

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Monday June 22, 2015 at approximately 4:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, SONNY SHACKELFORD, SUE STEPHENSON, STEWART PARKER DONNA COOK AND STEVE HAZARD

OTHERS PRESENT: Gerald Adkison, Davis Burkhalter, Gwynne Evans, Mike Fulbright, Don Morrow, Terry Potts, Eric Previti, Scott Sumners, Debbie Turner, Theresa Weber, Linda Whiteside, Tommy Wolaver and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order.

II. OPENING PRAYER:

Commissioner Shackelford gave the opening prayer.

III. REVIEW AND APPROVAL OF MEETING AGENDA:

Chairman Harris welcomed new commissioner Steve Hazard to the commission and the budget committee. Commissioner Hazard is filling Commissioner Kuzawinski vacated spot. Chairman Harris stated he would like to make one change under New Business. Chairman Harris is going to let Joey Allen from the Clerk's office speak first and he is going to move him to A and move the Budget Discussion to B under New Business. Commissioner Stephenson made a motion to Approve. Seconded by Commissioner Cook. Chairman Harris called for the vote to reverse A & B under New Business. All in favor. Motion Approved.

IV. DELEGATIONS:

V. NEW BUSINESS

A. County-Clerk's Office Requests-Joey Allen

County Clerk Joey Allen stated that his amendment is to ask for \$60,000.00 to take his employees to 40 hours. County Clerk Allen stated he has 13 employees on payroll but he actually works about 10 ½ due to losing one person on vacation and he loses one person to comp. time and sick time and he loses a ½ person to the commission. Mr. Allen stated it is a struggle and he has a very busy office. County Clerk Allen stated from 07/2013 through 06/14 his office has turned over \$3,136,285.00. On 7/2014 through 05/2015 the Clerk's office turned over to the County \$3,492,636.00. County Clerk Allen stated there is \$14,327.00 of money that is going to be turned back in that is left from his budget. County Clerk Allen stated if they could go to 40 hours they would not work any comp. time. Chairman Harris asked County Clerk Allen how much comp. time is accrued in his office now. Cherrie Grooms stated at present there are 328

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comp. time hours at present. Chairman Harris asked County Clerk Allen that if he has 13 employees on the payroll but with vacation, comp. time and everything is he actually running about 10 ½ employees at all times. County Clerk Allen replied yes. Chairman Harris asked how many hours his employees get. County Clerk Allen stated they get 35 hours per week and there is no part time employees. County Clerk Allen stated he had turned in his budget and he realized he had made a mistake and he stated he wants to get ahead of the curve. County Clerk Allen stated he does not want to come back and forth to the budget committee begging for something that he knows he is going to need right now. Commissioner Burkhalter stated they had heard request from County Clerk Allen, Circuit Court Clerk McLain, and Clerk and Master Mr. Roe. Commissioner Burkhalter stated that no one knows any better than County Clerk Allen how his office needs to run. Commissioner Burkhalter stated if County Clerk Allen tells him that he needs 40 hours then Commissioner Burkhalter stated he needs 40 hours. Commissioner Burkhalter stated these departments that are asking for 40 hours have a good argument and Commissioner Burkhalter stated he would support giving these people their 40 hours. Commissioner Burkhalter stated one thing that needs to be changed is the hiring policies in Maury County but the Departments in Maury County need to be competitive among each other and against the other places that are hiring. Commissioner Burkhalter stated he thinks they need to listen to County Clerk Allen, Circuit Court Clerk McLain and Clerk and Master Mr. Roe and give their departments 40 hours. Commissioner Sumners asked County Clerk Allen about comp. time and overtime and County Clerk Allen stated that with 40 hours it would make his office so flexible that he would not need comp. time or overtime. County Clerk Allen stated they are always looking for ways to make money for the county and County Clerk Allen stated they are on the list to do driver's license renewals. They would receive \$4.00 per change for that and for hunting and fishing license they would receive \$1.50 per license for that. Commissioner Sumners stated it is worth looking at. Chairman Harris asked County Clerk Allen that under the 5/4 book that Chairman Harris had sent out an E-Mail and County Clerk's Allen's department head request was \$733,038 and that was taken under advisement and County Clerk Allen is asking for an additional \$60,000.00 to that. Commissioner Hazard asked County Clerk Allen if the driver's license renewals was a kiosk and County Clerk Allen stated no. Commissioner Hazard asked County Clerk Allen if the extra hours would help to cover the renewal for driver's license and hunting and fishing license. County Clerk Allen replied yes. Commissioner Shackelford asked County Clerk Allen if 4,000 more tags is what was done year to date. County Clerk Allen stated that is through May. County Clerk Allen stated they issue 34,188 that is through May 15. Commissioner Shackelford asked County Clerk Allen if he has \$1,000.00 for overtime and he wondered if that would be something he would be willing to change. County Clerk Allen stated it was \$5,000.00 and County Clerk Allen stated they left \$1,000.00.

B. 2015-2016 BUDGET DISCUSSION:

Chairman Harris stated he is going to start out by saying he sent out an E-Mail a couple days ago and the proposed budget dated 5/4/15 under the 101 fund and it was taken under advisement and the date it was taken under advisement. Chairman Harris stated

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it is a good quick reference to refer back to. The next thing you are going to be looking at is a packet that was dated 6/9/15 and that is a proposal that Director Weber has put together and Director Weber will go through that proposal giving the committee her recommendations. There may have been some numbers that have changed. Director Weber stated there is a special called Budget meeting on June 30, 2015 to clear up the year end and there is supposed to be a budget passed no later than August 15, 2015. County Attorney Murphy stated if something was to be passed at this meeting it can be heard at the Special Called Meeting because Commissioner Shackelford and County Attorney Murphy put language in the notice to this particular budget if it passes and it could be entertained at the full commission. Commissioner Summers asked what was different under the advisement on 6/9/15 versus 5/4/15. Chairman Harris stated these are not changes that Director Weber took upon herself to change to support her budget these are numbers that actually changed because she received information that let her define what the number was going to be and that was information that was received after 5/4/15. Director Weber stated on the 6/9 column some of these numbers that are up there is because she was asked to create as close as she could a balanced budget. The first line on the revenue current property tax is the difference. There is between \$11,792,709.00 and Director Weber stated she had \$11,957,432.00. There is a difference of \$164,726.00 and Director Weber is suggesting for an additional penny. Chairman Harris stated he would like to see and it is her suggestion and go over the increases and show the deficit surplus and how many total pennies she is recommending. Director Weber stated she is requesting a 1 penny increase in the 101 so that brought it to .7259. Director Weber stated the other one is Debt Service and that was .3347 and now Director Weber is suggesting to bring it up to .4247 and that is due to Central High School. Chairman Harris stated if you look at the bottom line and Director Weber has increased a couple of these categorizes for the penny allocation bringing us up to \$2.72 and Director Weber is recommending a 10 cent increase. Director Weber moved to the revenue number and stated that a penny is worth \$164,726.00 and that is the increase. The Clerk and Master's prior year, and Director Weber is suggesting the County decrease that by \$20,000.00 and Director Weber stated she is not sure whether the County is going to meet that but she wanted to bring that down. Director Weber stated that is one of those prior year things. Director Weber stated she brought it down because every year it went down. The pickup taxes they dropped down in the 13/14 year so far this year the County has got in \$23,000.00 but after the prior year Director Weber stated she is a little skittish on the pickup taxes and because this is not a reappraisal year she only brought it up to \$20,000.00 even though this year has brought in \$23,000.00. The Local Sales Tax, Director Weber stated she would like to bring that down to \$270,000.00 for the Litigation Tax. Director Weber would like to bring that down \$40,000.00 from what was originally put down to \$430,000.00 and Director Weber stated she knows that \$439,000.00 was originally put down but she stated looking at the history this is another one that may be going down. The Data Entry Fees in the Juvenile Court Director Weber stated they have dropped and Doug Lukonen checked on this and Director Weber stated Doug Lukonen had got an answer and she was going to have him explain it. Director Weber suggested that they drop the Data Entry Fees down to \$3,000.00. Doug Lukonen stated the way that it

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happened was in the 13/14 year the County had classification of accounts and they had to re-class due to an audit adjustment back in April 2014 which redistributed the revenue correctly the way it should be for the Juvenile Court General Sessions and so the usual revenue for that is only around \$300.00 to \$400.00 per month. They found we were getting large amounts in there and it was due to a spread sheet coding error but now the revenue is on track and it will be more consistent throughout and this adjustment should take care of the revenue budget for that line item. Chairman Harris asked what the year to date was. Doug Lukonen stated it is \$2,931.00 and that is through June 15. Director Weber moved on to Subdivision Lot Fees. Director Weber is suggesting we bring that up to about \$12,000.00 and bring the recreation fees down \$5,000.00. The Telephone Commission Director Weber is suggesting that is brought down because if some of the video will be paid out of the County's fees. Director Weber is suggesting that the Lease and Rental fees for the Memorial Building be brought down and fees for that have gone down dramatically. Director Weber is suggesting to bring that down to \$15,000.00. Director Weber moved on to Fees Received by the County. The County Clerk's office Director Weber stated she had it down originally for \$320,000.00 and Director Weber stated she needed to include the 45110 which is when they were not doing payroll with the County. Director Weber would like to bring up the revenue for the County Clerk's office and the net increase is \$280,000.00. Commissioner Previti asked about the Telephone Commissions and he asked was she wanting to drop those revenues. Director Weber stated the video is where they can walk into the jail and they don't have to go back to the telephone and there is a screen. Director Weber stated to do this the County would pay for this out of the County's commissions. Commissioner Previti stated he understood that the Telephone Commissions to be the pay phones where the inmates call. County Attorney Murphy stated what happened was that the FCC got involved in those and the rates that the Companies that are running those were charging were too high and the FCC cut those rates. Commissioner Previti asked about the video and if video phone calls are being made now. Sheriff Rowland stated this is video visitation that is being proposed to be done and this is going to cut down on staff having to go and screen people in to where they can do a video visitation instead of them coming to the jail and having to pat people down and run them through the metal detector and the cost of this will come out of the Telephone Commissions. Director Weber moved on to the State of Tennessee Revenue 46190, The THDA Housing Grant. Director Weber stated that originally \$500,000.00 was put in and she stated they got information that it would be \$352,500.00 so Director Weber needs to decrease that by \$147,500.00. Director Weber stated the other one is 46835 the Title Fees with County Clerk's office and she wanted to increase that. The Election Reimbursement Director Weber is decreasing that by \$68,656.00. Commissioner Shackelford asked Director Weber about the contract with Prisoner Board. Director Weber stated she agreed with \$1,600,000.00. Director Weber stated she is fine with bringing it up to \$1,700,000.00. Director Weber stated she is going to raise that up. Chairman Harris stated if you are looking at her book and you are looking at the center of the page and it has Director Weber's suggestion and the \$100,000.00 increase you will see projected revenues went to \$27,191,955.00. Director Weber moved on to Other Federal Government there is a decrease of \$99,000.00.

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Director Weber stated that is the Tax Credit Refund QSCAB where they normally get about \$99,000.00 so Director Weber moved it from the 101 to the 151 this year Director Weber stated when the County gets it the next time she would like to do that again. Director Weber moved on to Contributions Archives 48610 51916. Director Weber stated she moved this up to the 44570 line. Director Weber stated it was put in the wrong line but she has moved it to the correct line. Director Weber stated with the new adjustment for the Contractor's Board that will bring up the suggested revenue up from the original \$125,560.00. Director Weber moved on the Expenditures for the 101 fund. Commissioner Burkhalter had a question on the Contracted Board and he asked the Sheriff if there was legislation to raise that. Sheriff Rowland stated the amount is \$38.00 per day. The other question was on Hotel Motel Tax. Director Weber stated the County brought in \$521,841.00 this year and Director Weber stated she left it as \$500,000.00. Chairman Harris stated he thinks they could raise it at least \$25,000.00 to the amount of \$525,841.00. Commissioner Sumners stated he had asked for a Cash History report and he had thanked Director Weber for that and it was over the past five years and Commissioner Sumners stated he ran the numbers on that and the last five years the County's fund balance has increased \$2,400,000.00 per year average. Commissioner Sumners stated he was wondering if the revenues have been too conservative. Chairman Harris stated he thinks there is probably a practice the revenues are understated and the expenses may be overstated. Commissioner Sumners asked is our revenues too conservative or is there a lot of fluff in the budget. Director Weber stated that part of it is to build up the fund balance in case something happens. Chairman Harris stated there is going to be quite a bit of discussion on whether or not the County can fund deficits out of existing fund balances and Chairman Harris stated he believes they will be looking at ongoing balances throughout the year. Commissioner Parker stated the other thing that has to be considered is the penny rate that is being allocated to the 101 fund and there was a 10% increase in 2010/2011 and it dropped back down and it then it went back up in 2014. Chairman Harris stated that could be based on how much that penny was generating. Chairman Harris stated he thinks the County is headed for a balanced budget. Director Weber moved on to the Expenses the 51100 County Commission. Director Weber stated that originally it was under advisement for \$102,469.00 and Director Weber suggested that it goes back to the 2014/2015 budget. Director Weber stated she put on there the office supplies for \$600.00. Chairman Harris stated in his original presentation he struck any increase in pay for commissioners. Director Weber stated that is why it is back down to \$72,000.00. Director Weber stated that brings that down \$20,478.00 and is under advisement. It brings that from \$102,469.00 to \$81,991.00. Commissioner Previti asked about the possibility of hiring someone to prepare the minutes and Commissioner Parker had campaigned for that early on. Director Weber moved on The Board of Equalization under 51210. Director Weber stated what was under advisement was \$17,085.00 and Director Weber stated she would like to bring it up \$15.00. Commissioner Previti stated that he and some other commissioners were wanting to get the CTAS certification and there was a \$600.00 fee for that. Director Weber stated it is under line 51100320 and under advisement was \$1,000.00 and Director Weber is suggesting to bring it up to \$1,796.00 which is an increase of \$796.00. Chairman Harris

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stated he thinks if someone wants to do that there should be a request for a budget amendment and the commission take them on a one by one basis. Director Weber stated on the Board of Equalization stated it was just an increase of \$15.00. Director Weber moved on to Other Boards and Committees. Director Weber stated there has not been any change. Director Weber stated under Legal Services she hopes the committee doesn't decrease this because when that comes out the County has to be paid right away and so someone would have to come back to the commission and it takes a month. Director Weber stated the County has spent some money on Legal Notices and Director Weber stated that comes in to play with Human Resources and some of the legal notices such as Civil Service, etc. Director Weber stated on Postal Charges there is money spent on that. Director Weber stated to make line 499 Other Materials and Supplies \$725.00. There was a net decrease of \$3,550.00. Director Weber stated it was at \$8,550.00 and the committee brought it down to \$5,000.00. Director Weber moved on to the County Mayor Office. Director Weber stated all the payroll figures have been brought to 40 hours on the assistants and the clerical personnel. Director Weber added back the \$10,000.00 that he requested for his overtime and Director Weber stated she needs to bring up the social security and Medicare and she needs to bring that up to \$11,476.00. Commissioner Cook asked Director Weber if the Mayor's employees were getting comp. time why are they getting overtime. Director Weber stated she didn't know unless the employees are maxed out on comp. time and Director Weber stated she was not sure. That would be a question for Mayor Norman. Commissioner Shackelford stated one observation he would make is that the County pays for some education and hopefully the County want have those numbers next year. Commissioner Shackelford stated he would go for lowering it back to \$5,000.00. Commissioner Parker stated as long as the meetings are lasting six hours at a time and at 4 days a week you can't have enough people in that office and they couldn't take time off. Commissioner Parker stated the commission should look at possibly having someone such as an assistant to the Chairman, somebody to handle these minutes. Commissioner Cook recently spoke with Tammy and they depend a lot on the audio. Commissioner Sumners stated he does agree with Commissioner Parker and when your understaffed you can't afford to have someone take off because then you accrue overtime and the County Mayor's comp. time hours is 355 hours for two employees.. Commissioner Sumners feels they could get an assistant for the Chair of each committee to do the minutes and to do their running for them and hire someone on a part time basis. That would free up Tammy and Lisa in the long run or to have to fulfill the commission's request. Commissioner Burkhalter stated he agreed with Commissioner Sumners and why can't our Vice Chair of the Administration Committee, Safety and Health and Environment run the computer like Commissioner Shackelford. Chairman Harris did by a show of hands how many were for to leave the County Mayor's office overtime to leave it at \$10,000.00 and a show of hands to cut the overtime to \$5,000.00. Chairman Harris stated to make the change to \$5,000.00 and Commissioner Turner stated if they are going to take the Mayor's office up to 40 hours then are they going to take everyone up to 40 hours. Chairman Harris stated he is approving the bottom line and he is not getting into the 35 or 40 hour decision. Commissioner Sumners stated he would like to see someone to make a motion to put a part time person in the Mayor's office or do it

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in the County Commission line item. Commissioner Summers thinks it should be County Commission line item. Director Weber stated if you hire someone as contract labor she can put it under Other Contracted Services 399. Chairman Harris stated that most people are for that and Director Weber asked Chairman Harris if he wanted her to put this under the County Commission. Chairman Harris stated to make a note on this. Under the County Mayor. Director Weber stated since they are changing that down to \$5,000.00 Director Weber needs to take the Social Security line item 51300201 and she needs to take that down to \$11,166.00 on the State Retirement she needs to change that to \$8,320 and employee Medicare needs to be changed to \$2,611.00. Chairman Harris stated the new amount is \$238,220.00 and the amount that was under advisement was \$238,221.00. Chairman Harris stated there is actually an overall reduction in his budget from the previous years. Director Weber stated she does know that Tammy has been working weekends to keep things at the office caught up. Director Weber moved on to the Personnel Office. Director Weber stated the bottom line is it's only a \$228.00 difference but Director Weber does need to make a change. Chairman Harris stated the budget committee took under advisement \$236,189.00. Director Weber stated she needs to make a change to social security to \$10,890.00 and she needs to change the State Retirement back to \$8,115.00 and she needs to change the Employer Medicare to \$2,547.00 so it would be a \$78.00 increase. Commissioner Stephenson asked what the total amount would be and Director Weber stated the total amount is \$236,267.00 on the suggestion. Director Weber stated with the County Attorney she did not request any changes. Director Weber stated he decreased his budget originally down to \$108,329.00. Commissioner Shackelford stated his decrease was in the jail litigation. Director Weber stated part of it was the consulting fees and he brought that down from \$12,000.00 to \$4,000.00. Director Weber moved on to the Register's Office which is Elections. Director Weber stated that \$335,730.00 is under advisement and Director Weber stated that is what her suggestion is. Director Weber moved on to the Register of Deeds. Director Weber stated on Data Processing Services she had brought it up to an even \$16,000.00 and Director Weber stated to the committee they can bring that down if they want to. Director Weber stated that year to date on Data Processing was \$12,738.00. Commissioner Burkhalter asked why they didn't just change the bottom line. Chairman Harris stated he had asked Director Weber to reduce the grand total \$3,000.00. Director Weber stated the new total is \$308,200.00. Director Weber moved on to Building and Zoning. Director Weber stated under advisement is \$469,254.00. Director Weber stated she suggested \$469,254.00. Director Weber stated she had moved a few line items but it all nets out the same to zero. Chairman Harris asked about the \$5,000.00 for Other Contracted Services. Chairman Harris stated there has not been anything spent out of this amount Year to Date. Chairman Harris stated to change Other Contracted Services to \$0.00. This will decrease the suggested down to \$464,254.00 which is a \$5,000.00 decrease. Chairman Harris is reducing the bottom line by \$3,000.00. Director Weber stated the new suggested total is \$461,254.00. The committee took a 10 minute break. Chairman Harris brought the Budget Committee back to order with all committee members present. Director Weber moved on to the County Buildings with the code 51800. Director Weber stated what is under advisement is \$812,796.00. Director Weber stated she would like to raise it to \$14,759.00 to be a

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total of \$827,555.00. Director Weber stated one of the big ones on this is the maintenance agreements and every year the departments have to get with the vendors and find out what they are and Director Weber stated she found out for County Buildings has increased to \$26,597.00. The next one is Other Contracted Services and only \$1,347.00 has been spent. Director Weber stated she would like to increase the custodial supplies to \$12,000.00. Director Weber stated the Building insurance has gone up and to increase it by \$3,221.00. Director Weber stated this brings the total that is under advisement to \$812,796.00 and the suggested amount is \$821,555.00. Chairman Harris stated there is a difference of \$8,759.00. Director Weber stated that Building and Contents insurance for this next fiscal year is \$76,181.00 and it was \$72,960.00. Director Weber stated the final figures for suggestion is \$821,555.00 and under advisement is \$812,796.00 with an increase of \$8,759.00. Director Weber moved to Other General and Administrative under 51900. Director Weber stated under advisement was \$708,476.00 and Director Weber stated she brought it down a lot to \$788,022.00. Director Weber stated the big jump was on the Worker's Comp. Insurance and the County did some redistribution between the different funds. Director Weber stated that is a decrease of \$120,454.00. Chairman Harris stated the committee is seeing a reduction of the worker's comp. It is not an overall cost it is being reapplied to other accounts. It is reducing this account. Director Weber moved on to Preservation of Records. Director Weber stated she did not have any major changes. Director Weber stated she believes under Preservation of Records one person was taken from part time to full time. The total for Preservation of Records was \$163,929.00. Director Weber moved on to Accounting and Budgeting. Director Weber stated under advisement was \$454,077.00 and Director Weber stated she would like to bring this up \$5,037.00 and \$5,000.00 is for overtime. Director Weber stated she had previously cut her budget \$34,000.00. Director Weber stated she did not fund one of the positions that she had. Director Weber stated under training Doug and she have to take courses. Director Weber stated she would like to have the \$5,000.00 in overtime because at the end of the year they have to move all their files. Director Weber stated that once a year they have to purge and this is something they try to do on a Saturday and then there is times when some of the people in her office will get a phone call from Local Government and if they call close to 4:00 p.m. they need to take that call. Director Weber stated that Training needs to go up. Director Weber stated she has required CPE training that she has to do every year and also Doug is going to be taking his CPA exam and when he passes he will have to take classes. Commissioner Sumners asked Director Weber if she wanted to reinstate \$5,000.00 back in to overtime for one weekend. Director Weber stated it is not for just one weekend. Commissioner Cook stated she thinks it should be reduced to \$1,500.00 or \$2,000.00. She is not comfortable with \$5,000.00. Commissioner Stephenson asked how much was Dues and Membership. Director Weber stated Dues and Memberships are \$1,200.00 and then on Travel and Training that is \$4,000.00. Director Weber stated in the previous year's Dues and Memberships were \$500.00 in 2011/2012 and it was \$400.00 in 2012/2013 and it was \$520.00 in 2013/2014. Chairman Harris stated he is recommending to lower the overtime to \$2,500.00. Director Weber stated that it brings the suggested amount down to \$456,614.00. Director Weber stated that is an increase of \$2,537.00 and an overall

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decrease of last year's budget of a little over \$30,000.00. Director Weber stated the bottom line on Accounting and Budgeting budget is \$456,614.00. Director Weber moved on to the Highway Department 131. Director Weber stated she has requested to take Mineral Severance down \$10,000.00. Director Weber stated they have only brought in \$58,000.00 so far this year. Director Weber stated she thinks they have one more check coming in. Director Weber stated that she wanted to go down to \$80,000.00. Director Weber stated the next one is the Sale of Materials and Supplies and the Department Head request was \$20,000.00 and Director Weber stated to take it down to \$5,000.00 because so far this year they have only done \$4,900.00. Director Weber moved on to State Aid Bridge Program. Sandi Smith stated the amount was based on what the Highway Department received last year. Sandi Smith stated she thinks all the money is in that was promised to them. Commissioner Shackelford asked Sandi Smith if the audited number has an effect on the Maintenance of Effort. Sandi Smith replied it is what the audit is. Director Weber stated what you have to approve is based on the five year average. Commissioner Burkhalter stated there has been some talk on raising the taxes on gasoline or fuel and Commissioner Burkhalter asked Sandi Smith does she think that is going to happen. Sandi Smith stated they have talked about it but they have not said anything to them yet. Director Weber moved on to the bottom line on the expenditures. Under advisement is \$6,295,286.00 and Director Weber stated she suggested a \$24,592.00 decrease to \$6,270,694.00 and Director Weber stated the reason why she did the big amount of a decrease is because it is fund balance and Director Weber was trying to get to more of a break even for the 131 fund. Chairman Harris stated they are looking at a \$239,834.00 deficit. Director Weber stated this will come out of the Highway Department's fund balance. Director Weber stated she took the diesel fuel from \$450,000.00 to \$400,000.00 because so far only \$272,000.00 had been spent and she knew there was talk about the diesel line. Director Weber stated last years audited number \$380,578.00. Director Weber stated she cut down to \$2,000.00 on communications because they have spent only \$2,200.00 so far so she wanted to bring it down to \$3,000.00. Maintenance and Repair on equipment they have spent \$20,000.00 and they requested \$30,000.00 and Director Weber went in the middle and did \$25,000.00. Maintenance and Repair on vehicles Director Weber decided on \$20,000.00. On the Other Contracted Services they spent \$2,100.00 they requested \$6,000.00 and Director Weber suggested bringing it down to \$2,500.00. On Custodial and Cleaning Supplies they spent \$1,249.00 they asked for \$2,500.00 and Director Weber suggested \$2,000.00. On Diesel Fuel they requested \$450,000.00 and they spent \$273,000.00 and Director Weber suggested bringing that down \$50,000.00 to \$400,000.00. On the Equipment and Machinery Parts they have spent \$122,000.00. They asked for \$160,000.00 and Director Weber stated she suggested it to come down to \$150,000.00. On Tires and Tubes they have spent \$60,439.00 and they requested \$92,000.00 and Director Weber suggested bringing it down to \$85,000.00. Chairman Harris stated to summarize that Director Weber cut the expenses a total of \$24,592.00 and total expenditures at Director Weber's suggestion of \$6,270,694.00 and it is putting the Highway Department at a deficit of approximately \$240,000.00 and that will be covered out of their fund balance. Chairman Harris stated he is hearing reduced the diesel to \$350,000.00. Commissioner Shackelford has recommended to lower the

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diesel line item to \$360,000.00. Director Weber stated what was under advisement and what is under the suggestion has already decreased by \$24,592.00 net. Director Weber stated the new deficit number is \$199,834.00 to be taken out of the fund balance. Commissioner Stephenson asked what the final number was and the expenditures under suggestion is \$6,230,694.00. Director Weber moved on to County Clerk's office. Chairman Harris stated the County Clerk has under advisement \$730,338.00 and Director Weber's suggestion is \$729,724.00. Chairman Harris stated this does not include for what County Clerk Allen asked for tonight and that is an additional \$60,000.00 for payroll. County Clerk Allen stated the actual number is \$60,909.00 and that includes social security, etc. Director Weber stated with the amount that is under advisement with the \$60,909.00 that will bring that amount to \$790,633.00. Commissioner Potts stated to not decide on the 35 or 40 hours but to give this department a dollar amount and how he spends it on his personnel let it be his way. Commissioner Potts stated he thinks County Clerk Allen will bring in the revenue with more tags and the possibility of taking over the Driver's License renewals and the Hunting and Fishing license and Commissioner Potts stated he would support that if it meant raising another penny to get these items done. Commissioner Shackelford stated when there is a bottom line number but bottom line number was offered to another department and they didn't want it. They wanted all or none. Commissioner Sumners asked Director Weber if she took into account the 4,000 extra tags County Clerk Allen has taken in to for his revenue. Director Weber stated she basically projected off of the dollar figure received. Chairman Harris took a show of hands to see who would support increasing the \$60,000.00 to bring his employees up to 40 hours a week. Commissioner Whiteside asked County Clerk Allen by taking on Hunting and Fishing License and Driver's License renewals would he be defeating his purpose of getting more hours to do the work he is already doing and wouldn't that just be adding more to his office. County Clerk Allen stated it would but he stated he is trying to be proactive and get ahead of the curve. Commissioner Whiteside asked County Clerk Allen if he had checked with other places to see if they handle it alright. County Clerk Allen stated he had made a trip to Lewisburg and it is a big money maker for Marshall County and some of the other Counties. Director Weber stated the total for under suggestion is now \$789,633.00. Director Weber stated the social security and Medicare will have to be adjusted. Commissioner Sumners stated he would support this bottom line number if it takes away the comp. time liability issues the County has. Commissioner Stephenson asked a question about the Data Processing. County Clerk Allen stated this is BIS software and they do all the programming and County Clerk Allen stated it is a yearly thing. Commissioner Previti stated County Clerk Allen's office had an extra 4,000 tags this year and the talk in previous meetings is that building permits were going to exceed Williamson County next year so you can probably expect that with every building permit there will be vehicles involved. County Clerk Allen stated the Clerk's office is actually looking at kiosk machines for possibly satellite offices for Mt. Pleasant and Spring Hill and they have been in conversations with BIS rather than have a person stationed at City Hall it is just a matter of when the State releases them. Commissioner Burkhalter stated the 4,000 tags that County Clerk Allen's office sold that is \$10,000.00 more in revenue. Commissioner Burkhalter stated he did not tell his constituent's that

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he was running on a balanced budget. County Clerk Allen stated that it was brought to his attention that his office did over 2,000 more titles and they get \$5.50 each for each title. Mayor Norman represented on behalf of Tourism. Chairman Harris stated he had made a significant cut in Tourism due to possibly consolidating with the Alliance and that will be something that the Alliance and Tourism will have to be involved with. Mayor Norman stated this being Erin's first year and she is out of town at school right now. She took under advisement exactly what Director Weber showed her with her last budget. Mayor Norman stated he told Erin to go back and explain every single line item and to where she goes back and explains why she needs this money. Mayor Norman stated once the 3% or 5% that was taken off and there ended up being either \$50,000.00 or \$75,000.00 taken out. Mayor Norman stated the inroads that Erin has made with Columbia, Mt. Pleasant and Spring Hill and they are on board and she has represented. Mayor Norman believes this is a needed department and it needs to be funded and what she has asked for. Mayor Norman feels this is an important department and it has proved itself in the past and Mayor Norman feels that Erin is the right person for the job. Chairman Harris stated he had cut that budget \$50,000.00 and he was hoping for a consolidation possibly. Chairman Harris stated this budget is hard to explain what you get back. The document that Erin sent out was in the amount of \$380,902.00. The suggested number was \$401,000.00. The \$380,902.00 was a 7% cut. Mayor Norman stated that Erin is working with Al Ray on the fireworks. Commissioner Stephenson asked the Mayor about the \$25,000.00 that was designated for the music festival and then the board made the decisions to give the contributions that are generated to the United Way. Commissioner Stephenson stated she wanted to know why it didn't come back to Tourism. Mayor Norman stated Tourism has not been part of raising money. Commissioner Previti stated he thought Erin did a great job on the presentation and he wanted to start out by saying that Tourism dollars is some of the best tax dollars that the County can receive because people come in spend their money and leave. Commissioner Previti stated Tourism dollars are very important to Maury County. Commissioner Sumners stated Chairman Harris asked for a 3% or a 5% cut from all departments to submit a budget. Commissioner Sumners stated there have not been a lot of budgets accepted with those cuts and this budget came in with a little increase at the beginning and it got cut to \$354,000.00 and then Erin went through her budget and cut it to \$380,000.00. Commissioner Sumners stated he thinks this is a good faith number and the committee should go with the number that Erin submitted. Commissioner Shackelford stated he is looking at the list and he noticed the group tour income has been cut. Commissioner Shackelford stated he just wanted to point that out he never liked the funding of a Sunset Symphony sponsorship and the last director was a member of the Symphony which he feels is a direct conflict of interest. Commissioner Shackelford stated he has heard positive things about Erin and the work that she is doing. Commissioner Cook asked what Erin was getting from the hotel/motel tax. Chairman Harris stated it goes into a fund and it is over \$500,000.00. Chairman Harris stated the money goes into the 101 fund and it is split and there are only certain things you can use that money for. Commissioner Burkhalter stated that Tourism does not receive any property tax money. The only money they receive is Hotel/Motel tax. Commissioner Burkhalter stated he does not think you can have a Hotel/Motel tax if

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you do not have a Tourism Department. Chairman Harris asked for a number on the show of hands on the \$380,902 amount. Chairman Harris stated the numbers of hands on this were spilt. Commissioner Stephenson stated how about \$360,000.00. County Mayor Norman stated he did not feel it was fair to cut this department 12% and you have not cut other Departments this much. Commissioner Potts stated it is not fair to Tourism and Erin when she has done everything the commission has asked her to. Commissioner Shackelford stated if we are going to spend this money to attract tourist then spend it to attract tourist. Commissioner Whiteside stated they do bring in out of state people. Commissioner Previti stated in Erin's proposal sponsorships under advertising item #6 Columbia Breakfast Rotary Sunset Symphony it says \$500-\$1,000 so Commissioner Previti stated if it was as much as \$1,000.00 he would ask the committee to consider her number minus \$1,000.00 and take out the Sunset Symphony. Commissioner Burkhalter stated in the past he had a bad experience with Tourism and the Hotel/Motel tax. Director Weber stated the advertising line and they have already spent \$118,500.00 and Erin had requested \$120,700 and Director Weber feels that is very reasonable. Director Weber stated that some of these is not advertising. It is the sponsorships. Chairman Harris stated they should put the number at \$370,000.00. Chairman Harris asked for a show of hands on the \$370,000.00 for Tourism. Director Weber moved on to purchasing which is 52200 function number. Director Weber stated what is under advisement is \$218,766.00. Director Weber stated she decreased it \$127.00 and that had to do with the Data Processing service cost they got in. Director Weber stated Purchasing had spent year to date \$208,581.00. There were no lights. Chairman Harris stated the suggested amount of \$218,629.00. Director Weber moved on to the Property Assessor with function number 52300 and under advisement is \$598,055.00 and Director Weber brought it up to \$630,025.00. The total increase is \$31,970.00 of which \$30,000.00 is for the aerial photography. Director Weber stated this is under Other Contracted Services. Director Weber stated the other amount beside the \$30,000.00 is for \$1,970.00 are little amounts for the increase of Communications to \$600.00 instead of \$400.00 and Dues and Memberships increase of \$390.00. They spent \$2610.00 and he requested \$3,000.00. Repairs and Maintenance on the vehicle. The committee suggested \$2,120.00 which has been spent so far so he wanted to move that up to \$2,500.00 and \$500.00 for Furniture and Fixtures. Commissioner Cook stated the aerial photography would be a great tool for Maury County and to increase revenue. Chairman Harris stated the final number is \$630,025.00. Director Weber moved on to the Reappraisal. Director Weber stated she suggested no change under what was under advisement at \$174,651.00. Director Weber stated that Year to Date they have spent \$144,843.00. Director Weber stated she thought the Data Processing fees had to go up. Chairman Harris recommended to go down to \$155,000.00 for the Reappraisal program. Director Weber moved on to the Trustees office. Director Weber stated the net difference is \$0.00 and she just reallocated a couple of lines. Commissioner Shackelford asked what he has been spent so far. Director Weber stated so far he has spent \$308,846.00. Director Weber stated Mr. Konz would get close to that amount with the next payroll hitting. Chairman Harris asked what Mr. Konz's budget was last year. It was \$322,730.00. Chairman Harris asked was he working without one of his employees. Mayor Norman stated that Mr. Konz has an employee retiring and he is

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not going to replace her until her comp. time is paid out. Director Weber stated that Mr. Konz's approved budget last year was \$136,791.00 and it is only up \$1.00. Chairman Harris stated that Mr. Konz does not have a history of overspending. Chairman Harris stated he does not feel Mr. Konz would spend it if he had any money left over. Commissioner Cook suggested that he cut \$4,000.00 from his budget. Chairman Harris stated the suggested number in the Trustee's office is \$320,000.00. Director Weber moved on to the Data Processing which is the IT Department. Director Weber stated what was under advisement was \$592,071.00. Director Weber stated she left it at that amount. Commissioner Stephenson asked what was spent last year under Data Processing. Commissioner Shackelford stated that IT had spent \$120,000.00 on the phone system. Commissioner Cook suggested a \$10,000.00 decrease and they took it out of the \$202,000.00 amount. Chairman Harris stated if Mr. Wells needs an increase in that he can come back and request a budget amendment. The new suggested budget for Data Processing is \$582,071.00. Director Weber moved on to Circuit Court. Director Weber stated the under advisement amount was \$997,598.00 and Director Weber stated she brought it up to \$1,069,084.00. Chairman Harris stated basically what Director Weber's recommendation is to increase Circuit Court's budget from \$997,598.00 to \$1,069,084.00 so roughly there is an increase of \$72,000.00. Director Weber stated on the \$71,486.00 you have to take off the line item 317 for \$45,000.00 because in Data Services to buy stuff that actually comes out of her data fees that is in reserves. The remaining \$30,000.00 is to increase the payroll to give her one employee. Commissioner Shackelford stated on the \$997,598.00 that was taken under advisement it did not include the jury foreman that the committee had committed to increase. Director Weber stated they brought it up to \$47,200.00. Director Weber stated that is the jury and the witnesses. Chairman Harris stated to Director Weber that what she did was reallocate the \$45,000.00 and added the \$30,000.00 for another employee. Director Weber stated postal charges went up by \$4,500.00. Chairman Harris asked Director Weber to revisit the \$45,000.00 amount. Director Weber stated on the \$45,000.00 on 53100 317 Director Weber stated that show her that is part of the Data Services that every year Director Weber has to take what Data Services revenue they bring in and she takes what they spend for the year and Director Weber nets it out plus or minus over to the reserve account. Circuit and General Sessions right now they have about \$126,000.00 in reserves. Director Weber stated last year Circuit Court Clerk McLain pulled about \$25,000.00 or \$30,000.00 out to pay for computers. Commissioner Shackelford asked Director Weber where Circuit Court Clerk McLain was on her spending at the present. Director Weber stated at present she has spent \$925,794.00. Commissioner Shackelford asked how much Circuit Court Clerk McLain has asked for to bring her employees to 40 hours. Director Weber stated it was \$1,135,852.00. Commissioner Burkhalter stated why they don't stop right here so that can get Circuit Court Clerk McLain to come back and answer some questions. Commissioner Burkhalter stated he does not remember Ms. McLain asking for her part time employees to go to full time. Commissioner Burkhalter stated he is not going to support a budget where they are giving Joey Allen's people 40 hours and not give Ms. McLain her 40 hours. Commissioner Previti read a letter addressed to the commission from Ms. McLain that stated she had 19 employees that she wanted to make 40 hours. Chairman

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Harris stated he is in agreement with giving the \$30,000.00 and Chairman Harris stated Ms. McLain could use it to pay for 2 or 3 employees. Chairman Harris stated he is not going to make a decision. Chairman Harris stated the number under suggestions is \$1,069,084.00. Chairman Harris stated the committee has given her \$30,000.00 to allocate towards personnel and she can use that to do normal work load, to increase collections. Commissioner Cook stated she would like to take it back to the under advisement figure. Commissioner Hazard stated the \$30,000.00 doesn't bother him and he could support it. Commissioner Potts stated he believes they are being fair and how they used the money is up to them. Commissioner Shackelford stated he is not in favor of giving 3 part time employees full time status. Commissioner Whiteside stated they should give her the \$60,000.00. Chairman Harris stated Ms. McLain should provide to the commission periodic reporting and see how it is going. Chairman Harris stated Ms. McLain could provide the reporting on a quarterly basis. Director Weber stated the new suggested budget amount is \$1,099,984.00 that is including \$30,000.00 extra. Chairman Harris asked Director Weber to send a message to Circuit Court Clerk McLain and the budget committee want some quarterly numbers on how much her office is collecting and what is going to the County's bottom line. Commissioner Shackelford stated that not only does the committee want to see the recurring increase in revenue but a plan to collect the past due fees that are owed to the County and she should have a quarterly report on those plans. Commissioner Stephenson stated if they are going to be fair any of the offices that are revenue generated. the committee should ask for reports and data and this goes for Mr. Allen as well. Commissioner Cook stated she has been asking Ms. McLain about her outside collections and Ms. McLain said she was going to do that after the budget sessions and Commissioner Cook stated that is important to her. Commissioner Cook stated there is \$66,000,000.00 in uncollected debt from the previous person and Commissioner Cook stated that is money that could have been spent for Central High School or another school. Chairman Harris stated he needs to see an aging of the receivables that are out there and how she is collecting. Chairman Harris stated he would encourage the media to follow what is going on with the collection. Commissioner Shackelford asked where the County stands with the budget right now. Director Weber stated that right now the budget is at a deficit of \$114,599.00. Doug Lukonen stated they started this meeting with a \$242,000.00 deficit.

VI. ANNOUNCEMENTS:

Mayor Norman announced a Community get together at 6:30 P.M. tomorrow night at AME Church on Church Street.

Commissioner Shackelford on June 30, they will be doing budget clean up and there are easements with Cherry Glen that have to be pushed out.

Commissioner Previti wanted to thank Commissioner Shackelford for paying for supper tonight. Commissioner Shackelford paid for the pizzas.

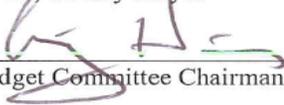
VII. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 6:00 PM.

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APPROVED 

Charlie Norman, Jr., County Mayor

SIGNED 

Craig Harris, Budget Committee Chairman