



**MAURY COUNTY, TENNESSEE
BUDGET COMMITTEE AGENDA
Tuesday, December 15, 2015
4:30 P.M.**

I. CALL TO ORDER

Roll Call:

Craig Harris

Stewart Parker

Sue Stephenson

Sonny Shackelford

Donna Cook

Steve Hazard

II. OPENING PRAYER

III. REVIEW AND APPROVAL OF MEETING AGENDA

IV. REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

A. November 10th, 2015 Regularly Scheduled Budget Committee Meeting Minutes

V. BUDGET DIRECTOR REVIEW

VI. COUNTY MAYOR REPORT

VII. FINANCIAL REPORTS

A. Investments by Budget Director (Attachment)

B. Sales Tax by Budget Director (Attachment)

C. 2015/2016 Revenue & Expense Report by Budget Director (Attachment)

D. 2015/2016 Supplemental Report of Expenditures (Attachment)

E. Cash Report by Budget Director (Attachment)

F. Payroll Report: Overtime/Holiday/Excess Pay/ Comp Time (Attachment)

G. Remaining Building Improvement Funds from 2014 Bond Issue- Budget Director Weber

VIII. PURCHASING

A. Completed Bids by Purchasing Agent (Attachment)

B. Schedule Bid Openings by Purchasing Agent (Attachment)

C. Gov-Deals List by Purchasing Agent (Attachment)

D. Capital Expenditures by Purchasing Agent (Attachment)

IX. DELEGATIONS

X. RESOLUTIONS

A. Res No. 12-15-20

RESOLUTION APPROVING USE OF SERIES 2014 BOND FUNDS AND AMENDING 2015-2016 BUDGET

B. Res No. 12-15-21

RESOLUTION ACCEPTING THE 2015 EMERGENCY MANAGEMENT PERFORMANCE GRANT

- C. Res No. 12-15-22** RESOLUTION AMENDING 2015-2016 HIGHWAY FUND BUDGET
- D. Res No. 12-15-23** RESOLUTION AMENDING 2015-2016 SCHOOL GENERAL PURPOSE BUDGET
- H. Res No. 12-15-24** RESOLUTION RATIFYING GENERAL SESSIONS PART TIME JUDICIAL COMMISSIONER VACANCY
- I. Res No. 12-15-25** RESOLUTION AMENDING 2015/2016 JUVENILE SERVICES BUDGET
- J. Res No. 12-15-26** RESOLUTION APPROVING BIDS AND MULTI-YEAR CONTRACTS FOR INSURANCE BENEFIT SERVICE
- K. Res No. 12-15-29** RESOLUTION AMENDING 2015-2016 MAURY COUNTY PROPERTY TAX ASSESSOR'S BUDGET
- L. Res No. 12-15-30** RESOLUTION AMENDING 2015-2016 MAURY COUNTY SOLID WASTE BUDGET
- M. Res No. 12-15-31** RESOLUTION RECEIVING FUNDS FOR ADDING NAMES TO THE MAURY COUNTY WAR DEAD MONUMENT AT THE MAURY COUNTY COURTHOUSE
- N. Res No. 12-15-32** RESOLUTION AMENDING THE 2015-2016 ADEQUATE FACILITIES FUND BUDGET
- O. Res No. 12-15-33** RESOLUTION APPROVING AMENDMENT TO 2015-2016 GENERAL CAPITAL PROJECTS FUND BUDGET
- P. Res No. 12-15-34** RESOLUTION AMENDING 2015/2016 COUNTY CLERK'S BUDGET
- P. Res No. 12-15-35** RESOLUTION AMENDING ARCHIVES 2015/2016 BUDGET

XI. NEW BUSINESS

- A.** GFOA Discussion- Commissioner Cook
- B.** PO Box to Accommodate Receipt of Any Confidential Complaint Forms
- C.** Strategic Planning Discussion-Vice Chairman Shackelford

XII. OLD BUSINESS

- A.** Letter by Commissioner Previti

XIII. ANNOUNCEMENTS

- A.** County Commission Regular Meeting, Monday December 21st, 2015 at 6:30 PM

NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Budget Committee met on Tuesday, November 10, 2015 at 4:30 p.m., in the Maury County Tom Primm County Commission Room with the following Committee Members present:

CRAIG HARRIS, STEWART PARKER, SONNY SHACKELFORD, SUE STEPHENSON, STEVE HAZARD AND DONNA COOK

OTHERS PRESENT: Gerald Adkison, Ronnie Attkisson, Talvin Barner, Davis Burkhalter, Gwynne Evans, Don Morrow, Terry Potts, Eric Previti, William (Tot) Roddy, Ricky Sims, Gary Stovall, Scott Sumners, Tommy Wolaver, Theresa Weber, Daniel Murphy, and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Harris called the meeting to order and took roll call with all Budget Committee members present.

II. OPENING PRAYER:

Commissioner Shackelford offered the opening prayer.

III. REVIEW & APPROVAL OF MEETING AGENDA:

Chairman Harris stated he would like to make a change to the agenda, bringing the resolutions to position VI. Commissioner Shackelford made a motion to move the Resolutions to be listed under the County Mayor report. Commissioner Stephenson seconded. There were no lights. Chairman Harris called for a vote on the agenda as amended. All in favor. Motion Approved.

IV. REVIEW & APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

Commissioner Hazard made a motion to Approve. Commissioner Cook seconded. There were no lights. All in favor. Motion Approved.

V. COUNTY MAYOR REPORT: Chairman Harris stated Mayor Norman was out of town and stated that during the last meeting there was a directive for Chairman Shackelford and Mayor Norman to discuss with Maury County's State Representatives the possibility of entertaining Maury County's wheel tax request at the state level. Chairman Harris asked Chairman Shackelford to give an overview of the meeting. Chairman Shackelford stated he and the Mayor met with several others and Representative Butt and they made available the resolution that was put together for an increase in the wheel tax. Chairman Harris stated during this meeting it was determined that Representative Butt did not think there was any support because it has to flow through local government committee and Representative Butt is not on that committee and with it being an election year in combination with the Governor having his tax initiative to increase the gas tax which he has bid out across the State. Representative Butt did not feel that it was going to get any support and Representative Butt felt this would not be the right time or place to present an increase in the wheel tax. Chairman Harris stated he also talked

with Senator Hensley and although it doesn't have as many committee hurdles in the Senate, he concurred the same thing and there was not an appetite for a tax increase. The reason the County wanted to raise this money was to allocate it to schools. Chairman Shackelford stated he did not contact Representative Shepard because he has just a little of the district in this area. Chairman Shackelford stated if you took it and it was passed it would be the 2016 Legislative term before the County could get it into place and start selling tags for that amount and Chairman Shackelford stated if it was passed this Legislative term and it was effective July 1, 2016 it takes a year to collect the money and so really the 2017/2018 term would be when the money would be there to allocate the pennies around. Chairman Shackelford stated he was supportive that it would be pushed back up to Representative Butt again. Chairman Shackelford stated Representative Butt does understand budgetary ramifications because that is the only other alternative. Commissioner Sumners stated there were three options the County had concerning the wheel tax and was one of them bypassing the State Legislature or do you have to have the State Legislature approval of that. County Attorney Murphy stated the first one is that you amend your Private Act. The second one is that you send it straight for a referendum from this body and to pass the wheel tax at two regularly scheduled meetings and then within 30 days of it passing the public has to raise 10% of the number of voters from the last gubernatorial election, which is around 1,800 voters. It could be petitioned to be put on the referendum. There are two other options to move forward with it. Chairman Shackelford stated the reason it was being pushed through was to get it to the Legislature to Maury County's Representatives offices in December or earlier. Chairman Shackelford stated he did ask for the Local Government Committee members from Representative Butt but he has not received that information yet. Chairman Shackelford stated he would do his best to create work relationships with those committee members so that when it does arrive it will not be the first time they meet. Commissioner Burkhalter stated he is very disappointed in the County's representatives. Commissioner Burkhalter stated he was one of the ones that tried to get a wheel tax opposed to a property tax. Commissioner Roddy stated he would not vote for it because he does not believe it is a proper time. There were no lights.

IX. RESOLUTIONS:

- A. Resolution No. 11-15-20-** Resolution Amending 2015/2016 Solid Waste Budget. Commissioner Cook made a motion to Approve. Commissioner Parker Seconded. Commissioner Shackelford asked Mr. Sweeney if there were any other capital items that he was going to have this year. Mr. Sweeney stated this is not coming out of fund balance this was coming out of surplus equipment sales. Mr. Sweeney stated this would add \$3,000.00 to \$4,000.00 back to fund balance. Mr. Sweeney stated he sold a loader, an old dump truck, a pick-up, an old lawnmower and an old bush hog. Mr. Sweeney stated he is just replacing the surplus items. There were no lights. All in favor. Motion Approved.
- B. Resolution No. 11-15-21-** Resolution Writing Off Uncollectable Accounts Of The County Solid Waste Department. County Attorney Murphy stated this was recommended by the Auditor to write those accounts off from a bookkeeping standpoint. Commissioner Shackelford made a motion to Approve. Seconded by Commissioner Hazard. There were no lights. All in favor. Motion Approved.

- C. Resolution No. 11-15-22-** Resolution Allowing The Maury County Attorney the Authority to Take Legal Action to Collect Past Due Accounts Of The Maury County Office Solid Waste Department. Commissioner Stephenson made a motion to Approve. Commissioner Cook Seconded. There were no lights. All in favor. Motion Approved.
- D. Resolution No. 11-15-25-** Resolution Amending 2015-2016 Highway Fund Budget. Commissioner Parker made a motion to Approve. Commissioner Cook Seconded. There were no lights. All in favor. Motion Approved.
- H. Resolution No. 11-15-27-** Resolution Authorizing New Signage on the Walter B. Harlan Building. Commissioner Shackelford made a motion to Approve. Commissioner Cook seconded. Commissioner Sumners asked Attorney Murphy if he knew who was doing the work. Attorney Murphy stated he understood that Columbia Neon was doing the work. There were no lights. All in favor. Motion Approved.
- I. Resolution No. 11-15-29-** Resolution Amending 2015-2016 School General Purpose Budget. Attorney Murphy stated this would need an amendment on this resolution because there is actually a food service component to this so this will need to be amended to be the 2015-2016 School General Purpose and Food Service Budget. Commissioner Shackelford made a motion to bring the resolution as presented. Seconded by Commissioner Stephenson. Commissioner Shackelford made a motion to amend the current resolution 11-15-29 to be the 2015-2016 School General Purpose and Food Service Budget as amended as shown on the Budget Attachments. Commissioner Cook seconded. There were no lights. Chairman Harris called for the vote on the amendment. All in favor. Motion for the Amendment carries 6-0. Chairman Harris called for the vote on the original resolution. There were no lights. Chairman Harris called for the resolution as amended. All in favor. Motion carries for the resolution as amended to include the verbiage for the food service budget and the vote carries 6-0.
- J. Resolution No. 11-15-31-** Resolution Approving Bids and Multi-Year Contracts For Inmate Food Service. Commissioner Cook made a motion to Approve. Commissioner Hazard Seconded. Commissioner Shackelford asked Purchasing Agent Buddy Harlan if this was quoted last year. Purchasing Agent Harlan stated it was quoted last year because of anticipation of a change of vendors and which was done. Commissioner Shackelford asked Purchasing Agent Harlan if the request to bid the multi-year option is so that Purchasing Agent Harlan will have the flexibility to be able to elect one year or multi-year. Purchasing Agent Harlan replied yes. Commissioner Stephenson stated because of the way the resolution is worded does that mean the County is locked in to a one year term. Purchasing Agent Harlan stated it means a successive one year term unless there is some viable reason to get out. There were no lights. All in favor. Motion Approved.
- K. Resolution No. 11-15-32-** Resolution Transferring Investment Pool Funds To The County General Fund Then to Debt Service Fund. Director Weber stated she would prefer this Resolution not pass because she would like to keep the \$99,000.00 in the 101 Fund due to the fact that 8.5 cents was taken out of the 101. Commissioner Shackelford

made a motion to Approve. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved.

VI. FINANCIAL REPORTS:

- A.** Investment Report- Director Weber submitted the Investment Report. Director Weber stated if you will notice the interest year to date is \$253,379.08. It was projected for \$245,000.00 at budget time. This will probably be doubled for this by the end of the year and that is due to the \$47,000,000.00 bond. There were no lights.
- B.** Sales Tax Report- Director Weber submitted the Sales Tax Report (See Attached). Director Weber stated the year to date is July through August. The County is up 18.4% from last year. There were no lights.
- C.** 2014-2015 Revenue & Expense Report- Director Weber submitted the Revenue & Expense Report. (See Attached) Director Weber stated she wanted to point out that on the Revenue number 40163 payment in lieu of taxes the County did receive the GM money. Director Weber stated most everything looks pretty good. Director Weber stated she wanted to point out that 44120 did receive the \$9,000.00 from the D.A.'s office. The revenues from Joint Ventures the reason why it is \$0.00 right now is because the April, May and June payment was put in Accounts Receivable so when the next one comes up the second quarter is when you truly start showing the revenue number because of A/R which was not done last year. It was a few things that were not put in A/R last year that because of the Auditors it is being done this year. Director Weber moved on to 44990. It is done quite a bit because there were two huge hazardous clean ups that were done last year the County did not have this year. Director Weber moved on to 46820, Income Tax. Director Weber stated that is an Accounts Receivable item. Director Weber moved on to 477715 the tax credit rebate. Director Weber stated that is what she just asked could be moved over to the 151 fund. Director Weber moved on to 49800 and this is half of what it was last year. Director Weber stated last year the County received the money earlier. There were no lights. Director Weber moved on to Expenditures. Director Weber stated under the 101 fund Other General and Administrative 51900 that is a lot higher but that is due to Kronos. Director Weber stated October was a three pay week period because the County gets paid every other Friday which is 26 weeks. Director Weber moved on to Circuit Court 53100. Director Weber stated this is up a bit because of the employees going to 40 hours. Director Weber moved on to 55900 Other Public Health and Welfare. Director Weber stated there is more money in that this year because that is for the sewer system. Director Weber moved on to Parks and Recreation 56700. Director Weber stated last year there was an Open PO for Kid's Kingdom for \$200,000.00 and that's why that looks large. There were no lights. Director Weber moved on to the 122 Fund. Director Weber stated that looks normal. Director Weber stated the County did sell some confiscated property and the expenditures are down.

Chairman Shackelford asked Director Weber if there was any movement on the lawsuit. Director Weber stated she hasn't heard anything. Director Weber stated she will contact Bill Doelle to see if he has heard anything. There were no lights. Director Weber moved on to the 125 Fund. Director Weber stated last month the Budget Committee requested she check into the Adequate Facilities and for the month of October if does look like the County is down quite a bit so Jackie in Building and Zoning office checked for Director Weber. In September of 2014 there was a set of apartments the County had received \$197,448.00 for Adequate Facilities and the County received \$128,929.80 for Industrial and some Commercial and a hotel. Director Weber stated that is why Adequate Facilities looks smaller this year. Director Weber moved on to the 131 Fund. Director Weber stated Mineral Severance Tax is up from last year and other Capital Outlay 68000 that's up about \$400,000.00. Director Weber stated this year there was an open PO for \$591,000.00. Chairman Harris asked Director Weber to be prepared for questions on the Adequate Facilities on dollar amounts what is restricted or unrestricted within the Adequate Facilities. Director Weber stated there is a fund balance report and it will show the 125 fund and how much is restricted. Chairman Harris stated the minimum Fund Balance will be brought up at the March meeting. Director Weber moved on to the 151 Fund. Director Weber stated most everything looks good. On 40240, the Wheel Tax that is a lot less than last year but at this time last year the County was collecting the Wheel tax for the 176 fund and then it is transferred over. Director Weber moved on to the Interest Earned and it is almost double. Director Weber stated on the Transfer Out 99100 that is the Highway Tax and it is moved over to the 176 fund. The \$67,563.00 is money that was taken out of the 151 fund and transfer it out over to the 176 fund because the Wheel Tax for the 176 Fund got shorted. There were no lights. Director Weber moved on to the 176 Fund, account 49800, the \$67,563.00 is in that account where it was transferred in. There were no lights. Director Weber moved on to the 189 Fund. Director Weber stated it is Purchasing Agent Harlan's report. There were no lights. Director Weber moved on to the 207 Fund. Director Weber stated there is another account in there 43102 and that is a charge of \$20.00 where employees didn't attend the Wellness Fair. Director Weber moved on to 43110 and Tipping Fees are up. There were no lights. Director Weber moved on to the 261 Fund. Director Weber stated that is money in and out. Director Weber stated it looked normal. There were no lights.

- D.** Hospital Health Costs Attachment by Budget Director- Director Weber stated she received this information from Paula Potts at the Sheriff's Department. Director Weber stated this explains how Maury County writes off hospital expenses and how it works and what the County pays for as far as medical between Maury Regional Hospital the State and County inmates. There were no lights.
- E.** Adequate Facilities Tax Procedure by Budget Director. Director Weber discussed Adequate Facilities during the Revenue & Expense Report.
- F.** 2015-2016 Supplemental Report of Expenditures (See Attachment) Director Weber stated everything looked very reasonable when she went through it. Director Weber asked if anyone had any questions on any of the funds. Commissioner Sumners asked Director Weber about account number 51240 in the 101 Fund Other Boards and

Committees. Commissioner Sumners stated that account is at 91%. Director Weber stated she would check on that. Commissioner Sumners stated it is not a big dollar amount but he would like to know for next budget year. Director Weber stated it is for Civil Service Testing and that's why it is so high. Commissioner Stephenson asked about 51900. Commissioner Stephenson stated it is a little above 64% and Director Weber stated that is Kronos. There were no lights.

- G.** Cash Report by Budget Director (See Attachment) Director Weber asked if anyone had any questions on the Cash Report. Chairman Harris asked Director Weber if she wanted to address the Cash Balance in the 101 Fund. Chairman Harris asked Director Weber if she thought December would be the low month. Chairman Harris asked Director Weber if she could guess what the cash balance would go down to in the 101 Fund. Director Weber stated she believed around \$6,000,000.00. Director Weber stated between July and October in the 101 Fund basically the County is sitting at a \$3,000.00 to \$4,000.00 deficit amount because the County is spending more money than is coming in right now. Commissioner Cook had to leave and she asked that Commissioner Sumners fill her seat while she is out. Commissioner Parker asked Director Weber on the funds that were allocated for the school, has the \$1,080,000.00 amount come out of the fund balance yet. Director Weber stated these numbers will be reflected on the next month. Commissioner Parker stated to Director Weber that was a good job of keeping track of that. Commissioner Shackelford stated he would like to see year over year fund balance compared to current. Director Weber stated they would work on something. Director Weber stated she would work on something and send it to Chairman Harris. Chairman Harris stated it wouldn't hurt to show a couple of years on the report. There were no lights.
- H.** Payroll Report-Overtime /Holiday/Excess Pay/Comp Time (See Attached) Director Weber asked if there were any questions. Commissioner Sumners stated the biggest increase in comp. time was in the Sheriff's Department. Commissioner Sumners stated it looks like the Comp. Time policy is taking affect and working. There were no lights.
- I.** Remaining Building Improvement Funds from 2014 Bond Issue- (Budget Director Weber) This is the report the Mayor had talked about on funds that were left over from the HVAC for the Courthouse. Doug Lukonen made the report as simple as possible and he will keep track of it as we go along. Mr. Lukonen stated at the very top is the original budgeted amount and less how much the HVAC was quoted for. Mr. Lukonen stated that not all of the funds have been expended yet but out of the \$412,092.00 that is left and what it is being spent on. Mr. Lukonen stated the cash disbursed after HVAC project is basically everything that was paid for and is being done or has already been done or a PO has been opened but that work has not started yet. Mr. Lukonen stated the next page is future projected projects. These are other projects the Mayor brought up in the Building Committee and brought up to Mr. Lukonen that he may be spending the money on. Chairman Harris asked Mr. Lukonen if this report was not to replace a request to spend additional funds it is just to give the activity that is going on with this fund Mr. Lukonen replied yes. Mr. Lukonen stated you can also see how much money is left for future projects. Mr. Lukonen stated at present there is \$318,817.00. Commissioner

Stephenson asked if the \$318,817.00 included the \$60,000.00. Mr. Lukonen stated that included everything that has been spent so far. There were no lights.

- J.** C T-0253 Tax Anticipation Note Presentation by Budget Director- Director Weber stated this has to be presented and this will also have to go to the full commission meeting. The first item was the letter of approval from the State of Tennessee for the Tax Anticipation Note and Director Weber stated it is for \$1,080,855.79 this year. Director Weber stated doing the calculations there was no way the County could give them the full \$2,000,000.00. They had too much cash so Director Weber stated she would look at this again in a couple of months and see where the County is at and see if the County can lend them anymore if they need it. Director Weber stated this is State and she has to do this. Director Weber stated she has to go through a lot of hoops to get this done. Director Weber stated on the next one she has never done before and Director Weber got with the Comptroller's office and they sent this to her and this is the Tax Anticipation note for the \$1,080,855.79 between the school and the County. Director Weber stated this was signed by the Mayor and certified by Joey Allen. Director Weber stated the next piece of paper is the report on Debt Obligation. It is State Form C T - 0253 and it says the County is loaning money basically to our self. They call it an inter-fund no interest loan. It is to help the schools out with the cash flow until they receive their taxes. Director Weber stated she has to do a continuing disclosure every year on it and Director Weber has to let them know the County has a written debt policy that the County does not do any derivatives. Mayor Norman and Budget Director Weber sign it. Once it goes through the full commission then the next day it is sent to the State. The State has to have it within 45 days and Director Weber has already written the check. Director Weber stated she included in Resolution 9-15-27 where all this was originally approved. Commissioner Shackelford stated on the resolution it stated the schools were going to borrow up to \$2,000,000.00 and the schools are not going to borrow that. Commissioner Shackelford stated he sent this E-Mail that Director Weber forwarded him to Tammy Anderson so this can be on the full commission docket. Director Weber stated this is not an approval from the commission. She just needs to make sure it is put in the minutes.

Commissioner Roddy stated he had a point of information on Adequate Facilities tax. Commissioner Roddy stated the Commission was in the process of establishing a pathway to collect that and Commissioner Roddy asked has that been done yet. Director Weber stated in the little statement that was sent and there was information on how the Adequate Facilities was done. Director Weber stated both the City of Columbia and the City of Spring Hill are not supposed to let loose of any permits until the Adequate Facilities tax is paid but unfortunately sometimes that happens so there are safeguards down in the Building and Zoning and there are reports they get from the electric company so they can see if there are any new hookups and then they go out there and sometimes friends and neighbors let them know. Director Weber stated they are comfortable and are confident they are collecting what they need to be collecting. There were no lights.

VII. PURCHASING:

- A. Completed Bids- (See Attachment) Purchasing Agent Harlan stated he would be glad to answer any questions. There were no lights.
- B. Schedule Bid Opening-Purchasing (See Attachment) Purchasing Agent Harlan stated there is not anything scheduled at this point. There will be something next month.
- C. Gov-Deals List by Purchasing Agent (Attachment) Purchasing Agent Harlan stated those are the items that were sold surplus for Solid Waste and they have actually received the money for. There were no lights.
- D. Capital Expenditures by Purchasing Agent (Attachment) Purchasing Agent Harlan stated the Capital Expenditure report is on the back and there is a little movement. Purchasing Agent Harlan stated that Bill Wells had started the process of updating the voting and recording system in the commission room. Mr. Wells is still doing a little bit of research. Purchasing Agent Harlan stated Solid Waste did get the loader and it is already out at Solid Waste. Mr. Dooley's aerial photography is in process of being completed. Commissioner Stephenson asked about the \$50,000.00 and is it for the paving of the convenience centers. Purchasing Agent Harlan replied yes. Commissioner Stephenson asked about the \$781,464.00 if this was for school buses. Purchasing Agent Harlan replied yes. Commissioner Stephenson asked if the \$344,000.00 was all Sheriff's vehicles. Purchasing Agent Harlan replied yes. Commissioner Potts asked how many Sheriff's vehicles does this entail. Purchasing Agent Harlan replied this is around 8 new vehicles. Commissioner Stephenson asked how many school buses does this entail. Purchasing Agent Harlan stated he believes it is 8 new buses. There were no lights.

VIII. DELEGATIONS:

IX. New Business

A. Property and Casualty Liability Insurance –Branden Miller,

Commissioner Shackelford stated Mr. Miller may want to go over about what part he handles. Mr. Miller stated there were two major pieces to the property and Casualty insurance and what is referred to as Workman's Compensation. Mr. Miller stated he represented the County on the P&C side not the Workman's Compensation. In summary that is how the County purchases the Insurance. Mr. Miller stated the County purchases the insurance P&C and Workman's Compensation from the Local Government Insurance Program and there are other representatives that can answer other questions. Mr. Miller stated on the P&C side has all the major coverages such as liability, police liability, public officials and employment practices and crime and all the things the County may need. There are some deductibles. Mr. Miller stated basically there is a \$1,000.00 deductible on all your lines of coverage except for your police, public officials, and police liability. They have \$5,000.00 deductible. Mr. Miller stated he represented Maury County to the market place. Mr. Miller stated it is about premium you pay and losses at the insurance company or pool pays. Mr. Miller stated for

example when Maury County pays \$1.00 when you insure a \$1.00 and around .70 cents of that dollar is there to pay your losses and .30 cents of that dollar is to run the program. A pool may have less expenses and insurance companies may have more. Mr. Miller looked to where Maury County can save some money. Mr. Miller stated until the losses for Maury County are reduced taking on more retention or higher deductibles is probably not the best thing for Maury County right now. Chairman Shackelford stated Maury County has got to do something about the losses. Chairman Shackelford asked Mr. Miller if the Auto PD and the Auto PD Collision is that a prorated amount through today or this report period. Mr. Miller stated the only premiums are showing are gross premiums for the County. Mr. Miller stated they do give a spreadsheet every year and they allocate the premiums by vehicle, by building, by public officials. Mr. Miller stated he does have that spread sheet and he will send it to Commissioner Shackelford. Commissioner Morrow stated to Mr. Miller he could give a report on each losses for each department. Commissioner Shackelford stated he wanted to bring forth some information and Commissioner Shackelford appreciated Mr. Miller & Ms. Brock for coming and giving some information. Commissioner Burkhalter asked Mr. Miller until Maury County gets a handle on the losses Maury County is probably better off not to increase our liabilities. Mr. Miller replied he would agree. Commissioner Burkhalter stated the County needs to get a handle on these losses. Chairman Shackelford asked who served on the Loss Control Committee. Mr. Bolton stated Wade Cross from Central Maintenance, Mr. Buddy Harlan, Purchasing Agent, Dana Gibson, HR Director, Highway, Parks and Recreation, Ron Inman from Solid Waste, Richie Hickman, Sheriff's Dept. Commissioner Stephenson asked Mr. Bolton how often his committee meets. Mr. Bolton stated it meets monthly. Commissioner Stephenson asked Mr. Bolton if they kept minutes at those meetings. Mr. Bolton replied yes and Wanda McLain takes those minutes. Purchasing Agent Harlan stated when Mark Fogerty meets with them he gives examples of how to handle situations of things that have happened in other counties.

- B. Workers Comp Insurance Coverage-Becky Brock-** Becky Brock stated she was with the Local Government Insurance Pool. Ms. Brock stated they were not an insurance company. They are a self-insured member owned pool and they are not for profit. Ms. Brock stated they are only charging our members what they need to pay your claims and pay the shared expenses and you are sharing you claims with other members and you are also sharing your expenses. Ms. Brock stated they are using your money for claims. Ms. Brock stated the reason the pool exists is because the late 1970's and early 1980's it had become impossible for public entities to find insurance in the standard insurance market. Ms. Brock stated on page 9 it shows how the structure is set up. Ms. Brock stated on the Workman's Comp. side and the way this is set up. Ms. Brock stated for Workman's Comp. they pay the first \$500,000.00 and they are capped at \$500,000.00 on Workman's Comp and

then it goes into the reinsurance which is statutory limits, which means there are no limits. Ms. Brock moved on to property. Ms. Brock stated they pay the first \$250,000.00 of every property claim before it hits reinsurance and on the liability which is the general liability and your law enforcement liability which also includes jail liability your E&O and auto. Ms. Brock stated they pay the first \$450,000.00 out of this lost fund bucket of money before it hits reinsurance. Ms. Brock stated that every year for the last three years they have been increasing reserves on prior year's claims by \$5,000,000.00. Ms. Brock stated this is for the entire pool. Commissioner Shackelford asked who the reinsurance is with. Ms. Brock stated is County Reinsurance Limited. It is a pool of County pools from other states. Ms. Brock stated they have been with them for about 11 years and it is amazing how much money it has saved. Chairman Harris had to leave but he asked Commissioner Morrow to sit in his place. Chairman Harris turned the meeting over to Vice-Chair Commissioner Shackelford. Ms. Brock moved on to page 12. Ms. Brock stated that over a 10 year period Maury County is \$328,000.00 in the red for that period of time. Because they are a pool and not for profit what they want to see over that period of time is \$0.00. They do not want to charge any more than what they are going to pay out for Maury County. Ms. Brock stated if Maury County was with an insurance company they would have already cancelled Maury County or they would be charging a lot more premium. Ms. Brock stated that any of these years a claim can reopen and under old Workman's Comp. law that happens a lot. Commissioner Shackelford stated Maury County does participate in the Drug Free Workplace. Commissioner Shackelford stated there has been a radical change in the Workman's Comp. laws. Commissioner Shackelford stated he feels this will have some impact on our claims experience. Ms. Brock stated she would like to introduce Mark Fogerty who is the County's Loss Control Representative. Commissioner Morrow asked Ms. Brock that he noticed this was just the County and it does not include the schools or the hospital and Commissioner Morrow asked if there was any way they could pull all three together to get the County's claim's down or is that feasible to do so. Ms. Brock stated they do write the schools Workman's Comp. but it is under a separate policy and they would not do the liability for the hospital. Ms. Brock moved on to page 18. Ms. Brock stated because Maury County has been with the pool for so long she has data that she likes sharing. Ms. Brock stated this shows the difference in what Maury County paid ten years ago on property and liability, property and casualty and workman's comp. Ms. Brock stated you can see during the 15/16 policy period what Maury County is paying now. On the property and casualty Maury County is actually paying \$94,000.00 less than they did 10 years ago and the exposure is up 86% on the property value and 124% on the auto PD. The numbers for GL Law that is all employment numbers. Ms. Brock stated if something goes wrong with Workman's Comp. fund it will not impact the property and liability. Ms. Brock stated if the County's that this pool is developed for don't support it then it goes away and we're back

having big insurance companies that are profiting from the tax dollars and Ms. Brock would caution that. There were no lights.

C. Refinancing Discussion-Ashley McAnulty- Mr. McAnulty stated that series 2008 is available for advance refunding it is currently at 4.09% and looking at reducing that at a current market of approximately 2.41% which would generate a little over a \$1,000,000,00 savings not proposing to restructure. They will move principal payments up as there are opportunities to move principal payments up to more recent years but not looking to extend the maturities any longer and be simply a uniform savings to the County and the current market is \$80,000.00 a year. Mr. McAnulty stated he has given the numbers and the first page is the savings report and that shows the annual basis the projected annual savings. Mr. McAnulty stated this resolution will position the County to refund the bonds in a competitive sale for a savings if and when it is most feasible for the County to do that. Commissioner Shackelford stated he would like to see the County take some action and Commissioner Shackelford thinks the time is now. Mr. McAnulty stated this was for school improvements and issued in 2008 originally and maturing in 2028. Mr. McAnulty stated they are not planning on extending it beyond 2028 and they have moved maturity's up and savings presented an opportunity to do so. The resolution was circulated yesterday and Mr. McAnulty has copies tonight for those that would like a copy of that. It includes a state review letter. Mr. McAnulty stated they are charging less than 1% of the total bond issue which includes underwriters discount and bond council, bond rating fee and their fee which is 1.2% one time and that is included in your information. Mr. McAnulty stated it is a net savings of \$1,420, 000.00. The percentage rate is 2.41% fixed for 13 years. Commissioner Morrow made a motion that the County accept the refinancing of this bond for the Middle School and go by the recommendations of Mr. Ashley McAnulty. Commissioner Stephenson seconded. Commissioner Sumners asked Mr. McAnulty if this was for the middle school and Commissioner Sumners wondered if this was for other school improvements as well. Mr. McAnulty stated in the resolution it detailed simply for public school improvements. It did not give specifics on how the funds were to be expended within the school system. Commissioner Shackelford asked as far as the budget goes would it impact the \$88,000.00. Commissioner Shackelford asked if he \$88,000.00 was an annual number. Mr. McAnulty stated for 2016 budget year that would be \$88,000.00. Mr. McAnulty stated if you have budgeted payments already scheduled for that first year we don't borrow those so you don't pay interest upon interest. Mr. McAnulty stated they simply allow the County to make that payment and then borrow what is necessary. There were no lights. Commissioner Shackelford called for the vote. All in favor. Motion Approved.

X. Old Business

XI. Announcements

- A. County Commission Regular Meeting, Monday November 16th, 2015 at 6:30 P.M. Tom Primm County Commission Room, Hunter-Matthews Complex.

XII. Adjournment:

- A. Motion was made to adjourn at 7:01 P.M.

APPROVED _____
Charlie Norman, Jr., County Mayor

SIGNED _____
Craig Harris, Budget Committee Chairman

Investments
As of November 30, 2015

Interest-to-Date..... \$ 307,611.50
Budget 2015/2016 \$245,000.00

Due Date	Bank Company	CD Number	Date of Investments	Amount Invested	Length of Time	% Rate	Interest Due
<u>2015-2016</u>							
12/11/2015	Franklin Synergy	#83617	12/12/2013	2,000,000	165 Days	0.80	\$ 1,271.49
1/28/2016	Franklin Synergy	#83706	1/30/2014	1,000,000	212 Days	0.75	\$ 678.23
3/25/2016	Community First	#25089	3/28/2014	1,000,000	269 Days	0.77	\$ 2,404.61
3/29/2016	Franklin Synergy	#84894	4/9/2015	1,000,000	264 Days	0.72	\$ 2,209.31
4/13/2016	Franklin Synergy	#84697	1/28/2015	2,000,000	289 Days	0.75	\$ 4,479.45
5/12/2016	Franklin Synergy	#84414	10/29/2014	1,000,000	317 Days	0.85	\$ 3,842.36
5/17/2016	Franklin Synergy	#84363	10/15/2014	1,000,000	317 Days	0.85	\$ 3,842.46
5/26/2016	Franklin Synergy	#83864	5/29/2014	1,000,000	332 Days	0.75	\$ 3,698.73
5/27/2016	Franklin Synergy	#84638	1/14/2015	2,000,000	332 Days	0.78	\$ 6,496.45
5/30/2016	Franklin Synergy	#85581	10/28/2015	1,000,000	215 Days	0.65	\$ 3,828.77
6/14/2016	Franklin Synergy	#85251	7/29/2015	2,000,000	321 Days	0.85	\$ 10,712.32
6/24/2016	Franklin Synergy	#83920	6/26/2014	1,000,000	361 Days	0.75	\$ 4,274.24
7/13/2016	First Tennessee	#188703026	6/9/2015	With 2016-2017	21 Days	0.83	\$ 11,460.83
7/14/2016	Community First	#25474	3/4/2015	With 2016-2017	366 Days	0.76	\$ 4,435.04
7/27/2016	First State/Simmons	#10045381	10/3/2014	With 2016-2017	366 Days	0.97	\$ 5,740.28
7/28/2016	Franklin Synergy	#84530	12/10/2014	With 2016-2017	366 Days	0.80	\$ 4,690.43
8/12/2016	Franklin Synergy	#84621	1/7/2015	With 2016-2017	366 Days	0.80	\$ 9,380.83
8/29/2016	Franklin Synergy	#84306	9/29/2014	With 2016-2017	366 Days	0.95	\$ 4,841.10
8/30/2016	Franklin Synergy	#85353	8/14/2015	With 2016-2017	322 Days	0.90	\$ 6,438.57
8/30/2016	Franklin Synergy	#85397	8/28/2015	With 2016-2017	308 Days	0.90	\$ 6,094.31
9/8/2016	Tri-Star	#29173	9/12/2014	With 2016-2017	366 Days	0.95	\$ 5,543.84
9/13/2016	Franklin Synergy	#85185	7/9/2015	With 2016-2017	357 Days	0.90	\$ 13,069.71
9/29/2016	Community First	#25483	3/12/2015	With 2016-2017	366 Days	0.78	\$ 4,551.72
9/29/2016	Franklin Synergy	#84815	3/12/2015	With 2016-2017	366 Days	0.78	\$ 4,573.13
10/13/2016	First Tennessee	#184504482	9/11/2015	With 2016-2017	293 Days	0.89	\$ 6,393.36
10/29/2016	First Tennessee	#188394676	4/23/2015	With 2016-2017	366 Days	0.85	\$ 9,920.56
11/10/2016	Franklin Synergy	#85041	6/5/2015	With 2016-2017	366 Days	0.85	\$ 11,364.38
11/28/2016	Franklin Synergy	#85395	8/27/2015	With 2016-2017	309 Days	0.95	\$ 6,458.85
12/12/2016	First State/Simmons	#10045673	12/17/2014	With 2016-2017	366 Days	0.97	\$ 5,740.28
3/27/2017	Franklin Synergy	#84865	3/27/2015	With 2016-2017	366 Days	1.00	\$ 5,863.00
3/30/2017	Community First	#25538	4/17/2015	With 2016-2017	366 Days	1.05	\$ 12,254.74
4/26/2017	Franklin Synergy	#85031	6/3/2015	With 2016-2017	366 Days	1.05	\$ 21,057.54
5/11/2017	First Tennessee	#188703075	6/18/2015	With 2016-2017	366 Days	0.86	\$ 5,725.48
5/12/2017	Franklin Synergy	#85147	6/29/2015	With 2016-2017	366 Days	1.05	\$ 7,019.19
5/28/2017	Franklin Synergy	#85020	5/28/2015	With 2016-2017	366 Days	1.05	\$ 12,254.79
5/29/2017	First Tennessee	#188702984	5/29/2015	With 2016-2017	366 Days	1.05	\$ 12,197.27
6/28/2017	Franklin Synergy	#85650	11/30/2015	With 2016-2017	213 Days	1.10	\$ 6,401.64
7/27/2017	Franklin Synergy	#85539	10/14/2015	With 2017-2018	259 Days	1.05	\$ 14,860.66
8/29/2017	Franklin Synergy	#85629	11/19/2015	With 2017-2018	224 Days	1.15	\$ 7,038.25
9/28/2017	Franklin Synergy	#85502	9/29/2015	With 2017-2018	275 Days	1.05	\$ 6,163.32
				<u>16,000,000</u>			<u>\$ 279,271.52</u>

2016-2017

7/13/2016	First Tennessee	#188703026	6/9/2015	2,000,000	13 Days	0.83	\$	591.23
7/14/2016	Community First	#25474	3/4/2015	1,000,000	14 Days	0.76	\$	290.71
7/27/2016	First State/Simmons	#10045381	10/3/2014	1,000,000	27 Days	0.97	\$	715.57
7/28/2016	Franklin Synergy	#84530	12/10/2014	1,000,000	28 Days	0.80	\$	612.02
8/12/2016	Franklin Synergy	#84621	1/7/2015	2,000,000	43 Days	0.80	\$	1,879.78
8/29/2016	Franklin Synergy	#84306	9/29/2014	1,000,000	61 Days	0.95	\$	1,583.33
8/30/2016	Franklin Synergy	#85353	8/14/2015	1,000,000	60 Days	0.90	\$	1,479.45
8/30/2016	Franklin Synergy	#85397	8/28/2015	1,000,000	60 Days	0.90	\$	1,479.45
9/8/2016	Tri-Star	#29173	9/12/2014	1,000,000	70 Days	0.95	\$	1,816.94
9/13/2016	Franklin Synergy	#85185	7/9/2015	2,000,000	75 Days	0.90	\$	3,698.63
9/29/2016	Community First	#25483	3/12/2015	1,000,000	91 Days	0.78	\$	1,939.34
9/29/2016	Franklin Synergy	#84815	3/12/2015	1,000,000	91 Days	0.78	\$	1,939.34
10/13/2016	First Tennessee	#184504482	9/11/2015	1,000,000	105 Days	0.89	\$	2,560.27
10/29/2016	First Tennessee	#188394676	4/23/2015	2,000,000	108 Days	0.85	\$	5,016.39
11/10/2016	Franklin Synergy	#85041	6/5/2015	2,000,000	133 Days	0.85	\$	6,147.95
11/28/2016	Franklin Synergy	#85395	8/27/2015	1,000,000	150 Days	0.95	\$	3,904.11
12/12/2016	First State/Simmons	#10045673	12/17/2014	1,000,000	166 Days	0.97	\$	4,399.45
3/27/2017	Franklin Synergy	#84865	3/27/2015	1,000,000	270 Days	1.00	\$	7,377.05
3/30/2017	Community First	#25538	4/17/2015	2,000,000	273 Days	1.05	\$	15,663.93
4/26/2017	Franklin Synergy	#85031	6/3/2015	3,000,000	300 Days	1.05	\$	25,804.11
5/11/2017	First Tennessee	#188703075	6/18/2015	1,000,000	314 Days	0.86	\$	7,398.36
5/12/2017	Franklin Synergy	#85147	6/29/2015	1,000,000	315 Days	1.05	\$	9,090.41
5/28/2017	Franklin Synergy	#85020	5/28/2015	2,000,000	330 Days	1.05	\$	19,043.84
5/29/2017	First Tennessee	#188702984	5/29/2015	2,000,000	331 Days	1.05	\$	19,101.37
6/28/2017	Franklin Synergy	#85650	11/30/2015	1,000,000.00	363 Days	1.10	\$	10,939.73
7/27/2017	Franklin Synergy	#85539	10/14/2015	With 2017-2018	365 Days	1.05	\$	21,000.00
8/29/2017	Franklin Synergy	#85629	11/19/2015	With 2017-2018	365 Days	1.15	\$	11,500.00
9/28/2017	Franklin Synergy	#85502	9/29/2015	With 2017-2018	365 Days	1.05	\$	10,500.00
				<u>35,000,000</u>				<u>\$ 197,472.76</u>

2017-2018

7/27/2017	Franklin Synergy	#85539	10/14/2015	2,000,000	27 Days	1.05	\$	1,610.96
8/29/2017	Franklin Synergy	#85629	11/19/2015	1,000,000	60 Days	1.15	\$	1,890.41
9/28/2017	Franklin Synergy	#85502	9/29/2015	<u>1,000,000</u>	90 Days	1.05	\$	2,589.04
				<u>4,000,000</u>				<u>\$ 6,090.41</u>

11/30/2015 **Checking/Money Market Account .60%** **\$ 22,989,015.28**

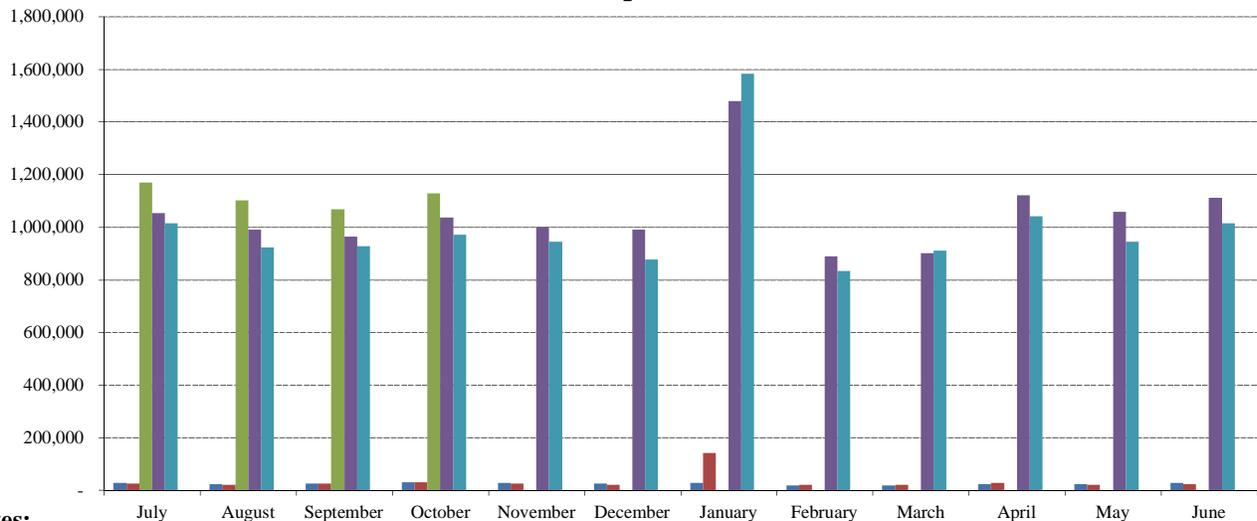
	YTD	November '15
CD Int. Earned	\$ 196,100.55	\$ 38,095.90
QSCB Int Reimbursed	\$ 13,589.34	\$ 1,789.04
Checking Interest	\$ 97,921.61	\$ 14,347.48
	<u>\$ 307,611.50</u>	<u>\$ 54,232.42</u>

LOCAL OPTION SALES TAX COLLECTIONS

Fiscal Year-to-Date at November 2015

	County General Fund			General Purpose School Fund		
	2015-2016	2014-2015	2013-2014	2015-2016	2014-2015	2013-2014
July	31,524	27,114	26,101	1,168,127	1,052,709	1,015,049
August	28,539	22,438	20,884	1,102,360	989,678	922,331
September	28,370	25,134	25,040	1,066,831	962,767	926,543
October	29,665	29,874	29,523	1,128,776	1,036,681	970,626
November		28,930	25,059		1,000,782	943,708
December		24,598	21,298		989,529	875,989
January		28,118	141,940		1,477,643	1,582,987
February		17,342	19,721		887,548	834,075
March		17,449	21,741		900,344	911,490
April		24,330	28,064		1,120,601	1,041,886
May		23,575	20,475		1,058,095	944,979
June		27,261	24,271		1,110,453	1,013,832
Fiscal YTD Collections	118,098	296,163	404,115	4,466,094	12,586,831	11,983,495
Percent of Budget	43.74%	74.04%	134.71%	37.94%	110.64%	108.07%
Annual Budget	270,000	400,000	300,000	11,772,459	11,376,287	11,088,659

Local Option Sales Tax

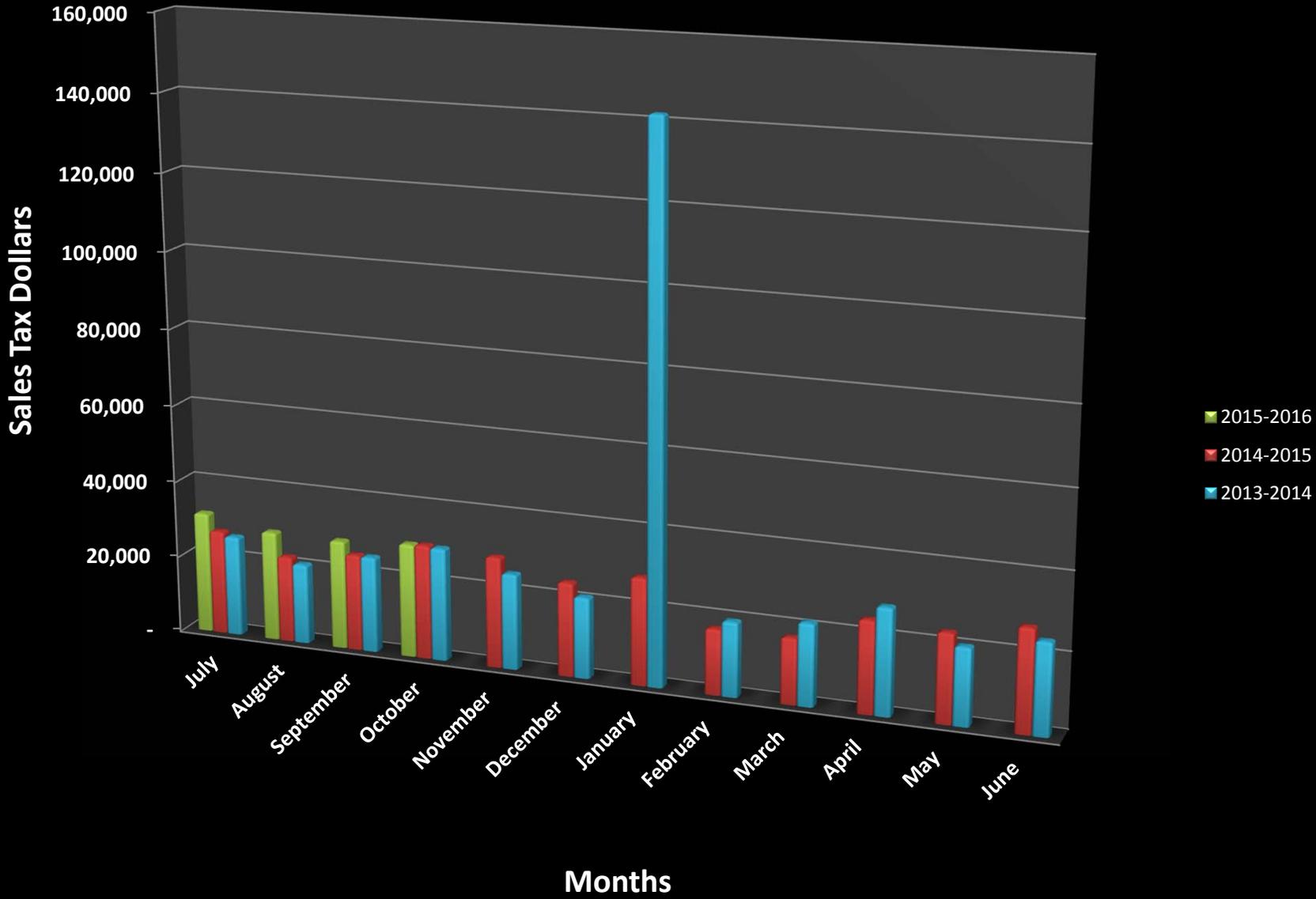


Notes:

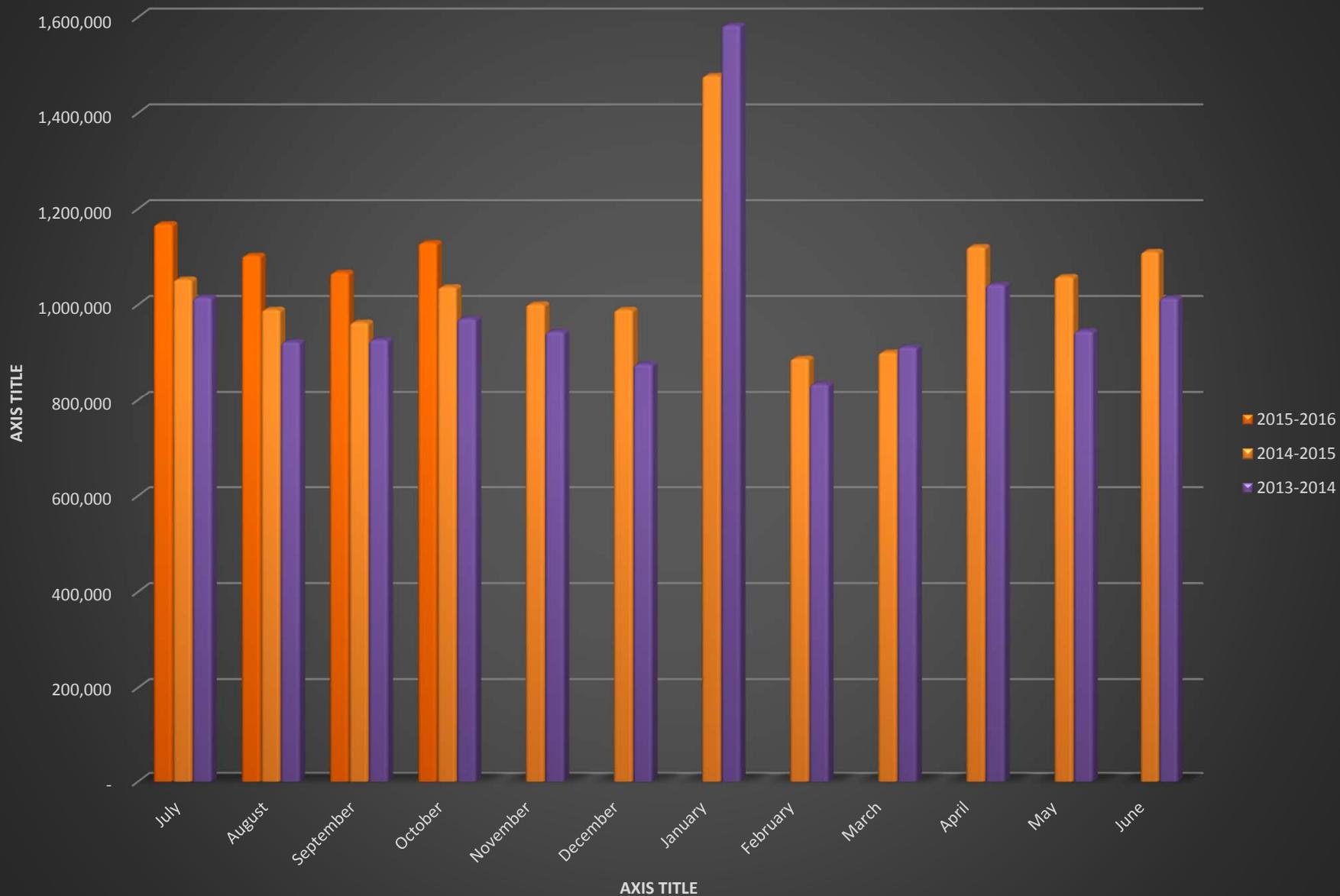
For financial reporting purposes, local option sales taxes are accrued and reported in the month collected by the State of Tennessee even though such taxes are not actually received by the county until the following month. Merchants must remit taxes monthly for sales made in the preceding month. Therefore, the amounts reported above trend up to two months subsequent to the actual merchant sale.

Maury County's local option sales tax represents 2.25% of the 9.25% sales taxes charged by area merchants. For sales made in Maury County outside of incorporated municipalities, the County allocates the tax receipts as follows: 75% General Purpose School Fund, 25% County General Fund. For sales made in incorporated municipalities, the General Purpose School Fund receives 50% of the taxes collected while the cities retain 50%.

Maury County Sales Tax Revenues



Maury County School Sales Tax Revenues



**Mauy County Finance Department
Summary of Financial Statement**

**Nov-15
Year-To-Date**

**FUND 101
County Gen.**

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
40110	Current Property Tax	(10,392,538.00)	-	(10,392,538.00)	(1,310,355.49)	(1,430,200.17)
40120	Trustee's Collections - Prior Year	(350,114.00)	-	(350,114.00)	(167,008.51)	(178,532.91)
40125	Trustee's Bankruptcy	(8,000.00)	-	(8,000.00)	(2,709.64)	(1,333.51)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(300,000.00)	-	(300,000.00)	(79,730.00)	(78,496.29)
40140	Interest And Penalty	(65,000.00)	-	(65,000.00)	(17,409.15)	(19,820.07)
40150	Pick-Up Taxes	(20,000.00)	-	(20,000.00)	(4,997.89)	(5,272.24)
40163	Payments In Lieu Of Taxes	(2,362,500.00)	-	(2,362,500.00)	(2,362,500.00)	(2,362,500.00)
40210	Local Option Sales Tax	(270,000.00)	-	(270,000.00)	(118,097.78)	(104,559.77)
40220	Hotel/Motel Tax	(525,000.00)	-	(525,000.00)	(338,208.56)	(235,569.24)
40250	Litigation Tax - General	(430,000.00)	-	(430,000.00)	(146,963.07)	(173,985.46)
40270	Business Tax	(1,000,000.00)	-	(1,000,000.00)	(183,847.06)	(125,845.98)
40330	Wholesale Beer Tax	(330,000.00)	-	(330,000.00)	(130,701.65)	(155,174.78)
40350	Interstate Telecomm	(1,500.00)	-	(1,500.00)	(508.08)	(584.29)
41140	Cable TV Franchise	(160,000.00)	-	(160,000.00)	(59,057.15)	(93,042.22)
41510	Beer Permits	(10,000.00)	-	(10,000.00)	(658.69)	(204.44)
41520	Building Permits	(110,000.00)	-	(110,000.00)	(65,636.70)	(52,069.00)
41590	Other Permits	(11,000.00)	-	(11,000.00)	(239.88)	(383.59)
42110	Fines	(25,000.00)	-	(25,000.00)	(4,197.57)	(5,605.63)
42120	Officers Costs	(17,000.00)	-	(17,000.00)	(7,083.42)	(5,651.07)
42141	Drug Ct Fees-Cir	(3,700.00)	-	(3,700.00)	(1,827.79)	(1,087.75)
42150	Jail Fees	(11,000.00)	-	(11,000.00)	(4,182.37)	(3,495.04)
42180	DUI Treatment Fines	(5,600.00)	-	(5,600.00)	(2,457.17)	(1,425.00)
42190	Data Fee-Circuit Ct	(3,000.00)	-	(3,000.00)	(1,147.00)	(1,072.00)
42191	Courtroom Security Fee	(150.00)	-	(150.00)	(19.95)	(41.37)
42192	Victims Assistance Assessments	(18,000.00)	-	(18,000.00)	(6,301.25)	(6,934.10)
42280	DUI Treatment Fines	(1,500.00)	-	(1,500.00)	(855.00)	(570.00)
42292	Victims Assistance Assessments	(18,000.00)	-	(18,000.00)	(6,301.28)	(6,934.06)
42310	Fines	(52,000.00)	-	(52,000.00)	(25,132.83)	(17,971.61)
42311	Fines-Litter Award	-	-	-	-	-
42320	Officers Costs	(70,000.00)	-	(70,000.00)	(26,737.22)	(25,008.10)
42330	Games And Fish Fines	(2,000.00)	-	(2,000.00)	(1,080.90)	(591.75)
42341	Drug Ct Fees-Gsi	(11,000.00)	-	(11,000.00)	(5,688.83)	(3,576.98)
42350	Jail Fees	(40,000.00)	-	(40,000.00)	(15,437.50)	(13,660.02)
42380	DUI Treatment Fines	(22,000.00)	-	(22,000.00)	(10,325.05)	(7,883.09)
42390	Data Fee-Gen Sessions	(30,000.00)	-	(30,000.00)	(12,655.83)	(14,098.50)
42391	Courtroom Security Fee	(100.00)	-	(100.00)	(22.80)	(56.05)
42392	Victims Assistance Assessments	(18,000.00)	-	(18,000.00)	(6,301.28)	(6,934.04)
42490	Data Entry Fee - Juvenile Court	(3,000.00)	-	(3,000.00)	(1,035.00)	(1,011.50)
42520	Officers Costs	(12,000.00)	-	(12,000.00)	(3,204.33)	(3,338.76)
42530	Data Fee - Chancery Ct	(12,000.00)	-	(12,000.00)	(3,530.00)	(3,880.00)
42990	Other Fines, Forf.& Penalties	(10,000.00)	-	(10,000.00)	(6,650.00)	(4,775.00)
43102	Other Employee Benefit	(300.00)	-	(300.00)	(420.00)	(100.00)
43170	Work Release Charges For Board	(45,000.00)	-	(45,000.00)	(8,165.00)	(29,575.00)
43194	Service Charges	(400.00)	-	(400.00)	(275.00)	(75.00)
43320	Subdivision Lot Fees	(12,000.00)	-	(12,000.00)	(18,725.00)	(3,550.00)
43340	Recreation Fees	(32,000.00)	-	(32,000.00)	(16,144.15)	(18,071.33)
43350	Copy Fees	(3,000.00)	-	(3,000.00)	(117.40)	(1,093.23)
43360	Library Fees	(15,900.00)	-	(15,900.00)	(5,702.62)	(6,846.45)
43366	Greenbelt Late Application Fees	-	-	-	-	-

(CONTINUED)
County Gen.
FUND 101

Account	Description	Original Budget	Amendments	Total Budget	Nov-15	Actual/
					Actual/	Actual/
					Revenues	Revenues
43370	Telephone Commissions	(135,500.00)	-	(135,500.00)	(53,423.37)	(46,906.62)
43380	Vending Machine Collections	(140.00)	-	(140.00)	(78.00)	(66.00)
43381	Tourism Fees	(24,000.00)	-	(24,000.00)	(3,855.50)	(9,113.00)
43392	Data Fee-Register	(26,000.00)	-	(26,000.00)	(12,194.00)	(10,450.00)
43394	Data Fee-Sheriff	(10,000.00)	-	(10,000.00)	(3,301.47)	(3,090.16)
43395	Shf-Sexual Offender Fee	(6,000.00)	-	(6,000.00)	(1,050.00)	(2,250.00)
43396	Data Processing Fee - County Clerk	(5,000.00)	-	(5,000.00)	(1,759.00)	(2,429.00)
44120	Lease/Rentals	(94,600.00)	-	(94,600.00)	(36,579.20)	(24,550.60)
44130	Sale Of Materials And Supplies	-	-	-	-	-
44150	Sale Of Animals/Livestock	(80,000.00)	-	(80,000.00)	(33,797.00)	(33,935.00)
44170	Miscellaneous Refunds	(6,000.00)	-	(6,000.00)	(817.20)	-
44514	Revenues From Joint Ventures (Govt	(190,000.00)	-	(190,000.00)	(41,913.71)	(43,363.98)
44530	Sale of Equipment	(20,000.00)	-	(20,000.00)	(216.76)	(16,408.26)
44540	Sale Of Property	-	-	-	-	(1,200.00)
44560	Damages Recovered from Individuals	-	-	-	(10.00)	-
44570	Contributions & Gifts	(18,100.00)	-	(18,100.00)	(13,255.87)	(2,783.54)
44990	Other Local Revenues	(84,000.00)	-	(84,000.00)	(5,467.91)	(38,999.69)
45110	County Clerk	-	-	-	-	(262,777.54)
45510	County Clerk	(650,000.00)	-	(650,000.00)	(368,107.21)	(35,876.04)
45520	Circuit Court Clerk	(230,000.00)	-	(230,000.00)	(84,219.08)	(68,014.75)
45540	General Sessions Court Clerk	(610,000.00)	-	(610,000.00)	(223,324.11)	(251,963.87)
45550	Clerk And Master	(350,000.00)	-	(350,000.00)	(106,160.93)	(109,932.54)
45560	Juvenile Court Clerk	(73,000.00)	-	(73,000.00)	(24,691.00)	(27,020.50)
45580	Register	(375,000.00)	-	(375,000.00)	(173,888.53)	(145,518.99)
45590	Sheriff	(37,000.00)	-	(37,000.00)	(12,369.80)	(19,595.91)
45610	Trustee	(1,380,000.00)	-	(1,380,000.00)	(263,350.29)	(255,688.20)
46110	Juvenile Services Program	(10,000.00)	-	(10,000.00)	-	-
46160	State Reappraisal Grant	(1,750.00)	-	(1,750.00)	(1,949.73)	(1,750.00)
46190	Other General Government Grants	(352,500.00)	-	(352,500.00)	(71,425.17)	-
46210	Law Enforcement Training Programs	(46,200.00)	-	(46,200.00)	-	(600.00)
46390	St-Health Grant	(844,600.00)	-	(844,600.00)	(165,829.10)	(156,132.02)
46820	Income Tax	(156,000.00)	-	(156,000.00)	-	(156,741.20)
46830	Beer Tax	(17,000.00)	-	(17,000.00)	(9,859.32)	(9,698.13)
46835	Title - County Clerk	(13,000.00)	-	(13,000.00)	(3,795.60)	(7,094.90)
46840	Alcoholic Beverage Tax	(125,000.00)	-	(125,000.00)	(65,443.14)	(61,744.67)
46915	Contracted Prisoner Board	(1,700,000.00)	-	(1,700,000.00)	(613,201.00)	(438,783.00)
46960	Registrar's Salary Supplement	(11,373.00)	-	(11,373.00)	(3,791.00)	(3,791.00)
46980	Other State Grants	-	-	-	-	-
46990	Other State Revenues	(44,000.00)	(2,500.00)	(46,500.00)	-	-
47235	Homeland Security Grants	-	-	-	-	(6,500.00)
47250	L/E Grants-Edw Byrne-Sro	(81,493.00)	(2,035.56)	(83,528.56)	(36,720.01)	(34,459.96)
47715	Tax Credit Bond Rebate	-	-	-	(3.13)	-
47990	Other Direct Federal Revenue	-	-	-	(2,600.00)	(7,726.93)
48610	Donations	(5,500.00)	-	(5,500.00)	(8,724.36)	(2,414.15)
48990	Other	(60,000.00)	-	(60,000.00)	-	-
49700	Insurance Recovery	(40,000.00)	(3,642.69)	(43,642.69)	(7,827.29)	(28,717.07)
49800	Transfers In	(900,000.00)	-	(900,000.00)	(450,000.00)	(450,000.00)
Total Revenues		(25,652,058.00)	(8,178.25)	(25,660,236.25)	(8,095,351.63)	(7,990,573.61)

**FUND 101
County Gen.**

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
51100	County Commission	81,991.00	-	81,991.00	28,589.84	30,297.86
51210	Board Of Equalization	1,800.00	-	1,800.00	-	-
51240	Other Boards And Committees	5,000.00	-	5,000.00	4,614.60	3,051.45
51300	County Executive	238,220.00	-	238,220.00	99,369.50	96,502.46
51310	Personnel Office	236,267.00	-	236,267.00	99,444.05	99,845.36
51400	County Attorney	108,329.00	-	108,329.00	42,030.34	51,089.09
51500	Election Commission (Including Voter	335,730.00	-	335,730.00	104,702.09	238,915.67
51600	Register Of Deeds	308,200.00	-	308,200.00	149,747.67	138,141.11
51710	Development	461,254.00	500.00	461,754.00	217,244.51	217,506.74
51800	County Buildings	821,555.00	-	821,555.00	391,800.40	463,331.68
51900	Other General Administration	950,629.00	-	950,629.00	611,101.90	541,496.59
51910	Preservation Of Records	163,929.00	2,500.00	166,429.00	66,146.64	58,634.49
52100	Accounting And Budgeting	456,614.00	-	456,614.00	189,051.19	183,875.42
52200	Purchasing	218,639.00	-	218,639.00	92,600.27	92,021.73
52300	Property Assessor's Office	630,025.00	-	630,025.00	279,419.05	283,346.12
52310	Reappraisal Program	155,000.00	-	155,000.00	60,462.96	59,283.39
52400	County Trustee's Office	324,274.00	-	324,274.00	133,732.62	142,253.56
52500	County Clerk's Office	789,633.00	0.00	789,633.00	331,743.29	197,251.09
52600	Data Processing	582,071.00	-	582,071.00	363,229.01	321,261.35
53100	Circuit Court	1,115,084.00	-	1,115,084.00	449,370.36	387,698.59
53300	General Sessions Court	1,086,101.00	-	1,086,101.00	406,598.15	439,292.96
53400	Chancery Court	435,149.00	-	435,149.00	186,239.73	175,183.10
53600	District Attorney General	101,200.00	-	101,200.00	35,100.00	131,670.00
53930	Victim Assistance Programs	54,000.00	-	54,000.00	14,142.95	12,196.86
54110	Sheriff's Department	6,185,037.00	423.13	6,185,460.13	2,530,793.08	2,526,113.84
54160	Admn-Sexual Offender Reg	2,000.00	-	2,000.00	1,959.96	1,450.00
54210	Jail	5,047,994.00	1,184.00	5,049,178.00	2,299,419.60	2,410,787.57

FUND 101 (Continued)
County Gen.

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
54240	Juvenile Services	276,220.00	-	276,220.00	72,457.80	72,557.80
54410	Rural Fire	261,276.00	-	261,276.00	87,312.90	77,560.37
54490	Other Emergency Management	316,522.00	-	316,522.00	129,758.11	234,721.23
54491	Emergency Mgt Hazardous Clean Up	-	-	-	-	103.00
54710	Public Safety Grants Program	31,881.00	4,071.12	35,952.12	-	2,316.00
55110	Local Health Center	1,015,803.00	1,904.00	1,017,707.00	384,478.18	384,554.82
55120	Animal Shelter	598,852.00	-	598,852.00	236,373.36	248,779.10
55390	Appropriations To State	69,900.00	(1,904.00)	67,996.00	17,475.00	17,475.00
55900	Other Public Health And Welfare	352,500.00	-	352,500.00	84,561.77	-
56300	Senior Citizen Assistance	34,000.00	-	34,000.00	10,750.00	10,875.00
56500	Libraries	639,145.00	-	639,145.00	267,964.61	279,513.72
56700	Parks And Fair Boards	727,227.00	23,000.00	750,227.00	276,511.92	543,537.92
57100	Agricultural Extension Service	123,517.00	-	123,517.00	33,094.68	31,177.93
57300	Forest Service	2,000.00	-	2,000.00	2,000.00	2,000.00
57500	Soil Conservation	43,317.00	-	43,317.00	18,136.53	18,010.67
58110	Tourism	370,000.00	-	370,000.00	168,223.16	219,514.17
58120	Industrial Development	227,500.00	-	227,500.00	56,785.28	6,726.32
58190	Other Economic and Community	1,200.00	-	1,200.00	269.99	-
58220	Airport	40,000.00	-	40,000.00	10,000.00	-
58300	Veterans' Services	89,950.00	-	89,950.00	37,834.43	35,780.22
58500	Contributions To Other Agencies	64,375.00	-	64,375.00	17,505.00	33,300.00
58600	Employee Benefits	29,500.00	-	29,500.00	6,078.68	7,291.84
58700	Payments to Cities	250,000.00	-	250,000.00	250,000.00	250,000.00
58900	Miscellaneous	515,911.00	-	515,911.00	172,732.10	127,626.80
91130	Public Safety Projects	-	-	-	763.00	-
99100	Transfers Out	635,000.00	-	635,000.00	158,750.00	158,750.00
Total Expenditures		27,611,321.00	31,678.25	27,642,999.25	11,688,470.26	12,064,669.99
Net Change (Surplus)/Deficit		1,959,263.00	23,500.00	1,982,763.00	3,593,118.63	4,074,096.38

Maury County Finance Department
 Summary Financial Statement
 Nov-15
 Year-To-Date

FUND 122
 Drug Control

					Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
Account	Description	Original Budget	Amendments	Total Budget		
42140	Drug Control Fines	(47,000.00)	-	(47,000.00)	(30,507.33)	(8,573.75)
42340	Drug Control Fines	(7,000.00)	-	(7,000.00)	(1,179.42)	(3,555.84)
42910	Proceeds From Confiscated Property	(80,000.00)	-	(80,000.00)	(17,765.48)	(18.53)
47700	Asset Forfeiture Funds	(21,000.00)	-	(21,000.00)	0.00	0.00
Total Revenues		(155,000.00)	-	(155,000.00)	(49,452.23)	(12,148.12)

					Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
Account	Description	Original Budget	Amendments	Total Budget		
54150	Drug Enforcement	154,645.00	0.00	154,645.00	47,666.26	68,933.03
Total Expenditures		154,645.00	-	154,645.00	47,666.26	68,933.03
Net Change (Surplus)/Deficit		(355.00)	-	(355.00)	(1,785.97)	56,784.91

Maury County Finance Department
 Summary Financial Statement
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 Year-To-Date

FUND 125
 Adequate Fac.

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
40250	Litigation Tax General	0.00	0.00	0.00	0.00	(2,149.50)
40285	Adequate Facilities Tax	(900,000.00)	0.00	(900,000.00)	(369,060.05)	(551,681.67)
41520	Building Permits	0.00	0.00	0.00	0.00	-
Total Revenues		(900,000.00)	-	(900,000.00)	(369,060.05)	(553,831.17)

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
91110	General Administration Projects	200,000	0	200,000	19,515.00	11,604.00
91130	Public Safety Projects	400,000	0	400,000	49,199.00	76,000.00
91200	Highway & Street Capital Projects	0	0	0	0.00	-
Total Expenditures		600,000.00	-	600,000.00	68,714.00	87,604.00

Net Change (Surplus)/Deficit		(300,000.00)	-	(300,000.00)	(300,346.05)	(466,227.17)
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**Maury County Finance Department
Summary Financial Statement**

Nov-15

Year-To-Date

**FUND 131
Highway Dept**

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
40110	Current Property Tax	(2,605,960.00)	-	(2,605,960.00)	(328,564.60)	(316,048.24)
40120	Trustee's Collections - Prior Year	(80,000.00)	-	(80,000.00)	(36,905.96)	(39,450.15)
40125	Trustee's Bankruptcy	(2,000.00)	-	(2,000.00)	(631.64)	(294.24)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(60,000.00)	-	(60,000.00)	(19,269.15)	(17,346.15)
40140	Interest And Penalty	(14,000.00)	-	(14,000.00)	(3,861.43)	(4,375.93)
40150	Pick-Up Taxes	(4,000.00)	-	(4,000.00)	(1,128.94)	(1,164.96)
40280	Mineral Severance Tax	(80,000.00)	-	(80,000.00)	(40,445.12)	(20,664.29)
44130	Sale Of Materials And Supplies	(5,000.00)	(395.52)	(5,395.52)	(54,739.60)	(4,835.36)
44170	Miscellaneous Refunds	-	-	-	-	-
44530	Sale Of Equipment	(30,000.00)	-	(30,000.00)	-	(22,187.99)
44560	Damages Recovered From Individuals	(1,400.00)	-	(1,400.00)	(100.00)	(1,000.00)
44990	Other Local Revenues	-	-	-	-	-
45560	Juvenile Court Clerk	-	-	-	-	-
46410	Bridge Program	(498,500.00)	-	(498,500.00)	(13,023.32)	-
46420	State Aid Program	(332,000.00)	-	(332,000.00)	-	-
46920	Gasoline And Motor Fuel Tax	(2,260,000.00)	-	(2,260,000.00)	(1,030,663.06)	(989,831.75)
46930	Petroleum Special Tax	(58,000.00)	-	(58,000.00)	(24,338.90)	(24,338.90)
46990	Other State Revenues	-	-	-	-	-
47230	Disaster Relief	-	-	-	-	-
49700	Insurance Recovery	-	-	-	-	(5,155.58)
49800	Transfers In	-	-	-	-	-
Total Revenues		(6,030,860.00)	(395.52)	(6,031,255.52)	(1,553,671.72)	(1,446,693.54)

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
61000	Administration	245,393.00	-	245,393.00	101,257.23	102,472.56
62000	Highway And Bridge Maintenance	3,420,971.00	82,239.76	3,503,210.76	1,372,719.65	1,381,035.79
63100	Operation And Maintenance Of	1,017,040.00	395.52	1,017,435.52	300,041.52	368,505.40
65000	Other Charges	403,065.00	-	403,065.00	211,801.47	218,276.16
66000	Employee Benefits	-	-	-	-	-
68000	Capital Outlay	1,069,606.00	-	1,069,606.00	602,190.61	337,638.76
91200	Highway & Street Capital Projects	75,000.00	2,000,000.00	2,075,000.00	674,323.59	33,384.42
Total Expenditures		6,231,075.00	2,082,635.28	8,313,710.28	3,262,334.07	2,441,313.09
Net Change (Surplus)/Deficit		200,215.00	2,082,239.76	2,282,454.76	1,708,662.35	994,619.55

**Maury County Finance Department
Summary Financial Statement
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**FUND 151
Debt Service**

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
40110	Current Property Tax	(6,913,535.00)	-	(6,913,535.00)	(871,693.51)	(668,651.21)
40120	Trustee's Collections - Prior Year	(170,000.00)	-	(170,000.00)	(78,081.34)	(83,479.62)
40125	Trustee's Bankruptcy	(2,000.00)	-	(2,000.00)	(1,484.68)	(623.52)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(100,000.00)	-	(100,000.00)	(48,235.76)	(36,698.85)
40140	Interest And Penalty	(25,000.00)	-	(25,000.00)	(8,238.75)	(9,247.29)
40150	Pick-Up Taxes	(8,000.00)	-	(8,000.00)	(2,499.52)	(2,465.09)
40161	Payments In Lieu Of Taxes - T. V. A.	(12,000.00)	-	(12,000.00)	(5,315.35)	(5,315.35)
40162	Payments In Lieu Of Taxes-Local	(420,000.00)	-	(420,000.00)	(28,542.95)	(22,514.08)
40163	Payments In Lieu Of Taxes - Other	(130,000.00)	-	(130,000.00)	-	-
40240	Wheel Tax-Jail	(925,000.00)	-	(925,000.00)	(350,447.53)	(850,997.88)
40266	Litigation Tax-Jail	(450,000.00)	-	(450,000.00)	(184,580.29)	(203,534.60)
40320	Bank Exercise Tax	(23,000.00)	-	(23,000.00)	-	-
44110	Interest Earned	(265,000.00)	-	(265,000.00)	(307,611.50)	(154,607.39)
46851	State Revenue Sharing- TVA	(1,200,000.00)	-	(1,200,000.00)	(9,360.22)	(297,736.78)
47990	Other Direct Federal Revenue	-	-	-	(29.00)	-
49800	Transfers In	(99,000.00)	-	(99,000.00)	(99,100.00)	-
Total Revenues		(10,742,535.00)	-	(10,742,535.00)	(1,995,220.40)	(2,335,871.66)

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
82110	General Government	2,354,027.00	-	2,354,027.00	-	-
82130	Education	4,541,025.00	-	4,541,025.00	114,605.15	114,605.15
82210	General Government	652,788.00	-	652,788.00	326,393.78	180,936.83
82230	Education	3,075,557.00	-	3,075,557.00	1,361,475.41	846,641.56
82310	General Government	182,600.00	-	182,600.00	29,793.54	31,815.25
99100	Transfers Out	-	-	-	67,563.81	425,498.94
Total Expenditures		10,805,997.00	-	10,805,997.00	1,899,831.69	1,599,497.73
Net Change (Surplus)/Deficit		63,462.00	-	63,462.00	(95,388.71)	(736,373.93)

Maury County Finance Department
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 Year-To-Date

FUND 176
 Wheel Tax Fund

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
40240	Wheel Tax	(925,000.00)	-	(925,000.00)	(350,447.51)	(425,498.94)
49800	Transfers In	-	-	-	(67,563.81)	
Total Revenues		(925,000.00)	-	(925,000.00)	(418,011.32)	(425,498.94)

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
58900	Miscellaneous	-	-	-	4,408.15	-
91200	Hwy and Street Cap Projects	925,000.00	432,229.00	1,357,229.00	406,128.29	792,741.52
Total Expenditures		925,000.00	432,229.00	1,357,229.00	410,536.44	792,741.52
Net Change (Surplus)/Deficit		-	432,229.00	432,229.00	(7,474.88)	367,242.58

**Maury County Finance Department
Summary Financial Statement
Nov-15
Year-To-Date**

**FUND 189
Capital Exp.**

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Revenues	Nov-14 Actual/ Revenues
40110	Current Property Tax	(912,580.00)	-	(912,580.00)	(115,059.26)	(110,668.13)
40120	Trustee's Collections - Prior Year	(27,000.00)	-	(27,000.00)	(12,927.47)	(26,306.09)
40125	Trustee's Bankruptcy	(1,300.00)	-	(1,300.00)	(253.46)	(191.91)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(20,000.00)	-	(20,000.00)	(6,747.85)	(6,074.45)
40140	Interest And Penalty	(9,000.00)	-	(9,000.00)	(1,361.08)	(2,915.68)
40150	Pick-Up Taxes	(2,000.00)	-	(2,000.00)	(395.33)	(672.82)
44170	Miscellaneous Refunds	-	-	-	-	-
44530	Sale Of Equipment	(10,000.00)	-	(10,000.00)	(8,508.62)	(4,004.44)
Total Revenues		(981,880.00)	-	(981,880.00)	(145,253.07)	(150,833.52)

Account	Description	Original Budget	Amendments	Total Budget	Nov-15 Actual/ Expenditures	Nov-14 Actual/ Expenditures
51900	Other General Administration	-	-	-	-	-
52600	Data Processing	40,000.00	-	40,000.00	-	-
54110	Sheriff's Department	344,000.00	-	344,000.00	-	-
54490	Other Emergency Management	-	-	-	-	-
55120	Animal Shelter	-	-	-	-	-
55754	Landfill Operation And Maintenance	-	-	-	-	-
56500	Libraries	16,675.00	-	16,675.00	-	-
56700	Parks And Fair Boards	-	-	-	-	-
58400	Other Charges	500.00	-	500.00	174.17	291.04
58900	Miscellaneous	36,000.00	-	36,000.00	2,679.06	3,139.52
68000	Capital Outlay	-	-	-	-	-
72310	Board Of Education	-	-	-	-	-
91200	Highway & Street Cap Projects	-	-	-	-	-
95100	Capital Projects Donated To School	781,464.00	-	781,464.00	-	-
Total Expenditures		1,218,639.00	-	1,218,639.00	2,853.23	3,430.56
Net Change (Surplus)/Deficit		236,759.00	-	236,759.00	(142,399.84)	(147,402.96)

**Maury County Finance Department
Summary Financial Statement
Nov-15
Year-To-Date**

**FUND 207
Solid Waste**

Account	Description	Original Budget	Amendments	Total Budget	Nov-15	Nov-14
					Actual/ Revenues	Actual/ Revenues
40110	Current Property Tax	(1,742,797.00)	-	(1,742,797.00)	(219,735.72)	(211,349.38)
40120	Trustee's Collections - Prior Year	(30,000.00)	-	(30,000.00)	(24,678.03)	(13,920.86)
40125	Trustee's Bankruptcy	(800.00)	-	(800.00)	(390.11)	(127.05)
40130	Cir Clk/Clk & Master Collections- Prior Yr	(33,000.00)	-	(33,000.00)	(12,886.70)	(11,600.66)
40140	Interest And Penalty	(6,000.00)	-	(6,000.00)	(2,573.37)	(1,546.62)
40150	Pick-Up Taxes	-	-	-	(755.00)	(514.40)
43102	Other Employee Benefit	-	-	-	(100.00)	-
43107	Residential Waste Collection Charge	-	-	-	-	-
43109	Transfer Waste Stations Collection	(400.00)	-	(400.00)	(105.00)	(160.00)
43110	Tipping Fees	(1,405,000.00)	-	(1,405,000.00)	(408,601.10)	(269,578.55)
43190	Other General Service Charges	(250,000.00)	-	(250,000.00)	(125,557.25)	(83,036.76)
43194	Service Charges	(11,000.00)	-	(11,000.00)	(2,598.96)	(4,497.18)
44145	Sale Of Recycled Materials	(180,000.00)	-	(180,000.00)	(56,579.80)	(67,003.61)
44170	Miscellaneous Refunds	-	-	-	-	-
44530	Sale of Equipment	-	-	-	(62,417.71)	-
46170	Solid Waste Grants	(40,000.00)	-	(40,000.00)	-	(11,244.84)
46430	Litter Program	(54,400.00)	-	(54,400.00)	(14,323.09)	(10,331.73)
46990	Other State Revenues	-	-	-	(25,947.72)	-
49700	Insurance Recovery	-	-	-	-	(36,311.64)
Total Revenues		(3,753,397.00)	-	(3,753,397.00)	(957,249.56)	(721,223.28)

Account	Description	Original Budget	Amendments	Total Budget	Nov-15	Nov-14
					Actual/ Expenditures	Actual/ Expenditures
55731	Waste Pickup	54,400.00	0.00	54,400.00	23,288.65	17,983.05
55732	Convenience Centers	920,226.00	0.00	920,226.00	376,251.38	492,188.54
55754	Landfill Operation And Maintenance	2,943,114.00	38,686.02	2,981,800.02	1,608,889.29	1,075,917.33
Total Expenditures		3,917,740.00	38,686.02	3,956,426.02	2,008,429.32	1,586,088.92
Net Change (Surplus)/Deficit		164,343.00	38,686.02	203,029.02	1,051,179.76	864,865.64

Maury County Finance Department
 Summary Financial Statement
 Nov-15
 Year-To-Date

FUND 261
 Central Maint.

					Nov-15 Actual/ Actual/	Nov-14 Actual/ Actual/
Account	Description	Original Budget	Amendments	Total Budget	Revenues	Revenues
43190	Other General Service Charges	(2,264,300.00)	-	(2,264,300.00)	(662,772.26)	(809,772.33)
44130	Sale Of Materials And Supplies	(10,000.00)	-	(10,000.00)	(3,774.00)	(5,034.50)
44990	Other Local Revenues	-	-	-	-	-
Total Revenues		(2,274,300.00)	-	(2,274,300.00)	(666,546.26)	(814,806.83)

					Nov-15 Actual/ Actual/	Nov-14 Actual/ Actual/
Account	Description	Original Budget	Amendments	Total Budget	Expenditures	Expenditures
51900	Other General Administration	2,372,513.00	-	2,372,513.00	774,957.84	1,036,653.31
Total Expenditures		2,372,513.00	-	2,372,513.00	774,957.84	1,036,653.31
Net Change (Surplus)/Deficit		98,213.00	-	98,213.00	108,411.58	221,846.48

Supplemental Report of Expenditures

Fund 101: County General

Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
51100	County Commission Total Expenditures Total Encumbrances	(81,991.00)	5,349.46 (100.00)	28,519.84 70.00	(53,401.16)	34.87%
51210	Board Of Equalization Total Expenditures Total Encumbrances	(1,800.00)	- -	- -	(1,800.00)	0.00%
51240	Other Boards And Committees Total Expenditures Total Encumbrances	(5,000.00)	139.20 (105.00)	3,007.05 1,607.55	(385.40)	92.29%
51300	County Executive Total Expenditures Total Encumbrances	(238,220.00)	18,439.82 (53.49)	99,369.50 -	(138,850.50)	41.71%
51310	Personnel Office Total Expenditures Total Encumbrances	(236,267.00)	20,009.05 (406.86)	96,354.05 3,090.00	(136,822.95)	42.09%
51400	County Attorney Total Expenditures Total Encumbrances	(108,329.00)	7,616.17 -	40,230.34 1,800.00	(66,298.66)	38.80%
51500	Election Commission Total Expenditures Total Encumbrances	(335,730.00)	18,270.42 (3.39)	98,982.79 5,719.30	(231,027.91)	31.19%
51600	Register Of Deeds Total Expenditures Total Encumbrances	(308,200.00)	25,073.68 8,807.27	138,688.91 11,058.76	(158,452.33)	48.59%
51710	Development Total Expenditures Total Encumbrances	(461,754.00)	33,697.05 (4,814.33)	184,202.83 33,041.68	(244,509.49)	47.05%
51800	County Buildings Total Expenditures Total Encumbrances	(821,555.00)	47,183.24 (877.40)	362,675.14 29,125.26	(429,754.60)	47.69%
51900	Other General Administration Total Expenditures Total Encumbrances	(950,629.00)	4,707.43 (5,189.66)	554,206.36 56,895.54	(339,527.10)	64.28%
51910	Preservation Of Records Total Expenditures Total Encumbrances	(166,429.00)	13,084.41 (125.00)	65,146.64 1,000.00	(100,282.36)	39.74%
52100	Accounting And Budgeting Total Expenditures Total Encumbrances	(456,614.00)	38,164.92 (271.36)	188,397.29 653.90	(267,562.81)	41.40%
52200	Purchasing Total Expenditures Total Encumbrances	(218,639.00)	19,318.49 -	92,600.27 -	(126,038.73)	42.35%
52300	Property Assessor's Office Total Expenditures Total Encumbrances	(630,025.00)	51,108.80 (2,004.68)	252,832.30 26,586.75	(350,605.95)	44.35%
52310	Reappraisal Program Total Expenditures Total Encumbrances	(155,000.00)	12,290.06 -	60,462.96 -	(94,537.04)	39.01%
52400	County Trustee's Office Total Expenditures Total Encumbrances	(324,274.00)	25,772.22 (573.44)	133,560.62 172.00	(190,541.38)	41.24%
52500	County Clerk's Office Total Expenditures Total Encumbrances	(789,633.00)	66,361.41 (1,160.26)	329,666.26 2,077.03	(457,889.71)	42.01%
52600	Data Processing Total Expenditures Total Encumbrances	(582,071.00)	49,053.62 (63.49)	330,980.66 32,248.35	(218,841.99)	62.40%
53100	Circuit Court Total Expenditures Total Encumbrances	(1,115,084.00)	88,467.78 2,751.21	444,750.22 4,620.14	(665,713.64)	40.30%
53300	General Sessions Court Total Expenditures Total Encumbrances	(1,086,101.00)	71,413.97 (437.77)	406,430.15 168.00	(679,502.85)	37.44%
53400	Chancery Court Total Expenditures Total Encumbrances	(435,149.00)	34,635.67 5,252.10	179,582.86 6,656.87	(248,909.27)	42.80%
53600	District Attorney General Total Expenditures Total Encumbrances	(101,200.00)	3,500.00 (3,500.00)	25,890.00 9,210.00	(66,100.00)	34.68%
53930	Victim Assistance Programs Total Expenditures Total Encumbrances	(54,000.00)	- -	14,142.95 -	(39,857.05)	26.19%
54110	Sheriff's Department Total Expenditures Total Encumbrances	(6,185,460.13)	497,161.42 8,020.62	2,484,047.96 46,745.12	(3,654,667.05)	40.92%
54160	Admn-Sexual Offender Reg Total Expenditures Total Encumbrances	(2,000.00)	100.00 50.00	909.96 1,050.00	(40.04)	98.00%

Fund 101: County General (Continued)

54210	Jail Total Expenditures Total Encumbrances	(5,049,178.00)	405,719.59 16,747.76	2,035,182.23 264,237.37	(2,749,758.40)	45.54%
54240	Juvenile Services Total Expenditures Total Encumbrances	(276,220.00)	13,072.77 858.16	70,459.64 1,998.16	(203,762.20)	26.23%
54410	Rural Fire Total Expenditures Total Encumbrances	(261,276.00)	57,987.50 -	87,312.90 -	(173,963.10)	33.42%
54490	Other Emergency Management Total Expenditures Total Encumbrances	(316,522.00)	16,094.56 4,492.73	112,200.80 17,557.31	(186,763.89)	40.99%
54710	Public Safety Grants Total Expenditures Total Encumbrances	(35,952.12)	- -	- -	(35,952.12)	0.00%
55110	Local Health Center Total Expenditures Total Encumbrances	(1,017,707.00)	68,818.26 (7,490.80)	356,777.58 27,700.60	(633,228.82)	37.78%
55120	Animal Shelter Total Expenditures Total Encumbrances	(598,852.00)	42,325.27 (503.12)	227,775.98 8,597.38	(362,478.64)	39.47%
55390	Appropriation To State Total Expenditures Total Encumbrances	(67,996.00)	- -	17,475.00 -	(50,521.00)	25.70%
55900	Other Public Health And Welfare Total Expenditures Total Encumbrances	(352,500.00)	62,331.77 -	84,561.77 -	(267,938.23)	23.99%
56300	Senior Citizens Assistance Total Expenditures Total Encumbrances	(34,000.00)	- -	10,750.00 -	(23,250.00)	31.62%
56500	Libraries Total Expenditures Total Encumbrances	(639,145.00)	46,812.51 (1,609.38)	253,451.28 14,513.33	(371,180.39)	41.93%
56700	Parks And Fair Boards Total Expenditures Total Encumbrances	(750,227.00)	53,443.93 (8,146.55)	271,598.16 4,913.76	(473,715.08)	36.86%
57100	Agricultural Extension Service Total Expenditures Total Encumbrances	(123,517.00)	375.00 -	33,094.68 -	(90,422.32)	26.79%
57300	Forest Service Total Expenditures Total Encumbrances	(2,000.00)	- -	2,000.00 -	-	100.00%
57500	Soil Conservation Total Expenditures Total Encumbrances	(43,317.00)	3,343.41 -	18,136.53 -	(25,180.47)	41.87%
58110	Tourism Total Expenditures Total Encumbrances	(370,000.00)	33,018.96 (9,510.82)	153,233.73 14,989.43	(201,776.84)	45.47%
58120	Industrial Development Total Expenditures Total Encumbrances	(227,500.00)	50,116.46 -	56,785.28 -	(170,714.72)	24.96%
58190	Other Economic And Community Development Total Expenditures Total Encumbrances	(1,200.00)	- -	269.99 -	(930.01)	22.50%
58220	Airport Total Expenditures Total Encumbrances	(40,000.00)	- -	10,000.00 -	(30,000.00)	25.00%
58300	Veterans' Services Total Expenditures Total Encumbrances	(89,950.00)	7,716.25 (192.09)	37,834.43 -	(52,115.57)	42.06%
58500	Contributions To Other Agencies Total Expenditures Total Encumbrances	(64,375.00)	9,625.00 -	17,505.00 -	(46,870.00)	27.19%
58600	Employee Benefits Total Expenditures Total Encumbrances	(29,500.00)	1,702.92 575.00	5,503.68 575.00	(23,421.32)	20.61%
58700	Payments To Cities Total Expenditures Total Encumbrances	(250,000.00)	- -	250,000.00 -	-	100.00%
58900	Miscellaneous Total Expenditures Total Encumbrances	(515,911.00)	69,870.08 -	147,718.99 25,013.11	(343,178.90)	33.48%
91130	Public Safety Projects Total Expenditures Total Encumbrances	-	- -	463.00 300.00	763.00	100.00%
99100	Transfers Out Total Expenditures Total Encumbrances	(635,000.00)	- -	158,750.00 -	(476,250.00)	25.00%
Total For 101 Fund:	Total Expenditures Total Encumbrances	(27,642,999.25) -	2,093,292.53 415.96	11,034,478.56 653,991.70	(15,954,528.99)	42.28%

Supplemental Report of Expenditures

Fund 122: Drug Control

Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
54150	Drug Enforcement					
	Total Expenditures	(154,645.00)	6,847.31	32,506.49	(106,978.74)	30.82%
	Total Encumbrances		1,092.47	15,159.77		
Total For 122 Fund:	Total Expenditures	(154,645.00)	6,847.31	32,506.49	(106,978.74)	30.82%
	Total Encumbrances		1,092.47	15,159.77		

Supplemental Report of Expenditures

Fund 125: Adequate Facilities

Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
91110	General Administration Projects					
	Total Expenditures	(200,000.00)	955.00	1,815.00	(180,485.00)	10%
	Total Encumbrances		16,700.00	17,700.00		
91130	Public Safety Projects					
	Total Expenditures	(400,000.00)	8,513.75	19,092.75	(350,801.00)	12.30%
	Total Encumbrances		(8,513.75)	30,106.25		
Total For 125 Fund:	Total Expenditures	(600,000.00)	9,468.75	20,907.75	(531,286.00)	11.45%
	Total Encumbrances	-	8,186.25	47,806.25	-	-

Supplemental Report of Expenditures

Fund 131: Highway Dept.

Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
61000	Administration Total Expenditures Total Encumbrances	(245,393.00)	18,681.44 -	101,257.23 -	(144,135.77)	41.26%
62000	Highway and Bridge Total Expenditures Total Encumbrances	(3,503,210.76)	279,683.03 (54,685.46)	1,441,047.79 (68,328.14)	(2,130,491.11)	39.18%
63100	Operation Total Expenditures Total Encumbrances	(1,017,435.52)	59,849.33 (11,074.39)	268,998.95 31,042.57	(717,394.00)	29.49%
65000	Other Charges Total Expenditures Total Encumbrances	(403,065.00)	6,654.40 1,250.00	210,551.47 1,250.00	(191,263.53)	52.55%
68000	Capital Outlay Total Expenditures Total Encumbrances	(1,069,606.00)	- -	11,176.21 591,014.40	(467,415.39)	56.30%
91200	Highway and Street Capital Total Expenditures Total Encumbrances	(2,075,000.00)	136,626.23 305,069.11	185,162.79 489,160.80	(1,400,676.41)	32.50%
Total For 131 Fund:	Total Expenditures Total Encumbrances	(8,313,710.28) -	501,494.43 240,559.26	2,218,194.44 1,044,139.63	(5,051,376.21) -	39.24% -

Supplemental Report of Expenditures
Fund 151: General Debt Service
Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
82110	General Government Total Expenditures Total Encumbrances	(2,354,027.00)	- -	- -	(2,354,027.00)	0.00%
82130	Education Total Expenditures Total Encumbrances	(4,541,025.00)	22,921.03 -	114,605.15 -	(4,426,419.85)	2.52%
82210	General Government Total Expenditures Total Encumbrances	(652,788.00)	- -	326,393.78 -	(326,394.22)	50.00%
82230	Education Total Expenditures Total Encumbrances	(3,075,557.00)	19,721.13 -	1,361,475.41 -	(1,714,081.59)	44.27%
82310	General Government Total Expenditures Total Encumbrances	(182,600.00)	11,701.08 -	29,793.54 -	(152,806.46)	16.32%
99100	Transfers Out Total Expenditures Total Encumbrances	-	- -	67,563.81 -	67,563.81	100.00%
Total For 151 Fund:	Total Expenditures Total Encumbrances	(10,805,997.00)	54,343.24 -	1,899,831.69 -	(8,906,165.31)	17.58%

Supplemental Report of Expenditures
Fund 176: Highway Capital Outlay
Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
58900	Miscellaneous					
	Total Expenditures	-	878.18	4,408.15	4,408.15	100.00%
	Total Encumbrances		-	-		
91200	Highway and Street Capital Projects					
	Total Expenditures	(1,357,229.00)	36,513.54	52,630.29	(951,100.71)	29.92%
	Total Encumbrances		306,595.50	353,498.00		
Total For 176 Fund:	Total Expenditures	(1,357,229.00)	37,391.72	57,038.44	(946,692.56)	30.25%
	Total Encumbrances	-	306,595.50	353,498.00	-	-

Supplemental Report of Expenditures
Fund 189: Capital Expenditure
Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
52600	Data Processing Total Expenditures Total Encumbrances	(40,000.00)	- -	- -	(40,000.00)	0.00%
54110	Sheriff's Department Total Expenditures Total Encumbrances	(344,000.00)	- -	- -	(344,000.00)	0.00%
56500	Libraries Total Expenditures Total Encumbrances	(16,675.00)	- -	- -	(16,675.00)	0.00%
58400	Other Charges Total Expenditures Total Encumbrances	(500.00)	- -	174.17 -	(325.83)	34.83%
58900	Miscellaneous Total Expenditures Total Encumbrances	(36,000.00)	1,306.25 -	2,679.06 -	(33,320.94)	7.44%
95100	Capital Projects Donated Total Expenditures Total Encumbrances	(781,464.00)	- -	- -	(781,464.00)	0.00%
Total For 189 Fund:	Total Expenditures Total Encumbrances	(1,178,639.00)	1,306.25 -	2,853.23 -	(1,175,785.77)	0.24%

Supplemental Report of Expenditures

Fund 207: Solid Waste

Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
55731	Waste Pickup					
	Total Expenditures	(54,400.00)	4,463.49	18,349.99	(31,111.35)	42.81%
	Total Encumbrances		4,938.66	4,938.66		
55732	Convenience Centers					
	Total Expenditures	(920,226.00)	67,959.89	365,404.31	(543,974.62)	40.89%
	Total Encumbrances		919.46	10,847.07		
55754	Landfill Operation and Maintenance					
	Total Expenditures	(2,981,800.02)	208,221.29	983,864.68	(1,372,910.73)	53.96%
	Total Encumbrances		386,616.70	625,024.61		
Total For 207 Fund:	Total Expenditures	(3,956,426.02)	280,644.67	1,367,618.98	(1,947,996.70)	50.76%
	Total Encumbrances		392,474.82	640,810.34		

Supplemental Report of Expenditures
Fund 261: Central Maintenance
Nov-15

Acct #	Description	Total Budget	MTD	YTD	Funds Available	% Used
51900	Other General Administration					
	Total Expenditures	(2,372,513.00)	146,461.65	688,337.19	(1,597,555.16)	32.66%
	Total Encumbrances		(15,048.42)	86,620.65		
Total For 261 Fund:	Total Expenditures	(2,372,513.00)	146,461.65	688,337.19	(1,597,555.16)	32.66%
	Total Encumbrances		(15,048.42)	86,620.65		
Total for All Funds	Total Expenditures	(56,382,158.55)	3,131,250.55	17,321,766.77	(36,218,365.44)	35.76%
	Total Encumbrances	-	934,275.84	2,842,026.34	-	-

CASH REPORT
FOR
YEAR-TO-DATE AND FOR THE MONTH ENDING November 2015

FUNDS	CASH BALANCE 10/31/2015	ADJUSTMENTS	RECEIPTS	TRANSFERS IN (OUT)	DISBURSEMENTS	COMMISSION TRANSFERS	CASH BALANCE 11/30/2015
Fund 101 - County General	8,088,995.01		2,029,602.67	110,184.38	(2,053,613.30)	(40,256.60)	8,134,912.16
Fund 122 - Drug Control	1,462,964.79		2,817.51		(6,818.36)	(28.95)	1,458,934.99
Fund 125 - Adequate Facilities	2,044,800.94		54,367.70		(9,750.60)		2,089,418.04
Fund 131 - Highway	2,250,128.02		446,230.69		(471,648.00)	(5,782.61)	2,218,928.10
Fund 141 - General Purpose School	4,053,443.39		9,111,048.92	1,080,855.79	(7,857,569.55)	(41,961.11)	6,345,817.44
Fund 142 - School Federal Projects	327,623.17		442,024.93		(571,532.78)		198,115.32
Fund 143 - School Food Service	1,573,804.42		766,257.82		(625,095.17)		1,714,967.07
Fund 151 - Debt Service	10,736,671.58		695,408.88	(1,080,855.79)	58,246.88	(11,753.85)	10,397,717.70
Fund 171 - General Capital Outlay	697,050.31				(6,117.48)		690,932.83
Fund 176 - Highway Capital Outlay	954,240.27		87,817.64		(36,513.54)	(878.18)	1,004,666.19
Fund 177 - School Capital Outlay	43,413,422.83				(2,974,952.77)		40,438,470.06
Fund 178 Capital Projects Bonds 2004	935,362.80				(169,604.35)		765,758.45
Fund 189 - Capital Expenditure	496,298.29		74,412.63		(33,781.61)	(1,306.25)	535,623.06
Fund 207 - Solid Waste/Disposal	2,173,342.85		332,756.58		(244,287.42)	(3,890.93)	2,257,921.08
Fund 261 - Central Maintenance	637,702.75		163,554.96		(140,862.85)		660,394.86
Local Option Sales Tax - Cities	-				(1,029,384.55)		(1,029,384.55)
Other Deferred Revenue	-		1,155.32		(1,155.32)		-
Undistributed Taxes	-						-
Fee/Commission Account	110,184.38			(110,184.38)	(36.00)	105,858.48	105,822.48
TOTALS	79,956,035.80	-	14,207,456.25	0.00	(16,174,476.77)	-	77,989,015.28

Payroll Report November 2015

Overtime	Acct #	November Expenditure	15-16 FY YTD	Prior FY YTD
Sheriff Dept.	54110	8,899.53	44,260.20	40,709.93
Sheriff- Jail	54210	7,574.77	50,366.10	75,537.69
Accounts & Budget	52100	-	443.82	42.48
Juvenile Svcs	54240	-	796.75	-
County Mayor	51300	118.98	4,432.82	2,436.00
General Sessions	53300	34.19	698.78	1,305.64
Property Assessor	52300	-	-	427.77
Election	51500	-	-	1,665.65
Park	56700	-	1,379.48	992.99
Library	56500	-	-	91.36
Visitor Bureau	58110	-	-	51.18
Building Maint.	51800	336.96	1,633.95	2,096.64
Animal Shelter	55120	-	26.12	-
HR	51310	-	791.43	-
Register	51600	-	-	789.67
Circuit Court	53100	-	46.36	1,579.04
County Clerk	52500	-	245.02	1,329.75
Chancery Court	53400	-	440.41	-
Total 101 Fund		16,964.43	105,561.24	129,055.79
Highway	62000	971.16	13,199.96	11,562.79
Total 131 Fund		971.16	13,199.96	11,562.79
Landfill	55754	-	-	351.14
Total 207 Fund		-	-	351.14
Central Maint.	51900	121.62	1,723.72	1,093.05
Total 261 Fund		121.62	1,723.72	1,093.05
Total for All Funds		18,057.21	120,484.92	142,062.77

Excess/Holiday		November Expenditure	15-16 FY YTD	Prior FY YTD
Sheriff Dept.	54110	4,904.54	13,019.47	10,746.34
Sheriff - Jail	54210	3,871.33	12,069.53	15,443.85
(All 101)	Total	8,775.87	25,089.00	26,190.19

Combined		November Expenditure	15-16 FY YTD	Prior FY YTD
Sheriff Dept/Jail	54110/54210	25,250.17	119,715.30	142,437.81
Accounts & Budget	52100	316.47	443.82	42.48
Juvenile Svcs	54240	-	796.75	-
County Mayor	51300	231.53	4,313.84	2,436.00
General Sessions	53300	-	664.59	1,305.64
Property Assessor	52300	-	-	427.77
Election	51500	-	-	1,665.65
Park	56700	743.04	1,379.48	992.99
Library	56500	-	-	91.36
Visitor Bureau	58110	-	-	51.18
Building Maint.	51800	323.55	1,296.99	2,096.64
Animal Shelter	55120	-	26.12	-
HR	51310	-	791.43	-
Register	51600	-	-	789.67
Circuit Court	53100	-	46.36	1,579.04
County Clerk	52500	-	245.02	1,329.75
Chancery Court	53400	-	440.41	-
Total 101 Fund		26,864.76	130,160.11	155,245.98
Highway	60000	971.16	13,199.96	11,562.79
Total 131 Fund		971.16	13,199.96	11,562.79
Landfill	55754	-	-	351.14
Total 207 Fund		-	-	351.14
Central Maint.	51900	121.62	1,723.72	1,093.05
Total 261 Fund		121.62	1,723.72	1,093.05
Total for All Funds		26,833.08	145,573.92	168,252.96

Comp- November 2015

Department	Hours		Change in Hours		Liability		Change in Liability	
	11/1/2015	11/30/2015	# Hours	%	Liability 11/1/2015	Liability 11/30/2015	\$ Amount	%
	Rabies Control	41.27	39.52	(1.75)	-4.24%	\$749.38	\$716.62	\$ (32.76)
Sheriff	14,281.22	16,228.90	1,947.68	13.64%	\$263,354.82	\$299,651.72	\$ 36,296.90	13.78%
Health Dept	25.69	22.15	(3.54)	-13.78%	\$464.09	\$399.07	\$ (65.02)	-14.01%
Budget Office	430.00	381.87	(48.13)	-11.19%	\$9,331.43	\$8,212.47	\$ (1,118.96)	-11.99%
Property Assessor	636.92	666.68	29.76	4.67%	\$11,353.96	\$11,853.57	\$ 499.61	4.40%
County Mayor	348.42	353.17	4.75	1.36%	\$6,841.33	\$6,922.56	\$ 81.23	1.19%
General Sessions	765.69	771.83	6.14	0.80%	\$13,694.77	\$13,848.05	\$ 153.28	1.12%
Building & Zoning	176.67	174.83	(1.84)	-1.04%	\$3,672.39	\$3,593.48	\$ (78.91)	-2.15%
Election	100.56	86.56	(14.00)	-13.92%	\$1,584.79	\$1,358.27	\$ (226.52)	-14.29%
Park	219.13	219.62	0.49	0.22%	\$3,186.10	\$3,199.40	\$ 13.30	0.42%
Human Resource	121.11	121.12	0.01	0.01%	\$2,350.60	\$2,347.10	\$ (3.50)	-0.15%
Visitor Bureau	146.18	179.28	33.10	22.64%	\$2,139.51	\$2,601.77	\$ 462.26	21.61%
Clerk & Master	224.72	251.45	26.73	11.89%	\$4,721.10	\$5,288.47	\$ 567.37	12.02%
Circuit	260.11	182.70	(77.41)	-29.76%	\$5,254.07	\$3,740.88	\$ (1,513.19)	-28.80%
Register Of Deeds	197.34	197.34	-	0.00%	\$3,618.91	\$3,618.91	\$ -	0.00%
County Court Clerk	620.63	598.81	(21.82)	-3.52%	\$12,254.84	\$11,842.02	\$ (412.82)	-3.37%
Trustee	333.25	326.25	(7.00)	-2.10%	\$6,806.70	\$6,644.51	\$ (162.19)	-2.38%
Veteran Service	1.02	1.02	-	0.00%	\$ 18.17	\$ 18.17	\$ -	0.00%
Library	199.61	192.11	(7.50)	-3.76%	\$3,466.05	\$3,265.59	\$ (200.46)	-5.78%
Soil Conservation	3.78	4.53	0.75	19.84%	\$58.21	\$69.76	\$ 11.55	19.84%
Archives	0.00	11.25	11.25	0.00%	\$ -	\$ 110.59	\$ 110.59	0.00%
Emergency Management	25.26	32.26	7.00		\$ 380.42	\$ 485.84		
Purchasing	419.83	419.83	-	0.00%	\$10,516.74	\$10,516.74	\$ -	0.00%
Maintenance Crew	113.66	93.66	(20.00)	-17.60%	\$2,167.50	\$1,715.90	\$ (451.60)	-20.84%
Animal Shelter	51.73	38.89	(12.84)	-24.82%	\$676.60	\$493.89	\$ (182.71)	-27.00%
Total 101 Fund	19,743.80	21,595.63	1,851.83	9.38%	\$368,662.48	\$402,515.35	\$33,852.87	9.18%
Litter	39.00	39.00	-	0.00%	\$ 463.71	\$ 463.71	\$ -	0.00%
Highway	70.84	64.67	(6.17)	-8.71%	\$1,743.64	\$1,595.86	\$ (147.78)	4.85%
Total 131 Fund	109.84	103.67	(6.17)	-5.62%	\$2,207.35	\$ 2,059.57	(\$147.78)	-6.69%
Landfill	1,049.76	1,062.86	13.10	1.25%	\$17,345.81	\$17,427.59	\$ 81.78	0.47%
Total 207 Fund	1,049.76	1,062.86	13.10	1.25%	\$17,345.81	\$17,427.59	\$81.78	0.47%
Central Maintenance	5.66	12.14	6.48	114.49%	\$104.30	\$235.18	\$ 130.88	125.48%
Total 261 Fund	5.66	12.14	6.48	114.49%	\$104.30	\$235.18	\$130.88	0.00%
TOTAL FOR ALL FUNDS November 2015:	20,909.06	22,774.30	1,865.24	8.92%	\$388,319.94	\$422,237.69	\$33,917.75	8.73%
TOTAL FOR ALL FUNDS NOV 2014:	19,482.56	20,459.48	976.92	5.01%	\$363,522.55	\$383,824.71	\$20,302.16	5.58%

171 Fund Bond Money

Beginning Bond Budget for Courthouse HVAC:	\$	874,725.00
Less Courthouse HVAC Project	\$	(462,633.00)
Left over for County Building Improvements	\$	412,092.00

Cash Disbursed after HVAC Project

<u>Vendor</u>	<u>Used for</u>	<u>Account</u>	<u>Amount</u>
MT Enterprise	Power Wash, Paint, and Fix Structural Damage on Archives Building	171-91110-707-91001	\$ 10,000.00
Columbia Garage Doors & Openers	Install Garage Door, Rebuild Door Jambs & Back Jambs	171-91110-707-91003	\$ 825.00
Lowe's Credit Services & Wal-Mart	Painting and Restoration of CVB	171-91110-707-91003	\$ 1,912.14
MT Enterprise	Power Wash, Paint, and Fix Structural Damage	171-91110-707-91001	\$ 1,400.00
MT Enterprise	Power Wash, Paint, and Fix Structural Damage	171-91110-707-91001	\$ 3,000.00
Columbia Paint and Wallcover	Painting County Buildings and Restoration	171-91110-707-91001	\$ 2,029.60
Paul's Exterior Cleaning	Painting County Buildings and Restoration	171-91110-707-91001	\$ 3,250.00
Fisher Carpet Center Inc	Carpet Replacement for CVB	171-91110-707-91003	\$ 4,500.00
Anthony Staggs	Paint CVB Exterior	171-91110-707-91003	\$ 1,020.00
MT Enterprise	Power Wash, Paint, and Fix Structural Damage	171-91110-707-91001	\$ 3,500.00
		Total	\$ 31,436.74

Approximately \$355,000 left over for additional Projects

BID DATE: November 13, 2015

**BID - CENTRAL MAINTENANCE
ULS DIESEL W / CONDITIONER**

Columbia Oil Company	1.6290
JAT Oil	1.6490
JB Weimar, Inc.	1.4950
Kimbrow Oil Company	1.6943
TriStar Energy, LLC	1.4763

P. O. #131858 was issued on 11/13/15 to Tri-Star, the low bidder for 8,000 gallons of ULS diesel with conditioner @ \$1.4763 in the amount of \$11,810.40. Bids were taken via fax & email.

BID DATE: November 17, 2015

**BID - CENTRAL MAINTENANCE
REGULAR UNLEADED GASOLINE**

Columbia Oil Company	1.5600
JAT Oil	1.5580
JB Weimar, Inc.	1.5680
Kimbrow Oil Company	1.6028
TriStar Energy, LLC	1.5969

P.O. #131880 was issued on 11/17/15 to JAT Oil, the low bidder, for 8,500 gallons of regular unleaded @ \$1.558 in the amount of \$13,243.00. Bids were taken via email & fax.

BID DATE: November 19, 2015

**BID - CENTRAL MAINTENANCE
ULS DIESEL W / CONDITIONER**

Columbia Oil Company	1.3966
JAT Oil	1.4890
JB Weimar, Inc.	1.3710
Kimbrow Oil Company	1.5030
Parman Lubricants	1.3659
TriStar Energy, LLC	1.3821

P. O. #131902 was issued on 11/19/15 to Parman, the low bidder for 7,500 gallons of ULS diesel with conditioner @ \$1.3659 in the amount of \$10,244.25. Bids were taken via fax & email.

<u>Bid/RFP</u>	<u>Dept.</u>	<u>Project</u>	<u>Opening</u>	<u>Opening</u>	<u>Opening</u>	<u>Inv.</u>	<u>Add. Inv.</u>	<u>Inv.</u>	<u>Bids</u>	<u>Bids</u>	<u>Status</u>
<u>Purpose</u>		<u>Type</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Sent</u>	<u>Requests</u>	<u>Return</u>	<u>Rec'd</u>	<u>Rej'd</u>	
Inmate Food Service	Sheriff	RFP	Thursday	12/17/2015	2:30 P.M.	9					In Process
GovDeals Sales:	December 2015 Meeting							Net			
Item				Date Sold				Amount			Account #
2002 Ford Crown Victoria #17				11/03/15				\$1,065.00			189-44530
2007 Dodge Charger SXT #98				11/02/15				\$3,220.00			189-44530
2007 Dodge Charger SXT #58				11/02/15				\$2,670.00			189-44530
								Total:	\$6,955.00		

Capital Expenditures							
FY 2015 - 2016							
<u>Item</u>	<u>Department</u>	<u>Budgeted</u>	<u>Actual Cost</u>	<u>Amount</u>	<u>Amount</u>	<u>Fund</u>	<u>Status</u>
		<u>Amount</u>	<u>Thus Far</u>	<u>Encumbered</u>	<u>Remaining</u>		
Voting Machines	I-T	\$ 40,000.00				189	Ongoing
Motor Vehicles	Sheriff	\$ 344,000.00				189	
Communications Equip.	Library	\$ 16,675.00				189	
Motor Vehicles	Schools	\$ 781,464.00				189	
Loader	Solid Waste	\$ 100,000.00		\$ 97,500.00	\$ 2,500.00	207	Completed
Paving	Solid Waste	\$ 50,000.00				207	
Aerial Photography	Assesor	\$ 31,000.00				101	Ongoing

RESOLUTION APPROVING USE OF SERIES 2014 BOND FUNDS AND AMENDING 2015/2016 BUDGET

WHEREAS, the County authorized the borrowing \$9,000,000.00 through general obligation bonds pursuant to Resolution No. 08-14-21;

WHEREAS, \$874,725.00 of those borrowed fund were to be used for a project with Trane for the Maury County Courthouse however after the County chose to use another vendor, there were savings of \$412,092.00;

WHEREAS, the bond proceeds can be used for “constructing, improving, renovating and equipping of County buildings and facilities including, but not limited to, the County courthouse;”

WHEREAS, the following projects are of in need of funding and qualify for the use of these remaining bond funds:

- Upgrade the phone system to allow the correct and actual location of 911 calls to be displayed at the 911 call taking center – approximate cost \$13,000.00;
• Install additional cameras to Part I Court – approximate cost \$3,000.00;
• Install additional signage, barricades, and etc. at Part I Court – approximate cost \$1,500.00;
• Install additional signage at Part II Court – approximate cost \$500.00;
• Install a camera system at Part II Court – approximate cost \$3,000.00.
• Install a warning/panic button system at Part II Court – approximate cost \$1,500.00.

WHEREAS, it is desirable to use some of the remaining 2014 Bond funds for these projects with the 2015/2016 Budget amendment being approved as set forth below.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the General Capital Projects Budget is approved:

Table with 4 columns: Action (INCREASE/DECREASE), ID Number, Description, and Amount. Rows include items like 'Phone System' (\$13,000.00), 'Cameras' (\$3,000.00), 'Signage, Barricades & Other Equip.' (\$1,500.00), and 'Undesignated Fund Balance' (\$24,000.00).

This the 21st day of December, 2015.

CHARLES R. NORMAN, County Mayor

RESOLUTION NO. 11-15-21

**RESOLUTION ACCEPTING THE 2015 EMERGENCY
MANAGEMENT PERFORMANCE GRANT**

WHEREAS, the County has been awarded the Performance Grant through the Tennessee Emergency Management Agency in the amount of \$44,350.00 which does not require any additional matching funds from the County; and

WHEREAS, it is desirable to accept this grant and amend the Maury County Emergency Management's budget accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the Emergency Management Performance Grant is accepted in the amount of \$44,350.00 with Maury County providing no additional matching funds.

BE IT FURTHER RESOLVED by the Maury County Commission that budget accounts shall be adjusted for this grant:

Increase 101-47235-14136 - Performance Grant	\$44,350.00
Increase 101-54490-790-14136 - EMP Grant	\$44,350.00

This the 21st day of December 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-22

RESOLUTION AMENDING 2015/2016 HIGHWAY FUND BUDGET

WHEREAS, the Highway Department received a reimbursement from Vulcan Materials for a project on Pigg Road and Houser Road. The revenue line item is increased in the amount of \$6,541.18 and the Crushed Stone line item is increased in the amount of \$1,393.18 and the Asphalt line item is increased \$5,148.00;

WHEREAS, the Highway Department received revenue from Columbia Power and Water in the amount of \$4,390.13 with the revenue line item being increased by said amount and the Crushed Stone line item being increased by \$4,390.13;

WHEREAS, the Highway Department received a reimbursement from Vulcan Materials for a project on Brown Hollow Road, Craig Bridge Road and Rock Spring Cemetery Road. The revenue line item is increased in the amount of \$43,375.45 and the Crushed Stone line item is increased in the amount of \$9,888.40 and the Asphalt line item is increased in the amount of \$33,487.05;

WHEREAS, it is desirable to amend the 2015/2016 Highway Fund Budget accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Highway Fund Budget is approved:

INCREASE	131-44130 Sales of Materials & Supplies	\$54,306.76
INCREASE	131-62000-402 Asphalt	\$38,635.05
INCREASE	131-62000-409 Crushed Stone	\$15,671.71

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-23

**RESOLUTION AMENDING 2015-2016 SCHOOL
GENERAL PURPOSE BUDGET**

WHEREAS, it is desirable to amend the 2015-2016 School General Purpose budget as shown on the attached budget amendments.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission, that the 2015-2016 School General Purpose budget is amended as shown on the attached budget amendments.

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor

**RESOLUTION RATIFYING GENERAL SESSIONS
PART TIME JUDICIAL COMMISSIONER VACANCY**

WHEREAS, by Resolution No. 15 dated 10-18-1999 and amended by Resolution No 03-08-18, the Maury County Commission approved the appointment of Judicial Commissioners for one year terms upon the recommendation of a majority of the General Session Judges of Maury County; and,

WHEREAS, after the resignation of Dianna Yvonne Lancaster Miller there was a vacancy at one of the part-time Judicial Commissioner positions; and,

WHEREAS, after the interview process, the Maury County General Sessions Judges recommend that Rebecca Hill be appointed to fill the part-time Judicial Commissioner vacancy;

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that based upon the recommendation of a majority of the Maury County General Sessions Judges, Rebecca Hill shall be appointed as a part-time Judicial Commissioner to finish the term of Dianna Yvonne Lancaster Miller.

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-25

RESOLUTION AMENDING 2015/2016 JUVENILE SERVICES BUDGET

WHEREAS, the Juvenile Services Department currently has an employee out on extended leave and desires to hire a temporary worker to fill a clerical position on a short term basis;

WHEREAS, the cost is estimated to be in the amount of \$900.00 and there are funds available in the Juvenile Services Budget;

WHEREAS, it is desirable to amend the fiscal year 2015/2016 Juvenile Services Budget to transfer these funds to the appropriate budget line items.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Juvenile Court Budget is approved:

INCREASE	101-54240-169	Part-Time Personnel	\$900.00
DECREASE	101-54240-111	Probation Officer	\$900.00

This the 21st of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-26

RESOLUTION APPROVING BIDS AND MULTI-YEAR CONTRACTS
FOR INSURANCE BENEFIT SERVICE

WHEREAS, the Purchasing Agent recommends that proposals be sought to provide insurance benefit service for the employees of Maury County Government, and

WHEREAS, it is desirable to request proposals for a one year term with the county to have an option to extend the contracts for up to four additional years; and

WHEREAS, the proposed invitation specifications and materials are attached.

NOW, THEREFORE BE IT RESOLVED by the Maury County Legislative Body that the proposed invitation specifications for this service are approved including the optional extension of the contracts.

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor



MAURY COUNTY GOVERNMENT

Group Insurance Request for Proposal

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I. REQUEST FOR PROPOSAL

Maury County Government is soliciting proposals for the following benefits provided by Maury County Government to its employees:

- Group Health Insurance Plan
- Dental Insurance
- Life Insurance and Accidental Death & Dismemberment
- Long Term Disability
- Voluntary Life Insurance and AD&D

The specifications for this invitation are to be considered as minimum standards and are not intended to exclude any company from providing proposals for the requested items. Prospective vendors may submit proposals for any or all of the above mentioned services. Maury County would prefer to award a single contract for all services which fall under the scope of this invitation to the most responsive and responsible proposer with the lowest price and whose proposal meets the requirements and criteria set forth in the Request for Proposal. However, separate awards may be made when it is determined to be in the best interest of the County.

Included, as integral parts of this "Request for Proposal", are the following documents:

"Instruction to Vendors" –	2 Pages
"Proposal Form" –	2 Pages
"Support Information" –	Contained within the attachment folder

NOTE: The above mentioned materials will be available after December 21, 2015 at the following website:

www.maurycounty.tn.gov

Submittals will be accepted by the Maury County Purchasing Department, #5 Public Square, 2nd Floor, Columbia, TN 38401 until 10:00 a.m. local prevailing time, Thursday January 21, 2016, at which time and place all received proposals will be publicly opened and read aloud. ***Proposals must be submitted in a sealed envelope clearly marked "RFP – INSURANCE BENEFITS" in the lower left corner.*** When applicable, all appropriate licensing and other required information must appear on the exterior of the submittal envelope, as required by T.C.A. 62-6-119. Proposals may be "hand delivered", mailed or sent via UPS, FEDEX or any other form of carrier.

When submittals are sent via U. S. Mail, FedEx, UPS or any other carrier; the **sealed proposals** must be identified as above and then placed inside of the appropriate shipping envelope, and then clearly marked "**Sealed RFP Enclosed – INSURANCE BENEFITS**" on the exterior of the shipping envelope. This is necessary in order to prevent the accidental opening of proposals by separating submitted proposals from regular package delivery.

Proposals arriving after the announced time of acceptance or absent of the aforementioned markings will not be accepted. Each vendor who provides a proposal will be notified as to their success or failure to obtain an "Award of Business". (See "Instructions to Vendors" section 3.4 "Award or Rejection of Proposal".)

The proposed fees must be submitted on the attached Proposal Forms. Proposal Fees not submitted on the attached forms may be rejected. Blue or black ink must be utilized in the completion of the Proposal Form.

Proposals must be executed in the Company name and signed by an officer or individual that has authority to bind the Company. No proposal may be withdrawn for a period of sixty (60) days after the opening date.

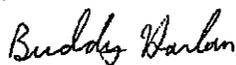
Maury County reserves the right to disregard all nonconforming, non-responsive, or conditional proposals; to reject any or all proposals; to limit quantities; to waive formalities and informalities; and to evaluate proposals and accept any proposal or any part of any proposal that is judged, in our opinion, to be of the best quality, value and service to Maury County. It is also understood that the "apparent low bidder" may be announced at the bid opening; however the "successful bidder", who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the County. The "review period" is normally completed within ten business days following the bid opening; however, under some circumstances, a longer review period may be required.

"The County's evaluation should be completed by February 4, 2016. Interested bidders should contact the County to schedule an appointment to inspect the bid file. The bidder inspection period will be for five days following the evaluation". Inspection by bidders will be closed after this time and the records will be moved to "Closed Bid Files", but shall remain opened and accessible to the public during the regular office hours of the County. Inspection of the purchase records shall not disrupt the normal work routine of the office. The individual requesting to inspect the records must first provide a written request describing those records to be inspected, and establish a date and time to inspect the records within the normal office hours of the Purchasing Department. Any copies made at the interested parties request shall be assessed a charge at the prevailing rate for duplication of County records.

Title VI of the Civil Rights Act of 1964: All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." Maury County is often the beneficiary of Federal financial assistance in the areas of education, health care and social services, public transportation, and parks and recreation. Maury County strives to protect individuals' civil rights through active compliance with the requirements of Title VI. Any questions, concerns or complaints related to Title VI should be directed to the Maury County Mayor, who will review and forward all materials to the Title VI Coordinator. Please assist us with our compliance efforts by completing the optional statistical information requested on the Proposal Form provided.

Additional information may be obtained by contacting the Purchasing Department at 931-375-3110.

Requested by,



Buddy Harlan
Purchasing Agent
bharlan@maurycounty-tn.gov

II. SPECIFICATIONS AND BACKGROUND

Health

Maury County Government is requesting proposals from health plans for its employee group medical benefits for the plan year beginning April 1, 2016. The County would like to receive proposals for both fully-insured and partially self-funded plans for medical insurance, prescription benefits, health reimbursement account administration and continuation of coverage COBRA administration for a five year period if possible.

Maury County Government currently has 386 employees eligible for Medical Insurance.

We have one fully-insured Medical Plans:

1) A PPO plan through BlueCross BlueShield of Tennessee. New employees are eligible the first of the month following a sixty day waiting period. Maury County currently pays 93% of the employee premium and 0% of dependent premium. Maury County pays 100% of the employee premium and 0% dependent premium if the employee participates in the annual health risk assessment. The carrier provides COBRA administration. Maury County Government does not offer retiree health coverage.

The demographics of enrollees and monthly premiums are as follows:

	Employee	EE+Spouse	EE+Children	Family
Premiums	\$554.17	\$1162.94	\$1013.51	\$1680.38
No of emp	365	12	8	1

2) the County has one COBRA participant in the health plan.

3) the County has implemented an annual Health Risk Assessments with biometrics. This was implemented in 2010.

Dental

Maury County Government is requesting proposals from dental plans for employee group dental benefits for the plan year beginning April 1, 2016. The County would like to receive proposals for both fully-insured and self-funded plans for a five year period if possible.

Maury County Government currently has 386 employees eligible for Dental Insurance.

The current dental plan is through BlueCross BlueShield of Tennessee. New employees are eligible the first of the month following a sixty day waiting period. Maury County currently pays 100% of the employee premium and 0% of dependent premium. The carrier provides COBRA administration. Maury County Government does not offer retiree dental coverage.

The demographics of enrollees and monthly premiums are as follows:

	Employee Opt 1	Family Opt 1	Employee Opt 2	Family Opt 2
Premiums	\$18.26	\$52.86	\$25.64	\$82.12
No of emp	267	86	15	18

Current Life and Accidental Death & Dismemberment Coverage:

New employee coverage begins the first of the month after a sixty day waiting period. Maury County Government pays 100% of the premium for all full-time employees. This coverage is not available for dependents.

Accidental Death and Dismemberment is a guaranteed issue of \$20,000.

Other benefits included:

- o Group Life Accelerated Benefit
- o AD & D- Education Benefit
- o AD & D- Repatriation Benefit
- o AD & D- Seat Belt-Air Bag Benefit

Personal Life and AD&D Insurance will be reduced as follows:

- At age 70, benefits will reduce by 35% of the original amount;
- At age 75, benefits will reduce by 50% of the original amount. Benefits will terminate when the Insured Person retires.

Current Census: 390 (See attached census listing)

Current Life and Accidental Death and Dismemberment Plan Data:

Name: The Hartford
 Anniversary Month: April
 Rates:

Type of Coverage	Rates Per Month	Employer's Contribution
Basic Life	0.228 per 1,000	100%
Accidental Death and Dismemberment	0.03 per 1,000	100%

SPECIFICATIONS:

LIFE/AD&D:

The above specifications are to be considered general in nature and are not intended to exclude any company from providing proposals for the requested coverage.

Maury County Government requests proposals which are comparable to or better than the current provider. Maury County Government requests coverage begin first of the month following sixty day waiting period. The County would like to receive proposals for plans for a five year period if possible.

Current Group Long Term Disability Coverage:

New employee coverage begins the first of the month after a sixty day waiting period. Maury County Government pays 100% of the premium for all full-time employees. This coverage is not available for dependents. This insurance pays employees that are not eligible for TCRS Retirement Disability 60% of basic monthly earnings, less other income benefits with a minimum payment of \$50 per month due and payable at the end of each month of qualified disability. This insurance pays employees that are eligible for TCRS Retirement Disability 40% of basic monthly earnings. This is a non-integrated benefit for claimants to receive income from disability retirement as well as Social Security Disability Insurance without reducing LTD benefits up to 100% of pre-disability income.

Current Census: 390 (See attached census listing.)

Current Long Term Disability Plan Data:

Name: The Hartford

Anniversary Month: April

Rates:

Rates Per Month	Employer's Contribution
.252/100 of CMP	100%

SPECIFICATIONS:

LONG TERM DISABILITY:

The above specifications are to be considered general in nature and are not intended to exclude any company from providing proposals for the requested coverage. Maury County Government requests proposals which are comparable to or better than the current provider. Maury County Government requests coverage begin first of the month following a sixty day waiting period. The County would like to receive proposals for plans for a five year period if possible.

Current Voluntary Life and Accidental Death and Dismemberment Coverage:

New employee coverage begins first of the month following a sixty day waiting period. This coverage is available to full time employees and dependents. The employee pays 100% of the premium. Employees may elect life insurance in \$10,000 increments; subject to a maximum of five times basic annual earnings. Coverage is subject to a minimum of \$10,000 and an overall maximum of \$300,000. If initially insured after attaining age 70, the benefit is subject to a maximum of \$50,000. Employees may elect spouse insurance in any \$5,000 increment subject to a maximum of 50% of the elected life insurance benefit. Coverage is subject to a minimum of \$5,000 and an overall maximum of \$150,000. Dependent child coverage, \$10,000 per child. Employees may elect voluntary accidental death and dismemberment insurance in \$25,000 increments up to a maximum of ten times annual salary. Coverage is also available for spouse and dependent children.

Personal Life Insurance will be reduced as follows:

- At age 70, benefits will reduce by 35% of the original amount;
- At age 75, benefits will reduce by 60% of the original amount;
- At age 80, benefits will reduce 75% of the original amount;
- Benefits will terminate when you retire.

Voluntary AD&D Insurance will be reduced as follows:

- At age 70, benefits will reduce by 35% of the original amount;
- At age 75, benefits will reduce by 60% of the original amount; and
- At age 80, benefits will reduce by 75% of the original amount.

Benefits will terminate when the Insured Person retires.

Current Vol Life / AD&D Plan Data:

Name: The Hartford

Anniversary Month: April

SPECIFICATIONS:

VOLUNTARY LIFE/AD&D:

The above specifications are to be considered general in nature and are not intended to exclude any company from providing proposals for the requested coverage.

Maury County Government requests proposals which are comparable to or better than the current provider. Maury County Government requests coverage begin first of the month following a sixty day waiting period. The County would like to receive proposals for plans for a five year period if possible.

III. SCHEDULE

Evaluation

The following criteria will be used to evaluate each proposal.

- ❖ Cost Effectiveness of the Proposal (Although cost will be a major consideration in evaluating proposals, it will not be the only consideration.)
- ❖ Provider Network
- ❖ Experience and References
- ❖ Customer Service
- ❖ Financial Stability
- ❖ Ability to Follow Directions

Anticipated Timeline

1. RFP released on December 22, 2015.
2. Dead line for written questions and clarification requests is 4:00 p.m. CST January 11, 2016.
3. County issues responses to clarification requests by 4:00 p.m. CST on January 14, 2016.
4. Deadline for submittal of proposals is 10:00 a.m. CST on January 21, 2016.
Note: Maury County will **not** accept late responses.
5. County opens proposals on January 21, 2016 at 10:00 a.m. CST.
6. County completes evaluation of proposals by February 4, 2016.
7. Recommendation of finalist submitted to County Commission on February 16, 2016.
8. Open enrollment meetings conducted March 7 – 18, 2016.
9. Employee enrollment completed by March 28, 2015.
10. Implementation April 1, 2016.

IV. GENERAL INSTRUCTIONS AND REQUIREMENTS

GENERAL:

1. Term of agreement: It is the intention of Maury County to issue an agreement for an initial period not to exceed one year from the date of signing, with the option to renew for up to four (4) additional years on an annual basis.
2. An award shall be made to the most responsive and responsible proposer with the lowest cost considering the following:
 - Details of coverage.
 - Ability to perform.
 - Conformity to specifications.
 - Ability of submitted proposals to adapt to the needs of Maury County in order to provide the best service at the lowest possible cost.
3. Type of Proposals: It is the intention of Maury County to consider proposals that include both fully-insured and partially self-funded plans for medical insurance, prescription benefits, health reimbursement account administration and continuation of coverage COBRA administration, fully insured and self-funded group dental plans, basic life / AD&D, long term disability, voluntary life / AD&D

PROPOSAL FORM

In order to receive consideration, all proposals must be submitted in strict accordance with the following:

- Proposals are to be submitted upon the forms provided, properly executed and with all items completely filled out.
- Attachments outlining rate schedules are permissible.
- Attachments detailing coverage are permissible.
- Proposers must provide all requested information on the "Signature Page".
- Do not change the wording of the Proposal Form.
- Unauthorized conditions, limitations or provisions attached to the proposal may be cause for rejection of the proposal.

PROPOSAL SUBMITTAL

It is the sole responsibility of the proposer to see that the proposal is delivered in the required format to the appropriate location by the date and time specified in the Proposal Invitation. *Telegraphic proposal or telegraphic modification to proposal will not be considered.*

Proposals must be submitted in a sealed envelope clearly marked "RFP – INSURANCE BENEFITS" in the lower left corner. Proposals may be "hand delivered", mailed or sent via UPS, FEDEX or any other form of carrier.

When bid submittals are sent via U. S. Mail, FedEx, UPS or any other carrier; the sealed proposals must be identified as above and then placed inside of the appropriate shipping envelope, and then clearly marked "Sealed RFP Enclosed – INSURANCE BENEFITS" on the exterior of the shipping envelope. This is necessary in order to prevent the accidental opening of proposals by separating submitted proposals from regular package delivery.

Proposals arriving after the announced time of acceptance or absent of the aforementioned markings will not be accepted. Late proposals will be rejected and/or returned to the sender – unopened.

Format of Proposal Submittal:

- General Introductory Letter.
- Table of Contents.
- Executive Summary.
- Response to “Specifications” outline.
- Fee schedule to include cost increases for year two – year five.
- Personnel outline and qualifications.
- References.
- Other pertinent information.

NOTE: If electronic versions of all support information or other data referred to in this section are available, prospective vendors must include the directions as to how Maury County can access such information for evaluation purposes with the Proposal Form.

If electronic versions of all requested material are not available, prospective bidders must provide one (1) original and one (1) copy of all requested materials for evaluation.

Proposals are to be delivered to the Purchasing Department located at the address indicated on the Proposal Form.

WITHDRAWAL OF PROPOSALS:

Any Proposer may withdraw his Proposal, either personally or by written request, received by Maury County at any time *prior* to scheduled time for receiving Proposals.

The Proposal cannot be withdrawn for a period of 60 days after the date and time set for receiving thereof.

Each proposal shall be subject to acceptance by Maury County during this period.

REVIEW OF PROPOSAL:

The review period for the proposals will commence upon the start of business on the next day immediately following the day, date and time scheduled to receive the proposals. The review period should end on February 4, 2016.

Individuals who submit proposals *may* be asked to respond to questions which *might* arise from the proposal during the review period.

Inspection of the proposals will be allowed *after* completion of the review.

AWARD OR REJECTION OF PROPOSALS:

An “Award of Business” will be issued to the *most responsive and responsible* Proposer who has proposed the *lowest* amount, subject to the minimum specifications and/or the best coverage for the fees proposed.

Maury County reserves the right to reject any or all proposals and to waive informality and irregularity in the proposals and in the proposing.

All Proposers will be notified by mail of their success or failure to obtain the "Award of Business".

V. PRICING INFORMATION AND SIGNATURE PAGE

1. The undersigned Proposer proposes and agrees, that if this proposal is accepted and successful, to enter into an agreement with Maury County, Tennessee to perform and/or furnish the goods and/or services at the prices indicated below in accordance with the terms and conditions detailed in the Request for Proposal.
2. This proposal is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham proposal; Proposer has not solicited or induced any person, firm or corporation to refrain from proposing; and Proposer has not sought by collusion to obtain for itself any advantage over any other proposer or over Maury County, Tennessee.
3. *Title VI of the Civil Rights Act of 1964.* All interested parties, without regard to race, color or national origin, shall be afforded the opportunity to propose and shall receive equal consideration. Please assist us with our compliance efforts by completing the optional statistical information requested below.

Proposals must be delivered to the following address:

Maury County Government Purchasing Department
Attn: Buddy Harlan, Purchasing Agent
#5 Public Square, 2nd Floor
Columbia, TN 38401

SIGNATURE PAGE

Authorized Signature: _____

Printed Name: _____

Title: _____ Submitted on _____, 2016

Company Name: _____

Address: _____ Phone (____) ____ - _____

_____ Fax (____) ____ - _____

Payment terms: _____

Proposed – Monthly Costs				
Coverage ↓	County Cost per Employee	Employee Cost with Spouse Coverage	Employee Cost with Children Coverage	Employee Cost with Family Coverage
Medical Benefits				
Dental Benefits				
Accidental Death / Dismemberment				
Life Insurance				
Long Term Disability				

Comments:

Optional Title VI Information for Bidder:			
Sex:	Male _____	Female _____	Other _____
Race:	White Non-Hispanic _____	Hispanic _____	Black Non-Hispanic _____
	Asian _____	American Indian _____	Other _____

APPENDIX A: BENEFIT PLAN SUMMARIES AND SUPPORT INFORMATION

The attachments listed below are available on disc and can be obtained by signing the attached request form and submitting to Buddy Harlan, Maury County Purchasing Department, 2nd Floor 5 Public Square, Columbia, TN 38401, email: bharlan@maurycounty-tn.gov ; or by fax 931-375-3118.

Attachment 1	Maury County Government Census 2015
Attachment 2	Health Benefit Plan Summary
Attachment 3	Dental Benefit Plan Summary
Attachment 4	Dental Buy Up Benefit Plan Summary
Attachment 5	Medical and Dental Paid Premiums
Attachment 6	Claim Payments by Group by Month
Attachment 7	Claims in Excess of \$25,000
Attachment 8	Executive Summary Utilization Dashboard
Attachment 9	Enrollment by Group by Month
Attachment 10	Billing Statement (Medical and Dental)
Attachment 11	Medical Renewal Information
Attachment 12	Dental Renewal Information
Attachment 13	LTD, Life/AD&D, Vol Life Benefit Plan Summary
Attachment 14	Billing Statement (Life, LTD)
Attachment 15	Life and LTD Claims
Attachment 16	Life Renewal Information
Attachment 17	LTD Renewal Information

REQUEST FOR SUPPORT INFORMATION

Please complete the form below and return it to: Buddy Harlan, Purchasing Agent for Maury County Government at FAX 931-375-3118 or emailed to bharlan@maurycounty-tn.gov . **HOWEVER**, a copy which contains an original signature can be sent by regular mail to the following address:

Buddy Harlan
Maury County Purchasing Department
#5 Public Square, 2nd Floor
Columbia, TN 38401

Vendor Name

Address One

Address Two

City, State, Zip

Vendor Representative & Title (Printed)

Signature

Date

RESOLUTION NO. 12-15-29

**RESOLUTION AMENDING 2015/2016 MAURY COUNTY TAX
ASSESSOR’S BUDGET**

WHEREAS, the Maury County Tax Assessor needs a budget amendment as a result of receiving insurance proceeds for damages to a 2009 Dodge Journey in the amount of \$4,184.00 with the insurance recovery item and the maintenance and repair of vehicle line items being increased by said amount;

WHEREAS, it is desirable to amend the fiscal year 2015/2016 Tax Assessor’s Budget accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Maury County Tax Assessor is approved

INCREASE 101-49700	Insurance recovery	\$4,184.00
INCREASE 101-52300-338	Maintenance and Repair of Vehicle	\$4,184.00

This the 21st of December 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-30

RESOLUTION AMENDING 2015/2016 SOLID WASTE BUDGET

WHEREAS, Resolution No. 11-15-20 should be amended to include the correct amounts of revenues and expenses;

WHEREAS, the revenue line item was for the entire amount of the sales of equipment but for budget amendment purposes should have been only for the amount of expenditures therefore it should have been \$53,397.60

WHEREAS, the expenses need an additional .60 cents added to the amount;

WHEREAS, the Maury County Solid Waste Department sold certain surplus in the amount of \$58,063.00 and desires to use a portion of these proceed to purchase a new Dodge truck in the amount of \$25,269.00, a low boy trailer in the amount of \$15,825.00 and a lawn mower in the amount of \$12,303.60 for a total amount of \$53,397.60;

WHEREAS, it is desirable to amend Resolution No. 11-15-20 and replace with the budget amendment for the fiscal year 2015/2016 Solid Waste Fund.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the 2015/2016 Maury County Solid Waste Budget is approved:

INCREASE	207-44530	Sale of Equipment	\$53,397.60
INCREASE	207-55754-718	Vehicles	\$25,269.00
INCREASE	207-55754-799	Other Capital Outlay	\$28,128.60

This the 21st of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-31

RESOLUTION RECEIVING FUNDS FOR ADDING NAMES TO THE MAURY COUNTY WAR DEAD MONUMENT AT THE MAURY COUNTY COURTHOUSE

WHEREAS, by Resolution No. 05-15-26 thirty-four additional names of colored troops that served in the Civil War were added to the War Dead Monument at the Maury County Courthouse;

WHEREAS, Jo Ann Williams McClellan of the African American Heritage Society of Maury County has received a grant in the amount of \$2,500.00 to pay for most of the cost of inscribing the names on the monument;

WHEREAS, Maury County should receive the grant funds and amend its budget accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that the following budget amendment is needed to receive the grant funds:

INCREASE	101-48610-56206	Donations-AAHS of Maury County	\$2,500.00
DECREASE	101-39000	Fund Balance	\$1,000.00
INCREASE	101-51910-399	Archives-Other Contracted Services	\$3,500.00

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-32

**RESOLUTION AMENDING 2015/2016 ADEQUATE FACILITIES
FUND BUDGET**

WHEREAS, the cost of the construction of the maintenance building was approved in the 2013/2014 budget in the amount of \$200,000.00 with the funds being committed for the project;

WHEREAS, at the conclusion of the 2014/2015 fiscal year there were funds in the amount of \$166,315.00 remaining committed for the project;

WHEREAS, the maintenance building will be completed this fiscal year and the remaining committed funds should be transferred to the 2015/2016 Budget as set forth below.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Adequate Facilities Fund Budget is approved:

DECREASE	125-34610-51802	Committed for General Government – Maintenance Building	\$166,315.00
INCREASE	125-91110-706-51802	Building Construction – Maintenance Building	\$166,315.00

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-33

**RESOLUTION APPROVING AMENDMENT TO 2015/2016
GENERAL CAPITAL PROJECTS BUDGET**

WHEREAS, the County authorized the borrowing \$9,000,000.00 through general obligation bonds pursuant to Resolution No. 08-14-21;

WHEREAS, \$874,725.00 of those borrowed funds were to be used for a project with Trane for the Maury County Courthouse however after the County chose to use another vendor, there were savings of \$412,092.00;

WHEREAS, the bond proceeds can be used for “constructing, improving, renovating and equipping of County buildings and facilities including, but not limited to, the County courthouse;”

WHEREAS, the following projects are of in need of funding and qualify for the use of these remaining bond funds:

- Painting County Buildings – \$23,179.60;
- Improvements to Visitor’s Bureau – \$8,257.14.

WHEREAS, it is desirable to use some of the remaining 2014 Bond funds for these projects with the General Capital Projects 2015/2016 Budget amendment being approved as set forth below.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the General Capital Projects Budget is approved:

INCREASE	171-91110-707-91001	Gen. Adm. Proj.- Painting County Buildings	\$23,179.60
INCREASE	171-91110-707-91003	Gen. Adm. Proj.-Visitors’ Bureau	\$ 8,257.14
DECREASE	171-39000	Undesignated Fund Balance	\$31,436.74

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-34

RESOLUTION AMENDING 2015/2016 COUNTY CLERK’S BUDGET

WHEREAS, the Maury County Clerk’s office is in need of a new copier;

WHEREAS, data fees that are collected by this office may be used to purchase this equipment;

WHEREAS, the copier cost is \$7,000.00 with a one year maintenance agreement being \$480.00.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Maury County Clerk’s office for the purchase of a copier and maintenance agreement is approved:

INCREASE	101-52500-719	County Clerk-Office Equipment	\$7,000.00
INCREASE	101-52500-334	County Clerk-Maintenance Agreements	\$ 480.00
DECREASE	101-34510-51021	Restricted for Finance – Data Fees – County Clerk	\$7,480.00

This the 21st of December, 2015.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 12-15-35

RESOLUTION AMENDING ARCHIVES 2015/2016 BUDGET

WHEREAS, by Resolution No. 04-15-25 names were added to the War Dead Monument at the Maury County Courthouse;

WHEREAS, the County Commission authorized \$1,000.00 for the addition of the names but the final cost was only \$500.00;

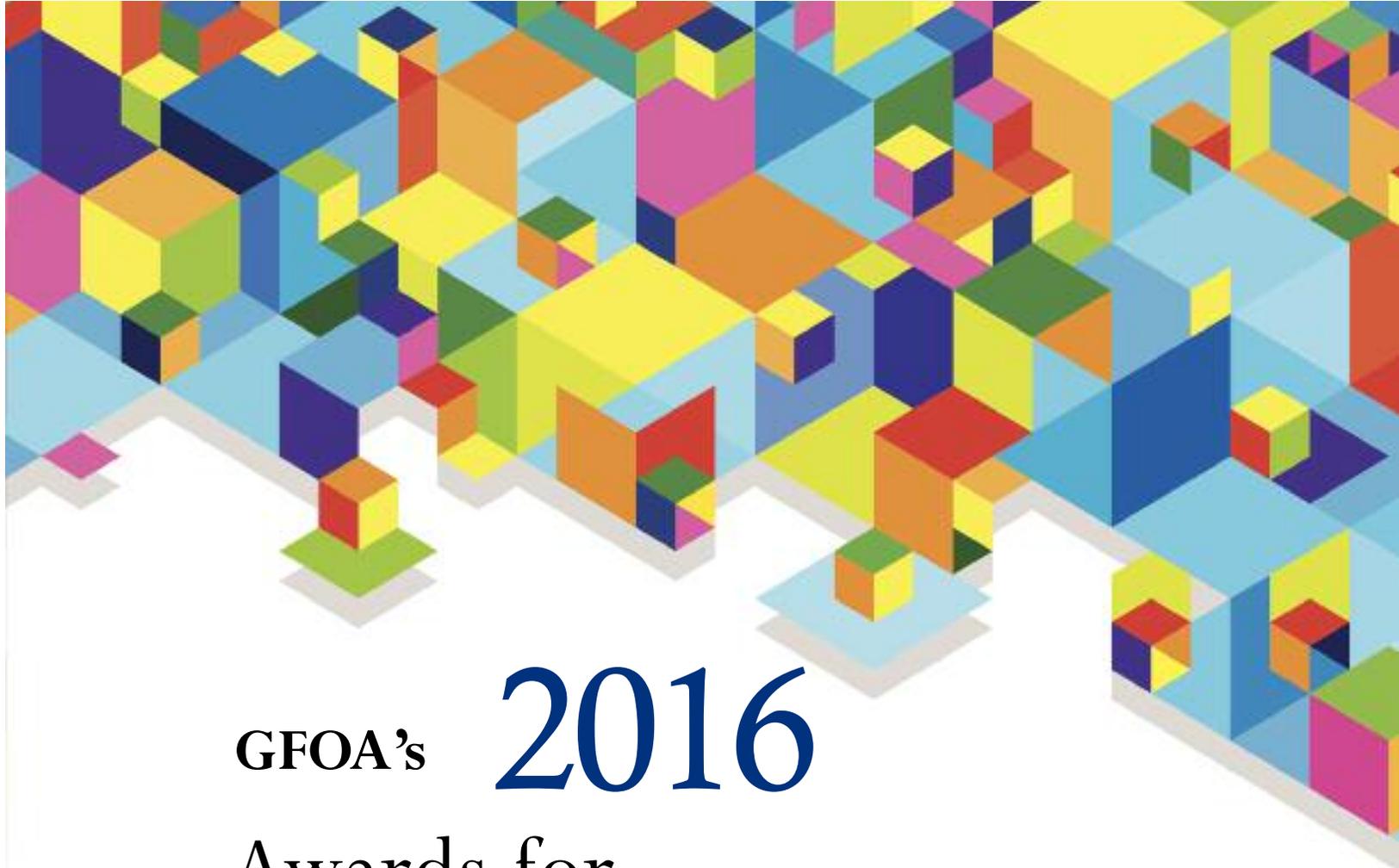
WHEREAS, Maury County should amend its budget accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that the following budget amendment is needed to receive the grant funds:

DECREASE 101-39000	Fund Balance	\$500.00
INCREASE 101-51910-399	Archives-Other Contracted Services	\$500.00

This the 21st day of December, 2015.

CHARLES R. NORMAN,
County Mayor



GFOA's **2016**
Awards for
Excellence
in
Government Finance

Application deadline: December 15, 2015

Application form and more information available on the GFOA's Web site at
www.gfoa.org/awardsforexcellence

Contact: Matt Bubness, 312-977-9700
or e-mail awardsforexcellence@gfoa.org



Government Finance Officers Association

203 N. NaSalle St., Ste. 2700, Chicago, IL 60601 | Phone: 312-977-9700 | Fax: 312-977-4806 | www.gfoa.org

Awards for Excellence in Government Finance

2016 Application

This application form must be completed and returned along with your entry in electronic form by December 15, 2015, to awardsforexcellence@gfoa.org.

Title of Entry: _____

- Category (Select only one):**
- Accounting, Auditing, and Financial Reporting
 - Budgeting and Financial Planning
 - Capital Financing and Debt Administration
 - Economic Development and Capital Planning
 - E-Government and Technology
 - Management and Service Delivery
 - Pensions and Benefits
 - Treasury and Investment Management

Name of government submitting entry: _____

Population served: _____ Number of employees: _____

Name of person submitting entry: _____

Title of person submitting entry: _____

Mailing address: _____

City: _____ State/Province: _____ Zip/Postal Code: _____

Telephone: _____ Fax: _____

E-mail address: _____

If the person submitting the entry is not an active member of GFOA, an active member must sponsor the entry. If applicable, provide sponsor information below.

Name of sponsor: _____

Title: _____

Government: _____ Telephone: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

2016 Application

Please use additional pages (*in a separate Word document*) to provide simple and direct answers to each of the questions below. Additional information is on pages 3 and 4.

Local Significance and Value (Background)

1. Please give a brief general description of the project or program being submitted.
2. Describe the local events and/or problems that led to the undertaking of this project/program.
3. Describe the role the finance office/finance officer played in this project/program.
4. How much time did each participant devote to this program/project? Were outside consultants engaged?

Technical Significance

What financial concepts, standards, or techniques are displayed or advanced by this entry? Why is this important to the public finance profession?

Transferability

How can this project/program be adapted for use by other organizations? Who else might benefit by its adoption? Would significant modifications be required for implementation?

Documentation

What documentation describes the entry (e.g., reports, forms, memoranda, software, audio-visual materials, etc.)? All materials must be provided in electronic format.

Cost/Benefit

Quantify the total resources (money and time) devoted to this project/program and identify the value added (tangible and/or intangible) as a result of undertaking it.

Complexity

Describe the complexity of the project/program. How much training and technical skill is required for employees to make use of this solution?

Originality, Creativity, and Innovation

To your knowledge, is this the first time this type of project/program has been implemented by a government entity? If not, identify previous work in this area and explain the uniqueness of your approach.

Other Distinguishing Features (Optional)

Highlight any other noteworthy features about your project/program.

Frequently Asked Questions

What Are the Awards for Excellence?

The GFOA Awards for Excellence recognize outstanding and innovative contributions in the field of government finance.

Within this program are one special recognition and one special award:

- **Small governments** receive a special recognition (for organizations with fewer than 200 full-time employees).
- **The Louisville Award for Innovation in Government Finance** recognizes an exceptional accomplishment that introduces a new concept or technique with enduring value to the government finance profession.

Why Should I Enter?

Winning GFOA's Award for Excellence is an honor — the highest level of professional acknowledgement within the public finance profession today. Winners also can be proud that their creativity and innovation will provide examples for other jurisdictions to follow, promoting best practices in government finance.

Who Can Enter?

All GFOA members are eligible to participate. Non-members may also submit entries, but their applications must be sponsored by an active GFOA member.

How Much Does It Cost?

There are no fees or charges associated with the program; however, winners must be present at GFOA's annual conference to accept the award in person. The 2016 annual conference will be held in Toronto, Ontario, May 22-25.

What Projects and Programs Are Eligible?

Any innovative project or program that takes the practice of government finance to a higher level of excellence is appropriate for submission. Each application must specify the category in which it will be judged. Descriptions of each category and subcategory are provided on the following page to help you determine which are most appropriate for your entry. The bullet points under each category are intended as examples only — they are not all-inclusive.

GFOA will review all applications to make sure they are categorized appropriately. GFOA reserves the right to reassign submissions to a more appropriate category.

Previously submitted entries cannot be re-submitted.

How Do I Submit an Application?

Complete the official Awards for Excellence application form, which is available on GFOA's website at www.gfoa.org under "Award Programs." Please respond to all of the application questions, adding additional pages as needed.

Submit the application electronically, along with all documentation, to awardsforexcellence@gfoa.org.

When Is the Deadline?

Your application form and any supporting documentation must be submitted by **December 15, 2015**.

How Are Entries Judged?

Applications are reviewed by a panel of experienced government finance professionals. Panel members are assigned to review applications in categories in which they have expertise.

What Criteria Are Used to Evaluate the Entries?

Applications are reviewed using standard evaluation criteria that include technical significance, transferability, documentation, originality, cost effectiveness, and finance officer involvement.

An Award for Excellence will not necessarily be awarded every year in each category and subcategory.

How Can I Increase My Chances of Winning?

Awards for Excellence winners showcase true innovations, as opposed to well-executed versions of established practices. Clearly document all the benefits the innovation provides to the jurisdiction and its citizens, explaining the local need being addressed and how the idea can be translated to help others in similar situations. Benefits should be quantified in real terms such as budget savings or operational efficiencies.

In addition, the materials submitted by the winners of the 2015 awards are available on GFOA's website at www.gfoa.org under "Award Programs." Reviewing these documents can provide a good understanding of how to present an innovative project or program.

What Do I Do If I Win?

Award winners will be notified by April 1, 2016. Winners must accept the award in person at GFOA's annual conference. Winners will also be asked to write an article for GFOA's member magazine, *Government Finance Review*.

Award Categories

Categories

Accounting, Auditing, and Financial Reporting:

- Financial and cost accounting
- Interim and annual financial reporting
- Internal control and financial auditing

Budgeting and Financial Planning:

- Operating and capital budgeting
- Financial forecasting
- Multi-year budgeting
- Long-range financial planning
- Revenue and cost analysis
- Fiscal trend monitoring

Capital Finance and Debt Administration:

- Capital financing techniques such as municipal bonds and lease-financing
- Debt planning, issuance, and control
- Creative uses of debt finance

Economic Development and Capital Planning:

- Projects that have been completed and show a positive demonstrated economic impact
- Economic development planning, policies, and procedures that provide groundwork for future economic development initiatives

E-Government and Technology:

- Citizen portals and links to back-office systems
- Constituent relationship management
- E-commerce and e-procurement
- Inter-jurisdictional cooperation on systems
- Data warehousing and business intelligence
- Technology for budgeting
- Innovative system procurement and contracting methods
- Implementation methodology
- Change management programs (e.g., training, end-user documentation)

Management and Service Delivery:

- Innovative service delivery (e.g., privatization, vouchers, franchises)
- Purchasing, risk management, and grants administration
- Quality and productivity tools relevant to finance officers
- Performance measurement

Pensions and Benefits:

- Retirement and health benefits and other employment and postemployment benefits such as family leave, childcare, and wellness programs

Treasury and Investment Management:

- Public funds investing policies and practices
- Cash forecasting, monitoring, and control