000.00. Chairman Harris asked what the necessity of that camera is. Assessor Dooley stated the main benefit of that is to keep current photography they can discover from aerial photography farm buildings and things that don't require a building permit and review properties that have been cleared and improved. Chairman Harris asked when the Assessor's office started using the aerial photography. Assessor Dooley stated there has been some aerial photography since the beginning of reappraisal in the early 70's and the first property ownership maps were developed then, some black and white photography. The maps were created on paper. Commissioner Sumners asked when was the last time the Assessor's office did their aerial photography flight. Assessor Dooley stated it was in 2013. Assessor Dooley explained that the photographer they use and there are five cameras mounted on an airplane and one shooting straight down to get the normal photos and shooting straight down to get the ortho photos and so it is shooting forward, backside and side to side and that allows them to put that together and they can look all the way around a house or property to see if there is different angles and see a lot more than you would with just straight down photography. Commissioner Sumners stated that it helps with emergency services to be able to see anything like hiding spots, locations to enter a house. Commissioner Previti asked how often this is done. Assessor Dooley stated this is usually done once every two years. There were no lights.

IV. Personnel Office:

HR Director Dana Gibson stated she actually has three different budgets to present. The first one is basically the same request as last year with the exception of that she does have a copier under office equipment for \$6,950.00. HR Director Gibson stated she was trying to make it to the next fiscal year but her copier died. Director Gibson stated her office has had the copier since 2007 and they do not make parts for this copier any longer so she currently does not have a copier. HR Director Gibson stated that is the difference is the \$6,950.00. Director Weber stated since HR Director Gibson's copier machine is out if possibly she does a budget amendment and we get that now and take it out of fund balance. Director Weber stated she would get County Attorney to make up a resolution for the full commission. Commissioner Stephenson asked how many personnel she has. HR Director Gibson stated she had 3 full time employees and she has remained at the same staffing level for 15 plus years. Commissioner Stephenson made a motion to accept Director Weber's suggestion for a balanced budget for \$236,189.00. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.

V. Employee Benefits:

HR Director stated Employee Benefits were exactly the same as the year before. There was no change. Commissioner Parker made a motion to accept the Department Head's

request of \$29,500.00. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.

VI. Other Boards and Committees:

HR Director Dana Gibson presented the budget. HR Director Gibson stated this budget is presented as it was last year with the exception of Other Supplies and Materials. HR Director Gibson stated this is for the Civil Service Board for the Sheriff's Department. HR Director Gibson stated she did increase the line item Other Supplies and Materials because the Civil Service Board has been discussing and wanting to test more frequently. Commissioner Shackelford asked Sheriff Rowland if he had an opinion about the Civil Service Board. Sheriff Rowland stated the members on that board he believes in them and they are there for the right reasons and truly care about Maury County. Commissioner Burkhalter asked HR Director Gibson how many times they have been tested. HR Director Gibson stated they have been tested. HR Director Gibson stated currently two times a year and Director Gibson stated the Career Center has done a lot of the clerical testing for the County but that is no longer in place. HR Director Gibson stated the testing will increase some, she doesn't know how much. Commissioner Burkhalter asked since the County has a civil service board and the city has a civil service board and Commissioner Burkhalter asked if these were two different civil service boards. HR Director Gibson stated yes. Commissioner Previti asked if this board gets paid. HR Director Gibson stated that her office acts as the secretary to the civil service board. Commissioner Gerald Adkison stated he found the civil service board to be fair and it gives everybody a chance to make a complaint and he feels it is a good thing. Commissioner Turner asked Sheriff Rowland if the majority of his employees at the Sheriff's Department support the Civil Service Board. Sheriff Rowland stated yes. Commissioner Turner stated she would hate to see the Civil Service Board done away with. There were no lights. Commissioner Turner made a motion to accept the 5% decrease totaling \$8,550.00. Commissioner Parker seconded the motion. All in favor. Motion Approved.

VII. Preservation of Records:

County Archivist Bob Duncan stated he would like to keep the budget the same as it was last year with one exception. There was a discussion when Mr. Allen had proposed the \$5.00 fee on the marriage license that the Archives needed help. County Archivist stated he would like to take Cindy Grimmit's position and currently she is part time and make her full time and they had been trying to fund her through grants and three of those that the Archives have been getting are gone now. County Archivist Duncan stated he would like to hire Cindy Grimmitt from a part time employee to a full time employee. County Archivist Duncan stated the cost will be \$32,000.00 and her part time money the County pays is \$4,000.00, and the net increase will be \$28,000.00. Chairman Harris stated the Department Head request would be \$158,000.00 with the adjustment of the employee going from full time to part time. County Archivist Duncan stated Archives is the smallest department in the County and the largest user of data base space. Commissioner Cook asked if there was any need for Capital Outlay request such as scanners. County Archivist Duncan stated he had a reserve for money the archives has

raised from the books that Mr. Duncan had written. Mr. Duncan stated the archives had emergency money if something was to go out and it wouldn't be at the County's expense. Commissioner Turner asked how many records the archives was behind on. County Archivist Duncan stated they are 3 to 3 ½ million documents behind. Commissioner Turner made a motion to take under advisement the Department Head request of \$163,929.00. Seconded by Commissioner Stephenson. Chairman Harris asked how much would it cost for a one time clean-up of this project. County Archivist Bob Duncan stated it would cost hundreds of thousands of dollars. Commissioner Stephenson asked County Archivist Duncan how many employees he has. County Archivist Duncan stated he has 1 full time beside himself and Cindy Grimmitt who is part time and a lot of volunteers. There were no lights. All in favor. Motion Approved.

VIII. Veteran Services:

Director of Veteran Services James Patterson presented his budget. Director Patterson stated his budget was about like it was last year. The only change is where Director Patterson went from part time to full time. Commissioner Parker stated he understood Mr. Patterson was taking money out of his own pocket and spending it on Veteran's and Mr. Patterson stated that was his choice to do that. Commissioner Shackelford made a motion to accept the Department Head request of \$89,950.00 under advisement. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.

IX. Election Commission:

Administrator of Election Todd Baxter presented the Election Commission Budget. Mr. Baxter stated his budget fluctuates year to year and depending on which elections the county has. Mr. Baxter stated this past budget year the county had two elections, an August election and a November election. This coming year the county will have only one election which is the Presidential preference primary, which will be in March and for that reason his budget is actually a decrease, but to keep in mind that next year it will probably be an increase to correspond with those elections. The Presidential preference primary will be in March of next year Mr. Baxter is budgeting \$68,655.00 for that election. In past presidential primaries this is the one election the County is reimbursed and all expenditures of that election. Mr. Baxter has included money in the budget for the August election that the County will have but the election will be actually in the next budget year and this upcoming budget year in May and June they will start programming machines and start ordering ballots so some of the invoices will actually be dated in this next budget year. In the General Office budget Mr. Baxter is asking to move his part time deputy to a full time deputy and Mr. Baxter stated this is his 3rd or 4th time to ask for this increase. Mr. Baxter stated he had started in the election office in 1994 and he had 2 full time and 1 part time employees now in 2015 he has 2 full time employees and 1 part time employee. Mr. Baxter stated that Voter Registrations have more than doubled during the time and during that time they have implemented Early Voting. They have implemented Motor Voter Law so as election laws change more is added to the office and this position is desperately needed. In checking with Counties in like size, the two counties that are just below Maury County in population is Putnam County and Anderson County. Putnam County has 3 full time employees and 3 part time employees.

Anderson County has 3 full time. The County that is just above Maury County in population is Sevier County and they have 4 full time employees, Commissioner Stephenson asked about Data Processing Services. Director Weber stated those are numbers that are changed to get to a balanced budget. Commissioner Stephenson asked under Clerical Personnel and Part time Personnel. The \$82,210.00 is that amount for the 2 full time and 1 part time employees. That would be moving the 2 full time to 3 full time and moving the 1 part time to 0. Commissioner Burkhalter asked about if the County primary was figured into this budget. Mr. Baxter replied yes. Commissioner Sumners asked if the Spring Hill city election included in your budget. Mr. Baxter stated it is not and city elections are typically not included in Mr. Baxter's budget because cities are required to pay for their own elections. Commissioner Parker asked how much the Republican Primary cost last year. Mr. Baxter stated it cost right around \$35,000.00. Commissioner Stephenson made a motion to approve the Department Head request at \$335,730.00 Seconded by Commissioner Turner. There were no lights. All in favor. Motion Approved.

X. Central Maintenance:

Director Benny Bolton presented Central Maintenance's budget. Director Bolton stated that Central Maintenance generates its own revenue. Director Bolton stated his budget was actually a 2% decrease over last year. Commissioner Shackelford stated that Central Maintenance was like an enterprise. It is self-supporting and he works on County vehicles and he bills them to the various departments. Commissioner Stephenson asked about Equipment and Machine Parts. Director Bolton stated that is pass through money and it was based on what was done this year. Commissioner Parker stated he noticed his margin was over 17%. Commissioner Parker stated it is obviously well run. Commissioner Parker made a motion to approve the Department Head request for Central Maintenance of \$2,272,513.00 under advisement. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.

XI. Sheriff:

Sheriff Bucky Rowland presented the budget for the Sheriff's Department. Sheriff Rowland stated he did reduce the overtime. It was \$185,000.00 and for this year they have spent only \$60,000.00. Sheriff Rowland stated he had reduced unnecessary overtime. Sheriff Rowland stated if you will go over to Maintenance and Repairs they reduced that from \$50,689.00 to \$50,000.00 and if you go to Travel, Training and Meals, they reduced that from \$38,944.00 to \$28,944.00. Sheriff Rowland stated they cut Veterinary Services in half because they have only one canine instead of two now. They had a small increase in diesel fuel from \$100.00 to \$500.00. The gasoline was reduced by \$10,000.00. Law Enforcement Supplies was decreased by \$290.00. The uniforms, 45154005 there was an increase from \$2,154.00 to \$13,000.00 Sheriff Rowland stated that is a grant that has been applied for new vests. Chairman Harris stated he would like to point out that Sheriff Rowland's request was roughly \$176,000.00 less and there was potentially more savings in the fuel line items and Chairman Harris thinks that Sheriff Rowland is to be commended. Commissioner Cook made a motion to accept the Department Head request of \$6,185,037.00 under advisement. Seconded by

Commissioner Stephenson. Commissioner Sumners stated he noticed under training that he noticed the three year average was \$23,005.00 and Sheriff Rowland currently has \$28,944.00 and only \$9,100.00 had been spent. He asked if there was any way he could go down to \$25,000.00. Captain Nathan Johns stated the reason some of that was not spent was because the Training is done by calendar year January 1 through December 31. Captain Johns stated they still have a lot of training they have to do. Commissioner Previti asked about the vest. Commissioner Previti asked if these were vest that had ended their useful life as far as the plates go. Sheriff Rowland stated yes. Commissioner Previti stated he wanted to remind everyone that this is the same kind of need the Fire Department has as far as their air bottles that saves their lives. Commissioner Parker asked Sheriff Rowland about his capital request. Sheriff Rowland stated he had 3 Capital requests. Sheriff Rowland stated his capital request is 8 patrol fleet vehicles at a cost of \$43,000.00 each. They will have an estimated useful life of 6 years and the total cost of this will be \$344,000.00. The second capital request is a software change and it has a useful life of 15 years and it is \$50,000.00. Sheriff Rowland stated this software will make the Sheriff's Department more efficient and effective. The third thing is the Preventive Maintenance on rooftop units and they are not planning on replacing them until they go out. Sheriff Rowland stated they are going to ask for those units as they go out. Commissioner Potts stated that Sheriff Rowland does he foresee having to have another fingerprint machine this next year. Sheriff Rowland stated it would be nice. Commissioner Potts stated this is law that they have to fingerprint individuals outside of where people are detained. Chairman Harris stated it is not part of his expenditure request but he could come back and do an amendment for this fingerprint machine. Chairman Harris asked what kind of dollar amount is the fingerprint machine. Sheriff Rowland stated he had not researched the price himself but he had heard it could be from \$30,000.00 to \$60,000.00. Commissioner Sumners asked if Sheriff Rowland had lap tops in their vehicles. Sheriff Rowland stated the Sheriff's Department had provided I Phones 5 to all of the sworn officers and they use that as a Hot Spot and the only ones that have the tablets are the patrol units. Commissioner Previti asked if it was in the Sheriff's Department wish list for uniforms cameras at some point. Sheriff Rowland stated this is one of the grant's the Sheriff's Department has applied for which is the Governor's Highway Safety Grant. Sheriff Rowland stated they feel good about their chances of receiving this grant. Commissioner Sims, stated looking at doing at budget amendment in this current budget year for the finger print machine and possibly use some of the approved fuel budget for this year. Commissioner Potts stated if he wanted to use funds from this year's budget it looks like the fuel line item would be the place to take it from. There were no lights. Chairman Harris stated there is a motion on the floor to accept under advisement the Department Head request at \$6,185,037.00 Seconded by Commissioner Stephenson. All in favor. Motion Approved.

XII. Sexual Offender Registry:

Sheriff Bucky Rowland stated there is no changes to that budget. Commissioner Shackelford made a motion to approve the \$2,000.00 Department Head's budget under advisement for the Sexual Offender Registry. Second by Commission Cook. There were no lights. All in favor. Motion Approved.

XIII. Jail:

Sheriff Bucky Rowland presented the Jail's budget. Sheriff Rowland stated if you look at 340 and that is medical and dental services to the Jail's inmates. It was budgeted for this year at \$400,000.00 and the last increase was for \$602,000.00. Chairman Harris stated \$438,000.00 was used year to date. Chairman Harris asked is the cause of the increase due to increased cost or more jail inmates utilizing it. Sheriff Rowland stated he does not know if proper care was given in the past or if care is being overdone. Sheriff Rowland stated if you drop down to line item 354 that has been added in which Transportation, Extradition is. Sheriff Rowland stated that is not new money that is money that has been moved from another line. Sheriff Rowland stated the other line item that was a \$20,000.00 increase is the Drugs and Medical supplies. It went from \$210,000.00 to 230,000.00. Sheriff Rowland stated the increases are in medical. Captain John's stated they are researching these medical costs. Commissioner Cook made a motion to accept Department Head's request at \$4,951,478.00 under advisement for the jail budget. Seconded by Commissioner Stephenson. Commissioner Cook stated there was discussion about TennCare reimbursement for inmates that are TennCare qualified and Commissioner Cook asked Sheriff Rowland was that coming up. Sheriff Rowland stated that anything the Sheriff's Department can do to reduce cost the Sheriff's Department is doing. Commissioner Sims asked Sheriff Rowland since the Health Department offers dental services at low or no cost. Sheriff Rowland stated he checked into and they do not provide that service for inmates. Commissioner Barner asked if there is one preferred dentist the Sheriff's Department is using. Sheriff Rowland stated there are two that are primary. Commissioner Potts asked Sheriff Rowland if this includes mental health. Sheriff Rowland stated it does include mental health. Commissioner Shackelford asked does whatever procedures the dentist(s) does on inmates and then write a bill up is that the amount Maury County is paying the dentist(s). The 2013/14 budget the dentist was paid \$63,190.00. The 2014/2015 which goes through February to date is \$40,870.00. Captain Johns stated the dentist(s) that are being used is are the ones that would accept inmates and then as far as the billing goes the Sheriff's Department does use a billing company that gets all the reduction they can off of the medical bills except for Vanderbilt. If it is at Vanderbilt 100% full retail. Commissioner Stephenson asked if about the Hope Clinic and she wasn't sure whether that was an option or not. Commissioner Stephenson stated she would check on it. Chairman Harris stated there was a motion on the floor and a second to accept the Department Head's request. For the jail budget of \$4,951,478.00. There were no lights. All in favor. Motion Approved.

XIV. Public Safety Grants:

Sheriff Bucky Rowland these are all of the different grants the Sheriff's Department may receive. The last item the Law Enforcement Equipment The Governor's Safety Office Grant it has a request of \$31,881.00. That is the Grant for the body cams. There is no match on this grant. Commissioner Shackelford made a motion to accept the Department Head request of \$31,881.00 for the Public Safety Grant and the Sheriff's Department. Seconded by Commissioner Parker. There were no lights. All in favor. Motion Approved.

XV. Drug Enforcement:

Sheriff Rowland stated this is a considerable increase but this is a self-sufficient unit. Sheriff Rowland stated they work off of seizures, etc. They work off of what they seize. Director Weber stated it has to be paid for out of the 122, revenue. The pole barn cannot be put in the 189 fund. Commissioner Shackelford asked when they are settling the case where there was this large seizure. Sheriff Rowland stated he is not sure when the civil side of the case will be settled. Commissioner Previti asked Sheriff Rowland what 54150-510, The Trustee Commission what was that because there was an increase on that. Director Weber stated that is what the County has to pay for the Trustee's office for taking in the money to the 122 fund. Commissioner Shackelford made a motion to accept the Department Head's Request \$154,645.00 budget to be taken under advisement. Seconded by Commissioner Turner. There were no lights. All in favor. Motion Approved.

XVI. ANNOUNCEMENTS:

Chairman Harris stated this is the last budget to consider for this meeting. Chairman Harris would like Director Weber to update what the Commission has to date and provide every commissioner a number of where the County stands to date versus last year's budget and amended budget. Director Weber stated she would have this report ready on Monday.

XVII. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 10:40 PM.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Budget Committee met on Tuesday, April 14, 2015 at 4:30 p.m., in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, STEWART PARKER, SONNY SHACKELFORD, SUE STEPHENSON, COMMISSIONER PREVITI AND DONNA COOK

OTHERS PRESENT: Gerald Adkison, Talvin Barner, Davis Burkhalter, Gwynne Evans, Michael Fulbright, Terry Potts, William (Tot) Roddy, Ricky Sims, Gary Stovall, Scott Sumners, Debbie Turner, Linda Whiteside, Tommy Wolaver, Mayor Norman, Theresa Weber, Daniel Murphy, and Media.

MINUTES OF MEETING

- I. CALL TO ORDER:**

Chairman Harris called the meeting to order and took roll call with all Budget Committee members present. Commissioner Previti is sitting in Commissioner Kuzawinski vacated spot and Commissioner Cook is running late and Commissioner Burkhalter will sit in for Commissioner Cook until she arrives.
- II. OPENING PRAYER:**

Commissioner Previti offered the opening prayer.
- III. REVIEW & APPROVAL OF MEETING AGENDA:**

Commissioner Previti made a motion to approve the agenda. Seconded by Commissioner Shackelford. There were no lights. All in favor. Motion Approved. Chairman Harris stated he would like to note on the agenda that Resolution 04-15-33 should actually be Resolution 04-15-34. Resolution 04-15-34 should be Resolution 04-15-33. They will be presented in order.
- IV. REVIEW & APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):**

Regular called Budget Committee Meeting March 10, 2015. Commissioner Burkhalter made a motion to approve. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.
- V. COUNTY MAYOR REPORT:**

Mayor Norman stated he did not have a report.
- VI. FINANCIAL REPORTS:**
 - A.** Investment Report- Budget Director Weber submitted the Investment Report and asked if there were any questions. (See Attached) Director Weber stated the Investment Report starts on Page 15 of the Packet. Director Weber stated this is the breakdown of where the County gets their interest, year to date and the month and year to date. Director

Weber stated the money does match the number at the top of the page. There were no lights.

- B.** Sales Tax Report-Budget Director Weber submitted the Sales Tax Report (See Attached) Director Weber stated the Sales Tax Report begins on page 16 of the packet. Director Weber pointed out in February and March that each of those months there was approximately \$8,000 deducted for SITUS. She reported next month it should go back up to \$25,000.00. There were no lights.
- C.** 2014-2015 Revenue & Expense Report- Budget Director Weber submitted the Revenue & Expense Report. (See Attached) Director Weber stated it begins on page 19 of the packet on the 101 fund. Director Weber stated she had gone through that and the Business Tax 40270 account the County should be receiving those funds in May. Account 42490, Data Entry Fees for Juvenile Clerk, did look low to Director Weber and she is going to get with them and see why that number appears low. Account 42990, Other Fines, Forfeitures and Penalties, the reason that number appears high is because the \$15,687.00 IRS refund check is in that particular line item. On page 20 of the packet, under the 46990, that account should include the Tobacco Settlement and Director Weber will be doing an adjustment this month to clear that to the proper account and it is the Budget Amendment part that Director Weber will correct. Account 47235 that is the \$1,400, 000.00 for the EOSS building and Director Weber is still working with OEM Director Mark Blackwood to get all the numbers together. Account 47715, Director Weber pointed out \$99,000.00 will be a resolution later requesting those funds from the Investment pool to go back into the 151 fund. Chairman Harris asked Director Weber if that was addressed earlier in the year with monies that are held at the State. Director Weber stated the County did have the \$403,000.00 that was kept in the 101 fund. Director Weber stated this is to request the money to go back into the 151 fund, since it is an interest rebate from QSCB. Director Weber stated this is done twice a year. Account 48990, Director Weber stated that is the Kiwanis Club money. Commissioner Burkhalter stated he noticed the property taxes are up from where they were last year and does that mean that a larger percentage was collected. Trustee Steve Konz stated that 92% of the taxes had come in by February. Director Weber stated this it is a larger percentage that was collected. There were no lights. On page 21, on the expenditures for the 101 fund Director Weber stated she went through it and did some calculations on approximately how much has been spent so far. They should have spent approximately 73% of the total budget at this point. Director Weber stated she did not see anything that looked out of the ordinary. Director Weber stated on account 53600 the District Attorney General shows that it is \$120,000.00 but in reality that is not true because there is an open PO. Director Weber stated everything she looked at percentage wise looked like the County is doing well. Director Weber believes the County will spend less than 100% in the 101 fund. Commissioner Burkhalter asked when PO's would be cut off for this year. Purchasing Agent Buddy Harlan stated it would be mid-month of June when they are cut completely off. Purchasing Agent Buddy Harlan stated he would send out a memo in Mid-May letting everyone know PO's would be cut off in Mid-June. Commissioner Sumners asked Director Weber about line item 51900, Other General Administration that is around 99%. Director Weber stated this is the one that was paid

out for Kronos Fees and a lot of their maintenance. Director Weber stated as far as she was concerned in those line items we're pretty much done. Commissioner Sumners asked if Kronos was extra. Director Weber stated there were funds in that line item. Commissioner Potts asked if 56700, Parks and Fair Boards, if that was the Kid's Kingdom addition. Director Weber stated yes. There were no lights. Chairman Harris moved to 122, Drug Control. Director Weber stated it was on page 22 of the budget packet. Director Weber stated she had looked at it and they are sitting at about 78.4% right now which is pretty good considering they have over \$11,000.00 in open PO's. There were no lights. Chairman Harris moved on to the 125 fund. Director Weber stated the 125 fund is on page 23 of the packet. Director Weber stated they are at around 83% of their expenditures and Director Weber stated part of that has to do with the increase for the \$800,000.00 for the Highway. Chairman Harris asked Director Weber since it is so eye catching for the revenue does she think the County may hit a \$1,000,000.00 for the year. Director Weber stated she is crossing her fingers and hopefully maybe the budget revenue numbers could be readjusted. Chairman Harris stated at last year at this time the County was at \$439,000.00 and the County is looking at \$826,000.00. Director Weber moved on to the Highway Department 131 fund, Director Weber stated it is on page 24 of the packet. Director Weber stated on the revenue side stated it looks alright. On the expenditures side everything is below the 73%. Director Weber stated the Highway Department is doing very well. There were no lights. Chairman Harris moved on to the 151 fund, Director Weber stated it is on page 25. Director Weber stated in the month of March the County made its principal payment and the County made the interest payment. Director Weber stated all that has to be made is the interest payment for QSCB. Director Weber stated on the 40240 Wheel Tax for the Jail and the Highway at one point it was \$1,350,000.00 that number appears high but if you minus out the account number 99100 that is the portion that was the Highway portion of the Wheel Tax that was transferred over to the 176 fund. Currently when the revenues from the Wheel Tax come in now the money goes straight to the 151 fund for the Jail Wheel Tax and straight to the 176 fund for the Highway Department Wheel Tax. Chairman Harris asked if the 425 fund was transferred out to the Highway Department. Director Weber stated yes when they were paid off. Director Weber stated overall the Highway Department is at 90% and where they should be. Chairman Harris moved on to the 189 fund. Director Weber stated that 5 cents was carried over to Solid Waste last year so the revenues would be smaller. Director Weber stated as far as the expenditures the school buses are in the budget under the March 15 actual. The Sheriff's Department vehicles were just ordered and actually the PO was opened on April 1, and it does not reflect in this budget packet. There were no lights. Chairman Harris moved on to the 207 Solid Waste fund. Director Weber stated this on page 27 of the budget packet. Director Weber stated everything under Solid Waste seemed to be going pretty well. Solid Waste overall expenditures is about 80% but they have PO's open for \$379,311.00. Commissioner Sumners asked Director Weber about the tipping fees line item and that it looks like it is going to be about \$40,000.00 for the year. Director Weber stated on the extra pages in the back of the packet she started looking at it and the way the tipping fees went last year compared to the way they are going this year Director Weber thinks that Solid Waste may hit the budgeted number. Chairman Harris would like to recognize that Commissioner Cook is now sitting in her position and thanked Commissioner Burkhalter for filling that spot.

There were no lights. Chairman Harris moved to the 261 fund, Central Maintenance. Director Weber stated this starts on page 28 of the packet. Director Weber reported revenue was down a little from last year. Their expenditures are at \$69,000.00. Director Weber stated she thinks they are doing okay. Commissioner Shackelford stated the committee reviewed Mr. Bolton's budget last night and his biggest expenditure is fuel. Director Weber stated that is one of the items that was discussed at the special called meeting about Central Maintenance, which is Other Contracted Services. He has had to go up because he had two employees that were out on back surgery. Director Weber stated that all in all Central Maintenance's expenditures are normal. There were no lights.

- D.** 2014/2015 Supplemental Expenditure Report (See Attached) Director Weber asked if anyone had any questions. Chairman Harris reminded everyone this report has been added back several months ago and it shows what is in line and what has been spent year to date as far as percentage. Chairman Harris stated he liked the report and it helps pinpoint the areas of concerns. There were no lights.
- E.** Cash Report-Budget Director Weber submitted the Cash report. (See Attached) Director Weber stated the Cash report begins on page 38 of the budget packet. Director Weber stated it looks normal in and out like a checking account. Director Weber asked if there were any questions. There were no lights.
- F.** Payroll-Overtime, Holiday, Excess Pay and Comp Time Report. Budget Director Weber submitted the reports. (See Attached). Director Weber stated she had not got to this report to review it. Director Weber asked if there were any questions. Commissioner Shackelford stated last night during the special called budget meeting the Budget Committee heard from Sheriff Bucky Rowland and the Sheriff is under his budgeted overtime line item and the budget that Sheriff Rowland presented was greatly reduced as well. Commissioner Shackelford stated he wanted to commend Sheriff Rowland on his leadership of getting the overtime under control. There were no lights. Director Weber stated the Comp Time is on page 40 of the budget packet. Director Weber asked if there were any questions. Doug Lukonen reported all the comp. time was broken out by fund and you can see the amount of hours they had at the beginning of the month in comp time and the amount of hours they had at the end of the month. Mr. Lukonen stated you can see the Sheriff's Department reduced their hours of comp. time by 467 hours, which in turn reduces \$9,700.00 and a change in liability. Mr. Lukonen stated this is good since the Sheriff's Department is the biggest comp. time advocate. Mr. Lukonen stated overall across all funds the departments actually used more comp. time than they earned this month and the liability went down by \$8,000.00. Mr. Lukonen stated the County is down from \$392,000.00 to \$383,000.00. There were no lights. Director Weber stated one of the pages she put in the budget packet was that she gave the commission fund balance. It is on page 94 of the budget packet. The 101 fund shows when it says change current year change in the fund balance, whether the County is sitting at a surplus or a deficit, such as the 101 fund which shows a \$4,000,000.00 surplus right now and the County still has three months of a revenue. There were no lights.

VII. PURCHASING:

- A.** Completed Bids- (See Attachment) Purchasing Agent Buddy Harlan stated the Bid Schedule is on page 41 of the budget packet. Purchasing Agent Buddy Harlan stated he would be glad to answer any questions. There were no lights.
- B.** Schedule Bid Opening-Purchasing (See Attachment) Purchasing Agent Buddy Harlan stated the Bid Schedule is on page 42 and it showed two items that are under review. Purchasing Agent Harlan stated he would like to draw the attention to the Waste Disposal Item. Purchasing Agent Harlan stated that Waste Management was the apparent low bidder and Waste Management and the County are in the process of getting their contract for the commission to consider for next month. Purchasing Agent Buddy Harlan stated if it is okay with the budget committee, this does not require any action but Mr. Harlan's process is to send a letter to the apparent low bidder and in this particular case requesting that contract saying that Maury County has accepted their proposal pending approval of the County Commission. Chairman Harris asked what the increase was. Purchasing Agent Harlan stated it was an increase of about 20% over the previous bid. Director Mike Sweeney stated there was about a \$280,000.00 base increase. There were no lights.
- C.** Gov-Deals (See Attachment). Purchasing Agent Buddy Harlan stated they had sold two items they had received payment for. The money was deposited back into the 189 fund. Commissioner Stephenson stated about the 2002 Chevy Blazer and that it was a 15 year old vehicle and the County got \$2,600.00. There were no lights.
- D.** Capital Expenditures Report (See Attachment) Purchasing Agent Harlan stated this was the Capital Expenditures Report for things that have been ordered. Purchasing Agent Harlan stated they are just waiting for the bills to come in. Purchasing Agent Harlan stated he would answer any questions if anyone had any. Commissioner Previti stated he noticed a tractor on fire on Nashville Highway which was Maury County's and how soon would Purchasing Agent have to deal with that. Purchasing Agent Buddy Harlan stated he would probably have to wait for the insurance to pay off on it and see what the County gets out of it before it can be replaced. Purchasing Agent Buddy Harlan stated the paperwork has been sent to the Highway Department. Commissioner Previti asked how old it was and Purchasing Agent Harlan stated it was pretty old. Commissioner Stephenson asked how many school buses were ordered. Purchasing Agent Harlan stated it was around 8 buses. Commissioner Cook asked if the leachate tank was a repair. Purchasing Agent Harlan stated that it was actually a replacement. Commissioner Shackelford asked on the Sheriff's Department vehicles what is going on with them. Purchasing Agent Buddy Harlan stated there was a combination ordered with one Dodge coming in and the rest of the vehicles are Fords. The Dodge was ordered first and the Ford's will probably come in before the Dodge. It will probably take three months to get the cars. There were no lights.

VIII. DELEGATIONS: Mr. Steve Anderson from Williamsport spoke as a delegate. Mr. Anderson stated he was not here opposing the school. Mr. Anderson stated he went to

Columbia school. Mr. Anderson stated he had nothing bad to say about Columbia or the schools. Mr. Anderson stated the interest rate of 2% interest is never going to get any better and acting on this quickly saves ½% which saves a lot of money. As far as funding it the fairest tax is the wheel tax. Mr. Anderson asked the commission should not have tunnel vision and that all the commission can ever see is property taxes. Mr. Anderson stated the wheel tax is the fairest tax there is. Mr. Anderson stated he is not against building the new schools but there are more people that can help instead of property owners. Chairman Harris stated the wheel tax issue will be brought up again and the commission will look for other ways to fund things more efficiently. Chairman Harris stated the wheel tax is not going away, but it is a timing issue.

Doug McCaig is from 2981 Evans Lane in District 9 and Mr. McCaig stated about the proposed closing of the Wellness and Aquatics Center and Mr. McCaig stated it is a tragic thing to allow that to happen. Mr. McCaig stated maybe there are some other ways to keep it going such as other fund sources. He stated that possibly it may have to come back to the County Commission. He stated it makes Maury County a better place to live. There are no plans at this time but there is an Ad Hoc group and they just wanted to put it out there for the Commissions support.

IX. RESOLUTIONS:

- A. Resolution No. 04-15-20** Resolution Authorizing Submission of An Application For A Litter and Trash Collection Grant for 2014-2015 From the Tennessee Dept. Of Transportation and Authorizing the Acceptance of Said Grant. Commissioner Shackelford made a motion to approve. Seconded by Commissioner Cook. Commissioner Shackelford asked if there was a money match. County Attorney Murphy stated there is no money match. There were no lights. All in favor. Motion Approved.
- B. Resolution No. 04-15-21** Resolution Approving the Purchase of Recycling Containers. Commissioner Previti made a motion to approve. Seconded by Commissioner Parker. There were no lights. All in favor. Motion Approved.
- C. Resolution No. 04-15-22** Resolution Increasing Solid Wastes Department Gate Rate Fees. Commissioner Parker made a motion to approve. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.
- D. Resolution No. 04-15-23** Resolution Amending General Fund Account for Guardrail Installation on Iron Bridge Road. Commissioner Stephenson made a motion to approve. Seconded by Commissioner Previti. Commissioner Potts stated he appreciated the support on this resolution. There were no lights. All in favor. Motion Approved.
- E. Resolution No. 04-15-24** Resolution Approving Construction Permit for Maury County Roads or Right-Of-Ways. Commissioner Stephenson made a motion to approve. Seconded by Commissioner Cook. Commissioner Shackelford asked County Attorney Murphy if there was a charge for this. County Attorney Murphy stated he did not believe they were going to charge a fee. Commissioner Shackelford asked did Maury County

have to provide any engineering. County Attorney Murphy stated he believed the main thing they do is go out and inspect once the cut is done and then inspect it once the pavement is put down. Commissioner Stephenson made a motion to approve. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.

F. Resolution No. 04-15-25 Resolution Adding Names to the Maury County War Dead Monument at the Maury County Courthouse. Commissioner Shackelford made a motion to approve. Seconded by Commissioner Previti. There were no lights. All in favor. Motion Approved.

G. Resolution No. 04-15-26 Resolution in Support Funding Renovations and Improvements To Columbia Central High School. Chairman Harris asked was this the resolution for the approval of the dollar amount and there is resolution 04-15-34 that will be addressing the funding or the bond issuance. County Attorney Murphy stated that is correct. Chairman Harris asked if this was the resolution to commit to the funding of the school. County Attorney Murphy answered yes. Chairman Harris asked does it not coincide with the approving of the resolution. County Attorney Murphy stated if this resolution passes the County Commission on April 20, the commission is basically approving the school board to enter into their contracts to start construction or renovations on Central High School and then it will be up to this body to determine how it will be funded. This will be committing to fund it one way or the other. The commission is either going to do a bond issue or pay cash or short term notes. This is committing to the school board's request. Chairman Harris asked County Attorney Murphy if this would be contingent upon the budget being approved. County Attorney Murphy replied not at this point in time. County Attorney Murphy stated the commission is saying the commission is going to fund that amount and then it will be up to the commission through the budgeting process to say the commission is going to borrow \$46,427,341.00 and if the commission borrows the money the commission will put sufficient pennies in debt service to cover that borrowing whatever the monthly or yearly payments will be and when they come due. County Attorney Murphy stated this is a significant resolution but this is the School Board request. County Attorney Murphy stated you either accept the request and the Commission decides how you are going to fund it or the commission says no that's not what we want to do. Chairman Harris stated the vote tonight will be to pass this on to the full commission. Chairman Harris stated the Budget Committee will be hearing the presentation of the resolution talking about the funding through a bond issuance. Commissioner Previti made a motion to approve. Seconded by Commissioner Parker. Chairman Harris asked that the comments in this discussion be pertaining to the dollar amount request. The bond issue will be separate. County Attorney Murphy stated it made sense to him this resolution be moved to coincide with the bond resolution or move the bond resolution up. Commissioner Shackelford asked County Attorney Murphy if he recommended putting these back to back for the full commission meeting. County Attorney Murphy stated yes. Chairman Harris stated since the agenda was approved what authority he has to move that item back or move the two together. County Attorney Murphy stated it would take a 2/3 vote to move it back. Commissioner Previti has withdrawn his motion and Commissioner Parker has withdrawn his second. Commissioner Parker made a motion to change the budget committee agenda to set

resolution number 04-15-26, 04-15-27 and 04-15-34 at the bottom of the resolutions on the agenda. Seconded by Commissioner Previti. There were no lights. All in favor. Motion Approved to modify the agenda to approve resolutions 04-15-26, 04-15-27 and 04-15-34 in that order as the last three resolutions on the budget committee agenda.

- I. Resolution No. 04-15-28** Resolution Amending 2014-2015 Sheriff Department Budget Regarding Insurance Recovery of a Vehicle. Commissioner Cook made a motion to approve. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.
- J. Resolution 04-15-29** Resolution Amending 2014-2015 Sheriff Department Budget for Gov. Deals Sales. The amendment is to change the word decrease on the sale of equipment to the word increase. Commissioner Shackelford made a motion to approve. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.
- G. Resolution No. 04-15-30** Resolution Approving Memorandum Of Understanding With the City of Mt. Pleasant, Mt. Pleasant Power System, Mt. Pleasant Natural Gas System, and the Maury County Industrial Development Board. County Attorney Murphy stated there has been a grant of approximately \$350,000.00 from TVA towards this project. County Attorney Murphy stated Mt. Pleasant Power System has approved the MOU. The Industrial Development Board meets tomorrow and Mt. Pleasant meets the April 22 so everybody has it on their docket for this month. Commissioner Shackelford made a motion to approve. Seconded by Commissioner Previti. Commissioner Cook asked if there was any matching for this. County Attorney Murphy stated the County has already allocated the \$400,000.00 so it is basically sitting there waiting to be paid. County Attorney Murphy stated the County owns Cherry Glen and there are no mortgages so all that has to be done is this Memorandum of Understanding to provide a vehicle through which a check can be written in the bidding process. Chairman Harris asked County Attorney Murphy if the County is not asking to spend any more money. The \$400,000.00 still stands and there are additional participants and the County is agreeing to the Memorandum of Understanding. County Attorney Murphy stated the County is trying to come up with an avenue through which the building can be built and everybody pools their funds. Basically all Maury County is going to do is write a check for \$400,000.00 that is sitting there and has already been funded and approved and prepare a deed and the County is waiting on the survey to get the final bounds to say whether the actual 12 acres is located and this will be done to the Industrial Development assuming that everything approves. Commissioner Parker wanted to confirm the City of Mt. Pleasant needed to come up with \$500,000.00. County Attorney Murphy stated the City of Mt. Pleasant is contributing \$150,000.00, the Mt. Pleasant Power System is contributing \$150,000.00 Mt. Pleasant Water and the Mt. Pleasant Gas company are doing in kind contributions for providing the utilities at no cost. The infrastructure, Mt. Pleasant Power is providing the utilities at no cost and there is a \$150,000.00 grant for TVA. Commissioner Roddy stated the money from TVA will help with the construction of this building. There were no lights. All in favor. Motion Approved.

- K. Resolution No. 04-15-31** Resolution Requesting Credit Transfers For 2013 Delinquent Taxes, and 2013 Delinquent Public Utility Taxes. Commissioner Shackelford made a motion to approve. Seconded by Commissioner Cook. There were no lights. All in favor. Motion Approved.
- L. Resolution No. 04-15-32** Resolution Transferring Investment Pool Funds to the County General Fund Then to Debt Service Fund. Chairman Harris stated that basically these monies are taken down from the State to the 101 fund and then move them out to the Debt Service as it is a rebate on a dead instrument the County is allowed. Commissioner Parker made a motion to approve. Seconded by Previti. There were no lights. All in favor. Motion Approved.
- M. Resolution 04-15-33** Resolution Authorizing the Personnel Office to Purchase a Printer/Copy Machine Not to Exceed \$7,200.00. Commissioner Previti made a motion to approve. Seconded by Commissioner Cook. Commissioner Shackelford asked HR Director Dana Gibson is this up to this amount. HR Director Dana Gibson stated the amount is actually \$6,950.00 but she is not sure whether or not there are any installation fees and she got this quote back in February and she is working with the lady to be sure they do have this model available. HR Director Dana Gibson stated they called and got the best prices. Chairman Harris stated during the Special Called Budget Committee meeting Monday night that HR Director Dana Gibson had included this as a line item in the upcoming budget but the HR Department needs a copier fast so the budget committee had asked HR Director Gibson to get this resolution to the Budget Committee quickly. There were no lights. All in favor. Motion Approved.
- N. Resolution 04-15-26** Resolution Support Funding Renovations and Improvements to Columbia Central High School. Commissioner Parker made a motion to approve. Seconded by Commissioner Previti. Commissioner Burkhalter stated he would like to request the Budget Committee to send this on forward to the full commission and let the full commission have a vote on this. Commissioner Shackelford stated within this resolution he appreciated this resolution being brought forward to the committee. Commissioner Shackelford stated this is the total cost for constructing a new Central High School and Commissioner Shackelford stated he is supportive of that number. Commissioner Shackelford stated there are many steps the Commission has to take on this particular resolution and the next would be the following resolution where the County gives authority to the board to sign a contract with Hewlett Spencer, but this is the total figure for the cost of constructing a new Central High. Hewlett Spencer has given the County a guaranteed maximum price and Commissioner Shackelford feels certain they will perform in a way the residual is built into the \$42,984,296.00 on the guaranteed maximum price. Commissioner Stephenson had some questions for Mr. Hewlett. Commissioner Stephenson was wondering why the students have not been moved out into portables. Commissioner Stephenson stated she had a concern about the asbestos abatement and that exposure to students and students that have severe allergies. Mr. Hewlett stated the asbestos that is in those places is not airable. The term airable means it is not in the air where it would create a problem. It is in the products that are sealed and there is no danger from them as long as they are not

being moved. When it comes time for Hewlett Spencer to move those, there will not be anyone else in the building at that time and Mr. Hewlett stated that is the reason they need to get started as soon as the children leave the school so they can do things like that while there is no one on campus. Mr. Hewlett stated there is no danger to anybody about that. Commissioner Stephenson stated that it is important that these buildings be maintained particularly after we ask the tax payers to make this kind of investment. Commissioner Stephenson stated there are those individuals who have not had the ability to scrutinize things in their entirety as they would like. Commissioner Stephenson stated this proposed building is a 243,000 square foot structure and that comes out to \$191.00 per square foot and then there is the renovation of an additional 25,000 square feet. The capacity of this building is 1,600 to 1,800 persons and that is if you had all the areas of the school filled up. The entire project is to be done in four phases and it is to be done in 33 months, nearly 3 years. Commissioner Stephenson stated she distributed a list to the County Commissioners and some research had been done and she thinks it is important for the public to hear this because it is good information. Commissioner Stephenson stated she does not feel the commission needs to finance furnishings under long term debt. There were no lights. All in favor. Motion Approved.

O. Resolution 04-15-27 Resolution Approving the Maximum Cost and Certain Agreements Relating to Central High School in Maury County, Tennessee. County Attorney Murphy stated if there is a savings on the project 80% will go to the schools and 20% will go to Hewlett Spencer. Commissioner Previti made a motion to approve. Seconded by Commissioner Parker. There were no lights. Chairman Harris called for the vote. Commissioner Parker aye, Commissioner Previti aye, Commissioner Cook aye, Commissioner Stephenson aye, Chairman Harris aye, Commissioner Shackelford aye. . All in favor. Motion Approved.

P. Resolution 04-15-34 Resolution Authorizing The Issuance Of Not To Exceed Forty-Seven Million Dollars (\$47,000,000) In Aggregate Principal Amount In One Or More Series, Of General Obligation School, Bonds of Maury County, Tennessee, County Attorney Murphy stated this bond will be issued under Title 49 and there is a component to that if it is issued under Title 49. The proceeds can only be used for schools and it could not be up for public referendum. Commissioner Parker made a motion to approve. Seconded by Commissioner Shackelford. Chairman Harris asked Mr. Ashley McAnulty to come to the podium. Mr. McAnulty is with Stephens Inc. Chairman Harris stated they would be discussing pennies that need to be generated to fund this bond. Chairman Harris stated he wanted to give three different scenarios how affective 10 pennies is. A \$100,000.00 home at the current tax rate is \$2.62 and the estimated property tax rate is \$655.00 when you take that same \$100,000.00 home and increase the tax rate 10 cents to \$2.72 is comes out to an estimated property tax of \$680.00. If the tax rate increases to 15 cents the same \$100,000.00 home would be \$693.00. Mr. McAnulty stated he was charged with based on the need that was discussed to look at the proposed financing of the improvements to Central High School and how would the County best be able to do that from the Counties perspective. Mr. McAnulty gave several scenarios of what the impact

would be. Mr. McAnulty stated a lot of the counties are financing their school facilities over a 20 year period. He stated they see some go out for 25 years. Mr. McAnulty reminded everyone that Maury County's bond rating is AA2 which is a very good bond rating and enables you to access the capital markets at a low fixed interest rate. The County's bonded debt will pay off in 2018 some of it will pay off in 2021 and that affords the County the availability to add in this additional debt service and take on the new borrowing for the school. Mr. McAnulty stated Maury County is seeking to maintain a good level of fund balances so Maury County is in a position to make your annual debt service payments and that you're not creating a difficult circumstance for the County. Mr. McAnulty stated for the County to take on new debt service this scenario was important that the County look at an additional revenue increase into that Debt service fund so when you add this additional debt you do have the responsibly to pay for it and this shows a proposed 8 cent tax rate adjustment into the debt service fund and Mr. McAnulty looked at scenarios where there was full on level debt service then you are probably looking at a 15 to 16 cent tax rate increase. Mr. McAnulty stated his goal was to minimize the tax rate increase or tax adjustment going into the debt service fund and keep it to a minimum but also maintain good physically responsible management to maintain the County's bond rating to not limit the County in the future to take care of other needs. Mr. McAnulty also included the breakdown of the revenues which would include all of the various revenues going into fund 151. Mr. McAnulty stated you can see the current debt service and this would be all of the existing debt service. Mr. McAnulty stated he would be happy to answer any questions. Chairman Harris stated he would like to point out one comment and that Commissioner Stephenson brought up a good point about furnishings and things being funded through long term debt. Chairman Harris stated he agreed with Commissioner Stephenson 100%. Mr. McAnulty stated from an IRS perspective they do not want you to do that either. They want you to finance the improvements or assets that you are purchasing over the life of the asset or less. Chairman Harris stated he would like to make a comment about the percentage. The 20 year amortization we are talking about roughly is 3% money. Chairman Harris stated that 25 years may be too long and 15 years is too short considering the County is taking advantage of the 3% money. Chairman Harris stated paying it off in 15 years may cost more if the County has to take another bond issue at 4 or 5% down the road. Chairman Harris stated he thinks the 20 years is a good target. Commissioner Stephenson stated her concerns are that she knows there are going to be bond issues in the future and when some of the large debt zeros out in 2017 and 2020 she doesn't want to be borrowing from the future and she wants to make sure the County is able to do the things that need to be done in the future. Mr. McAnulty stated when you look at the revenue considerations and plans Maury County has been very conservative and some of the growth and property taxes has been pretty sizeable from a revenue standpoint and so when Mr. McAnulty provides projections and scenarios he wants to make sure that he has some room built in to make sure they are not coming in less than what you are expecting. Mr. McAnulty stated if you do not pass a revenue increase to support this debt service then you will quickly deplete that fund balance so the County does need the revenue adjustment to provide for this. Chairman Harris stated on the

furnishings and why they cannot come out of the fund balances of the school but those funds can be maintained and they have a healthy balance and could be maintained to do the much needed repairs on other schools. Chairman Harris stated he wanted to reiterate the different scenarios of what a ½ of a percent rate environment. Chairman Harris stated the time is now to take advantage of this low interest rate and any future delay is going to be very costly. Commissioner Shackelford stated the schools are going to need their fund balance. Commissioner Shackelford stated once the County gets another prioritized list there may be some things that can impact all the schools in the system. There are various projects on that list that will impact that every district being represented. Commissioner Shackelford ask Mr. McAnulty how will this borrowing with this increase because you do have to add tax revenue, how will this impact debt management our capacity. Mr. McAnulty stated he had used conservative projections on Maury County's growth and revenues. As other bonds are paid off there will be availability from that. Commissioner Shackelford stated he wanted to continue to support the philosophy of the keeping the County's bond rating at AA2. That extends great interest rates to the County. Commissioner Shackelford asked Mr. McAnulty if the debt instruments will have to run through the state comptroller's office and has that been done. Mr. McAnulty stated that it has been submitted to the Comptroller's office and they will review it and give their opinion before the meeting Monday night. Commissioner Shackelford asked Mr. McAnulty a little about Stephens Inc. and a little bit of information of Stevens Inc. and how much new debt is Mr. McAnulty issuing for his clients every year. Mr. McAnulty stated their firm started in 1933 in the bond business and municipal bond business issuing municipal transactions for cities and counties throughout the Southeast. They are a privately owned entity. Mr. McAnulty has been with Stephens Inc. for 13 years and prior to that he was in commercial banking and he has been working in finance helping municipalities for 20 years or more. Mr. McAnulty stated he has been looking at their involvement in the Tennessee market. They worked with more counties in Tennessee than any other firm like theirs. They handle over \$300,000,000.00 just last year alone. Mr. McAnulty stated their plan would be to issue this on a competitive bid bond basis and so this would be submitted to the national market and would prepare an offering document and they would make sure the rating agency to seek their rating and then it would be made available to a national market and accept bids at the County as was done in the past and seek the lowest bidder and through that process it comes to the table submits a bid and will have the opportunity to do business with the County. Mr. McAnulty stated they would want to award to the lowest bidder. Mr. McAnulty stated their firm is located in Nashville and they are convenient to coming to the County when there are questions or needs. Chairman Harris asked if the bond process is sixty days from start to finish. Mr. McAnulty stated that it is typically and it could be somewhere in the 30 to 45 day period. Chairman Harris stated he does not feel the revenues are overstated. Commissioner Roddy asked if it would be possible during the first year if the County could get the interest rate at 2%. Mr. McAnulty stated the first year it would be at .45% going out to the last year of 3.45% to create an overall true interest cost in the current market of a 2.93%. That is actually locked in at the time of the sale.

The County could refinance that at some future date. Commissioner Burkhalter asked Chairman Harris if the budget committee would be deciding tonight on the 8 cents whether they do a property tax or a wheel tax or a combination of both. Chairman Harris stated he didn't think the committee would get into that detail. Chairman Harris stated he didn't think the committee would have enough information completed on the budget to look at the allocation. This is just to ensure the funding will be there under this scenario. Commissioner Burkhalter asked would the commission fund this with a property tax or possibly with a wheel tax. Chairman Harris stated he thinks looking at this it would be from a property tax scenario. Chairman Harris stated if they approve this issuance as presented that doesn't mean the bond issue is ordered at the time it's just to protect the County's commitment to the school if they start work to make sure the funding is there. Commissioner Shackelford stated the wheel tax is in the private act and that is something that the Commission would have to vote to change and that would also have to be sent to the legislature to approve that change. Commissioner Shackelford stated the County's only option is the property tax however that is something that needs to be revisited. Commissioner Shackelford would like some study done on it. Chairman Harris stated he felt like the wheel tax could be looked at if the commission chooses and that could elevate some of the tax burden on some other areas. Commissioner Burkhalter stated the bids are only good for 60 days. Commissioner Burkhalter stated he is hoping the school board is looking at the schools and the County is going to be needing north of the county. Chairman Harris stated he hoped with the growth in that area the County will have Adequate Facilities tax coming in and that he thinks it can be appropriated for new structures. Commissioner Cook stated to just keep in mind that Maury County is growing and Maury County has future schools to build and the Commission has got to look at all of the schools and schools that have maintenance issues. Commissioner Cook stated to not forget all the other schools in Maury County that need to be taken care of. Commissioner Sumners asked about the potential 8 cents going into debt service fund under this scenario for this school. Chairman Harris stated he has gone to 33 cents to 41 cents. Commissioner Sumners asked if there was a potential for that to increase or decrease. Chairman Harris stated if the budget came in less it could impact the overall taxation. Commissioner Sumners stated the adequate facilities tax he did not feel was a consistent enough funding source to fund a school. Chairman Harris stated if there is growth it could help elevate some of the pressures to add on to the school, not to replace the school. Commissioner Stephenson stated the County Commission levies taxes not the school board and there are commissioners who feel their back is against the wall and in fairness to see in projects like this to see if the County Commission can get this information sooner. Commissioner Stephenson stated she would hope the remaining fund balance would go towards the renovations that are needed. There were no lights. Chairman Harris stated he had a motion on the floor from Commissioner Parker and seconded by Commissioner Shackelford. Chairman Harris called for the vote. Commissioner Parker aye, Commissioner Previti aye, Commissioner Cook aye, Commissioner Stephenson aye, Chairman Harris aye, Commissioner Shackelford aye. All in favor. Motion Approved.

X. New Business.

XI Old Business

- A. Mineral Severance Tax Information** (Director Weber) Director Weber stated the Committee had asked about Mineral Severance Tax and Doug Lukonen had researched this and it is in the back of the budget packet.

- B. Alcoholic Beverage Tax Information** (Director Weber) Director Weber stated the Committee had asked about Alcoholic Beverage Tax Information and Doug Lukonen had researched this and it is in the back of the budget packet.

- C. Fund Balance. (Director Weber)** Chairman Harris stated that fund balance had already been discussed.

XII. Announcements:

- A.** County Commission Regular Meeting, Monday, April 20, 2015 at 9:00 A.M. Tom Primm County Commission Room, Hunter-Matthews Complex.

- B.** Pledge and Prayer Responsibility for the April 2015 Full Commission Meeting will be provided by District 10 Commissioner Tommy Wolaver and Commissioner William (Tot) Roddy

XIII. Adjournment:

Motion was made to adjourn at approximately 7:25 p.m.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Monday, April 27, 2015 at approximately 4:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, SONNY SHACKELFORD, SUE STEPHENSON, MICHAEL FULBRIGHT, STEWART PARKER AND DONNA COOK,

OTHERS PRESENT: Gerald Adkison, Ronnie Attkisson, Talvin Barner, Davis Burkhalter, Don Morrow, Terry Potts, Eric Previti, Ricky Sims, Gary Stovall, Scott Sumners, Debbie Turner, Theresa Weber, Linda Whiteside, Tommy Wolaver and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order.

Commissioner Fulbright sat on the budget committee in Mike Kuzawinski place and all other members are present. Chairman Harris stated he was hoping to have the schools budget but they are working diligently on it and the commission is expecting it around the first of May. Commissioner Harris reminded everyone the budgets are being taken under advisement.

II. OPENING PRAYER:

Commissioner Shackelford gave the opening prayer.

III. APPROVAL OF AGENDA:

Commissioner Parker made a motion to accept the agenda. Seconded by Commissioner Fulbright. Commissioner Sims asked about the agenda that was published in the budget manual and is it not aligned with the agenda today and he wondered if it complies with open meetings advertising law. Director Weber stated the public notice states what date the meeting is to be held and that discussion would be held on budget items. Director Weber stated in the public notice Monday, May 4, 2015 was incorrectly put in the newspaper as Monday May 3, 2015. Director Weber stated there would be a notice on the County web-site that May 3, 2015 was incorrectly put in the paper and that the date of the meeting is Monday, May 4, 2015. Commissioner Burkhalter stated according to tonight's agenda that Mr. Chunn is presenting after Sandi McLain and Larry Roe and the water department is pretty much a pass through and Commissioner Burkhalter wondered if it would be the wishes of the Budget Committee to move the water department in front of Sandi McLain and Larry Roe. Chairman Harris stated he would take that into consideration. Commissioner Shackelford would like to make an amendment to the motion to move Item 5 in front of item 4 and he would like to add to the non-profit schedule below Item 26 make this item 27 Maury Chaplain Ministries. Seconded by Commissioner Cook. There were no lights. All in favor. Amendment approved. Chairman Harris went back to the original motion that was on the floor to accept the meeting agenda as amended. There were no lights. All in favor. Motion Approved.

IV. Water Department Proposed Budget:

Larry Chunn presented the Water Department Proposed Budget. Mr. Chunn stated he would be glad to answer any questions. Mr. Chunn stated he had prepared a balanced budget this year. Chairman Harris asked about the capital improvements that were listed on the last page of his budget. Chairman Harris asked if those were coming out of the water departments fund balance. Mr. Chunn stated the Water Department has the funds to accommodate most of them and those are a long term projection. Mr. Chunn stated they are not asking the commission for any additional funding. Commissioner Shackelford made a motion to take the Water Department's budget under advisement. Seconded by Commissioner Cook. Commissioner Shackelford asked about the revenue item and does he anticipate a rate increase. Mr. Chunn stated at the present time they are not anticipating a rate increase this year. Commissioner Shackelford asked if they would have any debt falling off this year. Mr. Chunn stated they would be carrying the same debt as in previous years. Commissioner Shackelford asked if this budget included a raise for his employees. Mr. Chunn stated it was calculated at 4% over what was estimated last year. Commissioner Shackelford asked Mr. Chunn did his employees get a raise last year. Mr. Chunn replied no. Mr. Chunn stated there was no cost of living raise last year and he stated they have looked at 2 ½ % and they have looked at 3% and whatever the board decides to do would be within this budget. Mr. Chunn stated the board will approve the budget after the commission approves the budget. Commissioner Shackelford asked when the last time was that Mr. Chunn's employees received a raise. Mr. Chunn stated it was the year before last and Mr. Chunn stated there were performance raises or step raises. Some employees did have those increases last year. There was not a percentage raise based on the cost of living. Commissioner Shackelford stated he noticed the IT expense has gone up. Mr. Chunn stated it is a new software. Commissioner Burkhalter asked about his revenue numbers. Commissioner Burkhalter asked if Maury County Water would have any problem meeting water demand for their customers. Mr. Chunn stated at this time Maury County Water is in pretty good shape. Commissioner Burkhalter asked about the debt that he has and how he has it financed. Commissioner Burkhalter asked Mr. Chunn if the water department has looked at refinancing any of their debt. Mr. Chunn stated that have not and the USDA loan is scattered out over 38 years and it would be hard to beat the 4.38%. Commissioner Turner asked Mr. Chunn how many employees he had in his department that were wanting the 4% raise. Mr. Chunn stated they had about 15 employees. Commissioner Turner asked Mr. Chunn if those employees were on the same benefit package as the other County employees. Mr. Chunn stated the Health Insurance is billed through the County and the Water Department pays the County for it. Commissioner Turner asked about the expenses under the Capital Improvements and there was \$30,000.00 under the building fund and Commissioner Turner wondered what that was for. Mr. Chunn stated they would like to put their PVC pipe in a pole barn. Commissioner Turner asked if this would be at their New Lewisburg Highway location. Mr. Chunn replied yes. Commissioner Turner asked Mr. Chunn if they had sold the other location they have in town. Mr. Chunn stated there is a contract on it and it should close June 1. Commissioner Turner asked Mr. Chunn if the water department is getting a fair price on the building

and Mr. Chunn stated they would get back out what they have in that building. Commissioner Turner asked Mr. Chunn if that money could be used to build the pole barn. Mr. Chunn stated it could be. Chairman Harris asked Mr. Chunn how much was in the Water Department's Fund balance. Mr. Chunn stated there is approximately \$3,000,000.00. Commissioner Stephenson asked if the Field salaries was his 15 employees. Mr. Chunn stated that is part of his employees. The other employees would be under office. Commissioner Stephenson asked Mr. Chunn out of the 15 employees how many got a performance raise. Mr. Chunn replied probably six or seven employees. Commissioner Stephenson asked if there was a point where the employees cap off. Mr. Chunn replied yes. Commissioner Previti asked Mr. Chunn if his employees worked a 35 or 40 hour week. Mr. Chunn stated they worked a 40 hour work week. Commissioner Parker stated that his questions was in regard to social security and tax expenses going down. Mr. Chunn stated they looked at their 3rd quarter budget and what was paid this year. The number was more escalated and they are going to bring it more in line to where it should be. Mr. Chunn stated there was more listed than it what has been paid in. Commissioner Parker asked out of the 15 employees how many were in the field and in the office. Mr. Chunn stated he has 6 in the office and 1 of those employees is part time and there are 9 in the field. Commissioner Fulbright asked do all the employees benefit from the increase in the insurance, health and dental. Mr. Chunn stated they all do except for the part time employee. Mr. Chunn stated there are 15 full time employees. There were no lights. All in favor. Motion Approved.

V. Presentation of Budget Reevaluated:

Sandi McLain stated she was asking for a budget of \$1,135,852.00. Ms. McLain stated what was put under advisement was the 2014/2015 budget of 997,598.00 which was a decrease of \$138,254.00. Ms. McLain stated she sent a letter for a formal request to reconsider the committee's decision. Ms. McLain stated she asked for a 40 hour work week for 16 employees and she stated she had 3 part time employees. Chairman Harris asked Ms. McLain what would be the dollar amount to increase those employees to 40 hours. Ms. McLain stated it was in the original budget of \$1,135,852.00. The difference is \$138,254.00 which is mostly salary. Ms. McLain stated she would like the committee to reconsider and make all of her employees 40 hours and she would like to move the part time employees up to forty hours. Ms. McLain stated the payroll would increase the budget by \$145,958.53. Ms. McLain stated she also included on July 1, 2014 through March 31, 2015 their office has collected at total of \$1,852,328.28 and this is in clerk's fees and for the fees that are collected for the county such as in taxes and Sheriff's fees and officer fees and this is a \$256,192.23 increase over last year and there are three more months to take into account. Ms. McLain stated she has had valuable employees leave because she cannot offer them more hours or more pay. Ms. McLain stated in the last three years they have trained 5 people in the other part time employees. Ms. McLain stated it is a revolving door in their office. Ms. McLain stated she had lost 2 employees to outside the County and 3 within the County in the past 2 to 3 years. McLain stated she had lost 3 in the past year. Commissioner Stephenson asked why had she originally came to the committee and asked them to increase 16 employees and now she is asking for 19 employees and to make her part time employees full time. Ms. McLain stated the

employees are always looking for full time positions. Commissioner Stephenson asked since Ms. McLain was asking to make these employees 40 hour employees instead of 35 hours why was she asking for \$7,000.00 increase in overtime. Ms. McLain stated that was in her original request and she was fine with taking the overtime out or dropping it down to the 2014/2015 budget which was \$3,000.00. Ms. McLain stated if her employees were granted the 40 hours it would help in the overtime issue and she can't cut out of the overtime due to the court schedule but she may have more to work with the employees to keep the comp. time down. Commissioner Stephenson asked about the \$1,852,328.28 that was generated how much does the Circuit Court Clerk's office keep and how much goes into the County's account. Ms. McLain stated she would get back with the committee that number. Commissioner Stephenson asked Ms. McLain would she willing to take out the overtime all together if her employees were made 40 hours. Ms. McLain replied yes. Commissioner Parker asked about the 18,700 cases asked if those cases were physically entered in the computer by hand. Ms. McLain replied yes. Commissioner Parker asked how many hours per week does the part time get. Ms. McLain replied 28 hours per week. Commissioner Shackelford stated he was concerned about how much money was being turned in to the 101 fund. Ms. McLain stated the clerk's fees are \$825,874.11. The clerk's fees are up \$98,356.75 and the difference is the other fees. Commissioner Shackelford stated what he would want addressed by Ms. McLain's department is that the outstanding fees that are out there and have not been collected. Commissioner Shackelford asked Ms. McLain what were the total outstanding fees. Ms. McLain stated it was in the area of \$2,000,000.00 to \$3,000,000.00. Commissioner Potts asked how many employees she had in General Sessions Part II. Ms. McLain stated she had 4 employees in Mt. Pleasant and they are all full time. Commissioner Turner asked Ms. McLain about her chief deputy and how many years of service she has. Ms. McLain stated she has an office manager and 2 chief deputies. Ms. McLain stated she has one chief deputy that has hit 20 years of service and the other two employees they have around 10 or 11 years of service. Commissioner Previti asked in the budget she presented did she ask for any raises for her employees. Ms. McLain replied she did not ask for raises in her budget. Commissioner Previti asked if the commissioners could get a copy of the spread sheet of the numbers. Chairman Harris stated he would have to get back to him about that. Commissioner Sumners stated that basically Ms. McLain is asking for 80 extra hours for the 16 employees that she has. Commissioner Sumners stated he does not see how they can give Ms. McLain 3 extra full time employees if they increase the other employees to 40 hours. Commissioner Burkhalter stated there is an inequity about the way the County is doing their hours among the employees. Commissioner Burkhalter stated he hopes that everyone considers Ms. McLain's request for 16 employees at 40 hours and 3 employees remain part time. Ms. McLain stated she is trying to collect money and she is currently trying to find a collection agency. Commissioner Cook stated she would encourage Ms. McLain to strongly jump on an outside collection agency or possibly see two or three collection agencies. Commissioner Cook suggested staggering employee's hours. Commissioner Cook stated she would strongly ask the commission to think about cutting cost in our government expenses instead of raising expenses. Chairman Harris stated he had originally taken under advisement a budget request of \$997,598.00 and

Ms. McLain is asking to increase the budget \$145,958.00 and that is a total budget request of \$1,143,556.00. Ms. McLain stated to take out the \$10,000.00 for overtime. The amount is \$1,133,556.00 and an additional amount of \$4,500.00 for postage. Chairman Harris stated with those changes made the new total is \$1,138,056.00 and that amount has \$10,000.00 of overtime eliminated and the increase of \$145,958.53 to accommodate 19 employees to 40 hours a week, with 16 full time and 3 part time and an additional \$4,500.00 for postage. The total from the original amount approved that being \$997,598.00 and Ms. McLain is asking for the budget committee to take under advisement \$1,138,056.00. Ms. McLain stated any extra time that she has that it would be used for collection. Commissioner Parker asked Ms. McLain if she would e-mail what the outstanding amount is. There were no lights. Commissioner Parker made a motion and seconded by Chairman Harris called for the vote, Commissioner Parker no, Commissioner Fulbright no, Commissioner Shackelford no, Commissioner Cook no, Commissioner Stephenson no, Chairman Harris no. Motion fails. Director Weber stated the \$1,138,056.00 if you take out the \$45,000.00 that is going to come out of her reserve account it brings it back to the \$997,598.00. Commissioner Cook wanted to know if there was a number for the jury foreman. Ms. McLain stated the jury foreman was not full time and in the budget his numbers went up from \$7,200.00 up from \$4,450.00. Commissioner Shackelford stated what should be taken under advisement is the change to \$7,200.00 and then what was approved before did not include the increase that was received on the health insurance so that is the Department Head request and it should be reflected what was taken under advisement should be reflected also. Chairman Harris asked Director Weber to make sure those two numbers are what Director Weber brings back to the committee which is the increase for the health insurance and the number that was taken under advisement and the jury foreman. Commissioner Burkhalter asked if there was any way that the commission could get a figure from Director Weber on taking Ms. McLain's office to 40 hours for 16 employees and keeping her part time help. Chairman Harris stated there is a request that is going to be showing what the total would be. Director Weber stated on May 4, the commission will get new books with updated numbers and they will discuss different payroll options that have come up and the raises portion.

Mr. Larry Roe stated his original dollar amount of \$403,675.00 which was taken under advisement. Mr. Roe stated under the first presentation that he had four options. The letter he prepared today has two options. The first on that budget the 2013/2014 budget that includes the operating expenses such as postage, paper, dues and memberships as well as salaries. On average Mr. Roe stated they will turn money back over to the general fund because they never expend all of those funds. He stated part of his option is he has one employee who has over 240 comp. hours and he had asked in the initial budget presentation and Director Weber had put in \$10,000.00 for overtime. Mr. Roe stated \$3,000.00 would be to take care of current needs during the year and \$7,000.00 would be to cash out that position. He stated that employee's hourly rate would be \$22.43 per hour at 240 comp. hours and if they were to cash her out it would be \$5,455.20 so Mr. Roe stated his proposal to the committee is that money for the budget that was approved last year the line item 348 and line item 349 one is designated postal charges and one is designated printing and stationery. For postal charges he has \$10,608.00 available and

for printing and stationery he has \$4,481.00 available and Mr. Roe thinks a good way to solve that issue is to take the overtime completely out and take that \$10,000.00 request out and to allow Mr. Roe to get with Attorney Murphy and have a budget amendment done. This would cancel out his request for overtime and cash that position out. The other component of option one would be to remove his request totally and for the clerk of court and take out the overtime and allow a 5% pay increase of 35 hours versus 40 hours. Mr. Roe stated it would take his payroll from \$197,143.00 to \$207,006.80. Mr. Roe stated his initial request was \$30,945.72 and this would bring that amount down to \$13,010.00. Mr. Roe stated option number two is an exact repeat of option number one. He stated the difference between his office and Ms. McLain's office, Steve Konz and Joey Allen and the rest of the offices since they are fee offices they are driven by fees they either have to enter into a letter of agreement with the County Mayor as to what was passed by the committee or the commission as a whole or you have to file a salary petition. Chairman Harris stated what he would like to do is for the commission to ask questions to Mr. Roe on his two options. Director Weber stated if they paid out Mr. Roe's employee and she is zeroed out that employee can go back up in her hours of comp. time or she can be paid overtime. Commissioner Shackelford stated the conversation about the \$10,000.00 is really another night's discussion. Commissioner Shackelford stated this could be brought in a form of a budget amendment at the regular budget meeting in 2 weeks. Commissioner Stephenson stated she needed clarification between what he originally presented and where he is at now. Commissioner Stephenson asked if he was eliminating the 40% for himself. Mr. Roe stated yes and Commissioner Stephenson asked if he was asking for a 5% increase for six employees. Mr. Roe replied yes. Commissioner Stephenson asked Mr. Roe if he was eliminating overtime all together. Mr. Roe replied yes. Commissioner Stephenson asked Mr. Roe how many employees he was asking to go to 40 hours. Mr. Roe replied 6 employees. Ms. Stephenson asked how one employee accumulated 240 comp. hours. Mr. Roe replied over her 27 years she has accumulated the hours but most recently especially the most recent 4 years of comp. time is due to court schedule. Chairman Harris asked Director Weber if she fully understood what his different options are how it relates to what is under advisement. Chairman Harris stated there is a number under advisement and the numbers could go up or down. There were no lights.

VI. Nonprofit Organization Donation Request:

Director Weber stated the first two are South Central Tennessee Development Dues and South Central Human Resources Agency and they have already been approved for those amounts and in the 51900. The Center of Hope, The Family Center and CASA are a pass through and our self-supported and that has already been approved. The Maury County Fire Department and that number is \$235,000.00 and that number has already been approved. The Tennessee Health Department in the amount of \$69,900.00 that was already approved.

Maury County Senior Citizens: Director Weber reported last year they received \$31,500.00. This year the Maury County Senior Citizens are asking for \$31,000.00. Commissioner Stephenson made a motion to approve. Seconded by Commissioner

Fulbright. Commissioner Parker asked what they were using this money for. Director Weber stated it is a donation and it is going into the Senior Citizens General Budget. Commissioner Whiteside stated that these people that are requesting money should be here and to see their budget. Director Weber stated she has a stack of paperwork for non-profits information and anyone is welcome to come to Director Weber's office and look at it. Commissioner Parker made a motion to take \$31,000.00 under advisement. Seconded by Commissioner Shackelford. All in favor. Motion Approved.

Spring Hill Senior Citizens: Director Weber stated they are requesting \$3,000.00. Commissioner Shackelford made a motion to approve. Seconded by Commissioner Cook. Spring Hill Senior Citizens did not have a representative present. All in favor. Motion Approved. Chairman Harris stated if they do not have a representative to show up on May 6 then they will probably fall back to \$0.00.

Tennessee Department of Agriculture (Forestry Division) Director Weber stated they are requesting \$2,000.00. Director Weber stated this has already been approved.

Maury Alliance: Director Weber stated they have already been approved.

Industrial Development Board: Director Weber stated they are requesting \$25,000.00. Director Weber stated his has been approved.

Maury Regional Airport Authority: Director Weber stated they are requesting \$40,000.00. Commissioner Turner stated that she was not sure why they are given this amount of money when they are pretty much self-sufficient. Commissioner Stephenson made a motion to take the airport's \$40,000.00 under advisement. Seconded by Commissioner Shackelford. There were no lights. All in favor. Motion Approved is contingent on a representative being present May 6.

Spring Hill Library: Director Weber stated they are requesting \$62,119.00. Director Weber stated last year they received \$30,000.00. Commissioner Stephenson made a motion to approve the \$62,119.00 request under advisement. Seconded by Commissioner Fulbright. Commissioner Stephenson withdrew her motion and Commissioner Fulbright withdrew his second. Commissioner Shackelford made a motion to take under advisement \$30,000.00 request. Seconded by Commissioner Fulbright. Commissioner Burkhalter stated the Spring Hill Library also gets money from Williamson County and he doesn't think Spring Hill should get more than \$30,000.00. There were no lights. All in favor. Motion Approved.

Columbia Main Street: Director Weber stated they did not ask for anything this year.

Center of Hope Additional Donation: Director Weber stated that the Center of Hope requested an additional \$10,000.00 above what they get for their Domestic Violence Revenues. This is the same request as last year. There was a representative present. The Center of Hope is 73% funded by grants. The \$10,000.00 would be used for things that

the grants does not cover. Their grants are for their actual program and they pay their staff and they pay bills at the shelter, they cover food at the shelter but they not cover bus tickets, or an interview outfit or something like school items. The \$10,000.00 is for items the grants do not cover. Commissioner Stephenson asked what the Center of Hope's total budget is. The representative, Traci Cook stated the total budget is \$480,708.00. Commissioner Stephenson asked did any of the \$10,000.00 go toward administration. Ms Cook stated no. Commissioner Cook made a motion to take the \$10,000.00 request under advisement. Seconded by Commissioner Shackelford. Commissioner Shackelford asked Ms. Cook if the commission took some money from The Center of Hope last year. Ms Cook stated the Victims Assistance Program the percentages were changed. The impact was \$10,000.00 less than what they had been getting. Commissioner Fulbright asked Ms. Cook has her overall budget increased or decreased. Ms. Cook stated it is close to the same. Ms. Cook stated the Place of Hope usually stays between \$440,000.00 and \$480,000.00. Commissioner Whiteside asked Ms. Cook what amount they gave her last year. Ms. Cook replied \$5,000.00. There were no lights. All in favor. Motion Approved.

Neighbors Concerned (Harvest Share Food Pantry): Director Weber stated they are asking for \$1,500.00. Director Weber stated they did not get any money last year. Commissioner Stephenson made a motion to take the \$1,500.00 under advisement. Seconded by Commissioner Parker. There were no lights. Commissioner Parker made a motion to amend the amount to \$0.00. Seconded by Commissioner Fulbright. There were no lights. Chairman Harris called for the vote. Commissioner Parker aye, Commissioner Fulbright aye, Commissioner Shackelford aye, Commissioner Cook aye, Commissioner Stephenson no. Chairman Harris aye. Amendment carries 5-1. Chairman Harris called for the vote for the motion as amended reducing the amount of \$1,500.00 to take under advisement to \$0.00. Chairman Harris called for the vote. Commissioner Parker aye, Commissioner Fulbright aye, Commission Shackelford aye, Commissioner Cook aye, Commissioner Stephenson no, Chairman Harris aye, Motion carries 5-1. Steve Konz represented Neighbors Concerned. Mr. Konz stated that he has been involved with this organization for many years. It is important that you have a well-funded, well run food pantry in your community. Mr. Konz stated if donations were given out Harvest Share should be a recipient. It was started 35 years ago and Harvest Share gives to 12 to 15 families every day

The Family Center: Director Weber stated they are requesting \$5,000.00. Director Weber stated they were given \$5,000 for the 2014/2015 budget. Commissioner Shackelford made a motion to bring the request of \$5,000.00 for the Family Center under advisement. Seconded by Commissioner Parker. The Family Center did have a representative present. Dawn stated the Family Center is a non-profit social service. She stated it was used to pay salaries. She stated there was not grants to pay for salaries. Commissioner Fulbright asked how her budget has trended over the last 3 or 4 years. Dawn stated their budget is a little different and when it goes up, the donations go up. Their administrative budget stays about the same at \$154,000.00. Commissioner Fulbright asked Ms. Taylor if 1% of the total budget comes from grants. Dawn Taylor

answered yes and they are striving to write more grants. Commissioner Fulbright asked about how many administrative expenses are there in the overall budget. Dawn replied it is mostly salaries. Dawn stated their entire budget was \$303,000.00 and 50% of that is salaries. Commissioner Stephenson asked Dawn if her total budget was \$303,000.00 and the administrative is \$154,000.00 of that. She stated they receive an \$8,000.00 grant from the Emergency Food and Shelter program. There were no lights. Chairman Harris called for the vote, Commissioner Parker aye, Commissioner Fulbright no, Commission Shackelford aye, Commissioner Cook aye, Commissioner Stephenson aye, Chairman Harris, aye. Motion carries 5-1.

Crime Stoppers: Director Weber stated they are not requesting anything this year.

Boys and Girls Club of Maury County: Director Weber stated last year they received \$5,000.00 and this year they are requesting \$11,520.00. Robin Perry is the development director for the Boys and Girls Club. Ms. Perry stated they served over 400 youth last year and they have two clubs in Maury County now. They are open Monday through Friday for the after school program from 3-6:30 p.m. and they are open daily in the summer from 7 a.m. to 4 p.m. They bus youth to the club from school every day. They are bused home in the evenings. They are fed a healthy snack in the school year and they are served breakfast, lunch and dinner in the summer. Ms. Perry stated they are first come first served. They keep their membership very low based on income. Ms. Perry stated with the County's support and other generous members of the community 100% of Boys and Girls Club seniors have graduated high school on time for the last 16 years since the Club was opened in 1999. They opened a second location in May of 2013 and they now serve over 40 youth per year. Ms. Perry stated the expenses have increased accordingly. Most of the money goes toward Program Staff. They are required by schools to keep a certain ratio. They must have 1 part time staff member for every 20 kids they serve. They currently have a \$654,000.00 operating budget and they will be facing significant increased cost as they continue to grow to meet the needs of the community's youth. Ms. Perry stated they are requesting \$11,520.00 from the commission this year and it does represent an increase because they need the funding and it would go towards to tutors, certified teachers. The reason they are asking for this amount is because 4 of the 8 tutors were funded through The Cities Tennessee Targeted Community Crime Reduction Grant and this was a three year grant and it ended in February of this year. Chairman Harris asked Ms. Perry outside of grant monies, what has the revenue done. Ms. Perry stated the grants make up about 31% of their budget and their fundraising efforts with individuals and corporations make up about 40% of the budget. Commissioner Stephenson stated she understood their total budget to be around \$654,000.00 and that 31% is grant funded and Commissioner Stephenson asked what the dollar amount would be of the 31%. Ms. Perry stated that amount would be \$183,696.00. Their annual fund from individuals make up 28% that is \$180,000.00 and special events are 19% and that is a combined total of about \$120,000.00. Commissioner Stephenson asked Ms. Perry what was the \$5,000.00 spent for last year that the Boys and Girls Club got from the County Commission. It was used for Academic Case Management program the same program that are requesting the money for this year.

Commissioner Stephenson asked how much of their operating budget goes to program staff. Ms. Perry stated that is 75% of the operating budget and that is \$486,618.00. Commissioner Stephenson asked how many staff the Boys and Girls Club has. Ms. Perry stated the Boys and Girls Club has 5 full time staff and 16 part time staff and the 8 tutors. Ms. Perry stated they came up with the total to ask the commissioner for the money by paying the tutors \$12.00 per hour for 12 hours per week and a 40 week school year and 2 tutors. Commissioner Parker with the regard of schools and administration the children are the single most important investment that can be made. Commissioner Parker made a motion to take under advisement the \$11,520.00 presented from the Boys and Girls Club of Maury County. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.

Mediation Center: Director Weber stated this is a non cash donation by giving them an office downstairs in the basement of 1 Public Square and they give this a value of \$3,000.00. Commissioner Shackelford made a motion to approve a non cash donation for the Medication Center to use an office in the basement of 1 Public Square. The non-cash value is \$3,000.00. Seconded by Commissioner Fulbright. There were no lights. All in favor. Motion Approved.

CASA-Additional Donation (background checks): Director Weber stated they requested last year \$900.00 so they could do background checks. Director Weber stated they decreased it to \$855.00 due to the 3% and 5% cuts. Director Weber stated they are given money for their Victim's Assistance Fees and this is in addition to that. Kristen Parker made her presentation for CASA. Ms. Parker stated they have a full time staff of three but they have a volunteer force of 50 that act as a voice for abused and neglected children in the Maury County Juvenile Court system. CASA advocates work to assist the court in determining why the child came before the court and what they can do to make sure the child never comes back before the court as a result of child abuse. Ms. Parker stated CASA's request is for \$855.00 for Maury County Government to support the annual cost to train CASA volunteers. Because of the type of work that CASA volunteers do they want to make sure and understand that CASA is represented well in the court system and they undergo extensive training and all volunteers go through background checks and that includes an application and interview process but most importantly they have to go through 30 hours of pre-service training. CASA does provide an economic benefit to Maury County but they again need the help from the Maury County Commission. The \$855.00 that CASA is asking for is a 5% reduction of last year's allocation. Commissioner Stephenson asked Ms. Parker what was her total operating budget. Ms. Parker replied the total operating budget is about \$163,000.00 that does include \$16,000.00 in kind revenue. They have in kind rental space for their two offices. Commissioner Stephenson asked how they track their clients by calendar year or fiscal year. Ms. Parker stated they do it both ways. Ms. Parker stated for last calendar year they served 198 children and for this fiscal year through the third quarter they have served about 180 children. Commissioner Parker stated last year she understood they used the money for background checks but this year she would use those funds for training. Ms. Parker replied yes. Commissioner Parker asked Ms. Parker

how long she has been director. Ms. Parker stated about three years. Commissioner Fulbright asked if the CASA volunteers are appointed by DCS or do the judges appoint those. Ms. Parker stated they are appointed by the Juvenile Court judges. The volunteers do not get any compensation other than possibly mileage or reimbursement if they ask for that. Commissioner Stephenson made a motion to approve \$855.00 request under advisement for CASA. Seconded by Commissioner Fulbright. There were no lights. Commissioner Parker abstained. The motion carries 5-0 with 1 abstain.

KIDS PLACE: Director Weber stated they are new this year and they are requesting \$5,000.00. Commissioner Parker made a motion to take \$0.00 dollar donation under advisement for Kids Place. Seconded by Commissioner Shackelford. There were no lights. All in favor. Motion Approved.

Tennessee Vocational Training Rehabilitation Center (3070) Director Weber stated they are asking for the same as last year \$46,881.00. Ms. Brown the representative of the Vocational Rehabilitation Program for the State of Tennessee. This particular center is 1 of 17 programs that are through the state as well as there is one in Smyrna and one of eight comprehensive centers in the State of Tennessee. This program assists individuals with disabilities to go to work. They provide training, within their center as well as they provide services throughout the state. Last year they served over 20,000 individuals. The money helps the program through local programs. It is a 30/70 split. Ms. Brown stated they get local funding at 30% which helps draw down 70% of federal funds. Ms. Brown stated they are asking for \$46,881.00 towards their budget and their complete budget for the center is \$310,000.00. They are asking for \$93,000.00 in local funds but only \$46,000.00 from the County Commission because they do serve more than just Maury County at that center. The center is building skills in the center so that individuals can go to work in the community. Chairman Harris asked Ms. Brown if they get any training from any other counties Ms. Brown stated yes and Maury County is the largest county contributor and but other Counties do contribute. Chairman Harris asked who would be the next biggest contributor. Ms. Brown stated Lawrence County. Ms. Brown stated that Lawrence County contributed \$5,000.00. Chairman Harris asked Director Weber how much has Maury County contributed in the past three years. Director Weber stated in 11/12 year it was \$11,865.00 and 12/13 it \$39,600.00. Ms. Hardin the Director stated this year they have worked with 52 individuals and 34 of those individuals are from Maury County. They are working with a job placement counselor who is working with the local businesses to promote them in the community to assist them to acquire positions in the community. There is on the job training and Tennessee Vocational Training Rehabilitation Center will pay the wages of the client for up to 90 days. Commissioner Turner asked of the \$46,881.00 how much goes towards administration and salaries. Ms. Brown stated they do not have the \$46,000.00 broken down into administration and salaries what they have is the \$310,000.00 of the total budget of the center. Commissioner Burkhalter asked if the City of Columbia also contributes. Ms. Hardin replied yes. Ms. Hardin believes the amount is \$17,000.00. Ms. Brown stated that any funds that is given to the Vocational Center is matched with federal dollars. They are not a 501C3. They are in federal law. For every \$2.00 that the

County gives they can get \$8.00 from the Federal Government. Commissioner Previti asked how many Maury County residents versus other County residents that were served at the vocational center. Ms. Hardin stated that 52 were served and 34 of those were Maury County individuals in the last fiscal year. Commissioner Turner would like to know the Administration and Salaries that is for the \$46,000.00 from Maury County. Ms. Brown stated she would get that information for the commission. Commissioner Turner asked was it a fair statement to say the \$46,000.00 the Vocational Center is asking for is going to the people that are in the rehabilitation program. Director Weber stated in 2008/2009 they received \$29,415.00 and 2009/2010 they received the \$39,600.00 and 2010/2011 they received \$39,600 and then it dropped to \$11,865.00 but total overall donations that year had dropped. Director Weber stated that one year there was an economic reason why the numbers dropped and then it went back up to \$39,600.00. Commissioner Cook made a motion to establish a \$39,600.00 budget to be taken under advisement for the Tennessee Vocational Rehabilitation Center. Seconded by Commissioner Fulbright. Commissioner Cook asked if there were any State employees in their organization. Ms. Brown stated all the employees are state employees. There were no lights. Chairman Harris called for the vote. Commissioner Parker aye, Commissioner Fulbright aye, Commissioner Shackelford aye, Commissioner Cook aye, Commissioner Stephenson abstains and Chairman Harris aye. Motion carries 5-0-1 with Commissioner Stephenson abstaining.

Maury Regional Hospital-Ambulance: Director Weber stated this has already been approved. Director Weber stated this is where the hospital writes the county a check for \$925,000.00 and the County turns around and writes check to the ambulance service for \$635,000.00.

Keep Maury Beautiful (Litter Grant): Director Weber stated last year they received \$6,000.00 and Director Weber stated when she got the paperwork they didn't put a dollar amount down so Director Weber put in \$6,000.00 but Director Weber stated she has been informed they do want to come up and speak and ask for more. Their representative Diane McKee, stated their grant is a TDOT litter grant. They have 1 part time person that works 20 hours a week and they spilt it with solid waste. They have a retired teacher that is on their board and they prepare packets for her and she goes into every school and they teach over 1,300 kids every year. The representative Diane McKee stated they are working on a shoe string budget. They work every year for the Great American Clean Up and they are also doing the river clean up and the goal is to educate the community. Chairman Harris asked if there was any data that would support education is the key to curbing litter problems within a community. Ms. McKee stated she would see if she could find any from TDOT. Commissioner Stephenson asked if Keep Maury Beautiful got \$13,600.00 last year. Ms. Richardson state no they got \$6,000.00. Director Weber stated the litter grant itself is for \$54,400.00 and of that there is litter grant personnel and his salary has to be paid and after all the payroll items the salary is \$35,081.00 then he gives the donation to Keep Maury Beautiful for \$6,000.00 then the educational supplies that he buys is \$13,285.00 who is Mike Sweeney and Solid Waste Department. Director Weber stated she gets a report every month but they have to be reimbursed for

this grant. They give the information of who went to the schools, what schools they went to and pictures of the children and that information is sent to the budget office so the budget office knows that someone is going out to the schools and educating the children. Mr. Sweeney buys educational supplies for the person that is going to the schools. The litter grant personnel that makes \$35,081.00 runs the litter truck. Chairman Harris asked Ms. McKee if she was receiving \$6,000.00 of the \$54,000.00 grant. Ms. McKee replied she is getting \$6,000.00 of the \$13,600.00. Chairman Harris asked how much additional money Ms. McKee was asking for. Ms. McKee stated she is requesting an additional \$7,600.00. Chairman Harris stated this is more of a request for the Department Head to allocate more money instead of the commission. Commissioner Shackelford stated Mr. Sweeney asked the county to apply for this grant so if he receives this grant he thinks it is within Mr. Sweeney's discretion and solid waste comes under the Mayor's management. Mr. Shackelford thinks the education component is important. Mr. Shackelford asked how many bags of garbage were picked up during Keep Maury Beautiful. Ms. McKee replied they picked up over 300 bags. Commissioner Shackelford asked Ms. McKee which grade level she would target to educate. Ms. McKee stated she would target middle schools and high school. Commissioner Shackelford made a motion to take under advisement \$7,600.00 for Keep Maury Beautiful. Seconded by Commission Stephenson. Commissioner Stephenson asked who writes the grant. Director Weber stated Solid Waste writes the grant. Director Weber stated this is a reimbursement grant. Commissioner Stephenson stated she would like some additional information from Mr. Sweeney. Commissioner Burkhalter stated if you get with the Mayor and get Mr. Sweeney to give Keep Maury Beautiful the \$13,600.00. Commissioner Turner added that Keep Maury Beautiful is the only one that is educating the kids. Chairman Harris called for the vote. All in favor. Motion Approved.

Place of Hope: Tom Loftin stated he works at the Place of Hope and he is representing the Executive Director Mike Coupe who was not able to attend. The Pace of Hope is requesting \$20,000.00. Mr. Loftin stated for more than 15 years they have served several thousand citizens of Maury County and their families. They serve individuals with alcoholism and drug addiction. They are also a half-way house for alcoholism and drug addiction. They also give supportive living for individuals who suffer from mental illness. They provide 3,200 square feet space, utilities, maintenance and housekeeping at the clinic with no charge to the individuals. They are supported by funding from the State of Tennessee Middle Health and substance abuse services. He stated if there were any budgetary questions Mr. Coupe stated he would be glad to answer any of those questions by e mail. Mr. Loftin stated they would be glad to do whatever it takes to answer and satisfy the commission's questions. Commissioner Stephenson made a motion to take under advisement \$20,000.00 request from Place of Hope. Seconded by Commissioner Cook. Commissioner Stephenson asked about the Hope Medical Clinic and if the Hope Medical Clinic was separate from Place of Hope. Mr. Loftin stated it is separate. The Place of Hope provides the space to The Hope Clinic for no charge and they work in cooperation with them. He stated they serve many of Place of Hope's clients. Commissioner Stephenson asked if Place of Hope and The Hope Clinic were 501C3. Mr. Loftin replied yes. Commissioner Cook asked if Place of Hope served

veterans. Mr. Loftin replied yes and that is at no charge. There were no lights. Chairman Harris called for the vote. Chairman Harris did a roll call vote. Commissioner Parker no, Commissioner Fulbright no, Commissioner Shackelford no, Commissioner Cook no, Commissioner Stephenson aye. Chairman Harris no. The motion fails for lack of vote. Commissioner Stovall stated he had listened to others get donations and other people come down and present and they are turned down. Chairman Harris stated he is having a problem with the County approving donations for our constituents is the right thing to do on a large scale or if those donations should be asked for on a constituents one by one basis. Chairman Harris stated he is caught 50/50 at this point whether or not it is a county commissioner's role to donate his constituent's money or whether they should have that choice to do that. Commissioner Stovall stated if the commission is going to donate to people and organizations and then a group that really needs the donation especially a person of addiction or a homeless person and then they are turned down it does not make any sense to him. Commissioner Stephenson stated the paperwork came in late and the individuals that need to answer the questions about the budget are not present. Commissioner Stephenson stated that you have to be prepared when you come before the commission with the information the commission needs. Commissioner Whiteside stated she felt that taxpayer money should not be used for charities.

Director Weber stated there were two new non-profit request which were Place of Hope and Kid's Place and the other non-profits that did not show up they can show up May 6. Director Weber stated she had put some paperwork on revenues and if they have any questions they could e-mail her and ask her about it. Chairman Harris stated some of the paperwork shows what was taken under advisement and the property tax allocation and you will be able to see if there is a deficit or a surplus and start getting an idea on penny allocation.

VII. ANNOUNCEMENTS:

The Tax Levy & Revenues on the agenda and Capital Expenditures Request will carry over to the next meeting. Chairman Harris stated there is a budget session for May 4 and May 6. The May 4 meeting will be after Health & Environment meeting and the May 6 will be at 4:30 P.M. On the May 4, the school budget will be presented and there will be a county request to up everyone to 40 hours, which is a payroll scenario. Chairman asked if Director Weber if she would provide them with numbers and what the overall cost for the payroll would be and if the 40 hours was to be done and to take the overtime out. Chairman Harris would like Director Weber to get an answer on the comp. time if there are legalities or notices if that was to be changed. Director Weber stated the labor laws would have to be looked at and the Maury County Policy and she stated she would get with HR Director Dana Gibson. Director Weber stated on Capital Expenditures report that was given out was by order of priority by what the Department Head's had requested. The budget for last year's capital expenditures was \$986,028.00. Commissioner Shackelford stated what was funded was \$912,000.00. Chairman Harris stated what was taken under advisement into the 101 fund where does the County stand up or down from last year. Director Weber stated at present from the worksheets she has

done and the numbers that have been put in it is a negative \$380,000.00. Chairman Harris asked Director Weber to check on the comp. time issue whether or not if that is purchased out for employees can it be purchased down to 40 hours or does it have to be purchased in full. Director Weber stated she would get a copy of the comp.time policy for the commission.

VIII. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 9:30 PM.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

2015-2016

7/29/2015	Franklin Synergy	#83496	10/29/2013	\$ 1,000,000.00	29 Days	0.80	\$ 633.88
8/14/2015	Franklin Synergy	#84380	10/20/2014	\$ 1,000,000.00	45 Days	0.70	\$ 863.01
8/27/2015	Franklin Synergy	#83808	4/15/2014	\$ 1,000,000.00	58 Days	0.75	\$ 1,471.98
8/28/2015	Franklin Synergy	#84474	11/13/2014	\$ 2,000,000.00	59 Days	0.70	\$ 2,263.01
9/11/2015	Franklin Synergy	#84568	12/19/2014	\$ 2,000,000.00	73 Days	0.65	\$ 2,600.00
9/14/2015	Franklin Synergy	#83587	11/21/2013	\$ 1,000,000.00	75 Days	0.80	\$ 1,231.52
9/29/2015	Franklin Synergy	#83423	10/3/2013	\$ 2,000,000.00	91 Days	0.85	\$ 5,449.93
10/14/2015	Franklin Synergy	#84727	2/4/2015	\$ 2,000,000.00	106 Days	0.6	\$ 3,484.93
10/28/2015	Franklin Synergy	#84501	11/25/2014	\$ 2,000,000.00	120 Days	0.7	\$ 4,602.74
12/11/2015	Franklin Synergy	#83617	12/12/2013	\$ 2,000,000.00	165 Days	0.8	\$ 7,934.50
1/28/2016	Franklin Synergy	#83706	1/30/2014	\$ 1,000,000.00	212 Days	0.75	\$ 3,801.53
3/25/2016	Community First	#25089	3/28/2014	\$ 1,000,000.00	269 Days	0.77	\$ 5,632.29
3/29/2016	Franklin Synergy	#84894	4/9/2015	\$ 1,000,000.00	264 Days	0.72	\$ 5,207.67
4/13/2016	Franklin Synergy	#84697	1/28/2015	\$ 2,000,000.00	289 Days	0.75	\$ 10,726.03
5/12/2016	Franklin Synergy	#84414	10/29/2014	\$ 1,000,000.00	317 Days	0.85	\$ 7,382.19
5/17/2016	Franklin Synergy	#84363	10/15/2014	\$ 1,000,000.00	317 Days	0.85	\$ 7,382.19
5/26/2016	Franklin Synergy	#83864	5/29/2014	\$ 1,000,000.00	332 Days	0.75	\$ 6,822.03
5/27/2016	Franklin Synergy	#84638	1/14/2015	\$ 2,000,000.00	332 Days	0.78	\$ 12,992.88
6/24/2016	Franklin Synergy	#83920	6/26/2014	\$ 1,000,000.00	361 Days	0.75	\$ 7,397.54
7/14/2016	Community First	#25474	3/4/2015	With 2016-2017	366 Days	0.76	\$ 7,620.82
7/27/2016	First State	#10045381	10/3/2014	With 2016-2017	366 Days	0.97	\$ 9,726.58
7/28/2016	Franklin Synergy	#84530	12/10/2014	With 2016-2017	366 Days	0.8	\$ 8,021.92
8/12/2016	Franklin Synergy	#84621	1/7/2015	With 2016-2017	366 Days	0.8	\$ 16,043.84
8/29/2016	Franklin Synergy	#84306	9/29/2014	With 2016-2017	366 Days	0.95	\$ 8,797.26
9/8/2016	Tri-Star	#29173	9/12/2014	With 2016-2017	366 Days	0.95	\$ 9,526.03
9/29/2016	Community First	#25483	3/12/2015	With 2016-2017	366 Days	0.78	\$ 7,821.37
9/29/2016	Franklin Synergy	#84815	3/12/2015	With 2016-2017	366 Days	0.78	\$ 7,821.37
10/29/2016	First Tennessee	#188394676	4/23/2015	With 2016-2017	366 Days	0.85	\$ 17,046.58
12/12/2016	First State	#10045673	12/17/2014	With 2016-2017	366 Days	0.97	\$ 9,726.58
3/30/2015	Community First	#25538	4/17/2015	With 2016-2017	366 Days	1.05	\$ 21,057.53
3/27/2017	Franklin Synergy	#84865	3/27/2015	With 2016-2017	366 Days	1	\$ 10,027.40
				27,000,000.00			\$ 231,117.13

2016-2017

7/14/2016	Community First	#25474	3/4/2015	\$ 1,000,000.00	14 DAYS	0.76	\$ 290.71
7/27/2016	First State	#10045381	10/3/2014	\$ 1,000,000.00	27 DAYS	0.97	\$ 715.57
7/28/2016	Franklin Synergy	#84530	12/10/2014	\$ 1,000,000.00	28 DAYS	0.80	\$ 612.02
8/12/2016	Franklin Synergy	#84621	1/7/2015	\$ 2,000,000.00	43 DAYS	0.80	\$ 1,879.78
8/29/2016	Franklin Synergy	#84306	9/29/2014	\$ 1,000,000.00	61 DAYS	0.95	\$ 1,583.33
9/29/2016	Community First	#25483	3/12/2015	\$ 1,000,000.00	91 DAYS	0.78	\$ 1,939.34
9/29/2016	Franklin Synergy	#84815	3/12/2015	\$ 1,000,000.00	91 DAYS	0.78	\$ 1,939.34
9/8/2016	Tri-Star	#29173	9/12/2014	\$ 1,000,000.00	70 DAYS	0.95	\$ 1,816.94
10/29/2016	First Tennessee	#188394676	4/23/2015	\$ 2,000,000.00	108 DAYS	0.85	\$ 5,016.39
12/12/2016	First State	#10045673	12/17/2014	\$ 1,000,000.00	166 DAYS	0.97	\$ 4,399.45
3/30/2015	Community First	#25538	4/17/2015	\$ 2,000,000.00	273 DAYS	1.05	\$ 15,663.93
3/27/2017	Franklin Synergy	#84865	3/27/2015	\$ 1,000,000.00	270 DAYS	1	\$ 7,377.05
				15,000,000.00			\$ 43,233.85

4/30/2015 Checking/Money Market Account .60% \$ **11,133,785.68**

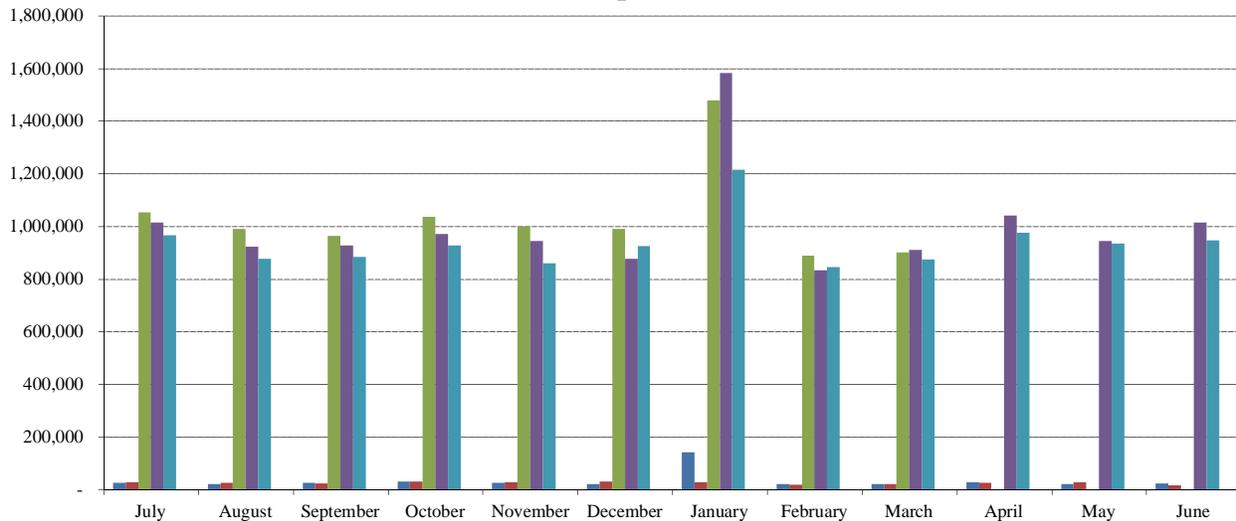
	YTD	April '15
CD Int. Earned	\$ 189,915.10	\$ 26,422.21
Checking Int. Earned	\$ 98,990.61	\$ 5,871.43
QSCB Int Reimbursed	\$ 30,609.34	\$ 1,095.85
	\$ 319,515.05	\$ 33,389.49

LOCAL OPTION SALES TAX COLLECTIONS

Fiscal Year-to-Date at March 2015

	County General Fund			General Purpose School Fund		
	2014-2015	2013-2014	2012-2013	2014-2015	2013-2014	2012-2013
July	27,114	26,101	26,988	1,052,709	1,015,049	965,845
August	22,438	20,884	24,788	989,678	922,331	876,605
September	25,134	25,040	24,128	962,767	926,543	884,322
October	29,874	29,523	31,709	1,036,681	970,626	927,223
November	28,930	25,059	28,311	1,000,782	943,708	860,619
December	24,598	21,298	30,073	989,529	875,989	924,082
January	28,118	141,940	28,448	1,477,643	1,582,987	1,214,005
February	17,342	19,721	18,390	887,548	834,075	845,591
March	17,449	21,741	21,334	900,344	911,490	873,096
April		28,064	26,181		1,041,886	976,804
May		20,475	27,622		944,979	934,686
June		24,271	17,088		1,013,832	946,130
Fiscal YTD Collections	220,997	404,115	305,060	9,297,681	11,983,495	11,229,008
Percent of Budget	55.25%	134.71%	107.04%	# 82.36%	108.07%	109.02%
Annual Budget	400,000	300,000	285,000	11,288,659	11,088,659	10,300,000

Local Option Sales Tax



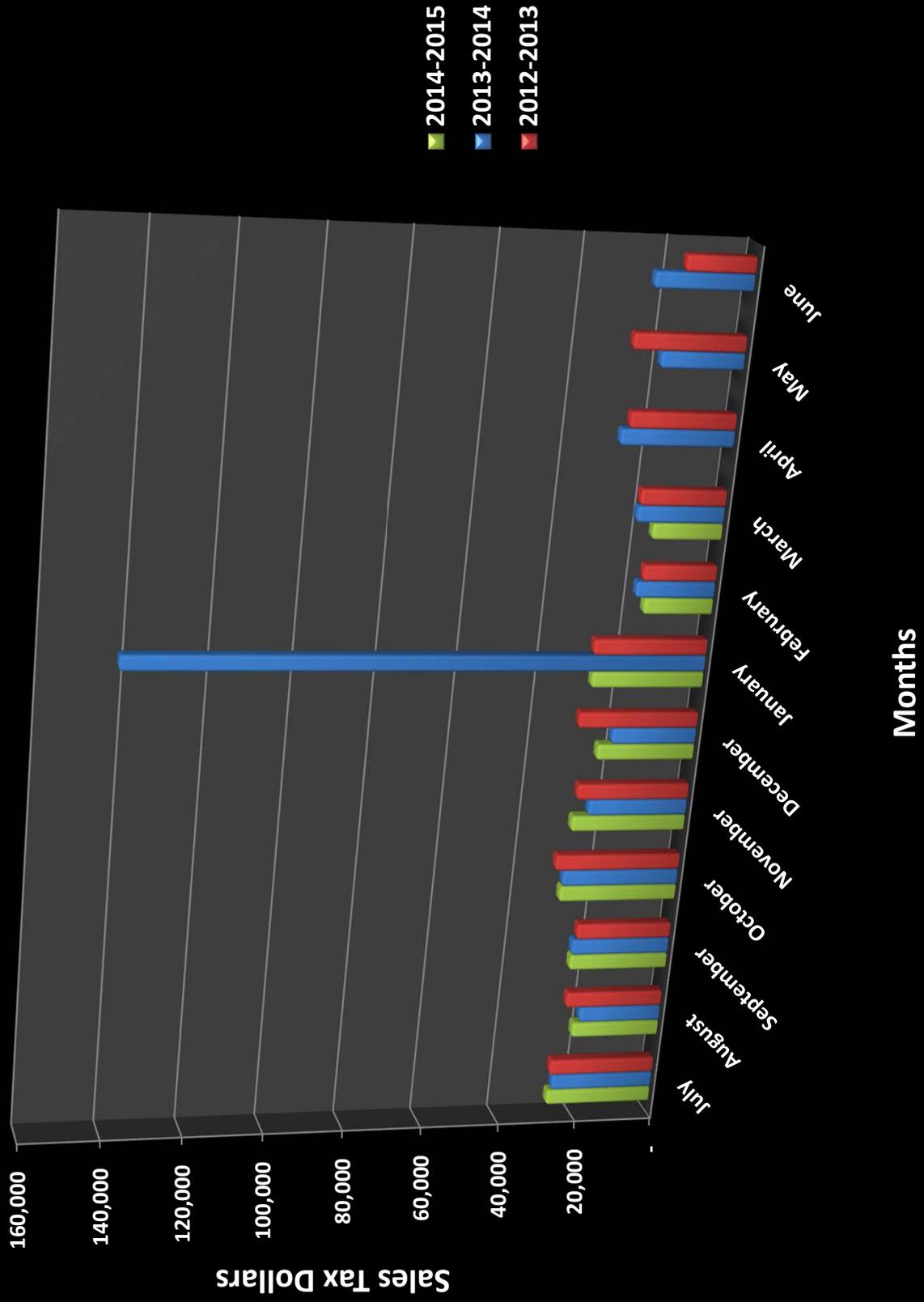
Notes:

For financial reporting purposes, local option sales taxes are accrued and reported in the month collected by the State of Tennessee even though such taxes are not actually received by the county until the following month. Merchants must remit taxes monthly for sales made in the preceding month. Therefore, the amounts reported above trend up to two months subsequent to the actual merchant sale.

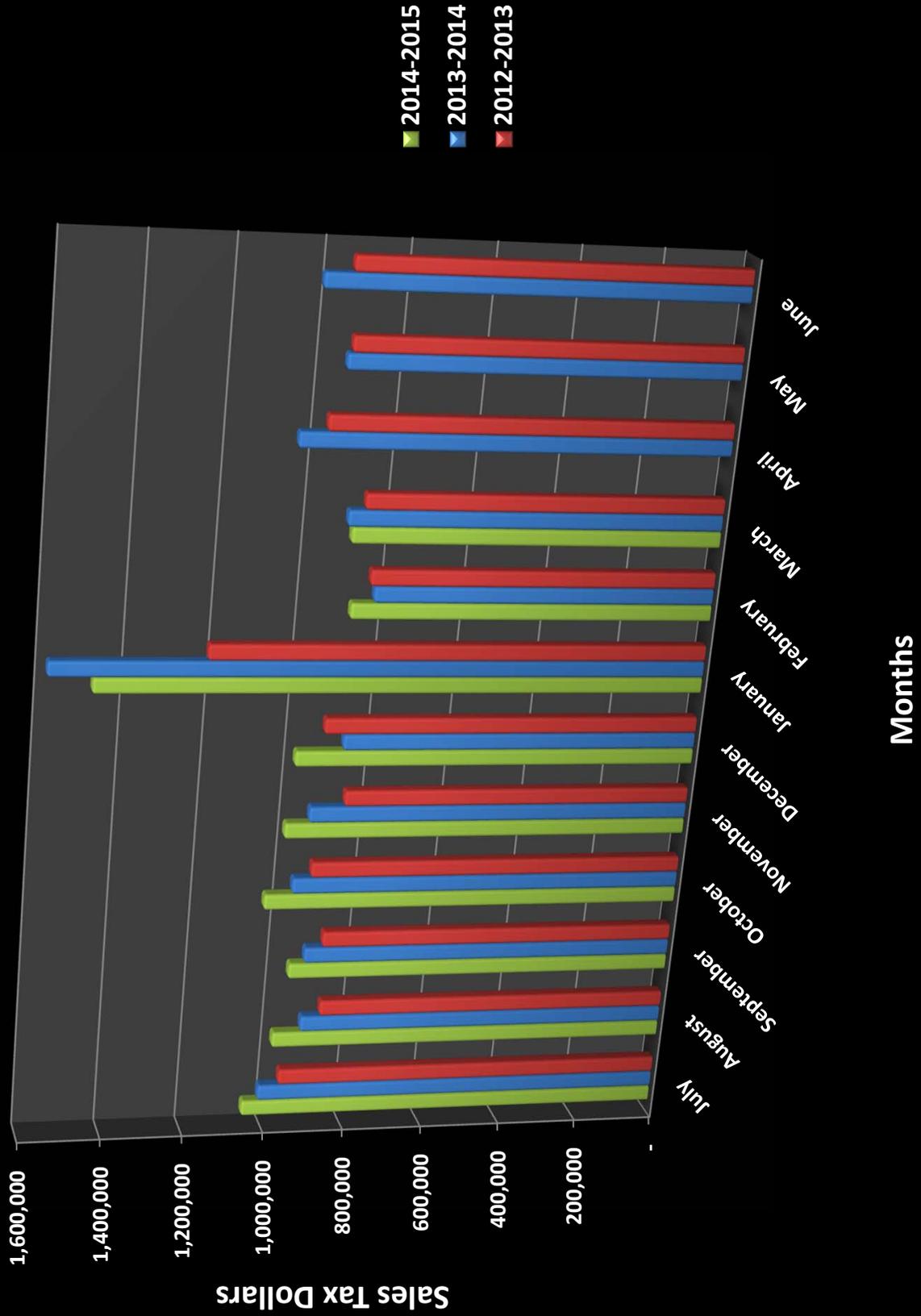
Maury County's local option sales tax represents 2.25% of the 9.25% sales taxes charged by area merchants. For sales made in Maury County outside of incorporated municipalities, the County allocates the tax receipts as follows: 75% General Purpose School Fund, 25% County General Fund. For sales made in incorporated municipalities, the General Purpose School Fund receives 50% of the taxes collected while the cities retain 50%.

Situs adjustment of \$16,858 to the town of Spring Hill two deductions of \$8,429 in March and April

Maury County Sales Tax Revenues



Maury County School Sales Tax Revenues



**Maury County Finance Department
Summary Financial Statement**

**Apr-15
Year-To-Date**

**FUND 101
County Gen.**

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues	Apr-14 Actual
40110	Current Property Tax	(11,591,993.00)	(11,800,171.34)	(11,475,440.73)
40120	Trustee's Collections - Prior Year	(327,886.00)	(344,543.68)	(366,494.57)
40125	Trustee's Bankruptcy	(2,000.00)	(8,641.55)	(1,966.51)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(253,186.00)	(218,691.12)	(261,937.15)
40140	Interest And Penalty	(57,000.00)	(57,179.33)	(55,230.02)
40150	Pick-Up Taxes	-	(19,916.16)	(245.36)
40163	Payments In Lieu Of Taxes	(2,362,500.00)	(2,362,500.00)	(2,362,500.00)
40210	Local Option Sales Tax	(400,000.00)	(220,996.76)	(374,163.97)
40220	Hotel/Motel Tax	(455,000.00)	(450,600.05)	(407,220.87)
40250	Litigation Tax - General	(420,000.00)	(365,379.41)	(353,321.56)
40270	Business Tax	(1,000,000.00)	(341,583.70)	(529,068.26)
40330	Wholesale Beer Tax	(290,000.00)	(286,727.23)	(238,120.85)
40350	Interstate Telecomm	(1,500.00)	(1,250.36)	(1,302.91)
41140	Cable TV Franchise	(160,000.00)	(132,354.62)	(121,603.41)
41510	Beer Permits	(1,500.00)	(10,511.51)	(1,469.71)
41520	Building Permits	(100,000.00)	(93,715.00)	(73,389.10)
41590	Other Permits	(10,500.00)	(10,732.66)	(11,089.66)
42110	Fines	(20,000.00)	(17,596.04)	(21,849.03)
42120	Officers Costs	(13,000.00)	(16,951.55)	(14,255.55)
42130	Games And Fish Fines	-	(135.00)	-
42141	Drug Ct Fees-Cir	(3,500.00)	(3,708.79)	(2,840.80)
42150	Jail Fees	(9,500.00)	(10,199.19)	(8,867.90)
42180	DUI Treatment Fines	(5,000.00)	(5,367.47)	(4,539.07)
42190	Data Fee-Circuit Ct	(2,500.00)	(2,769.50)	(2,363.51)
42191	Courtroom Security Fee	(300.00)	(117.37)	(449.39)
42192	Victims Assistance Assessments	(16,333.00)	(16,169.66)	(21,100.84)
42280	DUI Treatment Fines	(1,000.00)	(1,425.00)	(1,045.00)
42292	Victims Assistance Assessments	(16,333.00)	(16,169.53)	(10,550.47)
42310	Fines	(45,000.00)	(48,220.07)	(39,082.10)
42320	Officers Costs	(60,000.00)	(63,230.29)	(54,005.51)
42330	Games And Fish Fines	(1,500.00)	(1,312.20)	(2,427.12)
42341	Drug Ct Fees-Gsi	(10,000.00)	(10,865.14)	(9,181.97)
42350	Jail Fees	(35,000.00)	(34,427.47)	(31,875.03)
42380	DUI Treatment Fines	(17,000.00)	(20,989.73)	(15,834.17)
42390	Data Fee-Gen Sessions	(14,000.00)	(29,901.76)	(7,910.74)
42391	Courtroom Security Fee	(100.00)	(220.87)	(110.20)
42392	Victims Assistance Assessments	(16,333.00)	(16,169.51)	(10,550.47)
42490	Data Entry Fee - Juvenile Court	(20,000.00)	(2,568.50)	(21,016.65)
42520	Officers Costs	(9,000.00)	(11,411.37)	(12,728.54)
42530	Data Fee - Chancery Ct	(10,000.00)	(9,780.00)	(9,511.55)
42990	Other Fines, Forf. & Penalties	(1,000.00)	(23,287.60)	(950.00)
43102	Other Employee Benefit	-	(300.00)	-
43170	Work Release Charges For Board	(35,000.00)	(48,250.00)	(28,080.00)
43194	Service Charges	-	(350.00)	-
43320	Subdivision Lot Fees	(5,000.00)	(9,850.00)	(3,425.00)
43340	Recreation Fees	(36,000.00)	(28,254.11)	(31,505.88)
43350	Copy Fees	(2,500.00)	(1,581.94)	(2,133.19)
43360	Library Fees	(15,700.00)	(15,134.01)	(14,334.50)
43366	Greenbelt Late Application Fees	-	(200.00)	-
43370	Telephone Commissions	(145,000.00)	(111,810.88)	(128,095.79)
43380	Vending Machine Collections	(140.00)	(116.00)	(140.00)
43381	Tourism Fees	(16,000.00)	(15,628.50)	(14,751.50)
43392	Data Fee-Register	(26,000.00)	(22,241.00)	(21,562.00)
43394	Data Fee-Sheriff	(8,500.00)	(8,906.51)	(8,508.93)
43395	Shf-Sexual Offender Fee	(4,500.00)	(7,065.00)	(5,475.00)
43396	Data Processing Fee - County Clerk	(22,000.00)	(4,128.00)	(19,816.58)
44120	Lease/Rentals	(59,600.00)	(78,691.61)	(82,757.85)
44130	Sale Of Materials And Supplies	(1,000.00)	(105.00)	(1,753.15)
44150	Sale Of Animals/Livestock	(82,000.00)	(66,905.00)	(71,554.50)

(CONTINUED)
County Gen.
FUND 101

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues	Apr-14 Actual
44170	Miscellaneous Refunds	(10,000.00)	(1,228.00)	(473.83)
44514	Revenues From Joint Ventures (Govt	(185,000.00)	(144,797.22)	(144,013.41)
44530	Sale of Equipment	(17,805.00)	(19,751.50)	(22,239.60)
44540	Sale Of Property	-	(1,200.00)	(650.00)
44570	Contributions & Gifts	(6,000.00)	(26,531.53)	(10,224.14)
44990	Other Local Revenues	(54,622.10)	(59,217.52)	(58,477.61)
45110	County Clerk	(285,000.00)	(262,777.54)	(191,003.50)
45510	County Clerk	-	(292,240.81)	-
45520	Circuit Court Clerk	(230,000.00)	(187,788.96)	20,917.95
45540	General Sessions Court Clerk	(560,000.00)	(539,097.99)	(647,187.31)
45550	Clerk And Master	(380,000.00)	(291,919.17)	(319,543.46)
45560	Juvenile Court Clerk	(85,000.00)	(63,745.50)	(69,957.00)
45580	Register	(375,000.00)	(306,074.07)	(279,400.78)
45590	Sheriff	(45,000.00)	(31,443.53)	(36,375.75)
45610	Trustee	(1,335,000.00)	(1,290,430.36)	(1,229,611.35)
46110	Juvenile Services Program	(10,000.00)	(12,100.00)	(14,170.00)
46160	State Reappraisal Grant	-	(1,750.00)	-
46190	Other General Government Grants	(150,493.00)	-	(643,047.95)
46210	Law Enforcement Training Programs	(46,200.00)	(600.00)	-
46390	St-Health Grant	(793,700.00)	(501,575.10)	(443,362.70)
46820	Income Tax	(215,000.00)	(156,741.20)	-
46830	Beer Tax	(17,000.00)	(9,698.13)	(17,806.24)
46835	Title - County Clerk	(1,000.00)	(11,612.85)	-
46840	Alcoholic Beverage Tax	(118,000.00)	(98,770.03)	(94,719.64)
46915	Contracted Prisoner Board	(1,600,000.00)	(1,557,478.00)	(1,341,694.00)
46960	Registrar's Salary Supplement	(16,000.00)	(11,373.00)	(16,914.00)
46980	Other State Grants	(12,450.00)	(4,704.33)	(1,589.61)
46990	Other State Revenues	(51,572.00)	(46,875.00)	(52,082.00)
47235	Homeland Security Grants	(1,545,388.00)	(1,088,096.33)	(287,383.31)
47250	L/E Grants-Edw Byrne-Sro	(98,797.00)	(64,036.65)	(42,751.72)
47715	Tax Credit Bond Rebate	-	(99,210.32)	-
47990	Other Direct Federal Revenue	-	(13,526.93)	(21,642.03)
48610	Donations	(7,510.00)	(5,933.09)	(9,888.63)
48990	Other	(44,935.80)	(44,935.80)	(5,500.00)
49700	Insurance Recovery	(65,369.28)	(33,259.46)	(37,136.87)
49800	Transfers In	(900,000.00)	(900,000.00)	(900,000.00)
Total Revenues		(27,480,246.18)	(25,688,525.57)	(24,289,432.61)

**FUND 101
County Gen.**

Account	Description	Budget Estimate	Apr-15	Apr-14
			Actual/ Expenditures	Actual
51100	County Commission	82,095	59,147.71	54,952.30
51210	Board Of Equalization	3,330.00	-	958.09
51240	Other Boards And Committees	9,000.00	5,049.18	5,595.90
51300	County Executive	248,634.00	182,959.02	189,393.61
51310	Personnel Office	242,463.00	195,806.32	184,525.34
51400	County Attorney	116,003.00	96,679.55	84,547.94
51500	Election Commission (Including Voter	376,847.10	333,394.64	212,298.40
51600	Register Of Deeds	307,150.00	245,634.57	235,372.11
51710	Development	469,245.00	358,869.27	341,673.06
51800	County Buildings	985,860.00	738,110.20	696,067.75
51900	Other General Administration	884,459.00	888,979.91	721,328.97
51910	Preservation Of Records	150,977.24	116,190.15	108,303.30
52100	Accounting And Budgeting	502,537.00	356,009.48	309,356.17
52200	Purchasing	217,785.00	176,528.32	173,019.27
52300	Property Assessor's Office	626,055.00	500,239.27	475,014.22
52310	Reappraisal Program	175,210.00	112,855.74	117,047.78
52400	County Trustee's Office	322,730.00	263,829.95	257,203.06
52500	County Clerk's Office	622,043.00	473,974.75	217,429.18
52600	Data Processing	575,296.02	479,815.02	351,355.22
53100	Circuit Court	1,046,497.86	798,184.65	767,675.33
53300	General Sessions Court	1,040,044.00	804,858.57	798,865.54
53400	Chancery Court	403,684.00	320,509.45	313,199.60
53600	District Attorney General	121,200.00	120,000.00	77,600.00
53930	Victim Assistance Programs	48,999.00	24,996.98	51,661.84
54110	Sheriff's Department	6,379,009.28	4,886,338.12	4,854,462.58
54160	Admn-Sexual Offender Reg	2,000.00	2,000.00	1,000.00
54210	Jail	4,724,495.00	4,387,364.90	4,231,594.93
54240	Juvenile Services	276,215.00	138,091.26	128,386.24
54410	Rural Fire	221,451.00	174,660.37	171,473.66
54490	Other Emergency Management	1,772,028.00	387,408.34	1,798,761.92
54710	Public Safety Grants Program	14,403.08	26,685.48	27,452.00
55110	Local Health Center	1,036,016.13	728,084.02	655,207.91
55120	Animal Shelter	662,061.00	480,339.51	492,631.53
55390	Appropriations To State	69,900.00	52,425.00	52,425.00
55900	Other Public Health And Welfare	150,505.00	12.00	643,048.05
56300	Senior Citizen Assistance	34,500.00	26,625.00	26,625.00
56500	Libraries	649,214.00	502,467.90	540,858.34
56700	Parks And Fair Boards	1,035,366.80	837,272.07	498,627.57
57100	Agricultural Extension Service	141,671.00	94,598.41	88,791.10
57300	Forest Service	2,000.00	2,000.00	2,000.00
57500	Soil Conservation	43,009.00	34,773.29	28,231.98
58110	Tourism	409,873.00	333,198.07	362,175.16
58120	Industrial Development	202,000.00	151,519.80	151,278.95
58190	Other Economic and Community	2,700.00	212.88	415.00
58220	Airport	40,000.00	30,000.00	-
58300	Veterans' Services	89,300.00	69,381.30	59,791.37
58500	Contributions To Other Agencies	88,500.00	68,100.00	62,200.01
58600	Employee Benefits	29,500.00	19,722.24	22,183.01
58700	Payments to Cities	250,000.00	250,000.00	250,000.00
58900	Miscellaneous	513,895.00	458,803.94	472,404.09
91130	Public Safety Projects	5,500.00	4,300.00	-
99100	Transfers Out	635,000.00	674,349.76	476,250.00
Total Expenditures		29,058,256.51	22,473,356.36	22,842,719.38
Net Change (Surplus)/Deficit		1,578,010.33	(3,215,169.21)	(1,446,713.23)

**Maury County Finance Department
Summary Financial Statement
Apr-15
Year-To-Date**

**FUND 122
Drug Control**

		Apr-15 Actual/			Apr-14
Account	Description	Budget Estimate	Revenues		Actual
42140	Drug Control Fines	(24,000)	(36,027.55)		(21,473.07)
42340	Drug Control Fines	(5,000)	(6,171.79)		(4,186.38)
42910	Proceeds From Confiscated Property	(80,000)	(33,260.63)		(50,682.60)
47700	Asset Forfeiture Funds	(8,000)	(20,440.00)		(7,553.13)
Total Revenues		(117,000.00)	(95,899.97)		(83,895.18)

		Apr-15 Actual/			Apr-14
Account	Description	Budget Estimate	Expenditures		Actual
54150	Drug Enforcement	109,490.00	91,416.36		89,566.22
Total Expenditures		109,490.00	91,416.36		89,566.22
Net Change (Surplus)/Deficit		(7,510.00)	(4,483.61)	-	5,671.04

**Maury County Finance Department
Summary Financial Statement
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**FUND 125
Adequate Fac.**

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues		Apr-14 Actual
40285	Adequate Facilities Tax	(500,000.00)	(903,634.57)		(504,671.80)
41520	Building Permits	(1,000.00)	0.00		(801.00)
Total Revenues		(501,000.00)	(903,634.57)	-	(505,472.80)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures		Apr-14 Actual
91110	General Administration Projects	0	34,039.00		-
91130	Public Safety Projects	100,000	107,043.08		60,214.95
91200	Highway & Street Capital Projects	800,000	723,476.22		-
Total Expenditures		900,000.00	864,558.30		60,214.95
Net Change (Surplus)/Deficit		399,000.00	(39,076.27)	-	(445,257.85)

**Maury County Finance Department
Summary Financial Statement
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**FUND 131
Highway Dept**

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues	Apr-14 Actual
40110	Current Property Tax	(2,561,605.00)	(2,607,623.48)	(2,535,714.57)
40120	Trustee's Collections - Prior Year	(72,453.00)	(76,131.49)	(80,925.75)
40125	Trustee's Bankruptcy	(500.00)	(1,909.10)	(433.48)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(56,000.00)	(48,326.48)	(57,880.14)
40140	Interest And Penalty	(13,000.00)	(12,631.64)	(12,170.94)
40150	Pick-Up Taxes	-	(4,400.98)	(54.22)
40280	Mineral Severance Tax	(95,000.00)	(57,944.30)	(68,640.76)
44130	Sale Of Materials And Supplies	(24,799.40)	(4,868.49)	(15,030.45)
44170	Miscellaneous Refunds	(251.00)	-	(250.79)
44530	Sale Of Equipment	(43,759.99)	(30,809.49)	(16,872.12)
44560	Damages Recovered From Individuals	(1,200.00)	(1,300.00)	(1,000.00)
45560	Juvenile Court Clerk	-	-	-
46410	Bridge Program	(468,167.00)	(239,137.48)	(309,030.11)
46420	State Aid Program	(280,358.00)	(189,383.35)	(259,308.04)
46920	Gasoline And Motor Fuel Tax	(2,000,000.00)	(1,921,096.32)	(1,682,058.19)
46930	Petroleum Special Tax	(48,000.00)	(48,677.85)	(38,942.29)
46990	Other State Revenues	-	(14,065.14)	-
47230	Disaster Relief	-	(84,390.81)	(333,006.17)
49700	Insurance Recovery	(5,155.58)	(5,155.58)	(12,784.00)
Total Revenues		(5,670,248.97)	(5,347,851.98)	(5,424,102.02)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures	Apr-14 Actual
61000	Administration	243,586.00	191,205.26	184,429.86
62000	Highway And Bridge Maintenance	3,456,604.94	2,278,147.93	2,807,908.19
63100	Operation And Maintenance Of	1,072,835.25	661,018.25	814,303.36
65000	Other Charges	415,112.00	392,087.29	412,684.25
66000	Employee Benefits	2,600.00	-	-
68000	Capital Outlay	811,946.00	362,155.64	968,892.52
91200	Highway & Street Capital Projects	875,000.00	823,318.50	71,871.25
Total Expenditures		6,877,684.19	4,707,932.87	5,260,089.43
Net Change (Surplus)/Deficit		1,207,435.22	(639,919.11)	- (164,012.59)

**Maury County Finance Department
Summary Financial Statement
Apr-15
Year-To-Date**

**FUND 151
Debt Service**

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues	Apr-14 Actual
40110	Current Property Tax	(5,419,541.00)	(5,516,853.34)	(5,365,816.37)
40120	Trustee's Collections - Prior Year	(180,000.00)	(161,094.61)	(171,017.49)
40125	Trustee's Bankruptcy	(1,000.00)	(4,040.54)	(913.36)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(130,000.00)	(102,243.20)	(122,478.48)
40140	Interest And Penalty	(25,000.00)	(26,770.54)	(25,623.92)
40150	Pick-Up Taxes	-	(9,311.57)	(114.73)
40161	Payments In Lieu Of Taxes - T. V. A.	(12,000.00)	(10,630.70)	(10,630.70)
40162	Payments In Lieu Of Taxes-Local	(400,000.00)	(235,525.69)	(239,924.15)
40163	Payments In Lieu Of Taxes - Other	(130,000.00)	(114,373.67)	(126,395.80)
40240	Wheel Tax-Jail	(1,350,498.93)	(1,240,734.20)	(1,445,945.15)
40266	Litigation Tax-Jail	(400,000.00)	(390,250.69)	(341,932.36)
40320	Bank Exercise Tax	(23,000.00)	(27,632.46)	(23,123.09)
44110	Interest Earned	(245,000.00)	(319,515.05)	(236,953.52)
46851	State Revenue Sharing- TVA	(1,130,000.00)	(902,570.56)	(859,771.60)
49800	Transfers In	(99,000.00)	-	-
Total Revenues		(9,545,039.93)	(9,061,546.82)	(8,970,640.72)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures	Apr-14 Actual
82110	General Government	1,730,292.00	1,668,653.50	1,710,142.50
82130	Education	5,253,011.00	4,640,556.80	4,194,067.80
82210	General Government	397,095.00	526,099.04	424,614.44
82230	Education	2,075,929.00	1,712,710.23	1,847,669.60
82310	General Government	159,400.00	148,474.03	146,638.44
99100	Transfers Out	425,498.93	425,498.94	790,536.92
Total Expenditures		10,041,225.93	9,121,992.54	9,113,669.70
Net Change (Surplus)/Deficit		496,186.00	60,445.72	- 143,028.98

Maury County Finance Department
 Summary Financial Statement
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 Year-To-Date

FUND 176
 Wheel Tax Fund

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues		Apr-14 Actual
40240	Wheel Tax	(925,000.00)	(739,535.57)		(790,536.92)
Total Revenues		(925,000.00)	(739,535.57)	-	(790,536.92)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures	Apr-14 Actual
58900	Miscellaneous	-	3,897.36	
91200	Hwy and Street Cap Projects	925,000.00	793,561.52	968,856.60
Total Expenditures		925,000.00	797,458.88	968,856.60
Net Change (Surplus)/Deficit		-	57,923.31	178,319.68

**Maury County Finance Department
Summary Financial Statement
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**FUND 189
Capital Exp.**

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues	Apr-14 Actual
40110	Current Property Tax	(897,048.00)	(911,092.72)	(1,689,937.50)
40120	Trustee's Collections - Prior Year	(48,286.00)	(50,746.86)	(53,786.08)
40125	Trustee's Bankruptcy	(400.00)	(1,197.06)	(286.89)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(37,286.00)	(16,923.43)	(38,574.44)
40140	Interest And Penalty	(8,500.00)	(7,558.07)	(8,028.58)
40150	Pick-Up Taxes	-	(1,927.98)	(36.13)
44170	Miscellaneous Refunds	-	-	(12.38)
44530	Sale Of Equipment	-	(8,514.67)	(6,233.09)
Total Revenues		(991,520.00)	(997,960.79)	(1,796,895.09)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures	Apr-14 Actual
51900	Other General Administration	-	-	11,565.00
52600	Data Processing	-	-	98,983.61
54110	Sheriff's Department	274,400.00	275,714.36	338,291.22
54490	Other Emergency Management	-	-	32,028.74
55120	Animal Shelter	-	-	24,105.50
55754	Landfill Operation And Maintenance	100,000.00	-	-
56500	Libraries	-	-	6.30
56700	Parks And Fair Boards	-	-	56,496.92
58400	Other Charges	2,000.00	584.01	1,808.04
58900	Miscellaneous	36,000.00	19,921.91	35,519.41
68000	Capital Outlay	-	-	117,931.00
72310	Board Of Education	-	-	881,336.00
95100	Capital Projects Donated To School	573,628.00	565,500.00	-
Total Expenditures		986,028.00	861,720.28	1,598,071.74
Net Change (Surplus)/Deficit		(5,492.00)	(136,240.51)	- (198,823.35)

**Maury County Finance Department
Summary Financial Statement
Apr-15
Year-To-Date**

**FUND 207
Solid Waste**

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues	Apr-14 Actual
40110	Current Property Tax	(1,713,134.00)	(1,743,895.65)	(894,304.83)
40120	Trustee's Collections - Prior Year	(30,000.00)	(26,866.55)	(28,745.51)
40125	Trustee's Bankruptcy	(200.00)	(767.56)	(155.48)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(22,000.00)	(32,450.54)	(20,413.08)
40140	Interest And Penalty	(6,000.00)	(5,155.91)	(4,408.62)
40150	Pick-Up Taxes	-	(2,556.69)	(19.13)
43109	Transfer Waste Stations Collection	(400.00)	(275.00)	(315.00)
43110	Tipping Fees	(950,000.00)	(757,089.50)	(796,136.75)
43190	Other General Service Charges	(300,000.00)	(186,131.81)	(258,566.02)
43194	Service Charges	(11,000.00)	(8,177.96)	(11,228.96)
44145	Sale Of Recycled Materials	(180,000.00)	(151,082.68)	(153,960.10)
44170	Miscellaneous Refunds	-	-	-
44530	Sale of Equipment	(10,000.00)	-	(22,327.75)
46170	Solid Waste Grants	(20,000.00)	(28,987.43)	(18,044.00)
46430	Litter Program	(54,400.00)	(35,113.10)	(41,526.15)
49700	Insurance Recovery	-	(36,311.64)	-
Total Revenues		(3,297,134.00)	(3,014,862.02)	(2,250,151.38)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures	Apr-14 Actual
55731	Waste Pickup	54,400.00	45,086.59	54,206.84
55732	Convenience Centers	1,020,399.11	829,801.39	865,793.29
55754	Landfill Operation And Maintenance	2,344,959.00	2,049,088.62	2,052,727.31
Total Expenditures		3,419,758.11	2,923,976.60	2,972,727.44
Net Change (Surplus)/Deficit		122,624.11	(90,885.42)	-
			722,576.06	

Maury County Finance Department
 Summary Financial Statement
 Apr-15
 Year-To-Date

FUND 261
 Central Maint.

Account	Description	Budget Estimate	Apr-15 Actual/ Revenues		Apr-14 Actual
43190	Other General Service Charges	(2,254,000.00)	(1,698,431.42)		(1,789,402.68)
44130	Sale Of Materials And Supplies	(10,000.00)	(7,660.50)		(10,834.60)
Total Revenues		(2,264,000.00)	(1,706,091.92)		(1,800,237.28)

Account	Description	Budget Estimate	Apr-15 Actual/ Expenditures		Apr-14 Actual
51900	Other General Administration	2,325,204	1,769,588.25		1,968,410.55
Total Expenditures		2,325,204.00	1,769,588.25		1,968,410.55
Net Change (Surplus)/Deficit		61,204.00	63,496.33	-	168,173.27

Supplemental Report of Expenditures
Fund 101: County General
Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
51100	County Commission Total Expenditures Total Encumbrances	(82,095.00)	9,062.19 69.85	58,822.71 325.00	(22,947.29)	72.05%
51210	Board Of Equalization Total Expenditures Total Encumbrances	(3,330.00)	- -	- -	(3,330.00)	0.00%
51240	Other Boards And Committees Total Expenditures Total Encumbrances	(9,000.00)	291.79 (238.56)	4,654.63 394.55	(3,950.82)	56.10%
51300	County Executive Total Expenditures Total Encumbrances	(248,634.00)	17,188.22 450.00	182,459.02 500.00	(65,674.98)	73.59%
51310	Personnel Office Total Expenditures Total Encumbrances	(242,463.00)	17,502.63 6,744.40	185,690.97 10,115.35	(46,656.68)	80.76%
51400	County Attorney Total Expenditures Total Encumbrances	(116,003.00)	16,693.24 (100.00)	92,322.78 4,356.77	(19,323.45)	83.34%
51500	Election Commission Total Expenditures Total Encumbrances	(376,847.10)	19,570.23 (1,524.20)	327,078.98 6,315.66	(43,452.46)	88.47%
51600	Register Of Deeds Total Expenditures Total Encumbrances	(307,150.00)	21,133.78 224.81	245,109.96 524.61	(61,515.43)	79.97%
51710	Development Total Expenditures Total Encumbrances	(469,245.00)	41,244.01 (3,992.29)	345,461.56 13,407.71	(110,375.73)	76.48%
51800	County Buildings Total Expenditures Total Encumbrances	(985,860.00)	53,222.87 (3,744.29)	705,904.40 32,205.80	(247,749.80)	74.87%
51900	Other General Administration Total Expenditures Total Encumbrances	(884,459.00)	896.00 5,000.00	861,795.41 27,184.50	4,520.91	100.51%
51910	Preservation Of Records Total Expenditures Total Encumbrances	(150,977.24)	14,041.32 (660.78)	112,180.82 4,009.33	(34,787.09)	76.96%
52100	Accounting And Budgeting Total Expenditures Total Encumbrances	(502,537.00)	33,688.26 498.62	353,618.15 2,391.33	(146,527.52)	70.84%
52200	Purchasing Total Expenditures Total Encumbrances	(217,785.00)	16,584.89 (378.13)	176,409.86 118.46	(41,256.68)	81.06%
52300	Property Assessor's Office Total Expenditures Total Encumbrances	(626,055.00)	38,441.68 (632.34)	492,805.78 7,433.49	(125,815.73)	79.90%
52310	Reappraisal Program Total Expenditures Total Encumbrances	(175,210.00)	10,648.60 -	112,855.74 -	(62,354.26)	64.41%
52400	County Trustee's Office Total Expenditures Total Encumbrances	(322,730.00)	22,784.08 (686.10)	263,829.95 -	(58,900.05)	81.75%
52500	County Clerk's Office Total Expenditures Total Encumbrances	(622,043.00)	57,028.96 (961.05)	472,417.02 1,557.73	(148,068.25)	76.20%
52600	Data Processing Total Expenditures Total Encumbrances	(575,296.02)	36,430.48 (7,113.09)	448,922.05 30,892.97	(95,481.00)	83.40%
53100	Circuit Court Total Expenditures Total Encumbrances	(1,046,497.86)	76,191.09 (2,228.74)	787,238.53 10,946.12	(248,313.21)	76.27%
53300	General Sessions Court Total Expenditures Total Encumbrances	(1,040,044.00)	72,979.23 (138.05)	803,894.62 963.95	(235,185.43)	77.39%
53400	Chancery Court Total Expenditures Total Encumbrances	(403,684.00)	29,553.63 88.65	319,652.24 857.21	(83,174.55)	79.40%
53600	District Attorney General Total Expenditures Total Encumbrances	(121,200.00)	8,600.00 (8,600.00)	76,840.00 43,160.00	(1,200.00)	99.01%
53930	Victim Assistance Programs Total Expenditures Total Encumbrances	(48,999.00)	- -	24,996.98 -	(24,002.02)	51.02%
54110	Sheriff's Department Total Expenditures Total Encumbrances	(6,379,009.28)	450,337.85 61,535.05	4,743,716.47 142,621.65	(1,492,671.16)	76.60%
54160	Admn-Sexual Offender Reg Total Expenditures Total Encumbrances	(2,000.00)	- -	950.00 1,050.00	-	100.00%

Fund 101: County General (Continued)

54210	Jail Total Expenditures Total Encumbrances	(4,724,495.00)	350,330.54 69,052.61	4,084,474.79 302,890.11	(337,130.10)	92.86%
54240	Juvenile Services Total Expenditures Total Encumbrances	(276,215.00)	12,509.28 30.00	137,395.26 696.00	(138,123.74)	49.99%
54410	Rural Fire Total Expenditures Total Encumbrances	(221,451.00)	48,550.00 -	174,660.37 -	(46,790.63)	78.87%
54490	Other Emergency Management Total Expenditures Total Encumbrances	(1,772,028.00)	17,881.88 2,988.47	346,902.55 40,505.79	(1,384,619.66)	21.86%
54710	Public Safety Grants Total Expenditures Total Encumbrances	(14,403.08)	- 21,416.08	5,269.40 21,416.08	12,282.40	185.28%
55110	Local Health Center Total Expenditures Total Encumbrances	(1,036,016.13)	88,557.27 1,891.10	699,985.06 28,098.96	(307,932.11)	70.28%
55120	Animal Shelter Total Expenditures Total Encumbrances	(662,061.00)	47,895.33 2,226.64	471,816.41 8,523.10	(181,721.49)	72.55%
55390	Appropriation To State Total Expenditures Total Encumbrances	(69,900.00)	17,475.00 -	52,425.00 -	(17,475.00)	75.00%
55900	Other Public Health And Welfare Total Expenditures Total Encumbrances	(150,505.00)	- -	12.00 -	(150,493.00)	0.01%
56300	Senior Citizens Assistance Total Expenditures Total Encumbrances	(34,500.00)	7,875.00 -	26,625.00 -	(7,875.00)	77.17%
56500	Libraries Total Expenditures Total Encumbrances	(649,214.00)	42,419.41 (3,667.51)	482,821.99 19,645.91	(146,746.10)	77.40%
56700	Parks And Fair Boards Total Expenditures Total Encumbrances	(1,035,366.80)	66,328.14 (20,210.47)	784,375.08 52,896.99	(198,094.73)	80.87%
57100	Agricultural Extension Service Total Expenditures Total Encumbrances	(141,671.00)	34,360.87 -	94,598.41 -	(47,072.59)	66.77%
57300	Forest Service Total Expenditures Total Encumbrances	(2,000.00)	- -	2,000.00 -	-	100.00%
57500	Soil Conservation Total Expenditures Total Encumbrances	(43,009.00)	3,359.51 -	34,773.29 -	(8,235.71)	80.85%
58110	Tourism Total Expenditures Total Encumbrances	(409,873.00)	23,492.24 6,250.19	290,480.19 42,717.88	(76,674.93)	81.29%
58120	Industrial Development Total Expenditures Total Encumbrances	(202,000.00)	50,112.23 -	151,519.80 -	(50,480.20)	75.01%
58190	Other Economic And Community Development Total Expenditures Total Encumbrances	(2,700.00)	- -	212.88 -	(2,487.12)	7.88%
58220	Airport Total Expenditures Total Encumbrances	(40,000.00)	30,000.00 -	30,000.00 -	(10,000.00)	75.00%
58300	Veterans' Services Total Expenditures Total Encumbrances	(89,300.00)	6,628.08 -	69,381.30 -	(19,918.70)	77.69%
58500	Contributions To Other Agencies Total Expenditures Total Encumbrances	(88,500.00)	17,400.00 -	68,100.00 -	(20,400.00)	76.95%
58600	Employee Benefits Total Expenditures Total Encumbrances	(29,500.00)	1,900.92 -	19,722.24 -	(9,777.76)	66.86%
58700	Payments To Cities Total Expenditures Total Encumbrances	(250,000.00)	- -	250,000.00 -	-	100.00%
58900	Miscellaneous Total Expenditures Total Encumbrances	(513,895.00)	5,590.52 -	458,803.94 -	(55,091.06)	89.28%
91130	Public Safety Projects Total Expenditures Total Encumbrances	(5,500.00)	- -	4,300.00 -	(1,200.00)	78.18%
99100	Transfers Out Total Expenditures Total Encumbrances	(635,000.00)	356,849.76 -	674,349.76 -	39,349.76	106.20%
Total For 101 Fund:	Total Expenditures Total Encumbrances	(29,058,256.51) -	2,293,631.01 123,590.87	21,614,633.35 858,723.01	(6,584,900.15)	77.34%

Supplemental Report of Expenditures

Fund 122: Drug Control

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
54150	Drug Enforcement					
	Total Expenditures	(109,490.00)	5,598.92	80,774.10	(18,073.64)	83.49%
	Total Encumbrances		(100.00)	10,642.26		
Total For 122 Fund:	Total Expenditures	(109,490.00)	5,598.92	80,774.10	(18,073.64)	83.49%
	Total Encumbrances		(100.00)	10,642.26		

Supplemental Report of Expenditures

Fund 125: Adequate Facilities

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
91110	General Administration Projects					
	Total Expenditures	-	-	15,104.00	34,039.00	No Budget
	Total Encumbrances		-	18,935.00		
91130	Public Safety Projects					
	Total Expenditures	(100,000.00)	-	79,022.14	7,043.08	107.04%
	Total Encumbrances		25,050.94	28,020.94		
91200	Highway & Street Capital					
	Total Expenditures	(800,000.00)	88,188.88	230,568.80	(76,523.78)	90.43%
	Total Encumbrances		448,419.18	492,907.42		
Total For 125 Fund:	Total Expenditures	(900,000.00)	88,188.88	324,694.94	(35,441.70)	96.06%
	Total Encumbrances	-	473,470.12	539,863.36	-	-

Supplemental Report of Expenditures

Fund 131: Highway Dept.

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
61000	Administration					
	Total Expenditures	(243,586.00)	18,806.77	190,531.03	(52,380.74)	78.50%
	Total Encumbrances		(645.15)	674.23		
62000	Highway and Bridge					
	Total Expenditures	(3,456,604.94)	166,714.60	2,126,537.27	(1,178,457.01)	65.91%
	Total Encumbrances		52,543.26	151,610.66		
63100	Operation					
	Total Expenditures	(1,072,835.25)	62,355.89	604,584.36	(411,817.00)	61.61%
	Total Encumbrances		7,648.43	56,433.89		
65000	Other Charges					
	Total Expenditures	(415,112.00)	5,228.74	390,837.29	(23,024.71)	94.45%
	Total Encumbrances		-	1,250.00		
66000	Employee Benefits					
	Total Expenditures	(2,600.00)	-	-	(2,600.00)	0.00%
	Total Encumbrances		-	-		
68000	Capital Outlay					
	Total Expenditures	(811,946.00)	12,575.23	312,112.81	(449,790.36)	44.60%
	Total Encumbrances		18,303.76	50,042.83		
91200	Highway and Street Capital					
	Total Expenditures	(875,000.00)	-	2,931.60	(51,681.50)	94.09%
	Total Encumbrances		800,000.00	820,386.90		
Total For 131 Fund:	Total Expenditures	(6,877,684.19)	265,681.23	3,627,534.36	(2,169,751.32)	68.45%
	Total Encumbrances		877,850.30	1,080,398.51		

Supplemental Report of Expenditures

Fund 151: General Debt Service

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
82110	General Government					
	Total Expenditures	(1,730,292.00)	-	1,668,653.50	(61,638.50)	96.44%
	Total Encumbrances		-	-		
82130	Education					
	Total Expenditures	(5,253,011.00)	22,921.03	4,640,556.80	(612,454.20)	88.34%
	Total Encumbrances		-	-		
82210	General Government					
	Total Expenditures	(397,095.00)	-	526,099.04	129,004.04	132.49%
	Total Encumbrances		-	-		
82230	Education					
	Total Expenditures	(2,075,929.00)	19,721.13	1,712,710.23	(363,218.77)	82.50%
	Total Encumbrances		-	-		
82310	General Government					
	Total Expenditures	(159,400.00)	5,947.87	148,474.03	(10,925.97)	93.15%
	Total Encumbrances		-	-		
99100	Transfers Out					
	Total Expenditures	(425,498.93)	-	425,498.94	0.01	100.00%
	Total Encumbrances		-	-		
Total For 151 Fund:	Total Expenditures	(10,041,225.93)	48,590.03	9,121,992.54	(919,233.39)	90.85%
	Total Encumbrances		-	-		

Supplemental Report of Expenditures
Fund 176: Highway Capital Outlay
Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
58900	Miscellaneous					
	Total Expenditures	-	983.04	3,897.36	3,897.36	No Budget
	Total Encumbrances		-	-		
91200	Highway and Street Capital Projects					
	Total Expenditures	(925,000.00)	-	793,561.52	(131,438.48)	85.79%
	Total Encumbrances		-	-		
Total For 176 Fund:	Total Expenditures	(925,000.00)	983.04	797,458.88	(127,541.12)	86.21%
	Total Encumbrances	-	-	-	-	-

Supplemental Report of Expenditures

Fund 189: Capital Expenditure

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
54110	Sheriff's Department					
	Total Expenditures	(274,400.00)	-	-	1,314.36	100.48%
	Total Encumbrances		242,855.37	275,714.36		
55754	Landfill Operation and Maintenance					
	Total Expenditures	(100,000.00)	-	-	(100,000.00)	0.00%
	Total Encumbrances		-	-		
58400	Other Charges					
	Total Expenditures	(2,000.00)	5.00	584.01	(1,415.99)	29.20%
	Total Encumbrances		-	-		
58900	Miscellaneous					
	Total Expenditures	(36,000.00)	186.48	19,921.91	(16,078.09)	55.34%
	Total Encumbrances		-	-		
95100	Capital Projects Donated					
	Total Expenditures	(573,628.00)	565,500.00	565,500.00	(8,128.00)	98.58%
	Total Encumbrances		(565,500.00)	-		
Total For 189 Fund:	Total Expenditures	(986,028.00)	565,691.48	586,005.92	(124,307.72)	87.39%
	Total Encumbrances		(322,644.63)	275,714.36		

Supplemental Report of Expenditures

Fund 207: Solid Waste

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
55731	Waste Pickup					
	Total Expenditures	(54,400.00)	4,774.08	38,700.00	(9,313.41)	82.88%
	Total Encumbrances		6,300.19	6,386.59		
55732	Convenience Centers					
	Total Expenditures	(1,020,399.11)	74,951.15	747,921.30	(190,597.72)	81.32%
	Total Encumbrances		(364.61)	81,880.09		
55754	Landfill Operation and Maintenance					
	Total Expenditures	(2,344,959.00)	232,080.54	1,867,146.68	(295,870.38)	87.38%
	Total Encumbrances		(115,038.09)	181,941.94		
Total For 207 Fund:	Total Expenditures	(3,419,758.11)	311,805.77	2,653,767.98	(495,781.51)	85.50%
	Total Encumbrances		(109,102.51)	270,208.62		

Supplemental Report of Expenditures

Fund 261: Central Maintenance

Apr-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
51900	Other General Administration					
	Total Expenditures	(2,325,204.00)	119,152.13	1,647,091.20	(555,615.75)	76.10%
	Total Encumbrances		39,392.28	122,497.05		
Total For 261 Fund:	Total Expenditures	(2,325,204.00)	119,152.13	1,647,091.20	(555,615.75)	76.10%
	Total Encumbrances		39,392.28	122,497.05		
Total for All Funds	Total Expenditures	(54,642,646.74)	3,699,322.49	40,453,953.27	(11,030,646.30)	79.81%
	Total Encumbrances	-	1,082,456.43	3,158,047.17	-	-

**CASH REPORT
FOR
YEAR-TO-DATE AND FOR THE MONTH ENDING April 2015**

FUNDS	CASH BALANCE 3/31/2015	ADJUSTMENTS	RECEIPTS	TRANSFERS IN (OUT)	DISBURSEMENTS	COMMISSION TRANSFERS	CASH BALANCE 4/30/2015
Fund 101 - County General	12,619,355.63		2,186,474.62	56,632.00	(2,194,024.66)	(5,590.52)	12,662,847.07
Fund 122 - Drug Control	1,399,873.27		28,311.23		(9,882.18)	(280.74)	1,418,021.58
Fund 125 - Adequate Facilities	2,411,949.93		77,855.90		(88,866.48)		2,400,939.35
Fund 131 - Highway	4,374,280.02		215,849.76		(287,296.85)	(2,398.15)	4,300,434.78
Fund 141 - General Purpose School	14,617,632.88		6,621,990.01		(8,603,080.63)	(26,144.64)	12,610,397.62
Fund 142 - School Federal Projects	530,974.89		510,533.29		(473,801.60)		567,706.58
Fund 143 - School Food Service	2,160,003.63		162,534.02		(597,156.47)		1,725,381.18
Fund 151 - Debt Service	9,908,595.51		543,865.41		57,503.57	(5,947.87)	10,504,016.62
Fund 171 - General Capital Outlay	992,369.57						992,369.57
Fund 176 - Highway Capital Outlay	276,984.51		98,304.34		-	(983.04)	374,305.81
Fund 177 - School Capital Outlay	7,240,441.22				(440,989.69)		6,799,451.53
Fund 178 Capital Projects Bonds 2004	2,651,829.20						2,651,829.20
Fund 189 - Capital Expenditure	1,342,198.29		12,301.89		(565,505.00)	(186.48)	788,808.70
Fund 207 - Solid Waste/Disposal	2,864,057.71		136,156.15		(277,744.02)	(1,076.34)	2,721,393.50
Fund 261 - Central Maintenance	482,430.68		194,613.44		(117,336.06)		559,708.06
Local Option Sales Tax - Cities	(0.00)	(0.01)	847,997.31		(839,517.33)	(8,479.97)	(0.00)
Other Deferred Revenue	-						-
Undistributed Taxes	0.00						0.00
Fee/Commission Account	56,632.00	0.01		(56,632.00)		51,087.75	51,087.76
TOTALS	63,929,608.94	-	11,636,787.37	-	(14,437,697.40)	-	61,128,698.91

**Payroll Report
April 2015**

Overtime	Acct #	April Expenditure	14-15 FY YTD	Prior FY YTD
Sheriff Dept.	54110	11,366.15	82,262.84	112,520.67
Sheriff- Jail	54210	5,222.13	122,920.79	137,045.45
Accounts & Budget	52100	-	42.48	2,097.09
County Mayor	51300	871.50	6,134.63	-
General Sessions	53300	437.90	3,174.82	2,444.33
Property Assessor	52300	62.70	913.32	8,528.65
Election	51500	412.00	2,086.14	-
Emergency Mgmt	54490	-	1,702.77	-
Park	56700	295.23	1,408.66	2,788.43
Library	56500	-	91.36	11.60
Visitor Bureau	58110	-	99.72	73.50
Building Maint.	51800	411.84	3,893.76	3,470.97
Trustee	52400	-	265.13	130.06
HR	51310	106.20	289.52	-
Register	51600	-	789.67	2,404.46
Animal Shelter	55120	-	-	55.80
Building and Zoning	51710	-	50.16	-
Health Dept.	55000	-	2.18	3.05
Circuit Court	53100	-	3,097.35	-
Clerk & Master	52500	522.82	2,829.88	514.95
Total 101 Fund		19,708.47	232,055.18	272,089.01
Highway	60000	1,293.59	23,231.95	14,060.46
Total 131 Fund		1,293.59	23,231.95	14,060.46
Landfill	55754	14.72	365.86	349.22
Total 207 Fund		14.72	365.86	349.22
Central Maint.	51900	454.60	1,948.10	1,779.38
Total 261 Fund		454.60	1,948.10	1,779.38
Total for All Funds		21,471.38	257,601.09	288,278.07
Excess/Holiday		April Expenditure	14-15 FY YTD	Prior FY YTD
Sheriff Dept.	54110	4,753.10	32,451.54	41,800.57
Sheriff - Jail	54210	4,687.74	44,624.11	47,367.03
(All 101) Total		9,440.84	77,075.65	89,167.60
Combined		April Expenditure	14-15 FY YTD	Prior FY YTD
Sheriff Dept/Jail	54110/54210	26,029.12	282,259.28	338,733.72
Accounts & Budget	52100	-	42.48	2,097.09
County Mayor	51300	871.50	6,134.63	-
General Sessions	53300	437.90	3,174.82	2,444.33
Property Assessor	52300	62.70	913.32	8,528.65
Election	51500	412.00	2,086.14	-
Emergency Mgmt	54490	-	1,702.77	-
Park	56700	295.23	1,408.66	2,788.43
Library	56500	-	91.36	11.60
Visitor Bureau	58110	-	99.72	73.50
Building Maint.	51800	411.84	3,893.76	3,470.97
Trustee	52400	-	265.13	130.06
Register	51600	-	789.67	2,404.46
Health Dept.	55000	-	2.18	3.05
Circuit Court	53100	-	3,097.35	-
Clerk & Master	52500	522.82	2,829.88	514.95
Total 101 Fund		29,043.11	308,791.15	361,200.81
Highway	60000	1,293.59	23,231.95	14,060.46
Total 131 Fund		1,293.59	23,231.95	14,060.46
Landfill	55754	14.72	365.86	349.22
Total 207 Fund		14.72	365.86	349.22
Central Maint.	51900	454.60	1,948.10	1,779.38
Total 261 Fund		454.60	1,948.10	1,779.38
Total for All Funds		30,912.22	334,676.74	377,445.67

Comp- April 2015

Department	Hours		Change in Hours		Liability		Change in Liability	
	4/1/2015	4/30/2015	# Hours	%	Liability 4/1/2015	Liability 4/30/2015	\$ Amount	%
	Rabies Control	28.00	19.00	(9.00)	-32.14%	\$504.91	\$352.18	\$ (152.73)
Sheriff	13,189.58	14,165.71	976.13	7.40%	\$243,761.38	\$263,340.30	\$ 19,578.92	8.03%
Health Dept	4.30	3.90	(0.40)	-9.30%	\$54.88	\$63.18	\$ 8.30	15.12%
Budget Office	435.35	434.35	(1.00)	-0.23%	\$9,441.83	\$9,421.81	\$ (20.02)	-0.21%
Property Assessor	618.01	669.01	51.00	8.25%	\$11,161.37	\$11,983.44	\$ 822.07	7.37%
County Mayor	333.00	342.50	9.50	2.85%	\$6,612.75	\$6,775.20	\$ 162.45	2.46%
General Sessions	993.32	995.07	1.75	0.18%	\$18,251.28	\$18,235.06	\$ (16.22)	-0.09%
Building & Zoning	237.09	232.09	(5.00)	-2.11%	\$4,992.65	\$4,887.14	\$ (105.51)	-2.11%
Election	233.56	233.56	-	0.00%	\$3,664.84	\$3,664.84	\$ -	0.00%
Park	215.90	240.92	25.02	11.59%	\$3,147.22	\$3,456.77	\$ 309.55	9.84%
Human Resource	122.89	123.54	0.65	0.53%	\$2,389.93	\$2,400.21	\$ 10.28	0.43%
Visitor Bureau	45.50	77.88	32.38	71.16%	\$760.30	\$1,235.64	\$ 475.34	62.52%
Clerk & Master	297.30	326.43	29.13	9.80%	\$6,409.59	\$6,954.80	\$ 545.21	8.51%
Circuit	403.50	407.25	3.75	0.93%	\$8,216.74	\$8,445.79	\$ 229.05	2.79%
Register Of Deeds	201.18	201.18	-	0.00%	\$3,700.22	\$3,700.22	\$ -	0.00%
County Court Clerk	553.74	562.74	9.00	1.63%	\$11,135.24	\$11,206.44	\$ 71.20	0.64%
Trustee	467.88	474.63	6.75	1.44%	\$9,320.35	\$9,451.35	\$ 131.00	1.41%
Veteran Service	0.00	0.00	-	0.00%	\$ -	\$ -	\$ -	0.00%
Library	193.38	211.51	18.13	9.38%	\$3,331.38	\$3,701.42	\$ 370.04	11.11%
Soil Conservation	16.15	16.53	0.38	2.35%	\$248.71	\$254.56	\$ 5.85	2.35%
Archives	0.00	0.00	-	0.00%	\$ -	\$ -	\$ -	0.00%
Purchasing	419.33	419.33	-	0.00%	\$10,504.22	\$10,504.22	\$ -	0.00%
Maintenance Crew	143.00	143.00	-	0.00%	\$2,832.54	\$2,832.54	\$ -	0.00%
Animal Shelter	50.50	34.00	(16.50)	-32.67%	\$499.70	\$337.61	\$ (162.09)	-32.44%
Total 101 Fund	19,202.46	20,334.13	1,131.67	5.89%	\$360,942.03	\$383,204.72	\$22,262.69	6.17%
Litter	12.00	25.50	13.50	0.00%	\$ 142.68	\$ 303.20	\$ 160.52	0.00%
Highway	76.08	69.58	(6.50)	-8.54%	\$1,858.07	\$1,708.73	\$ (149.34)	4.85%
Total 131 Fund	88.08	95.08	7.00	7.95%	\$2,000.75	\$2,011.93	\$11.18	0.56%
Landfill	1,297.41	1,357.29	59.88	4.62%	\$20,932.76	\$21,877.30	\$ 944.54	4.51%
Total 207 Fund	1,297.41	1,357.29	59.88	4.62%	\$20,932.76	\$21,877.30	\$ 944.54	4.51%
Central Maintenance	3.00	3.00	-	0.00%	\$48.00	\$48.00	\$0.00	0.00%
Total 261 Fund	3.00	3.00	-	0.00%	\$48.00	\$48.00	\$0.00	0.00%
TOTAL FOR ALL FUNDS APR 2015:	20,590.95	21,789.50	1,198.55	5.82%	\$383,923.54	\$407,141.95	\$ 23,218.41	6.05%
TOTAL FOR ALL FUNDS APR 2014:	20,044.06	20,309.03	264.97	1.32%	\$368,247.85	\$367,805.07	\$ (442.78)	-0.12%

BID DATE: April 8, 2015

**BID - CENTRAL MAINTENANCE
ULS DIESEL WITH CONDITIONER**

Columbia Oil Company	2.2991
JB Weimar, Inc.	1.8390
TriStar Energy, LLC	1.8168

P. O. #129412 was issued on 4/8/15 to Tri-Star, the low bidder for 8,000 gallons of ULS diesel with conditioner @ \$1.8168 in the amount of \$14,534.40. Bids were taken via fax & email.

BID DATE: April 9, 2015

**BID - CENTRAL MAINTENANCE
REGULAR UNLEADED GASOLINE**

Kimbro Oil Company	1.8825
TriStar Energy, LLC	1.8405

P.O. #129425 was issued on 04/9/15 to Tri-Star, the low bidder, for 8,500 gallons of regular unleaded @ \$1.8405 in the amount of \$15,644.25. Bids were taken by email & fax.

**BID DATE: March 26, 2015
ACTION DATE: April 20, 2015**

**BID - HIGHWAY DEPARTMENT
DROP DECK TRAILER**

We posted the invitation on the County website, in County buildings and directly contacted eight (8) potential bidders. We received three (3) responses. The acceptable bids are listed below.

Kraftsman Inc.	\$21,280.00
Trail Boss Trailers	\$22,450.00
Verde Trailers	\$29,195.00

The trailer offered from Kraftsman was the low bid and met the specifications. After evaluation of all submitted materials, this bid was accepted. A purchase order will be issued. Written bids were submitted.

BID DATE: April 8, 2015

**BID - CENTRAL MAINTENANCE
ULS DIESEL WITH CONDITIONER**

JAT Oil	1.9659
TriStar Energy, LLC	Rejected

P. O. #129529 was issued on 4/21/15 to JAT, the sole bidder for 7,300 gallons of ULS diesel with conditioner @ \$1.9659 in the amount of \$14,351.07. The bid from Tri-Star arrived after the bid was awarded and had to be rejected. Apparently our fax line was experiencing some difficulty and we were not aware of the problem. There is no way to know if we were unable to receive other bids. The fax line issue was addressed by the I-T Department. Bids were taken via fax & email.

BID DATE: April 24, 2015

**BID - CENTRAL MAINTENANCE
REGULAR UNLEADED GASOLINE**

Columbia Oil Company	2.3091
JAT Oil	2.2490
Kimbro Oil Company	2.0540

P.O. #129563 was issued on 04/24/15 to Kimbro Oil, the low bidder, for 9,000 gallons of regular unleaded @ \$2.054 in the amount of \$18,486.00. Bids were taken via email & fax.

BID DATE: April 29, 2015

**BID - CENTRAL MAINTENANCE
ULS DIESEL WITH CONDITIONER**

JAT Oil	2.1500
Kimbro Oil Company	1.9990
TriStar Energy, LLC	1.9382

P. O. #129619 was issued on 4/29/15 to Tri-Star, the low bidder for 8,000 gallons of ULS diesel with conditioner @ \$1.9382 in the amount of \$15,505.60. Bids were taken via fax & email.

<u>Capital Expenditures</u>									
<u>FY 2014 - 2015</u>									
<u>Item</u>	<u>Department</u>	<u>Budgeted Amount</u>	<u>Actual Cost Thus Far</u>	<u>Amount Encumbered</u>	<u>Amount Remaining</u>	<u>Fund</u>	<u>Status</u>		
Kid's Kingdom Renovation	Parks & Recreation	\$ 200,000.00		\$200,000.00	\$ -	101	Completed		
	(Kiwanis Club donation)	\$ 44,935.80		\$ 44,935.80		101	Ongoing		
Dump Truck	Parks & Recreation	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	101	Completed		
(Ins. recovery funds in Park budget complete purchase)		\$ 7,300.00	\$ 6,058.00		\$ 1,242.00	101	Completed		
Vehicle	Sheriff	\$ 39,200.00		\$ 39,200.00		101	Ongoing		
Vehicles	Sheriff	\$ 274,400.00		\$ 274,400.00	\$ -	189	Ongoing		
Vehicles	Assessor & Co. Bldgs	\$ 53,000.00		\$ 52,095.42	\$ 904.58	101	Completed		
Lecheate Tank Replacement	Solid Waste (207 Fund)	\$ 100,000.00		\$ 99,980.00	\$ 20.00	207	Ongoing		
School Buses	Schools	\$ 573,628.00		\$ 565,500.00	\$ 8,128.00	189	Completed		

RESOLUTION NO. 05-15-20

**RESOLUTION AMENDING MAURY COUNTY
RABIES CONTROL 2014/2015 BUDGET**

WHEREAS, during the implementation of Kronos it was determined that the Rabies Control personnel had been inappropriately classified and their overtime was being calculated and paid as emergency personnel;

WHEREAS, after reviewing the Rabies Control officers' time sheets for the last two years it was determined that the one officer was due back wages of \$1,456.69 and one officer was due \$1,015.55 for a total additional cost to the County of \$2,708.28;

WHEREAS, it is desirable to amend the 2014/2015 Maury County Rabies Control Budget.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the Maury County Rabies Control budget be amended as follows:

DECREASE	101-101-39000	Unassigned Fund Balance	\$2,708.28
INCREASE	101-55120-189	Other Salary and Wages	\$2,472.24
INCREASE	101-55120-201	Social Security	\$ 153.28
INCREASE	101-55120-212	Employer Medicare	\$ 35.85
INCREASE	101-55120-204	TCRS	\$ 49.92

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-21

RESOLUTION APPROVING OCDEF FUND FOR SHERIFF'S DEPARTMENT

WHEREAS, the Maury County Sheriff's Department is eligible and may accept funds for Organized Crime Drug Enforcement Task Forces (OCDEF) that will assist in overtime payments for investigations; and

WHEREAS, these funds are in the amount of \$12,000.00 and there is no matching funds required to be paid by Maury County.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the OCDEF funds in the amount of \$12,000.00 is accepted with the County providing no matching funds.

BE IT FURTHER RESOLVED by the Maury County Commission that budget accounts shall be adjusted for this grant:

INCREASE	101-47250-54121	2015	OCDEF O/T Revenue	\$ 12,000.00
INCREASE	101-54110-187-54121	2015	OCDEF O/T	\$ 11,147.24
INCREASE	101-54110-201-54121	2015	OCDEF Soc Sec	\$ 691.13
INCREASE	101-54110-212-54121	2015	OCDEF Med	\$ 161.63

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-22

**RESOLUTION AMENDING 2014/2015 SHERIFF DEPARTMENT
BUDGET REGARDING INSURANCE RECOVERY ON A VEHICLE**

WHEREAS, the Maury County Sheriff Department recently received insurance proceeds in the amount of \$1,000.00 for Unit 114 driven by Tim Carter; and,

WHEREAS, it is desirable to amend the fiscal year 2014/2015 Maury County Sheriff Department Budget to *Increase* the Misc Funds line item by \$1,000.00, to *Increase* the Vehicle Parts line item in the amount of \$1,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the 2014/2015 Maury County Sheriff's Department is approved:

Increase 101-44170, Misc Funds	\$ 1,000.00
Increase 101-54110-453, Vehicle parts	\$ 1,000.00

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-23

**RESOLUTION AMENDING 2014/2015 SHERIFF DEPARTMENT
BUDGET REGARDING PURCHASE OF FINGERPRINTING EQUIPMENT**

WHEREAS, the Maury County Sheriff's Department is in need of a fingerprint machine that will assist the department in fingerprinting defendants issued a criminal summons in lieu of arrest;

WHEREAS, the new machine will allow the Sheriff Department to fingerprint in a non-secured area and reduce liability and will also include an upgrade to our existing fingerprint machine;

WHEREAS, the cost of the new fingerprint equipment is in the amount of \$14,500.00 and there are funds in the Sheriff Department Budget to cover this purchase;

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the 2014/2015 Maury County Sheriff's department is approved:

Decrease: 101-34525-54025 Restricted for public Safety-		
	Data Fees Sheriff	\$ 14,500.00
Increase: 101-54210-709	Jail - Data Processing Equipment	\$ 14,500.00

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-24

RESOLUTION AMENDING 2014/2015 HIGHWAY FUND BUDGET

WHEREAS, the Highway Department has received additional state funds in the amount of \$14,065.14 which allows the Department to make changes in need budget areas;

WHEREAS, it is desirable to amend the fiscal year 2014/2015 Highway Fund Budget to transfer these funds to the appropriate budget line items.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Highway Fund Budget is approved:

Increase:	131-46990-54432	State Revenue	\$14,065.14
Increase:	131-61000-348	Postal Charges	\$ 210.00
Increase:	131-61000-435	Office Supplies	\$ 500.00
Increase:	131-62000-187	Overtime	\$ 3,507.82
Increase:	131-63100-335	Maintenance & Repair Building	\$ 2,847.32
Increase:	131-61000-307	Communications	\$ 5,000.00
Increase:	131-65000-329	Laundry Service	\$ 2,500.00
Increase:	131-63100-499	Other Supplies	\$ 2,500.00

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-25

**RESOLUTION CLOSING A PORTION OF DILLEY ROAD AND
REMOVING IT FROM THE ROAD LIST**

WHEREAS, by Resolution 02-15-27 the Maury County Legislative Body adopted the procedure outlined in Tennessee Code Annotated Section 54-10-216 for closing roads in Maury County;

WHEREAS, W. Roger Witherow has requested that approximately .60 miles of Dilley Road be closed from where the road starts at his northern property line of the property identified as Maury County Tax Map 19 Parcel 15.00 (Witherow Property) to the point where the road dead ends into the Witherow Property;

WHEREAS, the Highway Superintendent and County Mayor has recommended the closure of this section of road on March 16, 2015 and the Maury County Planning Commission recommended closure at its May 4, 2015 meeting.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that a approximately .60 miles of Dilley Road be closed from where the road starts at his northern property line of the property identified as Maury County Tax Map 19 Parcel 15.00 (Witherow Property) to the point where the road dead ends into the Witherow Property.

BE IT FURTHER RESOLVED by the Maury County commission that this section of Dilley Road be removed from the Maury County Road list.

This the 18th of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-26

RESOLUTION ADDING NAMES TO THE MAURY COUNTY WAR DEAD MONUMENT AT THE MAURY COUNTY COURTHOUSE

WHEREAS, there is a War Dead Monument at the Maury County Courthouse which honors Maury County citizens who were killed in military service by listing the name of the deceased serviceman and the war in which he was killed;

WHEREAS, Jo Ann Williams McClellan has performed additional research for many months and has found thirty-four additional names of colored troops that served in the Civil War that should be added to the monument;

WHEREAS, the African American Heritage Society of Maury County has obtain a grant to help pay for the cost of Hunt Memorials of Nashville inscribing the names on the monument and Maury County will contribute up to an additional \$1,000,00 for the costs;

WHEREAS, the names listed below should be added to the War Dead Monument at the Maury County Courthouse with Maury County, Tennessee paying the inscription costs in an amount not to exceed \$1,000.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that the following names should be added to the War Dead Monument at the Maury County Courthouse with Maury County, Tennessee paying the inscription costs in an amount not to exceed \$1,000.00:

- | | | |
|-------------------|---------------------|-----------------|
| George Ackins | Samuel Ercery | Alfred Moore |
| Alfred Allen | Abraham Fitzpatrick | Daniel Neil |
| Curan Andrews | John Fleming | Madison Neil |
| George Blackwood | Arthur Foster | John Parker |
| Henry Bellafount | Robert Henley | Allen Perry |
| Samuel Bellafount | Jesse Higdon | Alphonso Polk |
| George Benjamin | Mark Jacobs | John Simpson |
| James Cates | Philip Lawrence | John Trousdale |
| James Coffee | Aleck Mack | Richard Watkins |
| Abraham Couser | Rufus McCord | Peter Wells |
| Lewis Cowdon | Thomas Mitchell | Willeby Wortham |
| Nelson Davis | | |

BE IT FURTHER RESOLVED by the Maury County Legislative Body that the following budget amendment is needed to fund the cost of engraving:

DECREASE 101-39000	Undesignated Fund Balance	\$1,000.00
INCREASE 101-51910-399	Other Contracted Services	\$1,000.00

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

**RESOLUTION APPROVING AMENDED
INCLEMENT WEATHER POLICY**

WHEREAS, it is desirable to amend the Maury County inclement weather policy attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that the attached inclement weather policy is adopted for Maury County, Tennessee and shall be added to the county personnel policies and procedures effective June 1, 2015.

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

**RESOLUTION APPROVING AMENDED SMOKE FREE WORKPLACE
PERSONNEL POLICY**

WHEREAS, the State of Tennessee has passed the Tennessee Smoke free Law October 1, 2007 and Maury County passed Resolution No. 09-07-17 enacting the current Smoke Free Workplace Personnel Policy; and

WHEREAS, as a result of new products available to employees it is necessary to amend the Smoke Free Workplace Personnel Policy as attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that the attached Smoke Free Workplace policy is adopted for Maury County, Tennessee and shall be added to the county personnel policies and procedures effective June 1, 2015.

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

**RESOLUTION AMENDING 2014-2015 SCHOOL
GENERAL PURPOSE BUDGET**

WHEREAS, it is desirable to amend the 2014-2015 School General Purpose budget as shown on the attached budget amendments.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission, that the 2014-2015 School General Purpose budget is amended as shown on the attached budget amendments.

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

**MAURY COUNTY PUBLIC SCHOOLS
BUDGET AMENDMENT**

AMENDMENT NO. BA 4249

DATE PREPARED 04/16/15

						APPROPRIATION OR REVENUE		
FUND	SUB FUND	CATEGORY	OBJ	COST CTR	LOC	DESCRIPTION	DEBIT	CREDIT
141		71100	207		053	MEDICAL INSURANCE	4,687.14	
141		71200	207		068	MEDICAL INSURANCE	4,477.14	
141		71200	207		090	MEDICAL INSURANCE	2,865.36	
141		72110	207	800		MEDICAL INSURANCE	3,405.18	
141		72120	207	701		MEDICAL INSURANCE	4,087.80	
141		72120	207			MEDICAL INSURANCE	4,087.80	
141		72120	207			MEDICAL INSURANCE	4,087.80	
141		72410	207		105	MEDICAL INSURANCE	2,616.18	
141		72510	207			MEDICAL INSURANCE	2,712.18	
141		72710	207			MEDICAL INSURANCE	4,687.14	
141		72710	207			MEDICAL INSURANCE	4,687.14	
141		72810	207			MEDICAL INSURANCE	5,320.62	
142	904	71200	207			MEDICAL INSURANCE	4,855.14	
142	904	71200	207			MEDICAL INSURANCE	4,477.14	
142	904	71200	207			MEDICAL INSURANCE	4,087.80	
142	904	72120	207			MEDICAL INSURANCE	4,087.80	
141		72310	299			OTHER FRINGE BENEFITS		65,229.36
							65,229.36	65,229.36

TO REVERSE BA 4219 (CALCULATED TO MUCH MONEY AND DIDN'T NEED IT)

APPROVAL	DATE
<i>P. Vargo</i>	4/16/15

APPROVAL -BOE CHAIRMAN	DATE
<i>J. Mani</i>	4/16/2015

APPROVAL COUNTY COMMISSIONERS	DATE

REVISED: 08/01/12

**MAURY COUNTY PUBLIC SCHOOLS
BUDGET AMENDMENT**

AMENDMENT NO. BA 4260

DATE PREPARED 04/16/15

APPROPRIATION OR REVENUE

FUND	SUB FUND	CATEGORY	OBJ	COST CTR	LOC	DESCRIPTION	DEBIT	CREDIT
141		71300	198			NON-CERTIFIED SUBSTITUTE TEACHERS	5,111.00	
141		72110	105			SUPERVISOR	34.00	
141		72110	162			CLERICAL PERSONNEL	1,610.00	
141		72110	189			OTHER SALARIES & WAGES	6,066.00	
141		72110	201			SOCIAL SECURITY	482.00	
141		72110	204			STATE RETIREMENT	6,874.00	
141		72110	207			MEDICAL INSURANCE	7,757.00	
141		72110	212			EMPLOYER MEDICARE	114.00	
141		72120	131			MEDICAL PERSONNEL	39,895.00	
141		72120	161			SECRETARY(S)	5,097.00	
141		72120	189			OTHER SALARIES & WAGES	40,726.00	
141		72120	204			STATE RETIREMENT	15,318.00	
141		72120	207			MEDICAL INSURANCE	17,588.00	
141		72130	123			GUIDANCE PERSONNEL	37,692.83	
141		71150	207			MEDICAL INSURANCE		223.00
141		71900	116			TEACHERS		48,428.00
141		71900	204			STATE RETIREMENT		2,568.00
141		72230	105			SUPERVISOR		5,613.00
141		72230	162			CLERICAL PERSONNEL		290.00
141		72230	201			SOCIAL SECURITY		371.00
141		72230	212			EMPLOYER MEDICARE		13.57
141		72310	201			SOCIAL SECURITY		7,977.26
141		72310	299			OTHER FRINGE BENEFITS		118,880.00
							184,364.83	184,364.83

To amend budget between categories for payroll overages and shortages

APPROVAL *P. Vargo* DATE 4/16/15

APPROVAL -BOE CHAIRMAN *J. Ma* DATE 4/16/2015

APPROVAL COUNTY COMMISSIONERS DATE

REVISED: 08/01/12

**MAURY COUNTY PUBLIC SCHOOLS
BUDGET AMENDMENT**

AMENDMENT NO. BA 4281

DATE PREPARED 04/16/15

						APPROPRIATION OR REVENUE		
FUND	SUB FUND	CATEGORY	OBJ	COST CTR	LOC	DESCRIPTION	DEBIT	CREDIT
141		71100	722			REGULAR INSTRUCTION EQUIPMENT	9,220.05	
141		72110	599			OTHER CHARGES	3,000.00	
141		72130	123			GUIDANCE PERSONNEL	9,185.16	
141		72130	207			MEDICAL INSURANCE	11,034.99	
141		72215	204			STATE RETIREMENT	816.00	
141		72215	207			MEDICAL INSURANCE	286.00	
141		72215	307			COMMUNICATION	1,000.00	
141		72320	204			STATE RETIREMENT	5,056.08	
141		72510	122			PURCHASING PERSONNEL	23,358.00	
141		72510	201			SOCIAL SECURITY	2,907.47	
141		72510	204			STATE RETIREMENT	10,934.00	
141		72510	336			MAINTENANCE & REPAIR - EQUIPMENT	3,000.00	
141		72520	162			CLERICAL PERSONNEL	2,130.00	
141		72520	201			SOCIAL SECURITY	50.00	
141		72520	204			STATE RETIREMENT	3,162.00	
141		72520	207			MEDICAL INSURANCE	372.00	
141		72520	208			DENTAL INSURANCE	44.00	
141		72520	212			EMPLOYER MEDICARE	26.00	
141		72620	167			MAINTENANCE PERSONNEL	11,722.80	
141		72620	204			STATE RETIREMENT	13,635.92	
141		72620	307			COMMUNICATION	4,060.53	
141		72620	335			MAINTENANCE & REPAIR - BUILDINGS	10,000.00	
141		72620	338			MAINTENANCE & REPAIR - VEHICLES	5,000.00	
141		72620	336			MAINTENANCE & REPAIR - EQUIPMENT		25,000.00
141		72620	499			OTHER SUPPLIES & MATERIALS		100,000.00
141		72620	599			OTHER CHARGES		5,000.00
							130,000.00	130,000.00

To amend maintenance budget using overages in budget from other categories.

APPROVAL	DATE
<i>P. Vargo</i>	4/16/15

APPROVAL - BOE CHAIRMAN	DATE
<i>J. Man</i>	4/16/2015

APPROVAL COUNTY COMMISSIONERS	DATE

REVISED: 08/01/12

**MAURY COUNTY PUBLIC SCHOOLS
BUDGET AMENDMENT**

AMENDMENT NO. BA 4263

DATE PREPARED 04/16/15

						APPROPRIATION OR REVENUE		
FUND	SUB FUND	CATEGORY	OBJ	COST CTR	LOC	DESCRIPTION	DEBIT	CREDIT
141		72210	117			CAREER LADDER PROGRAM	9,197.00	
141		71150	116			TEACHER		6,700.00
141		71150	201			SOCIAL SECURITY		416.00
141		71150	204			STATE RETIREMENT		603.00
141		71150	206			LIFE INSURANCE		12.00
141		71150	207			MEDICAL INSURANCE		1,324.00
141		71150	208			DENTAL INSURANCE		44.00
141		71150	212			EMPLOYER MEDICARE		98.00
							9,197.00	9,197.00

To amend budget between categories to hire interim teacher until the end of the year for the alternative school.

APPROVAL	DATE
<i>P. Vergo</i>	4/16/15
APPROVAL - BOE CHAIRMAN	DATE
<i>J. Moran</i>	4/16/2015
APPROVAL COUNTY COMMISSIONERS	DATE

REVISED: 08/01/12

**RESOLUTION APPROVING BIDS AND
MULTI-YEAR CONTRACTS FOR TIRE CARCASS SALES**

WHEREAS, the Purchasing Agent recommends that bids be taken to sell used tire carcasses for the Central Maintenance Department of Maury County Government, and

WHEREAS, it is desirable to request bids for a one year term with the county to have an option to extend the contracts for up to four additional years; and

WHEREAS, the proposed bid specifications and materials are attached.

NOW, THEREFORE BE IT RESOLVED by the Maury County Legislative Body that the proposed bid specifications for this service are approved including the optional extension of the contracts.

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

INVITATION TO BID

Maury County, Tennessee is accepting bids for the sale of used tire carcasses by the Maury County Central Maintenance Department. Bids will be accepted by the Maury County Government Purchasing Department, #5 Public Square, 2nd Floor, Columbia, TN 38401, until 2:30 P. M. local prevailing time, Thursday, June 11, 2015 at which time they will be publicly opened and read aloud. Detailed specifications and bidding instructions may be obtained from the Purchasing Office (931) 375-3110, by contacting Benny Bolton at (931) 375-6300 or by logging onto www.maurycounty-tn.gov and click on the "Purchasing" link.



INVITATION TO BID

The Maury County Central Maintenance Department has various tire carcasses available from time to time and is soliciting bids for the purchase by outside vendors of those carcasses.

The following listed materials are considered to be an integral part of this "Bid Invitation":

"Narrative & Instructions to Bidders"	- 4 Pages
"Bid Form"	- 1 Page
"Hold Harmless Agreement"	- 1 Page

NOTE: The above listed materials will be available after May 25th, 2015 at the following website:

www.maurycounty-tn.gov

Click on the "*Purchasing*" link in order to download the Instructions to Bidders, Specifications, & Bid Form.

Bids will be accepted by the Maury County Purchasing Department, #5 Public Square, 2nd Floor, Columbia, TN 38401 until 3:30 P.M. local prevailing time, Thursday June 11th, 2015, at which time and place all received bids will be publicly opened and read aloud. *Bids must be submitted in a sealed envelope clearly marked "BID – TIRE CARCASSES" in the lower left corner.* When applicable, all appropriate licensing and other required information must appear on the exterior of the submittal envelope, as required by T.C.A. 62-6-119.

When bid submittals are sent via U. S. Mail, FedEx, UPS or any other carrier; the sealed bids must be identified as above and then placed inside of the appropriate shipping envelope, and then clearly marked "Sealed Bid Enclosed – Tire Carcasses" on the exterior of the shipping envelope. This is necessary in order to prevent the accidental opening of bids by separating bids from regular package delivery.

Bids arriving after the announced opening time or absent of the aforementioned markings will not be accepted.

Maury County reserves the right to disregard all nonconforming, non-responsive, or conditional bids; to reject any or all bids; to limit quantities; to waive formalities and informalities; and to evaluate proposals and accept any proposal or any part of any proposal that is judged, in our opinion, to be of the best quality, value and service to Maury County. It is also understood that the "apparent low bidder" will be announced at the bid opening; however the "successful bidder", who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the County. The "review period" is normally completed within ten business days following the bid opening; however, under some circumstances, a longer review period may be required.

The bidder must submit his bid on the "Bid Form" provided. *Bids not submitted on the provided form may be rejected.* The Bid Form is not to be changed in any manner, nor is any unauthorized additions, conditions etc. to be added. All applicable charges, including delivery, fees and surcharges must be included in the

original proposal. Product warranties, where applicable, should be noted for each item. Any warranty to be provided on the materials, supplies and/or work are to be explained in detail by attaching a "Warranty Page" to the Bid Form. Blue or black ink must be utilized in the completion of the Bid Form.

"The County's evaluation is to be completed by 5:00 PM on June 25th, 2015. Interested bidders should contact the County to schedule an appointment to inspect the bid file. The bidder inspection period will be for five days following the evaluation". Inspection by bidders will be closed after this time and the records will be moved to "Closed Bid Files", but shall remain opened and accessible to the public during the regular office hours of the County. Inspection of the purchase records shall not disrupt the normal work routine of the office. The individual requesting to inspect the records must first provide a written request describing those records to be inspected, and establish a date and time to inspect the records within the normal office hours of the Purchasing Department. Any copies made at the interested parties request shall be assessed a charge at the prevailing rate for duplication of County records.

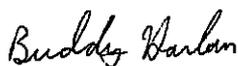
All requested documentation is to be included with the bid submittal. Failure to provide the requested documentation may result in bid rejection. *When requested, complete specifications and product brochures for the items bid are to be provided with the bid submittal.*

Bids must be executed in the Company name and signed by an officer or individual that has authority to bind the Company. No bid may be withdrawn for a period of thirty (30) days after the opening date.

Title VI of the Civil Rights Act of 1964: All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." Maury County is often the beneficiary of Federal financial assistance in the areas of education, health care and social services, public transportation, and parks and recreation. Maury County strives to protect individuals' civil rights through active compliance with the requirements of Title VI. Any questions, concerns or complaints related to Title VI should be directed to the Maury County Mayor, who will review and forward all materials to the Title VI Coordinator. Please assist us with our compliance efforts by completing the optional statistical information requested on the Bid Form provided.

Additional information may be obtained by contacting the Office of Accounts and Budgets and Purchasing at 931-375-2310.

Requested by,



Buddy Harlan
Purchasing Agent

cc: Bid File
Benny Bolton



Maury County Government
Narrative & Instructions to Bidders
Specifications

Item: Tire Carcass Sales
Department: Central Maintenance

Thursday June 11, 2015 @ 2:30 PM Local Prevailing Time

NARRATIVE:

The Maury County Central Maintenance Department replaces various tires for the county fleet vehicles; and desires to sell all used carcasses which are suitable for use or recycling as a recapped tire. The listed carcass sizes are to be considered as "core" items and may or may not be available for sale during the term of any resulting agreement. Carcasses which are not listed, but which may become available, are to be considered as an extension of this bid invitation and are to receive the same pricing consideration as though they were listed.

The resulting agreement is intended to commence on July 1, 2015 and continue through June 30, 2016 with four options to renew for an additional year each but not to exceed sixty months in total duration.

The "Successful Bidder" must agree to purchase all usable tire carcasses which may become available during the term of the agreement.

The Maury County Central Maintenance will not require the bidder to accept any carcasses which are not suitable for reuse, such as "blowouts", cut carcass etc. The bidder may bid on one size, more than one size or all sizes or any combination thereof.

INSTRUCTIONS to BIDDERS:

Bid Submittal:

The bidder must submit his proposal on the "Bid Forms" provided with the "Invitation to Bid". The bid price must be written in blue or black ink, in numerals, and if possible, in words. The words, unless obviously incorrect, would govern. No qualifying letters or statements attached to the bid form will be considered. The bids will be received by Maury County Government until the day, date and time as set forth in the "Bid Invitation". Local time shall prevail in all openings. The bid due date and time will be strictly observed. It is the responsibility of the bidder to ensure that his bid is delivered via mail, carrier, by hand or other method prior to the scheduled bid opening day, date and time.

Before submitting a bid or proposal each bidder shall carefully examine the specifications (if any) and inform himself fully concerning the existing conditions, and shall make his bid or proposal to provide the items covered at the lowest cost while offering the best service and quality.

BID OPENING:

A bid opening will occur at the time and on the date as scheduled in the "Invitation to Bid". At the "Bid Opening"; an "Apparent High Bidder" will be announced. A "Successful Bidder" will be announced after a review period in which all elements of the bid are taken into consideration to include, but not be limited to, alternate or option bids which the Owner *may* want to include in the Work and which were bid on as

alternate or option items in the original bid request, delivery schedules, service factors, and other pertinent data. The "Apparent_High Bidder" *may or may not be* the "Successful Bidder".

Alternate bids and specifications are not acceptable unless specifically asked for and/or authorized in the Invitation to Bid.

Bids submitted will be immediately rejected when:

- The bidder fails to use the provided bid form,
- Bid form is not signed by an authorized representative of the bidding company,
- Conditions are placed upon the bid by the bidder,
- Unauthorized additions to the bid by the bidder,
- Lack of appropriate documents as required or requested in the Invitation to Bid,

A "Bid Tabulation" will be made available to the attendees at the "Bid Opening" showing all bids submitted. Individual bids will not be available for inspection until after the review period has occurred as outlined in "Bid Inspection" below.

BID WITHDRAWAL:

Any bid may be withdrawn *prior* to the day, date and time as set forth in the "Bid Invitation". Any bid may be withdrawn as a result of any authorized postponement by the Owner.

BID INSPECTION:

A record shall be kept, listing each bidder by name and address and indicating their bid amounts. These records are to be open to public inspection after review and after the award to the successful bidder.

Evaluation Period:

- a. The review period is for ten (10) business days following the bid opening, during which time the bids are closed to public inspection.
- b. During the period when evaluation is being made, all bid analysis is confidential, thereby maintaining the integrity of the bidding system.
- c. No County personnel in any office should discuss information pertinent to any bid during this period, other than at scheduled meetings of County personnel specifically intended for review with regard to the bid and/or project.
- d. Violation of the confidentiality of bids pending award seriously compromises the County's position in establishing contractual agreements.

During the bid review period, certain issues may be discussed with the potential "successful" Bidder. Any failure to come to an agreement on the discussed issues may result in the rejection of that bidder's bid and force the Owner to move to the next bidder in line, when deemed by the Owner as being in the best interest of the Owner.

AWARD of BUSINESS:

A bid shall be considered an offer subject to acceptance by Maury County. If a bidder fails to state the time within which a bid may be accepted, Maury County shall have a minimum of sixty (60) days to accept.

The bidder may bid on one size, more than one size or all sizes. The bidder must take all available carcasses in the size(s) for which he has submitted a bid.

Any award of business shall be to the highest and best bidder, taking into consideration the qualities of the articles or services to be supplied, their conformity with specifications, their suitability to the requirements of the Owner and the delivery terms. Any award of business will be issued to the highest responsible bid for each size. Any or all bids may be rejected for good cause.

HOLD HARMLESS AGREEMENT:

The successful bidder(s) will be required to sign a "Hold Harmless Agreement" with Maury County in conjunction with any award of business for the used tire carcasses.

PAYMENT FOR USED TIRE CARCASSES:

The successful bidder(s) will be expected to provide payment for all used tire carcasses at the time of pickup from Maury County. This payment must be in the form of a Company Check or a Bank Cashier's Check made payable to Maury County.

INSURANCE CERTIFICATE:

The successful bidder who receives an award of business shall provide to Maury County a "Certificate of Insurance" as outlined below.

An insurance certificate shall be submitted prior to the commencement of any work and shall remain in force throughout the life of the contract and shall provide coverage in amounts no less than those amounts specified below. *Maury County is to be named as an "additional insured" for the duration of the agreement.*

- 1) Workmen's Compensation Insurance as required by statutory law and including Employer's Liability (Coverage B) and shall have limits not less than \$500,000.00.
- 2) Public Liability Insurance:
 - a) Comprehensive General Liability Insurance which is the basic coverage for the Contractor for his negligent acts, errors, and omissions.
 - b) Contractor's Protective Liability Insurance which protects the contractor from liability arising from any negligent acts of his subcontractors.
 - c) Blanket Contractual Liability Insurance which is an extension of the regular general liability policy to cover any written contract entered into by the insured contractor.
 - d) Completed Operations Liability Insurance which is a form of insurance extending the time limit of the general liability policy to cover claims that may arise after work has been completed and turned over to the Owner.

Contractor's Comprehensive Liability Insurance including Automobile. Combined single limit or equivalent split limits:

Bodily Injury Each person.....	\$1,000,000.00
Each Occurrence.....	\$1,000,000.00
Annual Aggregate.....	\$2,000,000.00

Property Damage including completed Operations Broad Form:

Each Occurrence.....	\$1,000,000.00
Annual Aggregate.....	\$2,000,000.00

Automobile Liability - Owned, Non-owned and hired:

Bodily Injury & Property Damage.....	\$1,000,000.00
(Combined Single Limit)	

- 3) Each policy shall provide that such policy cannot be altered or cancelled without first giving at least twenty (20) consecutive calendar days notice with such twenty (20) consecutive calendar days commencing after receipt by the Owner. This may be accomplished by either appearing in the body of the policy or by an appropriate endorsement or rider to the policy.

SCOPE of WORK:

All tire carcasses which may or may not become available for sale in the routine and regular maintenance of vehicles within the Maury County Fleet are to be a part of this pricing consideration. Included, but not limited to, are the following sizes:

- 16"
- 18"
- 19.5"
- 10-22.5
- 11-22.5

NOTE:

Bidders who conduct business with Maury County Government must comply with TCA 50-1-103 (regarding employment of illegal aliens). Violation of this statute could result in a suspension of appropriate licensure and loss of business with Maury County.

**Bidders must also be able to provide a copy of a valid business license.
(At the request of Maury County)**

Failure to comply with the above *may* be cause for the rejection of the bid.



**Maury County Government
Bid Form**

**Item: Tire Carcass Sales
Department: Central Maintenance**

Thursday June 11, 2015 @ 2:30 PM Local Prevailing Time

1. The undersigned **BIDDER** proposes and agrees, if this bid is accepted and successful, to enter into an agreement with Maury County, Tennessee to perform and/or furnish the goods and/or services at the prices indicated below in accordance with the terms and conditions detailed in the Invitation to Bid.
2. This bid is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other bidder or over Maury County, Tennessee.
3. Title VI of the Civil Rights Act of 1964. All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Please assist us with our compliance efforts by completing the optional statistical information requested below.

Used Tire Carcass Size	Per Carcass Bid Price in Numbers	Per Carcass Bid Price in Words:
16"		
18"		
19.5"		
10-22-5"		
11-22.5"		

Submitted on _____, 2015 Company Name _____

Address _____ Phone (____) ____ - _____

_____ Fax (____) ____ - _____

Authorized Signature: _____

Printed Name: _____

Optional Title VI Information for Bidder:			
Sex:	Male _____	Female _____	Other _____
Race:	White Non-Hispanic _____	Hispanic _____	Black Non-Hispanic _____
	Asian _____	American Indian _____	Other _____

RELEASE AND HOLD HARMLESS AGREEMENT

I, _____ hereby agree as follows:

- 1. I (we) am (are) purchasing used tires from Maury County; Tennessee. It is understood that Maury County makes no warranty or representation of any kind as to the condition or quality of these used tires and that they are absolutely being bought as is and where is and in their present condition. I (we) have inspected the tires and determined that they are suitable for my (our) purposes as is.

- 2. I (we) specifically and without reservations or conditions whatsoever do hereby forever release Maury County and all of its agents or employees from any or all claims related to the purchase of these tires or their use by anybody for any purpose whatsoever.

- 3. I (we) agree to forever hold harmless Maury County and all of its agents or employees from any or all claims related to the tires and will indemnify and defend Maury County or its agents or employees from any claim or expense arising from the use of these tires by anyone.

By: _____
Name (Printed) of Buyer

Signature of Buyer

Date

**RESOLUTION APPROVING BIDS AND MULTI-YEAR
CONTRACTS FOR BULK OIL SUPPLY SERVICE**

WHEREAS, the Purchasing Agent recommends that bids be taken to provide bulk oil supply service for the Central Maintenance and Highway Departments of Maury County Government, and

WHEREAS, it is desirable to request bids for a one year term with the county to have an option to extend the contracts for up to four additional years; and

WHEREAS, the proposed bid specifications and materials are attached.

NOW, THEREFORE BE IT RESOLVED by the Maury County Legislative Body that the proposed bid specifications for these items are approved including the optional extension of the contracts.

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

INVITATION TO BID

Maury County, Tennessee is requesting bids for bulk oils to be utilized by the Maury Central Maintenance and Highway Departments. Bids will be accepted by the Purchasing Department, #5 Courthouse Square, 2nd Floor, Columbia, TN 38401 until 3:30 PM local time, Thursday June 11, 2015, at which time they will be publicly opened and read aloud. Detailed specifications and bidding instructions may be obtained by calling 931-375-3110 or by logging onto www.maurycounty-tn.gov and click on the "Purchasing" link.



INVITATION TO BID

Maury County, Tennessee is soliciting bids for Bulk Oils for use by the Maury County Central Maintenance and Highway Departments. The attached specifications are considered as "minimum specifications" and are not intended to exclude any company from providing bids for the requested materials, supplies and/or work. Materials, supplies and/or work which meet, *or exceed*, the minimum specifications will be considered.

The following listed materials are considered to be an integral part of this "Bid Invitation":

"Narrative & Instructions to Bidders"	- 3 Pages
"Specifications"	- 2 Pages
"Bid Form"	- 2 Pages

NOTE: The above listed materials will be available after May 26, 2015 at the following website:

www.maurycounty-tn.gov

Click on the "*Purchasing*" link in order to download the Instructions to Bidders, Specifications, & Bid Form.

Bids will be accepted by the Maury County Purchasing Department, #5 Public Square, 2nd Floor, Columbia, TN 38401 until 3:30 P.M. local prevailing time, Thursday June 11, 2015, at which time and place all received bids will be publicly opened and read aloud. *Bids must be submitted in a sealed envelope clearly marked "BID – BULK OILS– MAURY COUNTY" in the lower left corner.* When applicable, all appropriate licensing and other required information must appear on the exterior of the submittal envelope, as required by T.C.A. 62-6-119.

When bid submittals are sent via U. S. Mail, FedEx, UPS or any other carrier; the sealed bids must be identified as above and then placed inside of the appropriate shipping envelope, and then clearly marked "Sealed Bid Enclosed – Bulk Oils" on the exterior of the shipping envelope. This is necessary in order to prevent the accidental opening of bids by separating bids from regular package delivery.

Bids arriving after the announced opening time or absent of the aforementioned markings will not be accepted.

Maury County reserves the right to disregard all nonconforming, non-responsive, or conditional bids; to reject any or all bids; to limit quantities; to waive formalities and informalities; and to evaluate proposals and accept any proposal or any part of any proposal that is judged, in our opinion, to be of the best quality, value and service to Maury County. It is also understood that the "apparent low bidder" will be announced at the bid opening; however the "successful bidder", who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the County. The "review period" is normally completed within ten business days following the bid opening; however, under some circumstances, a longer review period may be required.

The bidder must submit his bid on the "Bid Form" provided. Bids not submitted on the provided form may be rejected. The Bid Form is not to be changed in any manner, nor is any unauthorized additions, conditions etc. to be added. All applicable charges, including delivery, fees and surcharges must be included in the original proposal. Product warranties, where applicable, should be noted for each item. Any warranty to be provided on the materials, supplies and/or work are to be explained in detail by attaching a "Warranty Page" to the Bid Form. Blue or black ink must be utilized in the completion of the Bid Form.

"The County's evaluation is to be completed by 5:00 PM on June 25, 2015. Interested bidders should contact the County to schedule an appointment to inspect the bid file. The bidder inspection period will be for five days following the evaluation". Inspection by bidders will be closed after this time and the records will be moved to "Closed Bid Files", but shall remain opened and accessible to the public during the regular office hours of the County. Inspection of the purchase records shall not disrupt the normal work routine of the office. The individual requesting to inspect the records must first provide a written request describing those records to be inspected, and establish a date and time to inspect the records within the normal office hours of the Purchasing Department. Any copies made at the interested parties request shall be assessed a charge at the prevailing rate for duplication of County records.

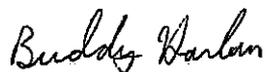
All requested documentation is to be included with the bid submittal. Failure to provide the requested documentation may result in bid rejection. *When requested, complete specifications and product brochures for the items bid are to be provided with the bid submittal.*

Bids must be executed in the Company name and signed by an officer or individual that has authority to bind the Company. No bid may be withdrawn for a period of thirty (30) days after the opening date.

Title VI of the Civil Rights Act of 1964: All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." Maury County is often the beneficiary of Federal financial assistance in the areas of education, health care and social services, public transportation, and parks and recreation. Maury County strives to protect individuals' civil rights through active compliance with the requirements of Title VI. Any questions, concerns or complaints related to Title VI should be directed to the Maury County Mayor, who will review and forward all materials to the Title VI Coordinator. Please assist us with our compliance efforts by completing the optional statistical information requested on the Bid Form provided.

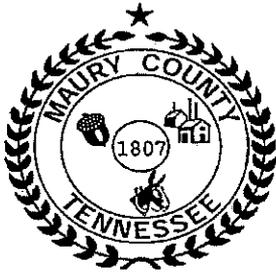
Additional information may be obtained by contacting the Purchasing Department at 931-375-3110.

Requested by,



Buddy Harlan
Purchasing Agent

cc: Bid File



Maury County Government
Narrative & Instructions to Bidders

Item: Bulk Oil Service

**Department: Central Maintenance &
Highway Department**

Thursday June 11, 2015

3:30 PM Local Prevailing Time

NARRATIVE:

The Maury County Central Maintenance & Highway Departments utilize bulk oil delivery in the maintaining of vehicles and equipment owned by Maury County. The various types of oil currently in use for the county fleet vehicles, is indicated in the specifications section. Maury County desires to establish a pricing structure for those oils listed as well as other oils which may become a need. The oils and estimated amounts listed are to be considered as "core" items and may or may not be purchased during the term of any resulting pricing arrangement. Oils which are not listed are to be considered as an extension of this bid invitation and are to receive the same pricing structure as though they were listed.

All offerings made under this invitation shall meet or exceed the detailed requirements as set forth in the attached minimum specifications, drawings and plans, if any. All values specified in the invitation shall be considered as minimums, unless otherwise specified.

INSTRUCTIONS to BIDDERS:

Bid Submittal:

The bidder must submit his proposal on the "Bid Forms" provided with the "Invitation to Bid". The bid price must be written in blue or black ink, in numerals. If possible, the bid price should also be written in words (The words, unless obviously incorrect, would govern in the event a numeral was not legible.). No qualifying letters or statements attached to the bid form will be considered. The bids will be received by Maury County Government until the day, date and time as set forth in the "Bid Invitation". Local time shall prevail in all openings. The bid due date and time will be strictly observed. It is the responsibility of the bidder to ensure that his bid is delivered via mail, carrier, by hand or other method prior to the scheduled bid opening day, date and time.

Before submitting a bid or proposal each bidder shall carefully examine the specifications (if any) and inform himself fully concerning the existing conditions, and shall make his bid or proposal to provide the items covered at the lowest cost while offering the best service and quality.

Bid Withdrawal:

Any bid may be withdrawn *prior* to the day, date and time as set forth in the "Bid Invitation". Any bid may be withdrawn as a result of any authorized postponement by the Owner.

Bid Opening:

A bid opening will occur at the time and on the date as scheduled in the "Invitation to Bid". At the "Bid Opening"; an "Apparent Low Bidder" will be announced. A "Successful Bidder" will be announced after a review period in which all elements of the bid are taken into consideration to include, but not be limited

to, alternate or option bids which the Owner *may* want to include in the Work and which were bid on as alternate or option items in the original bid request, delivery schedules, service factors, and other pertinent data. The "Apparent Low Bidder" *may or may not be* the "Successful Bidder".

Alternate bids and specifications are not acceptable unless specifically asked for and/or authorized in the Invitation to Bid.

Bids submitted will be immediately rejected when:

- The bidder fails to use the provided bid form,
- Bid form is not signed by an authorized representative of the bidding company,
- Conditions are placed upon the bid by the bidder,
- Unauthorized additions to the bid by the bidder,
- Lack of appropriate documents as required or requested in the Invitation to Bid,

A "Bid Tabulation" will be made available to the attendees at the "Bid Opening" showing all bids submitted. Individual bids will not be available for inspection until after the review period has occurred as outlined in "Bid Inspection" below.

Bid Inspection:

A record shall be kept, listing each bidder by name and address and indicating their bid amounts. These records are to be open to public inspection after review and after the award to the successful bidder.

Evaluation Period:

- a. The review period is for ten (10) business days following the bid opening, during which time the bids are closed to public inspection.
- b. During the period when evaluation is being made, all bid analysis is confidential, thereby maintaining the integrity of the bidding system.
- c. No County personnel in any office should discuss information pertinent to any bid during this period, other than at scheduled meetings of County personnel specifically intended for review with regard to the bid and/or project.
- d. Violation of the confidentiality of bids pending award seriously compromises the County's position in establishing contractual agreements.

During the bid review period, certain issues may be discussed with the potential "successful" Bidder. Any failure to come to an agreement on the discussed issues may result in the rejection of that bidder's bid and force the Owner to move to the next bidder in line, when deemed by the Owner as being in the best interest of the Owner.

Award of Business:

A bid shall be considered an offer subject to acceptance by Maury County. If a bidder fails to state the time within which a bid may be accepted, Maury County shall have a minimum of sixty (60) days to accept.

Any award of business shall be to the lowest and best bidder, taking into consideration the qualities of the articles or services to be supplied, their conformity with specifications, their suitability to the requirements of the Owner and the delivery terms. Any or all bids may be rejected for good cause.

Insurance Certificate:

When a delivery service is included as a part of the bid submitted the successful bidder who receives an award of business shall provide to Maury County a "Certificate of Insurance" as outlined below.

An insurance certificate shall be submitted prior to the commencement of any work and shall remain in force throughout the life of the contract and shall provide coverage in amounts no less than those amounts specified below. *Maury County is to be named as an "additional insured" for the duration of the project.*

- 1) Workmen's Compensation Insurance as required by statutory law and including Employer's Liability (Coverage B) and shall have limits not less than \$500,000.00.
- 2) Public Liability Insurance:
 - a) Comprehensive General Liability Insurance which is the basic coverage for the Contractor for his negligent acts, errors, and omissions.
 - b) Contractor's Protective Liability Insurance which protects the contractor from liability arising from any negligent acts of his subcontractors.
 - c) Blanket Contractual Liability Insurance which is an extension of the regular general liability policy to cover any written contract entered into by the insured contractor.
 - d) Completed Operations Liability Insurance which is a form of insurance extending the time limit of the general liability policy to cover claims that may arise after work has been completed and turned over to the Owner.

Contractor's Comprehensive Liability Insurance including Automobile. Combined single limit or equivalent split limits:

Bodily Injury Each person.....	\$1,000,000.00
Each Occurrence.....	\$1,000,000.00
Annual Aggregate.....	\$2,000,000.00

Property Damage including completed Operations Broad Form:

Each Occurrence.....	\$1,000,000.00
Annual Aggregate.....	\$2,000,000.00

Automobile Liability - Owned, Non-owned and hired:

Bodily Injury & Property Damage.....	\$1,000,000.00
(Combined Single Limit)	

- 3) Each policy shall provide that such policy cannot be altered or cancelled without first giving at least twenty (20) consecutive calendar days notice with such twenty (20) consecutive calendar days commencing after receipt by the Owner. This may be accomplished by either appearing in the body of the policy or by an appropriate endorsement or rider to the policy.

QUALITY:

All items offered under this invitation shall be of the highest quality, shall be in strict accordance with the manufacturer's published specifications and shall be to the Owner's satisfaction. The bidder shall ensure that all items offered shall be of superior quality.



Maury County Government
Specifications

Item: Bulk Oil
Department: Central Maintenance & Highway

Thursday June 11, 2015

3:30 PM Local Prevailing Time

NARRATIVE:

The Maury County Central Maintenance and Highway Departments desire to establish an agreement for the furnishing of bulk oil to be utilized in the maintaining of vehicles and equipment owned by Maury County. The resulting agreement is intended to commence on July 1, 2015 and continue through June 30, 2016 with up to four options to renew for an additional year each but not to exceed sixty months in total duration. Any renewal of the agreement is contingent upon the continued availability of funds and acceptance of any potential price increase by Maury County.

The eventual "Successful" Vendor must provide tanks and pumps to the Central Maintenance Department to contain the bulk oils provided under this agreement. The tanks and pumps shall be placed as directed by the Central Maintenance Department. The tanks and pumps shall remain the property of the providing vendor.

The eventual "successful" vendor shall be responsible for all maintenance of the tanks and pumps. The vendor must maintain a quantity of oil in the tanks on a "never-out" basis; meaning that the vendor shall be responsible for checking and replenishing the oils as required throughout the duration of this agreement.

SPECIFICATIONS: Per Department / Method of Storage

Maury County Central Maintenance:

- CJ-4 15W40 (diesel) - Approximate 560 Gallon Tank minimum.
- Oil: 5W20 - Approximate 300 Gallon Tank minimum.
- Oil: 5w-30 Dexos 1 Full Synthetic - Approximate 560 Gallon Tank minimum.
- ATF (MD-3 or equal) – Approximate 300 Gallon Tank minimum

Maury County Highway Department:

- Oil: CJ-4 15W-40 weight – Approximate 500 to 600 Gallon Tank (1 required)
- Oil 30W – 55 gallon drum
- Oil 10W-30 – 55 gallon drum
- 10W Hydraulic Oil – 55 gallon drum
- ATF (Chevron MD-3 or equal) – 55 gal drum
- Rando 22 HDZ *or equal* – 55 gallon drum
- Rando 46 HDZ *or equal* – 55 gallon drum
- Hydraulic Tractor Fluid – 55 gallon drum
- 85-140 Gear Lube – 55 gallon drum
- Anti-freeze (green & red) – 55 gallon drum
- Starplex EP2 Heavy Duty grease – 15 gallon drum & 55 gal drum
- Windshield wiper fluid (premixed) – 55 gallon drum

CONTACTS:

The prospective vendor is advised to contact Benny Bolton of the Central Maintenance Department at 931-375-6300 and/or Van Boshers of the Highway Department at 931-375-6200 in order to view the areas of tank placement and for answers to any questions regarding this invitation.

PRICING:

- Pricing for all Oils shall be on a **per gallon** basis.
- Pricing shall include all associated delivery costs.
- Pricing shall include all costs associated with delivery and installation of tanks and pumps.
- Pricing proposed shall be firm for ninety (90) days.
- Seven day advance written notice shall be provided to Maury County of any price increase.
- Price increases are to be limited to those amounts passed on by the manufacturer.
- Potential increases are subject to acceptance or rejection by Maury County.
- Maury County reserves the right to compare any price increase in the open market prior to acceptance of such increase.

NOTE:

Bidders who conduct business with Maury County Government must comply with TCA 50-1-103 (regarding employment of illegal aliens). Violation of this statute could result in a suspension of appropriate licensure and loss of business with Maury County.

**Bidders must also be able to provide a copy of a valid business license.
(At the request of Maury County)**

Failure to comply with the above *may* be cause for the rejection of the bid.



Maury County Government
Bid Form

Item: Bulk Oils
Department: Highway & Central Maintenance

Thursday June 11, 2015 3:30 PM Local Prevailing Time

1. The undersigned **BIDDER** proposes and agrees, if this bid is accepted and successful, to enter into an agreement with Maury County, Tennessee to perform and/or furnish the goods and/or services at the prices indicated below in accordance with the terms and conditions detailed in the Invitation to Bid.
2. This bid is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other bidder or over Maury County, Tennessee.
3. *Title VI of the Civil Rights Act of 1964.* All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Please assist us with our compliance efforts by completing the optional statistical information requested below.

Quantities shown below are based on approximate 2014 usage rates. The actual usage rates for the term of this agreement may vary. In addition, the quantities shown reflect the estimated combined usage from both the Central Maintenance & Highway Departments.

Item	Unit of Measure	Annual Quantity (estimated)	Per Gallon Cost	Comments (if any)
Oil, CJ-4 15W40 (Diesel)	Gallon	5000		
Oil, 5W-20	Gallon	3000		
Oil, 5w-30 Dexos 1 Full Synthetic	Gallon	1000		
Oil, 10W-30	Gallon	165		
ATF (MD-3 or equal)	Gallon	1500		
Rando HDZ 22, or equal	Gallon	55		
Rando HDZ 46, or equal	Gallon	275		

Hyd. Oil, 10W	Gallon	275		
Tractor Hyd. Fluid	Gallon	275		
Gear Lube 85-140	Gallon	55		
Anti-freeze (green)	Gallon	165		
Anti-freeze (red)	Gallon	110		
Starplex EP-2 HD grease	Gallon	155		
Windshield Wiper Fluid	Gallon	165		

Payment terms: _____

Estimated delivery response time: _____

Company Name _____

Authorized Signature _____

Printed Name _____

Address _____

Phone (____) ____ - _____

Fax (____) ____ - _____ Submitted on _____, 2015

Optional Title VI Information for Bidder:			
Sex:	Male _____	Female _____	Other _____
Race:	White Non-Hispanic _____	Hispanic _____	Black Non-Hispanic _____
	Asian _____	American Indian _____	Other _____

**RESOLUTION APPROVING BIDS AND MULTI-YEAR
CONTRACTS FOR AIR, FUEL AND
OIL FILTER SUPPLY SERVICE**

WHEREAS, the Purchasing Agent recommends that bids be taken to provide air, fuel, and oil filter supply service for the Central Maintenance Department of Maury County Government, and

WHEREAS, it is desirable to request bids for a one year term with the county to have an option to extend the contract for up to four additional years; and

WHEREAS, the proposed bid specifications and materials are attached.

NOW, THEREFORE BE IT RESOLVED by the Maury County Legislative Body that the proposed bid specifications for these items are approved including the optional extension of the contracts.

This the 18th day of May, 2015.

CHARLIE R. NORMAN,
County Mayor

INVITATION TO BID

Maury County, Tennessee is requesting bids for Air, Fuel and Oil Filters for the Maury County Central Maintenance Department. Bids will be accepted by the Maury County Purchasing Department, #5 Public Square, 2nd Floor, Columbia, TN 38401, until 2:30 P. M. local prevailing time, Thursday June 18, 2015, at which time they will be publicly opened and read aloud. Detailed specifications and bidding instructions may be obtained from the Purchasing Office at 931-375-3110 or by logging onto www.maurycounty-tn.gov and click on the "Purchasing" link.



INVITATION TO BID

Maury County, Tennessee is soliciting bids for the partial purchase requirements of air, fuel and oil filters for the Maury County Central Maintenance Department. The attached specifications are considered as "minimum specifications" and are not intended to exclude any company from providing bids for the requested materials, supplies and/or work. Materials, supplies and/or work which meet, *or exceed*, the minimum specifications will be considered.

The following listed materials are considered to be an integral part of this "Bid Invitation":

"Narrative & Instructions to Bidders"	- 4 Pages
"Bid Form"	- 3 Pages

NOTE: The above listed materials will be available after June 1, 2015 at the following website:

www.maurycounty-tn.gov

Click on the "*Purchasing*" link in order to download the Instructions to Bidders, Specifications, & Bid Form.

Bids will be accepted by the Maury County Purchasing Department, #5 Public Square, 2nd Floor, Columbia, TN 38401 until 2:30 P.M. local prevailing time, Thursday June 18th, 2015, at which time and place all received bids will be publicly opened and read aloud. ***Bids must be submitted in a sealed envelope clearly marked "BID – FILTERS – CENTRAL MAINTENANCE" in the lower left corner.*** When applicable, all appropriate licensing and other required information must appear on the exterior of the submittal envelope, as required by T.C.A. 62-6-119.

When bid submittals are sent via U. S. Mail, FedEx, UPS or any other carrier; the sealed bids must be identified as above and then placed inside of the appropriate shipping envelope, and then clearly marked "Sealed Bid Enclosed – Filters" on the exterior of the shipping envelope. This is necessary in order to prevent the accidental opening of bids by separating bids from regular package delivery.

Bids arriving after the announced opening time or absent of the aforementioned markings will not be accepted.

Maury County reserves the right to disregard all nonconforming, non-responsive, or conditional bids; to reject any or all bids; to limit quantities; to waive formalities and informalities; and to evaluate proposals and accept any proposal or any part of any proposal that is judged, in our opinion, to be of the best quality, value and service to Maury County. It is also understood that the "apparent low bidder" will be announced at the bid opening; however the "successful bidder", who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the County. The "review period" is normally completed within ten business days following the bid opening; however, under some circumstances, a longer review period may be required.

The bidder must submit his bid on the "Bid Form" provided. Bids not submitted on the provided form may be rejected. The Bid Form is not to be changed in any manner, nor is any unauthorized additions, conditions etc. to be added. All applicable charges, including delivery, fees and surcharges must be included in the original proposal. Product warranties, where applicable, should be noted for each item. Any warranty to be provided on the materials, supplies and/or work are to be explained in detail by attaching a "Warranty Page" to the Bid Form. Blue or black ink must be utilized in the completion of the Bid Form.

"The County's evaluation should be completed by 5:00 PM on July 2nd, 2015. Interested bidders should contact the County to schedule an appointment to inspect the bid file. The bidder inspection period will be for five days following the evaluation". Inspection by bidders will be closed after this time and the records will be moved to "Closed Bid Files", but shall remain opened and accessible to the public during the regular office hours of the County. Inspection of the purchase records shall not disrupt the normal work routine of the office. The individual requesting to inspect the records must first provide a written request describing those records to be inspected, and establish a date and time to inspect the records within the normal office hours of the Purchasing Department. Any copies made at the interested parties request shall be assessed a charge at the prevailing rate for duplication of County records.

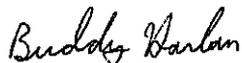
All requested documentation is to be included with the bid submittal. Failure to provide the requested documentation may result in bid rejection. *When requested, complete specifications and product brochures for the items bid are to be provided with the bid submittal.*

Bids must be executed in the Company name and signed by an officer or individual that has authority to bind the Company. No bid may be withdrawn for a period of thirty (30) days after the opening date.

Title VI of the Civil Rights Act of 1964: All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." Maury County is often the beneficiary of Federal financial assistance in the areas of education, health care and social services, public transportation, and parks and recreation. Maury County strives to protect individuals' civil rights through active compliance with the requirements of Title VI. Any questions, concerns or complaints related to Title VI should be directed to the Maury County Mayor, who will review and forward all materials to the Title VI Coordinator. Please assist us with our compliance efforts by completing the optional statistical information requested on the Bid Form provided.

Additional information may be obtained by contacting the Office of Accounts and Budgets and Purchasing at 931-375-3110.

Requested by,



Buddy Harlan
Purchasing Agent

cc: Bid File
Benny Bolton



Maury County Government
Narrative & Instructions to Bidders

Item: Filters

Department: Central Maintenance
Thursday June 18, 2015 @ 2:30 PM Local Prevailing Time

NARRATIVE:

The Maury County Central Maintenance Department utilizes various filters for the county fleet vehicles; as indicated in the core listing on the bid form; and desires to establish a pricing structure for those filters listed as well as other filters which may become a need. The listed filters are to be considered as "core" items and may or may not be purchased during the term of any resulting pricing arrangement. Filters which are not listed are to be considered as an extension of this bid invitation and are to receive the same pricing structure as though they were listed.

All offerings made under this invitation shall meet or exceed the detailed requirements as set forth in the attached minimum specifications, drawings and plans, if any. All values specified in the invitation shall be considered as minimums, unless otherwise specified.

SCOPE:

It is the desire of Maury County to establish an agreement for the furnishing of filters to be utilized in the maintaining of vehicles and equipment owned by Maury County. The resulting agreement is intended to commence on or about July 1, 2015 and continue through June 30, 2016 with up to four (4) options to renew for an additional year each but not to exceed sixty months in total duration. Any renewal of the agreement is contingent upon the continued availability of funds and acceptance of any potential price increase by Maury County.

All filters which may or may not be used in the routine and regular maintenance of vehicles within the Maury County Fleet are to be a part of this pricing consideration.

All items quoted must have firm pricing for a minimum period of six (6) months from the date of bid submittal. Thereafter, the county must be notified of any potential price increases through written notice at least two (2) weeks prior to the price increase being placed into effect. Any such notices shall be mailed to the purchasing department for Maury County and copied to the Director of Central Maintenance. The county shall reserve the right to reject any price increase, if after investigation the county determines that an industry wide increase has not occurred.

INSTRUCTIONS to BIDDERS:

Bid Submittal:

The bidder must submit his proposal on the "Bid Forms" provided with the "Invitation to Bid". The bid price must be written in blue or black ink, in numerals. If possible, the bid price should also be written in words (The words, unless obviously incorrect, would govern in the event a numeral was not legible.). No qualifying letters or statements attached to the bid form will be considered. The bids will be received by Maury County Government until the day, date and time as set forth in the "Bid Invitation". Local time shall prevail in all openings. The bid due date and time will be strictly observed. It is the responsibility of the bidder to ensure that his bid is delivered via mail, carrier, by hand or other method prior to the scheduled bid opening day, date and time.

Before submitting a bid or proposal each bidder shall carefully examine the specifications (if any) and inform himself fully concerning the existing conditions, and shall make his bid or proposal to provide the items covered at the lowest cost while offering the best service and quality.

BID OPENING:

A bid opening will occur at the time and on the date as scheduled in the "Invitation to Bid". At the "Bid Opening"; an "Apparent Low Bidder" will be announced. A "Successful Bidder" will be announced after a review period in which all elements of the bid are taken into consideration to include, but not be limited to, alternate or option bids which the Owner *may* want to include in the Work and which were bid on as alternate or option items in the original bid request, delivery schedules, service factors, and other pertinent data. The "Apparent Low Bidder" *may or may not be* the "Successful Bidder".

Alternate bids and specifications are not acceptable unless specifically asked for and/or authorized in the Invitation to Bid.

Bids submitted will be immediately rejected when:

- The bidder fails to use the provided bid form,
- Bid form is not signed by an authorized representative of the bidding company,
- Conditions are placed upon the bid by the bidder,
- Unauthorized additions to the bid by the bidder,
- Lack of appropriate documents as required or requested in the Invitation to Bid,

A "Bid Tabulation" will be made available to the attendees at the "Bid Opening" showing all bids submitted. Individual bids will not be available for inspection until after the review period has occurred as outlined in "Bid Inspection" below.

BID WITHDRAWAL:

Any bid may be withdrawn *prior* to the day, date and time as set forth in the "Bid Invitation". Any bid may be withdrawn as a result of any authorized postponement by the Owner.

BID INSPECTION:

A record shall be kept, listing each bidder by name and address and indicating their bid amounts. These records are to be open to public inspection after review and after the award to the successful bidder.

Evaluation Period:

- a. The review period is for ten (10) business days following the bid opening, during which time the bids are closed to public inspection.
- b. During the period when evaluation is being made, all bid analysis is confidential, thereby maintaining the integrity of the bidding system.
- c. No County personnel in any office should discuss information pertinent to any bid during this period, other than at scheduled meetings of County personnel specifically intended for review with regard to the bid and/or project.
- d. Violation of the confidentiality of bids pending award seriously compromises the County's position in establishing contractual agreements.

During the bid review period, certain issues may be discussed with the potential "successful" Bidder. Any failure to come to an agreement on the discussed issues may result in the rejection of that bidder's bid and force the Owner to move to the next bidder in line, when deemed by the Owner as being in the best interest of the Owner.

AWARD of BUSINESS:

A bid shall be considered an offer subject to acceptance by Maury County. If a bidder fails to state the time within which a bid may be accepted, Maury County shall have a minimum of sixty (60) days to accept.

Any award of business shall be to the lowest and best bidder, taking into consideration the qualities of the articles or services to be supplied, their conformity with specifications, their suitability to the requirements of the Owner and the delivery terms. Any or all bids may be rejected for good cause.

INSURANCE CERTIFICATE:

When a delivery service is included as a part of the bid submitted the successful bidder who receives an award of business shall provide to Maury County a "Certificate of Insurance" as outlined below.

An insurance certificate shall be submitted prior to the commencement of any work and shall remain in force throughout the life of the contract and shall provide coverage in amounts no less than those amounts specified below. *Maury County is to be named as an "additional insured" for the duration of the project.*

- 1) Workmen's Compensation Insurance as required by statutory law and including Employer's Liability (Coverage B) and shall have limits not less than \$500,000.00.
- 2) Public Liability Insurance:
 - a) Comprehensive General Liability Insurance which is the basic coverage for the Contractor for his negligent acts, errors, and omissions.
 - b) Contractor's Protective Liability Insurance which protects the contractor from liability arising from any negligent acts of his subcontractors.
 - c) Blanket Contractual Liability Insurance which is an extension of the regular general liability policy to cover any written contract entered into by the insured contractor.
 - d) Completed Operations Liability Insurance which is a form of insurance extending the time limit of the general liability policy to cover claims that may arise after work has been completed and turned over to the Owner.

Contractor's Comprehensive Liability Insurance including Automobile. Combined single limit or equivalent split limits:

Bodily Injury Each person.....	\$1,000,000.00
Each Occurrence.....	\$1,000,000.00
Annual Aggregate.....	\$2,000,000.00

Property Damage including completed Operations Broad Form:

Each Occurrence.....	\$1,000,000.00
Annual Aggregate.....	\$2,000,000.00

Automobile Liability - Owned, Non-owned and hired:

Bodily Injury & Property Damage.....	\$1,000,000.00
(Combined Single Limit)	

- 3) Each policy shall provide that such policy cannot be altered or cancelled without first giving at least twenty (20) consecutive calendar days notice with such twenty (20) consecutive calendar days commencing after receipt by the Owner. This may be accomplished by either appearing in the body of the policy or by an appropriate endorsement or rider to the policy.

QUALITY:

All items offered under this invitation shall be of the highest quality, shall be in strict accordance with the manufacturer's published specifications and shall be to the Owner's satisfaction. The bidder shall ensure that all items offered shall be of superior quality.

Bid submittal should include delivery of filters to the appropriate department upon request

NOTE:

Bidders who conduct business with Maury County Government must comply with TCA 50-1-103 (regarding employment of illegal aliens). Violation of this statute could result in a suspension of appropriate licensure and loss of business with Maury County.

**Bidders must also be able to provide a copy of a valid business license.
(At the request of Maury County)**

Failure to comply with the above *may* be cause for the rejection of the bid.



**Maury County Government
Bid Form**

**Item: Filters
Department: Central Maintenance**

Thursday July 18, 2015 @ 2:30 PM Local Prevailing Time

1. The undersigned **BIDDER** proposes and agrees, if this bid is accepted and successful, to enter into an agreement with Maury County, Tennessee to perform and/or furnish the goods and/or services at the prices indicated below in accordance with the terms and conditions detailed in the Invitation to Bid.
2. This bid is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other bidder or over Maury County, Tennessee.
3. Title VI of the Civil Rights Act of 1964. All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Please assist us with our compliance efforts by completing the optional statistical information requested below.

A core listing of air, fuel and oil filters which may have been the most frequently used by Maury County in the past is listed below. These items are representative of items which may or may not be used in the future. Due to the replacement of various vehicles, requirements may change and those items in this core listing may or may not be of a continuing need. Therefore, items not listed but which fall within the scope of this invitation shall be included as though they were listed.

Items listed are of a specific brand and item number; however other brands and item numbers which are equal to or better than those listed will be considered.

As a general rule for costing of those items which are not listed, the bidder should consider offering a percentage discount from the published Manufacturer's retail suggested list price and should provide a copy of the published Manufacturer's retail suggested list price with the bid submittal.

NOTE: Bid pricing should include delivery of filters to the appropriate department upon request.

CORE BID ITEMS:

Item	Brand	P/N	Est. Quantity Used Annually	Brand Quoted	Crossover Number	Per Filter Unit Cost	% Disc. off MSRP
1	Baldwin	BD-7309	10				
2	Baldwin	B-7177	100				
3	Baldwin	PF-7777	20				
4	Baldwin	BT-230	50				
5	Baldwin	PA-3987	20				
6	Baldwin	BF-1347	100				
7	Baldwin	BF-7940	100				
8	Baldwin	PA-2540	100				
9	Baldwin	BF-12935PS	100				
10	Baldwin	BF-1223 SP	100				

11	Baldwin	P-7235	20				
12	Baldwin	B-329	200				
13	Baldwin	B-144	50				
14	Baldwin	PA-2152	50				
15	Baldwin	B-34	50				
16	Baldwin	PA-4177	20				
17	Baldwin	B-1402	10				
18	Baldwin	BT-223	10				
19	Baldwin	B-35S	10				
20	Baldwin	B1432	10				
21	Baldwin	BF-1212	20				
22	AC-Delco	A-2959C	100				
23	AC-Delco	PF-2232	75				
24	AC-Delco	TP-3017	100				
25	AC-Delco	TP-3018	100				
26	AC-Delco	TP-3012	100				
27	AC-Delco	24236933	25				
28	Motor Craft	FD-4596	20				
29	Motor Craft	FD-4595	10				
30	Motor Craft	FT-171	10				
31	Motor Craft	FL-2016	10				
32	Motor Craft	FA-1695	20				
33	Motor Craft	FA-1804	20				
34	Motor Craft	FA-1618	40				
35	Motor Craft	FA-1780	10				
36	Fleet Guard	FF-63009	20				
37	WIX	33813	40				
38	WIX	BT-8406	40				
39	WIX	BT-230	40				

Submitted on: _____, 2015

Authorized Signature: _____

Printed Name: _____

Title: _____

Company Name _____

Address _____

Phone (____) _____-

Fax (____) _____-

Optional Title VI Information for Bidder:

Sex:	Male _____	Female _____	Other _____
Race:	White Non-Hispanic _____	Hispanic _____	Black Non-Hispanic _____
	Asian _____	American Indian _____	Other _____

RESOLUTION NO. 05-15-33

RESOLUTION APPROVING FARM LEASE

WHEREAS, by deed dated July 10, 2014, the State of Tennessee conveyed 474.17 acres to be used as park property;

WHEREAS, the State through the Tennessee Wildlife Resources Agency (TWRA) had entered into an agricultural lease with Bradley Richardson for a 38.8 acre portion of the property with the original lease term being January 1, 2013 through December 31, 2017;

WHEREAS, the rent is \$109.00 per acre paid annually;

WHEREAS, the lease is from March 1, 2015 through December 31, 2017;

WHEREAS, the attached acknowledgement of the existing lease should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the attached acknowledgement of existing lease agreement with the Bradley Richardson is approved and the County Mayor is authorized to sign on behalf of Maury County.

This the 18th day of May, 2015.

CHARLES R. NORMAN
County Mayor

AGRICULTURAL LAND LEASE

LOFTON ROAD

ACKNOWLEDGEMENT OF EXISTING LEASE

This agreement is entered into between MAURY COUNTY, TENNESSEE, LESSOR and BRADLEY RICHARDSON, LESSEE for the lease of a 38.8 acre portion of the property located on Lofton Road which was deeded to Maury County by The State of Tennessee. This property had been put out for bid by the State of Tennessee for agricultural purposes only with the term of the lease scheduled to begin on January 1st, 2013. The original lease between the State of Tennessee and Bradley Richardson was scheduled to expire on December 31st, 2017.

The property leased is a small portion of a larger property formally administered by the Tennessee Wildlife Resources Agency (TWRA) and was transferred to Maury County Government for use by the Maury County Parks & Recreation Department. Maury County is agreeable to allow the LESSEE to continue his agricultural pursuits on this property provided that the LESSEE agrees to the following conditions.

1. RENT – Cash rent was to be in the amount of **\$109.00** per acre, due annually which was due and payable in full on January 1st of each rental year. These payments must now be made to Maury County Government.
2. USE OF PREMISES -- LESSEE shall have use of the premises for agricultural use only during the remainder of this lease term. LESSEE shall be responsible to comply with all terms and requirements regarding continued agricultural activities as stipulated in the original lease document between the State of Tennessee and the

LESSEE for the remainder of this lease. NOTE: A copy of the original lease between the State of Tennessee and the LESSEE will be attached to this document.

3. INSURANCE AND INDEMNITY – LESSEE will be responsible for all claims arising from its use of the property during the lease term, and will carry public liability insurance of at least \$1,000,000.00, to cover such claims. Additionally, LESSEE will indemnify and hold harmless LESSOR from any such claim arising during the lease term. LESSEE must provide proof of insurance with Maury County Government listed as the “additional insured” party.
4. BINDING COMPLETE AGREEMENT – This agreement shall be binding upon both parties and their ancestors and assigns and is the complete agreement concerning this lease and may be amended only if in writing and signed by both parties.
5. DEFAULT – If the rent is not paid in full when due or if LESSEE fails to do any other requirement of this lease, LESSOR may declare the lease in default, retake possession of the property, and LESSEE will be responsible for all costs and reasonable attorney’s fee to enforce the lease.

LESSEE

Date: _____

BY: _____

LESSOR, MAURY COUNTY, TN

Date: _____

BY: _____

.....

STATE OF TENNESSEE

COUNTY OF MAURY

Witness my hand this _____ day of _____ 20____

NOTARY PUBLIC

My Commission Expires _____

This Instrument Prepared By:
State of Tennessee
Real Estate Management
730 Nashville City Center
511 Union Street
Nashville, Tennessee 37242-0299

County / WMA

Maury / Yanahli

Contract #

22AB-14-13-17

Page 1 of 7

Cooperative Agricultural Lease

This Lease made this 16th day of January, 2013 between the TENNESSEE WILDLIFE RESOURCES AGENCY, hereinafter referred to as TWRA, and Bradley Richardson, hereinafter referred to as the Lessee, whose address is: 2432 Valley Creek Rd, Culleoka Tn, 38451 *phone # 931-215-4019*

TWRA, in consideration of the following agreement with the Lessee, hereby leases to the Lessee, the following tract(s): located in Yanahli Wildlife Management Area, Maury County, Tennessee being property conveyed to the State of Tennessee in Book R1558 of record in the Register's Office of Maury County Tennessee.

Contract #	# of Acres	Price per acre	
22AB-14-13-17	552.3	\$109.00	<i>Luffton Rd Lease 38.8 Acres @ \$109.00/A</i>

TERM / RENT: This Lease shall begin January 16, 2013 and shall end December 31, 2017. Payments are due on January 1 of each year of the contract.

ASSIGNMENT AND SUBLETTING: The Lessee shall neither assign this Lease to any person or persons nor sublet any part of the real estate of any purpose without written consent from TWRA. Any and all changes in this agreement shall be made in writing and shall be attached to and become a part of this agreement.

CANCELLATION / TERMINATION: This agreement may be terminated by TWRA at any time upon evidence that the Lessee has failed to fulfill the obligations set forth in this agreement. Termination of the agreement will become effective immediately upon written notice. If TWRA determines that Lessee will sustain a loss, Lessee may continue with this agreement until all monetary crops are harvested in that calendar year in which written notice was given. Either party may cancel this agreement within 30 days written notice. By canceling, the Lessee will be in default of the contract and all other bids that he/she currently entered in this bid process, will also be in default. A bidder declared in default will be ineligible to bid on future agricultural leases on Yanahli Wildlife Management Area.

INDEMNITY / LIABILITY: The Lessee, being an independent contractor, agrees to protect and hold harmless TWRA from any and all liability in connection with the purpose of the Lease. Lessee shall indemnify and hold the State of Tennessee harmless from and all claims, costs, damages and judgments of whatsoever nature, arising out of the activities of Lessee on the premises pursuant to the Lease and shall assume all responsibility and liability therefore. Further, Lessee agrees to maintain adequate public liability insurance and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of the insurance must not be less than the exposure and limits of the State's liability under the Claims Commission statute, T.C.A. 9-8-307, as it may be from time amended and / or construed by the Claims Commission and courts. The statute currently limits liability of the State to \$300,000 per claimant and \$1,000,000 per occurrence. Insurance only applies to one continuous tract of more than 75 acres. Verification of insurance will be sent to TWRA prior to work commencing each year.

This Instrument Prepared By:
State of Tennessee
Real Estate Management
730 Nashville City Center
511 Union Street
Nashville, Tennessee 37242-0299

County / WMA

Maury / Yanahli

Contract #

22AB-14-13-17

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REQUIREMENTS:

- 1) The lease shall begin January 16, 2013 and end December 31, 2017.
- 2) All rent payments are due on or before January 1 of each contract year.
- 3) In the event any tracts have quotas, allotments, bases or contract type acreage, the Lessee must maintain those acreages under program provisions with the FSA office and may not reduce or eliminate said acreages in those programs without approval of the Tennessee Wildlife Resources Agency.
- 4) The bidder must supply all seed, fertilizer, lime, chemicals, machinery, etc.
- 5) At least two soil tests are required during the lease period, one in the first and the other in the third year of the lease. Soil amendments will be applied according to soil test results. If the soil test recommendations are questioned, NRCS District Conservationist, TWRA, and Lessee will review and agree upon appropriate soil amendments. A copy of the soil test results must be supplied to TWRA Area Manager prior to the end of the year in which a soil test is conducted. All payments for invoices are the responsibility of the Lessee.
- 6) Only herbicides and insecticides approved by the EPA and applied per the label instructions may be used. Application of restricted pesticides must be supervised by a certified applicator. Records of pesticide and herbicide usage by Lessee will be maintained and reported in writing annually to the Area Manager, and subject to inspection at any time. All pesticide spills will be reported immediately to the TWRA dispatcher at 615-781-6581. The following information will be provided: location, date, amount, type of substance, and cleanup action.
- 7) TWRA's agricultural lease program is subject to audits conducted by the Comptroller of the Treasury, State of Tennessee and Lessee's records specific to activities on lands leased from the State of Tennessee may be audited.
- 8) It is the responsibility of the Lessee to keep the land free of bags, containers, and other refuse associated with agricultural activities.
- 9) Spillage of any chemicals, lime, or fertilizer, while loading or emptying during farming operations must be cleaned up and properly disposed. Accidental spillage of grain must be cleaned up completely due to the transmission of toxins to wildlife associated with aflatoxicosis of spoiled grain. Hunters on Yanahli may be excluded from such areas due to baiting rules and regulations so grain should be cleaned up immediately.
- 10) The TWRA and the State of Tennessee assume no responsibility for any loss of crops or equipment or for any injury to the Lessee, his agents, or employees.
- 11) Leases are subject to existing easements for power lines, gas transmission lines, etc. TWRA also has the right to entry all parts of the Management Area including fields planted and leased by the Lessee. The TWRA will not be held liable for damage of Lessee's crops due to access in the performance of the duties of a Wildlife Officer, Manager, and his Technicians.

This Instrument Prepared By:
State of Tennessee
Real Estate Management
730 Nashville City Center
511 Union Street
Nashville, Tennessee 37242-0299

County / WMA

Maury / Yanahli

Contract #

22AB-14-13-17

Page 3 of 7

- 12) Crop residues shall be left on the fields through the winter. Cover crops may be planted. Due to erosion, No Till planting must be implemented on this WMA and if any disking or deep tillage must be done, approval must be obtained prior to commencing such practice.
- 13) This lease or any interest herein shall not be assigned, transferred or granted by the Lessee without prior approval of the TWRA.
- 14) For fields that do not have public access, the TWRA shall require proof from the Lessee that he/she has legal access.
- 15) Except for removing debris that may have fallen into fields or onto fences, there shall be no cutting of trees either standing or blown down, and no removal or sod or creek gravel for personnel use or for sale without prior approval from the Tennessee Wildlife Resources Agency.
- 16) All vehicle traffic is prohibited on the premises except for those purposes necessary of normal agricultural activities. Lessee can not use their access to hunt or fish, in this situation; they must abide by the rules set by the TWRA.
- 17) All lands of the Yanahli Wildlife Management Area are open to public access. Any Lessee that prohibits the access to the public by claiming it is private property or any other false statements to deter access, will be in violation of this contract and is subject to being cited under the Hunter Harassment Law.
- 18) This agreement may be terminated by TWRA at any time upon evidence that the Lessee has failed to fulfill the obligations set forth in this agreement. Termination of the agreement will become effective immediately upon written notice. If TWRA determines that Lessee will sustain a loss, Lessee may continue with this agreement until all monetary crops are harvested in that calendar year in which written notice was given. Either party may cancel this agreement within 30 days written notice. By canceling, the Lessee will be in default of the contract and all other bids that he/she currently entered in this bid process, will also be in default. A bidder declared in default will be ineligible to bid on future agricultural leases on Yanahli Wildlife Management Area.
- 19) Lessee agrees to maintain adequate public liability insurance and will provide satisfactory evidence of such insurance to the State. Further, the liability limits of this insurance must not be less than the exposure and limits of the State's liability under the Claims Commission Statute, T.C.A. 9-8-307, as it may be from time to time amended and/or construed by the Claims Commission and courts. The statute currently limits liability of the state to \$300,000 per claimant; \$1,000,000 per occurrence. Insurance only applies to one continuous tract of more than 75 acres. Verification of insurance must be provided to TWRA Area Manager prior to work commencing each year.
- 20) Any clearing, dozer work, widening of roads, draining fields, cutting gaps in fence rows for large equipment must have prior approval from TWRA. It the responsibility of the Lessee to gain access to his or her leased fields by maintaining field roads, cutting limbs, etc when conditions don't allow it.

This Instrument Prepared By:
State of Tennessee
Real Estate Management
730 Nashville City Center
511 Union Street
Nashville, Tennessee 37242-0299

County / WMA

Maury / Yanahli

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- 21) Acreages are approximate; the maps were generated by the Geographical Information Systems Lab at TWRA. These numbers may be different from the FSA office and other government agencies in the farming community. With that being said, falling short of surveying each field, we believe that these numbers are very close. Field acreage should remain constant due to the buffers that will be maintained around the fields by TWRA.
- 22) Buffers are field edges that TWRA will maintain around fields in most contracts. The buffers may be planted for wildlife, as cover, food, or for filtering sediment and chemicals off cropped land. These buffers will be clearly marked by TWRA ranging from 25, 40 to 120 feet. The Lessee will not destroy these buffers in any way by using them as roads, turn arounds, and will maintain chemical drift without causing damage to them. If TWRA can determine that these conditions are not being met, TWRA will ask for compensation to replace what was lost.
- 23) CRP agreements are in affect on some contracts. The Lessee that wins that contract will and must honor the agreements sat out in the laws agreed upon by the State and the FSA. Violation of the CRP agreements will be a direct violation of the State contract and will be grounds for cancellation and repayment of all money owed to the FSA due to not honoring the rules and regulations set forth in the CRP contract.
- 24) It is the responsibility of the Lessee to keep all gates closed and locked to prevent unauthorized access to his/her fields and to protect State property.
- 25) No livestock grazing shall be permitted.
- 26) Any violations of lease requirements are grounds for cancellation of the lease.
- 27) The Lessee may upon written request, ask for a reduction of acres due to marginal farm land. The TWRA has the right to reduce such contracts if the request is valid and to the best interest of TWRA.
- 28) It is the responsibility of the Lessee, not the TWRA, to make sure all neighboring livestock are contained before he/she plants crops. Damage caused by neighboring livestock to a row crop lease must be dealt with on a legal basis between the neighbor and the Lessee. Where a boundary line fence separates the lease land from a bordering livestock neighbor, it is the responsibility of the Lessee and the neighbor to work together to keep the fence erect and in working condition to prevent monetary damage to crops.
- 29) Baled straw cannot be stored on WMA property and must be removed within 10 days after baling.

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CROP HISTORY AND BASE ACRES: The Lessee may, under this Cooperative Crop Lease, enroll eligible State lands in programs administered by NRCS and FSA and may receive payments under those programs. The Lessee may only collect those payments as long as he/ she holds the lease. Upon the lease being awarded to another, the payments remaining under the terms of the contract with NRCS or FSA will be transferred to the new leaseholder.

Requirements:

- 1) Plant grain crops.
- 2) All row crops awarded must be planted each year of the contract.
- 3) Soil tests required at the beginning of first and third year.
- 4) Farm plan required by NRCS on each contract.
- 5) All Grain Crops will have to abide by the following:
 - a. Plant a fall cover crop after harvest each year of the five years.
 - b. A minimum of two bushels an acre is required.
 - c. At least one bushel of wheat is required and the other can be oats or cereal rye, no other winter grain is allowed.
 - d. All fall cover crops must be completely planted by November 15 of each year. (Extensions approved only by area manager).
 - e. Fall cover crops may be drilled or top sown.
 - f. Fall cover crops will not be burned down (killed) no later than two weeks prior to planting corn or soybeans.
 - g. If bin-run seed is used, an increase of 50% should be used.
 - h. The cover crop that is planted is considered a portion of the lease agreement and should be considered when bidding.
 - i. If a lessee chooses to plant a winter grain for profit, he or she can plant the grain of their choice and at the rate of their choice. Since the Lessee is doing it for profit, he or she will combine and harvest the winter grain at maturity. If the lessee chooses this option and does not harvest by combining, the lessee's contract will be subject to cancellation.
 - j. A full report on the lessee's intentions weather to plant a cover crop or plant to harvest by combining will be submitted at the beginning of each planting season to Tommy Edwards, area manager, Yanahli WMA. This report will indicate the fields that will be planted as cover crops or harvested as a winter grain for profit.

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511 Union Street

County / WMA

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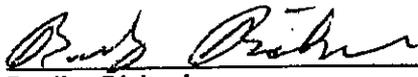
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IN WITNESS WHEREOF, the parties have executed this Lease.

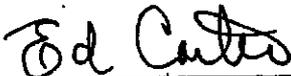


Bradley Richardson
Lessee

1-25-13

Date

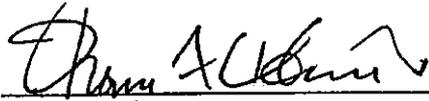
STATE OF TENNESSEE



Ed Carter, Executive Director
Tennessee Wildlife Resources Agency

2/6/13

Date



Representative
Thomas A. Edwards, Yanahli WMA Manger
Tennessee Wildlife Resources Agency

1/29/13

Date

This Instrument Prepared By:
State of Tennessee
Real Estate Management
730 Nashville City Center
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County / WMA Maury / Yanahli
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AUTHENTICATION FORM FOR COOPERATIVE CROP LEASE

STATE OF TENNESSEE
COUNTY OF Maury

Personally appeared before me the undersigned authority, Notary Public for in and for said County and State, this within named Bradley Richardson, the bargainer(s) with whom I am personally acquainted (or proved to me in the basis of satisfactory evidence) and who upon oath, acknowledge that they executed the within instrument for the purposes therein contained.

Witness my hand and seal, at Columbia, Tennessee, on this 25th day of January, 2013

[Signature]
Notary Public

7/21/13
My Commission Expires

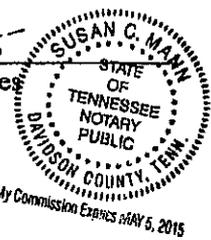
STATE OF TENNESSEE
COUNTY OF DAVIDSON

Personally appeared before me, Susan C. Mann, Notary Public of Davidson County, Ed Carter, with whom I am personally acquainted and who, upon oath, acknowledge that he is the Executive Director, being authorized so to do, executed the foregoing Lease for the purpose therein containing by signing, as Lessee, the name of the State of Tennessee by himself as Executive Director.

Witness my hand and official seal at Nashville, Tennessee on this 6th day of February, 2013

Susan C. Mann
Notary Public

5-K5-15
My Commission Expires





RESOLUTION NO. 05-15-34

**RESOLUTION AMENDING GENERAL FUND ACCOUNT FOR
GUARDRAIL INSTALLATION ON IRON BRIDGE ROAD**

WHEREAS, this resolution amends Resolution No. 04-15-23;

WHEREAS, there is a curve on Iron Bridge Road where several accidents have occurred with individuals running off the road and striking a rock wall;

WHEREAS, the County Commission desires to have a guardrail installed to prevent individuals from running off the road and striking the rock wall;

WHEREAS, the cost should be in an amount not to exceed \$9,700.00 for the installation of the guardrail;

WHEREAS, the funds for the installation of the guardrail will be transferred from the General Fund to the Highway Department Fund which is not a result of property tax revenue transactions.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that a guardrail should be installed on a portion of Iron Bridge Road;

BE IT FURTHER RESOLVED by the Maury County Commission that the 2014-2015 General Fund Budget is amended as follows:

DECREASE 101-39000	Unassigned Fund Balance	\$9,700.00
INCREASE 101-99100-590-91022-	Operating Transfers- Transfer to Other Funds- Iron Bridge Rd	\$9,700.00
INCREASE 131-49800-91022	Other Sources- Transfer-In- Iron Bridge Rd	\$9,700.00
INCREASE 131-62000-436-91022	Highway and Bridge Maintenance- Other Road Materials- Iron Bridge Rd	\$9,700.00

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-35

**RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING
WITH THE CITY OF MT. PLEASANT, MT. PLEASANT POWER
SYSTEM, MT. PLEASANT NATURAL GAS SYSTEM AND THE MAURY
COUNTY INDUSTRIAL DEVELOPMENT BOARD**

WHEREAS, by Resolution No. 02-13-34 Maury County committed \$400,000.00 to be used toward the construction of a spec building in the Cherry Glen Business Park;

WHEREAS, by Resolution No. 04-15-28 a Memorandum of Understanding with the City of Mt. Pleasant, Mt. Pleasant Power System, Mt. Pleasant Natural Gas System and the Maury County Industrial Development Board concerning the construction of a spec building was approved;

WHEREAS, since the funds to build the spec building was committed in a prior fiscal year, a budget amendment is needed to transfer the funds in accordance with the approved Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the transfer of the \$400,000.00 for Cherry Glen Spec Building is approved as follows:

INCREASE	101-58120-316-58120	Industrial Development- Contribution for Other Purposes Cherry Glen Ind Park	\$400,000.00
DECREASE	101-34690-58120	Committed for Other Purposes Cherry Glen Ind Park	\$400,000.00

This the 18th day of May, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-36

**RESOLUTION AMENDING THE BUDGET FOR ADDING NAMES TO
THE MAURY COUNTY WAR DEAD MONUMENT AT THE MAURY
COUNTY COURTHOUSE**

WHEREAS, by resolution 04-15-25 Maury County added three names to the War Dead Monument at the Maury County Courthouse;

WHEREAS, the incorrect cost code was used to provide funding for estimated cost of \$1,000.00 to be paid to Hunt Memorials of Nashville for the inscription of the names;

WHEREAS, Resolution No. 04-15-25 should be amended to decrease undesignated fund balance instead of other capital outlay line item;

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that General Fund budget is amended to fund the cost of engraving the names to be added to the War Dead Monument at the Maury County Courthouse as follows:

DECREASE 101-39000	Undesignated Fund Balance	\$1,000.00
INCREASE 101-51910-399	Other Contracted Services	\$1,000.00

This the 18th day of May, 2015.

CHARLES R. NORMAN
County Mayor

RESOLUTION NO. 05-14-37

**RESOLUTION TO AMEND THE FISCAL YEAR 2014-2015 BUDGET
FOR THE ANIMAL SHELTER FUND**

WHEREAS, the Animal Shelter desires to use donated fund to purchase animal supplies in an amount not to exceed \$600.00;

WHEREAS, it is desirable to amend the Animal Shelter Budget to increase the Other Supplies and Materials Animal Shelter donations line item by \$600.00 and increase the Contribution line item by \$600.00.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission to approve the Fiscal Year 2014-2015 Animal Shelter Budget amendment as follows:

Increase:	101-44570-55015	Contributions	\$600.00
Increase:	101-55120-499-55018	Other Supplies and Materials	
		Animal Shelter donations	\$600.00

This the 18th day of May, 2015

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 05-15-38

**RESOLUTION TO APPROVE SCHOOL FUND/FOOD SERVICE
BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND
ENDING JUNE 30, 2016**

WHEREAS, it is desirable to approve the School Fund/Food Service Budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016 as shown in the schedules below.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the 2015-2016 School Fund/Food Service Budget is approved as shown on the following schedule:

141 GENERAL PURPOSE FUND

71100	Regular Instruction Program	\$43,002,721
71150	Alternative School	591,683
71200	Special Education	8,209,348
71300	Vocational Education	2,909,704
71900	Non-Traditional School	275,383
72110	Attendance	595,197
72120	Health Services	642,037
72130	Other Student	1,919,005
72210	Regular Instruction	2,733,666
72215	Alternative School Support	170,739
72220	Special Education	1,013,789
72230	Vocational Education	162,826
72310	Board of Education	2,534,695
72320	Office of Superintendent	339,518
72410	Office of Principals	6,767,273
72510	Fiscal Services	594,740
72520	Human Resources	291,570
72610	Operation of Plant	6,163,705
72620	Maintenance of Plant	1,432,436
72710	Transportation	4,395,311
72810	Other Support (Tech)	997,234
82130	Education Debt Service –Principal	-0-
82230	Education Debt Service-Interest/Note	-0-
82330	Other Debt Service- Education	359,994
99100	Transfers	<u>4,000</u>
	TOTAL EXPENDITURES	<u>\$86,106,574</u>

143 SCHOOL FOOD SERVICE

72310	Workers Compensation	\$ 73,700
73100	Food Service	6,636,569

73100-710	Food Service Equipment	160,000
99100	Transfers out	<u>41,850</u>
	TOTAL FOOD SERVICE	<u>\$ 6,912,119</u>

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage and its provision shall be in force from and after July 1, 2015. This resolution shall be spread upon the minutes of the Legislative Body of Maury County.

Passed this 18th day of May, 2015

CHARLES R. NORMAN,
COUNTY MAYOR