

**COUNTY COMMISSION DOCKET
NOVEMBER 21, 2016
6:30PM**

PRAYER/PLEDGE: DISTRICT 7 COMMISSIONERS RICKY SIMS AND LINDA WHITESIDE

EXPLANATION OF PUBLIC COMMENT PERIOD

APPROVAL OF THE AGENDA

- 11-16-01. IN RE: APPROVAL OF THE MINUTES OF THE OCTOBER 17, COUNTY COMMISSION MEETING. (CHARLIE NORMAN 11/15/16)**
- 11-16-02. IN RE: REPORT OF THE COUNTY MAYOR. (CHARLIE NORMAN 11/15/16)**
- 11-16-03. IN RE: APPROVAL OF APPLICATIONS FOR NOTARY PUBLIC. (SCOTT SUMNERS 11/15/16)**
- 11-16-04. IN RE: REPORT OF ADMINISTRATION COMMITTEE. (SCOTT SUMNERS 11/15/16)**
- 11-16-05. IN RE: REPORT OF BUDGET COMMITTEE. (DAVIS BURKHALTER 11/15/16)**
- 11-16-06. IN RE: REPORT OF HEALTH AND ENVIRONMENT COMMITTEE. (LINDA WHITESIDE 11/15/16)**
- 11-16-07. IN RE: REPORT OF SAFETY COMMITTEE. (DON MORROW 11/15/16)**
- 11-16-08. IN RE: REPORT OF THE BUILDING COMMITTEE. (TALVIN BARNER 11/15/16)**
- 11-16-09. IN RE: REPORT OF MAURY ALLIANCE. (MICHAEL FULBRIGHT 11/15/16)**
- 11-16-10. IN RE: RECEIVING AND FILING OF THE AMENDED DEPARTMENT HEAD ANNUAL FINANCIAL REPORTS. (CHARLIE NORMAN 11/15/16)**
- 11-16-11. IN RE: ACCEPTANCE OF DISTRICT 4 CONSTABLE JEFFREY HARDY'S RESIGNATION. (CHARLIE NORMAN 11/15/16)**
- 11-16-12. IN RE: APPOINTMENT OF DISTRICT 9 CONSTABLE. (CHARLIE NORMAN 11/15/16)**
- 11-16-13. IN RE: RESERVED**
- 11-16-14. IN RE: RESERVED**
- 11-16-15. IN RE: RESERVED**
- 11-16-16. IN RE: RESERVED**
- 11-16-17. IN RE: RESERVED**
- 11-16-18. IN RE: RESERVED**
- 11-16-19. IN RE: RESERVED**
- 11-16-20. IN RE: RESOLUTION APPROVING LETTER REGARDING PRIMARY PREVENTION INITIATIVE FUNDING FROM THE COUNTY FUNDING OF THE LOCAL HEALTH DEPARTMENT. (DAVIS BURKHALTER 11/15/16)**
- 11-16-21. IN RE: RESOLUTION AMENDING 2016/2017 GENERAL FUND BUDGET FOR PARK REPAIRS. (DAVIS BURKHALTER 11/15/16)**

- 11-16-22. IN RE: RESOLUTION APPROVING TENNESSEE HIGHWAY SAFETY OFFICE GRANT FOR SHERIFF'S DEPARTMENT. (DAVIS BURKHALTER 11/15/16)
- 11-16-23. IN RE: RESOLUTION AMENDING THE SHERIFF DEPARTMENT'S BUDGET TO SPEND 2016 BYRNE JUSTICE ASSISTANCE GRANT FUNDS. (DAVIS BURKHALTER 11/15/16)
- 11-16-24. IN RE: RESOLUTION AMENDING 2016/2017 SHERIFF DEPARTMENT BUDGET REGARDING INSURANCE RECOVERY ON A VEHICLE. (DAVIS BURKHALTER 11/15/16)
- 11-16-25. IN RE: RESOLUTION ESTABLISHING A 35 MPH SPEED LIMIT ON TERRAPIN BRANCH ROAD. (DON MORROW 11/15/16)
- 11-16-26. IN RE: RESOLUTION AMENDING 2016/2017 COUNTY CLERK'S BUDGET. (DAVIS BURKHALTER 11/15/16)
- 11-16-27. IN RE: RESOLUTION AMENDING 2016-2017 SCHOOL GENERAL PURPOSE BUDGET. (DAVIS BURKHALTER 11/15/16)
- 11-16-28. IN RE: RESOLUTION REZONING A PORTION OF COUNTY TAX MAP 77 PARCEL 1.00 FROM M-2 HEAVY INDUSTRIAL TO A-2 RURAL RESIDENTIAL. (SCOTT SUMNERS 11/15/16)
- 11-16-29. IN RE: RESOLUTION REZONING APPROVING A SEWER UTILITY SYSTEM ON TAX MAP 48 PARCEL 10.00. (SCOTT SUMNERS 11/15/16)
- 11-16-30. IN RE: RESOLUTION REZONING COUNTY TAX MAP 49 PARCEL 32.00 FROM A-2 RURAL RESIDENTIAL TO C-2 GENERAL COMMERCIAL. (SCOTT SUMNERS 11/15/16)
- 11-16-31. IN RE: RESOLUTION APPROVING VICTIMS OF CRIME ACT GRANT JOB DESCRIPTION. (DAVIS BURKHALTER 11/15/16)
- 11-16-32. IN RE: RESOLUTION ACCEPTING REAL PROPERTY LOCATED AT TAX MAP 111 PARCEL 36.01 AS A DONATION TO MAURY COUNTY, TENNESSEE (DAVIS BURKHALTER 11/15/16)
- 11-16-33. IN RE: RESOLUTION TRANSFERRING INVESTMENT POOL FUNDS TO THE COUNTY GENERAL FUND THEN TO DEBT SERVICE FUND. (DAVIS BURKHALTER 11/15/16)
- 11-16-34. IN RE: RESOLUTION AMENDING 2016/2017 OTHER GENERAL ADMINISTRATION BUDGET. (DAVIS BURKHALTER 11/15/16)
- 11-16-35. IN RE: RESOLUTION CORRECTING ADEQUATE FACILITY FUNDS BUDGET. (DAVIS BURKHALTER 11/15/16)
- 11-16-36. IN RE: RESOLUTION AMENDING THE 2016/2017 ADEQUATE FACILITIES FUND BUDGET TO TRANSFER FUNDS. (DAVIS BURKHALTER 11/15/16)

NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENT:

ANNOUNCEMENTS: THE COUNTY COMMISSIONERS CHRISTMAS PARTY WILL BE HELD ON TUESDAY, DECEMBER 13TH AT 6:30PM.

NOTARY LIST FOR NOVEMBER 2016

NEW APPLICANTS

**CEMELE M. ALMAND
KRISTIN G. COGGIN
STEPHANIE DE LA ROSA
NATALIE FOCKEL
SHERRY DIANNA HAYS
KITTYE E. KELLEY
SHELLEY S. KENNEDY
KARA LOVELL
ROBERT T. MURPHY
KARIN M. PAPARELLI
HEATHER RINER**

RENEWAL APPLICANTS

**SANDRA K. BENNETT
KIMBERLY CATES
M. CHURCH
SHERRI L. HUFF
MARGARET E. KNAPP
MARY JANE KNOX
DENISE LOVELL
BEVERLY K. RAYBURN
KAREN B. SEIGMAN
ROBIN D. THOMPSON
ANITA V. WOODSON**

* Amended *

2016 Annual Financial Summary

	Beginning Balance	Adjustments	Receipts	Disbursements	Ending Balance
Seizures	\$ 115,953.70	-	48,654.39	70,580.89	\$ 94,027.20
Drug Account	2,167.20	-	18,735.63	17,572.83	3,330.00
Cash Bonds	(125.00)	125.00	505,473.41	\$505,473.41	-
Prisoner Social Security	0.00	-	13,800.00	\$13,800.00	-
Work Release	0.00	-	23,060.00	\$23,060.00	-
Towing	0.00	-	1,455.00	\$1,455.00	-
Miscellaneous	0.00	-	\$0.00	\$0.00	-
Sexual Offender Registry	0.00	-	\$6,450.00	\$6,450.00	-
Fee/Commission Account	125.00	(125.00)	\$39,810.69	\$39,810.69	(0.00)
	\$ 118,120.90	\$ -	\$ 657,439.12	\$ 678,202.82	\$ 97,357.20

Cash on Hand	\$ 567.20	\$ 730.00
Cash in Bank	117,428.70	96,627.20
Accounts Receivable	125.00	0.00
Total	\$ 118,120.90	\$ 97,357.20

Bucky Rowland, Sheriff Bucky Rowland Date 11-3-16

Melissa Wray, Office Manager Melissa Wray Date 11-3-16

Stephanie Johnson, Accounts Receivable Technician Stephanie Johnson Date 11-3-16

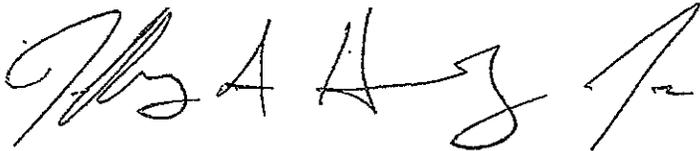
Sam Voss, Drug Task Force Sam Voss Date 11/3/16

August 1, 2016

To whom it may concern,

I, Jeffrey A Hardy Jr., regretfully resign my position of Constable for the 4th district. I have moved to another voting district and can no longer hold this position. I am grateful for the opportunity to serve our community and look forward to serving again. This notice is effective immediately.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey A Hardy Jr." in a cursive style.

Jeffrey A Hardy Jr.

A simple handwritten checkmark in the bottom right corner of the page.

RESOLUTION NO. 11-16-20

**RESOLUTION APPROVING LETTER REGARDING PRIMARY
PREVENTION INITIATIVE FUNDING FROM THE COUNTY FUNDING
OF THE LOCAL HEALTH DEPARTMENT**

WHEREAS, Maury County provides \$69,900.00 each year in local support of the Maury County Health Department; and,

WHEREAS, the State of Tennessee Department of Health has agreed to allow the local health department to hold back \$1,904.00 of these funds to provide funding for the Department's Primary Prevention Initiative in accordance with the attached agreement.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the attached agreement with the State of Tennessee for holding back local support funds for the Health Department's Primary Prevention Initiative is approved and the Maury County Mayor and County Health Director are authorized to execute on behalf of Maury County, Tennessee.

BE IT FURTHER RESOLVED by the Maury County Commission that the Maury County Health Department budget is amended as follows:

DECREASE 101-55390-309-65002 Appropriations to State-	
Contracts with Govt. Agencies	\$1,904.00
INCREASE 101-55110-429-55150 Local Health Center- Instructional	
Supplies and Materials-	
Tobacco Settlement	\$1,904.00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor



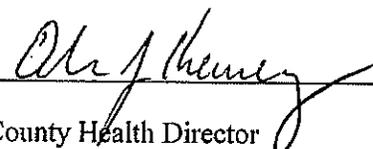
STATE OF TENNESSEE
DEPARTMENT OF HEALTH
SOUTH CENTRAL REGIONAL OFFICE
1216 TROTWOOD AVENUE
COLUMBIA, TN 38401

Each year, Maury County agrees to pay the Tennessee Department of Health (STATE) an appropriation to help offset some of the costs that the state uses to support the Maury County Health Department. For fiscal year 2016-2017, that amount is \$69,900. The STATE has agreed to allow the local health department to hold back part of these funds to provide funding for the Department's Primary Prevention Initiative (PPI). Based on that, the local appropriation should be allocated as follows:

1. \$67,996 should be paid to the STATE. This will be paid in four equal quarterly payments. Payments are to be received by the STATE no later than the last day of the first month of each quarter (Jul. 31, Oct. 31, Jan. 31, and Apr. 30 respectively).
2. \$1,904 should be retained in the Local Direct budget and used by the County Health Director per guidelines set forth for PPI funding.

Approved:

County Mayor



County Health Director

RESOLUTION NO. 11-16-21

**RESOLUTION AMENDING 2016/2017 GENERAL FUND BUDGET FOR
PARK REPAIRS**

WHEREAS, the Maury County Parks Department has requested funding to repave the Senior Center parking lot and 3 other areas in Maury County Park including; 1. a section of Maury County Park Drive at Lion Parkway, 2. an unpaved section of Park Road at the Bridle and Saddle Shelter, and 3. a section of walking trail between the Little League fields and stadium in the amount of \$30,000.00;

WHEREAS, the General Fund Fund Budget should be amended.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the General Fund Budget on behalf of the Parks Department is approved:

DECREASE: 101-39000	Fund Balance	\$30,000.00
INCREASE: 101-56700-599-56751	Parks & Fair Board-Other Charges- MC Park Paving	\$30,000.00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-22

**RESOLUTION APPROVING TENNESSEE HIGHWAY SAFETY OFFICE
GRANT FOR SHERIFF'S DEPARTMENT**

WHEREAS, the Tennessee Highway Safety Office (THSO) awards certain participating agencies grant monies each year to enhance the safe travel of highways and the Maury County Sheriff's Department is eligible and may accept THSO grant funds; and

WHEREAS, the grant is in the amount of \$29,939.00 and requires no matching funds from Maury County; and

WHEREAS, the expenditure line items are already listed in the Sheriff Department's budget;

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the THSO Grant in the amount of \$29,939.00 is accepted with the County providing no matching funds.

BE IT FURTHER RESOLVED by the Maury County Commission that budget accounts shall be adjusted for this grant:

INCREASE	101-54110-187-54123	Overtime (TN Hwy Safety Office Grant)	\$15,379.00
INCREASE	101-54110-716-54123	Law Enforcement Equipment (THSO)	\$ 14,560.00
INCREASE	101-46980-54123	Other State Grants – THSO	\$29,939.00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

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INCREASE	101-54110-716-54123	Law Enforcement Equipment (THSO)	\$ 14,560.00
INCREASE	101-46980-54123	Other State Grants – THSO	\$29,939.00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-23

**RESOLUTION AMENDING THE SHERIFF DEPARTMENT'S BUDGET
TO SPEND 2016 BYRNE JUSTICE ASSISTANCE GRANT FUNDS**

WHEREAS, the Maury County Sheriff's Department applied for and was awarded the 2016 Byrne Justice Assistance Grant (JAG); and

WHEREAS, the Sheriff Department desires to spend these grant funds on Law enforcement equipment and supplies in the amount of \$7,249.00 with the 2016/2017 Sheriff Department's budget being amended accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the budget accounts shall be adjusted to include the unused grant funds in the current budget as follows:

INCREASE 101-47250-14069	L/E Grants - Edw Byrne – SRO - JAG Grant 2016-2017	\$7,249.00
INCREASE 101-54710-716-14069	Public Safety-Grant Program- Law Enforcement Equipment - JAG Grant 2016-2017	\$7,249.00

This the 21st day of November 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-24

**RESOLUTION AMENDING 2016/2017 SHERIFF DEPARTMENT
BUDGET REGARDING INSURANCE RECOVERY ON A VEHICLE**

WHEREAS, the Maury County Sheriff Department recently received insurance proceeds in the amount of \$1,000.00 for Unit 105 driven by Anthony Frierson; and,

WHEREAS, it is desirable to amend the fiscal year 2016/2017 Maury County Sheriff Department Budget to *Increase* the Insurance Recovery line item by \$1,000.00, to Increase the Vehicle Labor line item in the amount of \$500.00 and Increase the Vehicle Parts line item in the amount of \$500.00.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the 2016/2017 Maury County Sheriff's Department is approved:

INCREASE: 101-49700 Insurance Recovery	\$1,000.00
INCREASE: 101-54110-338 Vehicle Labor	\$ 500.00
INCREASE: 101-54110-453 Vehicle Parts	\$ 500.00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-25

**RESOLUTION ESTABLISHING A 35 MPH SPEED LIMIT ON
TERRAPIN BRANCH ROAD**

WHEREAS, it is desirable to establish a 35 mph speed limit on Terrapin Branch Road and the safety committee recommends approval of this speed limit.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Legislative Body that a 35 mph speed limit is hereby established for Terrapin Branch Road and the Maury County Road Superintendent shall erect appropriate signs as authorized by TCA 55-8-153(d).

This the 21st day of November, 2016.

CHARLES R. NORMAN
County Mayor

RESOLUTION NO. 11-16-26

RESOLUTION AMENDING 2016/2017 COUNTY CLERK'S BUDGET

WHEREAS, the Maury County Clerk's office has purchased an Automated External Defibrillator (AED) device for his office because of the distance to the one located in the next building and the high number of individuals visiting his office;

WHEREAS, the initial purchase of the AED and maintenance agreement was made from his budget;

WHEREAS, the Maury County Clerk is requesting that his budget be reimbursed for this purchase from the Unassigned Fund Balance

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Maury County Clerk's office for the reimbursement of an AED and maintenance agreement:

INCREASE	101-52500-435	County Clerk's Office- Office Supplies	\$2,000.00
DECREASE	101-39000	Unassigned Fund Balance	\$2,000.00

This the 21st of November 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-27

**RESOLUTION AMENDING 2016-2017 SCHOOL
GENERAL PURPOSE BUDGET**

WHEREAS, it is desirable to amend the 2016-2017 School General Purpose budget as shown on the attached budget amendments.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission, that the 2016-2017 School General Purpose budget is amended as shown on the attached budget amendments.

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

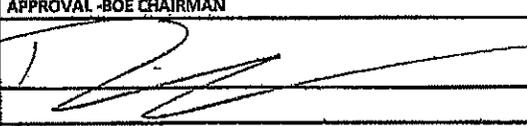
**MAURY COUNTY PUBLIC SCHOOLS
BUDGET AMENDMENT**

AMENDMENT NO. BA 4483

DATE PREPARED 10/27/16

							APPROPRIATION OR REVENUE		
FUND	TYPE	ACCT. NO.	OBJ	PROJECT	LOCATION	PROGRAM	DESCRIPTION	DEBIT	CREDIT
141	R	49700					INSURANCE RECOVERY	7,854.68	
141	R	49700					INSURANCE RECOVERY	1,453.12	
141	E	72710	338				TRANSPORTATION		9,307.80
TOTAL								9,307.80	9,307.80

TO RECORD BUDGET FOR INSURANCE RECOVERY (DAMAGE TO BUS #37 AND BUS#117)

APPROVAL	DATE
APPROVAL -BOE CHAIRMAN	DATE
	10/27/16
APPROVAL COUNTY COMMISSIONERS	DATE

**MAURY COUNTY PUBLIC SCHOOLS
BUDGET AMENDMENT**

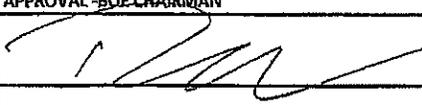
AMENDMENT NO. BA 4486

DATE PREPARED 10/05/16

APPROPRIATION OR REVENUE

FUND	TYPE	ACCT NO.	OBJ	PROJECT	LOCATION	PROGRAM	DESCRIPTION	DEBIT	CREDIT
141	E	72810	502	000	00000	000	BUILDING & CONTENTS INSURANCE	1,000.00	
141	E	72620	336	000	00000	000	MAINTENANCE & REPAIR SERVICES-EQUIPMENT		1,000.00
TOTAL								1,000.00	1,000.00

TO AMEND MAINTENANCE OF PLANT BUDGET TO PAY INSURANCE DEDUCTIBLE FOR STORM DAMAGE AT CUS

APPROVAL	DATE
APPROVAL -BOE CHAIRMAN	DATE
	10/27/16
APPROVAL COUNTY COMMISSIONERS	DATE

MAURY COUNTY PUBLIC SCHOOLS BUDGET AMENDMENT

AMENDMENT NO. BA 4437

DATE PREPARED 10/27/16

APPROPRIATION OR REVENUE

FUND	TYPE	ACCT. NO.	OBJ.	PROJECT	LOCATION	PROGRAM	DESCRIPTION	DEBIT	CREDIT
141		47143			303		Additional Funds 2015-16 (High Cost) Revenue	77,767.95	
141		71200	312		303		Contracts with Private Agencies		77,767.95
TOTAL								77,767.95	77,767.95

TO RECORD SPECIAL EDUCATION BUDGET (Reimbursement of high cost expenditures incurred during 2015-16)

APPROVAL	DATE
APPROVAL BOE CHAIRMAN	DATE
	10/27/16
APPROVAL COUNTY COMMISSIONERS	DATE

Revised 09/21/16

RESOLUTION NO. 11-16-28

**RESOLUTION REZONING A PORTION OF COUNTY TAX MAP 77
PARCEL 1.00 FROM M-2 HEAVY INDUSTRIAL TO A-2 RURAL
RESIDENTIAL**

WHEREAS, RLF Duck River LLC has requested that 869.86 acres of property located at 2879 Parsons Bend Rd. and being identified as a portion of Tax Map 77 Parcel 1.00, be rezoned from M-2 (Heavy Industrial) to A-2 (Rural Residential); and

WHEREAS, the Maury County Regional Planning Commission gave a favorable recommendation at its October 3, 2016 meeting; and

WHEREAS, a public hearing has been held today before the County Commission.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission 869.86 acres of property located at 2879 Parsons Bend Rd. and being identified as a portion of Tax Map 77 Parcel 1.00, be rezoned from M-2 (Heavy Industrial) to A-2 (Rural Residential) and the County Zoning Map should be so amended.

This change will be effective upon publication as provided by law.

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-29

**RESOLUTION REZONING APPROVING A SEWER UTILITY SYSTEM
ON TAX MAP 48 PARCEL 10.00**

WHEREAS, Joseph Barnes through Collier Homes has requested to proceed with the creation of sewer utility system in accordance with Maury County Zoning Resolution Article 4.130 for the property located at the southwest corner of the intersection of U.S. Highway 431 and Joe Peay Road and being identified as Tax Map 48 Parcel 10.00; and

WHEREAS, the Maury County Regional Planning Commission gave a favorable recommendation at its October 3, 2016 meeting; and

WHEREAS, a public hearing has been held today before the County Commission.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission Joseph Barnes through Collier Homes is allowed to proceed with the creation of sewer utility system in accordance with Maury County Zoning Resolution Article 4.130 for property located at the southwest corner of the intersection of U.S. Highway 431 and Joe Peay Road and being identified as Tax Map 48 Parcel 10.00.

This change will be effective upon publication as provided by law.

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-30

**RESOLUTION REZONING COUNTY TAX MAP 49 PARCEL 32.00 FROM
A-2 RURAL RESIDENTIAL TO C-2 GENERAL COMMERCIAL**

WHEREAS, Michael Hartley has requested that 18.14 acres of property located along Kedron Road near Interstate 65 and being identified as Tax Map 49 Parcel 32.00, be rezoned from A-2 (Rural Residential) to C-2 (General Commercial); and

WHEREAS, the Maury County Regional Planning Commission gave a favorable recommendation at its October 3, 2016 meeting; and

WHEREAS, a public hearing has been held today before the County Commission.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that 18.14 acres of property located along Kedron Road near Interstate 65 and being identified as Tax Map 49 Parcel 32.00, be rezoned from A-2 (Rural Residential) to C-2 (General Commercial) and the County Zoning Map should be so amended.

This change will be effective upon publication as provided by law.

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-31

**RESOLUTION APPROVING VICTIMS OF CRIME ACT
GRANT JOB DESCRIPTION**

WHEREAS, by Resolution No. 09-16-28 the 2017 Victims of Crime Act (VOCA) Grant was accepted by the Maury County Legislative Body; and

WHEREAS, the VOCA Grant provided funds for the District Attorney's Office for the Twenty-Second Judicial District to hire an Assistant Victim Witness Coordinator which will be paid through Maury County, Tennessee; and

WHEREAS, it is desirable to adopt a certain job description for an Assistant Victim Witness Coordinator position funded by VOCA Grant and amend the Maury County Budget accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the attached job description for an Assistant Victim Witness Coordinator position funded by VOCA Grant is approved;

BE IT FURTHER RESOLVED by the Maury County Commission that the General Fund is amended as follows:

INCREASE 101-46990-	-53601	Other State Revenue	\$30,825.10
INCREASE 101-53600-189-	53601	District Attorney General – Other Salaries and Wages	
		DA- VOCA Grant	\$21,148.00
INCREASE 101-53600-201-	53601	District Attorney General – Social Security	
		DA- VOCA Grant	\$ 1,311.18
INCREASE 101-53600-204-	53601	District Attorney General – State Retirement	
		DA- VOCA Grant	\$ 977.04
INCREASE 101-53600-206-	53601	District Attorney General – Life Insurance	
		DA- VOCA Grant	\$ 36.80
INCREASE 101-53600-207-	53601	District Attorney General – Medical Insurance	
		DA- VOCA Grant	\$ 6,764.80

INCREASE 101-53600-208-53601	District Attorney General – Dental Insurance DA- VOCA Grant	\$ 169.68
INCREASE 101-53600-209-53601	District Attorney General – Disability Insurance DA- VOCA Grant	\$ 46.95
INCREASE 101-53600-210-53601	District Attorney General – Unemployment Comp DA- VOCA Grant	\$ 64.00
INCREASE 101-53600-212-53601	District Attorney General – Employer Medicare DA- VOCA Grant	\$ 306.65

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

Victim / Witness Program Assistant

Nature of Work

This is responsible direct services provided for victims of crime and providing assistance with the coordination of the Victim / Witness Program and related General Sessions Court activities for Maury County. Activities associated with the job include contacting victims/witnesses by telephone to inform them of court dates, collecting victim sheets from the Magistrate's office, looking up warrants in the computer for docket numbers and court dates. Additional activities include sending out letters regarding restitution for victims and assisting with data collection and input to meet grant reporting requirements. The incumbent also assists with the coordination of prosecutors, attorneys and law enforcement personnel for scheduled hearings, contacting and conferencing victims of crime regarding their rights, court proceedings, etc. and assisting victims with finding supportive services available through local and regional social service providers. Activities associated with the job require good organizational, decision-making and interpersonal skills, knowledge of courtroom proceedings, legal processes and documents associated with General Sessions's court hearings and activities and knowledge of local and regional social service agencies that can provide assistance to victims. Job performance is reviewed by the Victim / Witness Coordinator in conjunction with the District Attorney General through review of the effectiveness of the Victim / Witness Program, level of direct services and assistance provided for General Sessions Court operations, organizational, interpersonal and decision making skills, and knowledge of General Sessions court operations, protocols and related activities.

Illustrative Examples of Work

- Assists with informing victims / witnesses of their rights, court dates and provides general information about the judicial system.
- Assists with monitoring the criminal General Session's arraignment docket for attendance by criminal defendants for crimes involving victims.
- Assists with ensuring that judges are aware of restraining orders/bond conditions requiring no contacts with victims pending trial or preliminary hearings and informing victims of any factors or other information affecting their status before the court.
- Assists with notifying victims / witnesses of court dates, what they need to do prior to court and on the day of court, and keeping victims / witnesses informed of actions affecting their cases including evidentiary hearings, trial dates and sentencing hearings.
- Assists with the coordination of prosecutors, attorneys and law enforcement personnel for scheduled hearings.
- Assists victims / witnesses with understanding the way the criminal justice systems works including the procedure and basis for continuances of cases and procedures involved with the plea bargaining process.
- Prepares correspondence and assists with obtaining restitution to victims of crime directly from the perpetrator of the crime whenever possible.

- Assists with directing victims to victim assistance agencies and to the District Attorney as appropriate.
- Assists with contacting victims of crime and informing them of their rights, court proceedings, etc.
- Assists victims with finding supportive services available through local and regional social service providers.
- Assists with monitoring court dockets, coordinating courtroom proceedings and attending court to assist victims and witnesses
- Compiles data and statistics and assists with the preparation and submission of required reports and related information to ensure compliance with grant requirements.
- Assists with coordinating victims / witnesses, attorneys, law enforcement officers' and prosecutor's trial dates after consulting with their schedules.
- Assists with performing surveys of victims and/or witnesses both during and after the resolution of their cases to determine their level of satisfaction with the assistance provided, obtain statistical data, etc.
- Assists with the distribution of surveys to collaborating agencies, compiling the data and submitting reports to the OCJP on an annual basis.
- Performs related duties as required.

Necessary Requirements of Work

Graduation from an accredited four year high school (A.A. Degree preferred) supplemented with additional coursework and training in criminal justice, law enforcement or closely related field; a minimum of one year experience working in court operations and/or law enforcement; good decision making, organizational and interpersonal skills; knowledge of judicial proceedings and protocols; or any equivalent combination of education and/or experience to provide the following knowledge, abilities and skills:

- Knowledge of federal, state and local laws pertaining to the rights of adult and juvenile defendants, victims, and witnesses involved in legal matters before the court.
- Knowledge of all legal transactions and proceedings associated with General Sessions Court operations including applicable sections of the Tennessee Code Annotated.
- Knowledge of federal and state statutes pertaining to child custody, abuse, and neglect and the appointment of proper legal representation.
- Knowledge of the Department of Children's Service rules and regulations pertaining to child welfare.
- Knowledge of local and regional social service agencies capable of providing assistance to victims and/or witnesses of violent crime.
- Knowledge of the statutes applicable to adult defendants involved in matters before the court and/or placed on probation, required to perform public service, etc.
- Ability to assist with the coordination and organization of the daily operations of General Sessions Court and the Victim / Witness Program in an effective and efficient manner.
- Ability to interact in a tactful and professional manner with victims, witnesses, family members, law enforcement personnel, attorneys, state agencies and the public.

- Ability to assist with making sound and logical decisions regarding the operation of the Victims / Witness Program and General Sessions Court operations, disposition of cases and level of compliance with court ordered remedies and restitution.
- Ability to make detailed notes and court records during court sessions and maintain in an organized and accessible manner.
- Ability to assist with the preparation and monitoring of annual operating budgets and ensure the proper accounting of all receipts and expenditures.
- Ability to effectively prioritize job related activities and meet all established deadlines and reporting requirements.
- Ability to conduct surveys, compile data and prepare accurate and thorough reports of program related activities.
- Ability to effectively assist with overseeing and monitoring the use of grant funds and related budgetary activities.
- Skill in the use of dictation equipment, computer terminals, proprietary software programs and office related software programs including word processing, database management and spreadsheet applications.

Necessary Special Requirements

- Possession of a valid Tennessee Driver's License and the ability to be insured at standard vehicle liability rates.

RESOLUTION NO. 11-16-32

**RESOLUTION ACCEPTING REAL PROPERTY LOCATED AT TAX MAP
111 PARCEL 36.01 AS A DONATION TO MAURY COUNTY, TENNESSEE**

WHEREAS, Henry Clay Yeatman, III, Jean Hansford Yeatman, John Lister Whiteside, Devan Whiteside Cook and Martha Eloise Whiteside being the heirs of Trezvant Player Yeatman, Henry Clay Yeatman and Mary Jane Yeatman Whiteside desire to donate approximately 16.77 acres off of Highway 43 and being known as Tax Map 111 Parcel 36.01 desire to donate said property to Maury County, Tennessee; and

WHEREAS, the property connects to Cherry Glen Industrial Park and would be a good addition to the assets of Maury County, Tennessee and should be accepted as property of the County and added to the County Asset list.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission accepts the donation of property located off of Highway 43 and being known as Tax Map 111 Parcel 36.01 and adds it to the County Asset list.

BE IT FURTHER RESOLVED that the County Mayor is authorized to sign any and all documents necessary to effectuate the transfer of said property.

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

Buddy Harlan, Director
Maury County Purchasing Dept.
5 Public Square, 2nd Floor
Columbia, TN 38401

October 11, 2016

Re: 16.77 acre plot (Parcel 36.01, Map 111)

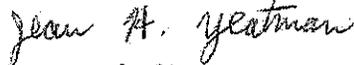
Dear Sir,

We the undersigned, heirs to the real estate referenced above, do hereby donate this land to the Maury County, Tennessee, Government. It is given for any purpose, without any restriction. We understand that you will be circulating a Quit Claim Deed to be signed by all five heirs (below.)

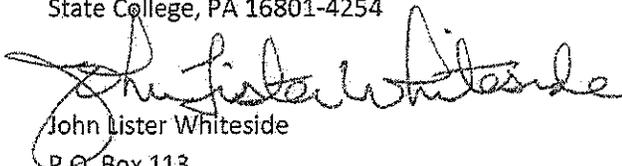
Thank you.



Henry Clay Yeatman, III
5119 Hood Road, NW
Lilburn, GA 30047-4906



Jean Hansford Yeatman
1002 Thistlewood Way
State College, PA 16801-4254



John Lister Whiteside
P.O. Box 113
Rocheport, MO 65279



Devan Whiteside Cook
P.O. Box 6932
Boise, ID 83707



Martha Eloise Whiteside
21272 Via Columbard
Sonoma, CA 95476

**RESOLUTION TRANSFERING INVESTMENT POOL FUNDS TO THE
COUNTY GENERAL FUND THEN TO DEBT SERVICE FUND**

WHEREAS, there are funds in the approximate amount of \$99,584.00 located in an Investment Pool Account with the State of Tennessee as a result of certain debt payments made by Maury County, Tennessee;

WHEREAS, the funds have been returned to the County and placed in the County General Fund and then transferred to the Debt Service Fund to be used to pay debt of the County;

WHEREAS, it is desirable for the County to transfer the funds from the County General Fund to the Debt Service Fund.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the County Budget Director is authorized to transfer \$99,584.00 out of the County General Fund to the Debt Service Fund to pay debt of the County.

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-34

**RESOLUTION AMENDING 2016/2017 OTHER GENERAL
ADMINISTRATION BUDGET**

WHEREAS, repairs were made to the emergency communications tower and incorrectly coded to the Other General Administration Budget; and

WHEREAS, rental funds are received each month and placed in a committed account for expenditure on the tower and road to the tower; and,

WHEREAS, it is desirable to amend the fiscal year 2016/2017 Maury County Other General Administration Budget to *Increase* the other Contracted Services line item by \$220.00 and to decrease Committed for Public Safety-Tower/Road Repairs by \$220.00.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the 2016/2017 Maury County Other General Administration is approved:

INCREASE: 101-51900-399	Other General Administration -	
	Other Contracted Services	\$220.00
DECREASE: 101-34625- -51900	Committed for Public Safety –	
	Tower/Road Repairs	\$220.00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor

RESOLUTION NO. 11-16-35

RESOLUTION CORRECTING ADEQUATE FACILITY FUNDS BUDGET

WHEREAS, by Resolution 10-16-27 a guaranteed maximum price contract with Hewlett Spencer, LLC resolution was correct but the accounts were switched with Fund balance being increased in the amount of \$425,060.00 instead of decreased by the same amount and the expense code was decreased in the amount of \$425,060.00 instead of increased by the same amount; and

WHEREAS, the Adequate Facilities Fund should be amended to reverse this previous amendment.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission that the 2016-2017 Adequate Facilities Fund Budget is amended as follows:

INCREASE 125-39000-	Fund Balance	\$850,120.00
DECREASE 125-91130-706-14200-	Public Safety Project- Fire Station Bear Creek	\$850,120.00

This the 21st day of November, 2016.

CHARLES R. NORMAN
County Mayor

RESOLUTION NO. 11-16-36

**RESOLUTION AMENDING THE 2016/2017 ADEQUATE FACILITIES
FUND BUDGET TO TRANSFER FUNDS**

WHEREAS, by Resolution No. 08-16-24, \$600,000.00 of adequate facilities funds were approved to be used for improvements to Clara Mathis Road;

WHEREAS, by resolution 10-16-26 those funds were to be transferred out of the Adequate Facilities Fund and into the Highway Capital Project fund;

WHEREAS, a cost code was left off the transfer line item and the transfer out of the Adequate Facilities Fund Budget should be rerecorded.

NOW, THEREFORE, BE IT RESOLVED by the Maury County Commission the following budget amendment for the Adequate Facilities Fund is approved:

INCREASE	125-99100 -599	Transfer Out	\$600,000.00
DECREASE	125-91200-713-91042	Highway & Street Capital Projects – Highway Construction – Clara Mathis Road	\$600,000 .00

This the 21st day of November, 2016.

CHARLES R. NORMAN,
County Mayor