

BZA FILE # _____

MAURY COUNTY BOARD OF ZONING APPEALS

APPLICATION

DATE: _____

NAME OF APPLICANT: _____

LOCATION OR ADDRESS OF PROPERTY REQUESTING BOARD OF ZONING APPEALS ACTION:

REASON FOR REQUEST:
(use/purpose) _____

PRESENT ZONING: _____

ACREAGE: _____

NAME OF PROPERTY OWNER:

ADDRESS: _____

CONTACT NUMBERS: () _____ - _____

Fax: () _____

PROPERTY TAX MAP NUMBER _____ **TAX PARCEL NUMBER** _____

(Deadline for Filing Applications to the Maury County Board of Zoning Appeals)

DEADLINE TURN IN TIME 3:00 P.M.

The Maury County Board of Zoning Appeals (BZA) officially adopted a policy that the Building and Zoning Office shall not accept for hearing or place on the agenda for hearing any application for hearing at a monthly meeting of the Maury County Board of Zoning Appeals, if such application is not submitted by the deadline date and time. Applications submitted past the deadline date and time requirement will be set for hearing at the next regular meeting of the Maury County Board of Zoning Appeals.

Upon payment of the appropriate application fee request will be processed.

Please make check payable to Maury County. (MEETINGS START AT 4:30 UNLESS OTHERWISE PUBLISHED)

Information “Required” With Submittal of Board of Zoning Appeals Application

INFORMATION REQUIRED

A. Application: Upon payment of the applicable application fee, an application shall be filed with the Maury County Board of Zoning Appeals for review. A letter of intent from the applicant shall accompany the application stating the intended use of the site, the uses surrounding the property and any other information and/or materials pertinent to the request which the Board may require. Additionally, if any approval is required from a state or other agency, a letter must be submitted from that agency designating such approval.

B. Mapping Information Required: A general location sketch map and a site plan, shall be submitted showing the following:

The approximate boundaries of the site (photos will be accepted)
External; (public access streets or roads in relation to the site)
Surrounding development (general, residential, commercial, industrial)
Location of any water and subsurface sewage disposal systems (septic tank) which will be utilized on the site.

C. Restrictions: In the exercise of its approval, the Board may impose such conditions upon the proposed uses of buildings or land as it may deem advisable.

D. Validity of Plans: All approved plans, conditions, restrictions and rules made a part of the approval of the Board shall constitute certification on the part of the applicant that the proposed use shall conform to such regulations at all times.

E. Time Limit: All applications reviewed by the Board shall be decided within ninety (90) days of the date of application, and the applicant shall be provided with either a written notice of approval or denial.

**** Applicant must submit six (6) copies of the complete application package when filing the application with the Building and Zoning Office.**