



ADMINISTRATION MEETING

November 10, 2016

AGENDA

1. **Call to Order/Prayer**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Review and Approval of October 6, 2016 Administration Committee Minutes**
5. **Maury County Schools-**
 - A. Budget Amendments
 - B. Marvin Wright Addition Presentation
6. **Library- Adam Southern**
 - A. Monthly Report
7. **Veteran's Service- James Patterson**
 - A. Monthly Report
8. **Legislative – Mayor Charlie Norman**
9. **Visitor's Bureau- Erin Jagers**
 - A. Monthly Report
10. **Building & Zoning- Brian Vick**
 - A. Monthly Report
11. **HR- Dana Gibson**
 - A. Monthly Report
 - B. Approval of Victims Witness Program Assistant Job Description
 - C. Discuss Long Term Care Insurance for Employees
 - D. New FLSA Overtime Rules Effective December 1
12. **Notary-**
 - A. New Notaries
 - B. Renewal Notaries
13. **New Business-**
 - A. Wheel Tax discussion
14. **Public Comment-**
15. **Announcements-**